



Request for No Permit Required Assessment

The personal information on this form is required by council for the assessment of use or development against the provisions of the Tasmanian Planning Scheme - Clarence. We will only use your personal information for this and other related purposes. If this information is not provided, we may not be able to deal with this matter. You may access and/or amend your personal information at any time. How we use this information is explained in our Privacy Policy, which is available at www.ccc.tas.gov.au or at Council offices.

Describe the proposal

Location of site

Current use of site

Is any part of the site listed under the Tasmanian Heritage Register?

(If yes, we recommend you discuss your proposal with Heritage Tasmania prior to lodgment as exemptions may apply which may save you time)

Current Owner/s

Does the proposal involve land administered or owned by the Crown or Council?

Applicant

Contact email

Contact address of applicant (if preferred)

Preferred phone contact

(Please note it is your responsibility to provide your correct email address and to check your email for communications from council.)

**Contact details for invoice:
(Name, postal address and email)**



If you had pre-application discussions with a Council Officer, please give their name

Declaration:

- I have examined all title documents for the Property, including but not limited to the Certificate of Title and Schedule of Easements and am satisfied that this application is not prevented by any restrictions on the title documents.
- I authorise the provision of a copy of any documents relating to this application to any person for the purposes of assessment. I agree to arrange for the permission of the copyright owner of any part of this application to be obtained. I have arranged permission for council's representatives to enter the Property to assess this application.
- I declare that the information in this application and any attached plans and supporting documentation is true and correct.

Acknowledgement:

- I acknowledge that the documentation submitted in support of this application will become a public record held by council and may be reproduced by council in both electronic and hard copy format to facilitate the assessment process and to allow council to fulfil its statutory obligations.
- I acknowledge that the certification is provided on the basis of the provisions of the planning scheme at the time and does not guarantee that these provisions may not change into the future.

Applicant's Signature

Date

Please refer to the checklist on the following pages to determine what documentation must be submitted with this application.



The following documentation should be provided to enable this assessment to be undertaken. An application lodged without these items is unable to proceed.

REQUIRED DOCUMENTATION FOR ALL ASSESSMENTS

Assessment fees for request (refer to Council's Fee Schedule - <https://www.ccc.tas.gov.au/documents/publications/>).

A copy of the current Certificate of Title, including any Sealed Plan, Plan or Diagram, Schedule of Easements and any other restrictions for all land on which the use or development is proposed.

Full description of the use and activity and location of the proposed use.

Eg: staff/student/customer numbers, operating hours, commercial vehicle movements and loading/unloading requirements, waste generation and disposal, point sources of pollution, including noise, fumes, smoke or vibration and any proposed mitigation/management measures.

Site analysis plan and site plan, including where relevant:

- *Existing and proposed use(s) on site and location of existing and proposed buildings.*
- *Boundaries and dimensions of the site.*
- *Topography, including contours showing AHD levels and major site features including natural drainage lines, watercourses and wetlands on or adjacent to the site.*
- *Vegetation types and distribution, and trees and vegetation to be removed.*
- *Location and capacity of any existing services, connection points or easements on/to the site.*
- *Existing pedestrian and vehicle access to the site, proposed roads, driveways, car parking areas and footpaths within the site.*
- *Any natural hazards that may affect use or development on the site.*

Detailed plans of any buildings or development, whether new or existing, with dimensions at a scale of 1:100 or 1:200 showing:

- *Internal layout of each building on the site.*
- *Private open space for each dwelling.*
- *External storage spaces.*
- *Car parking space location and layout.*
- *Major elevations of every building to be erected.*
- *Shadow diagrams of the proposed buildings and adjacent structures demonstrating the extent of shading of adjacent private open spaces and external windows of buildings on adjacent sites.*
- *Relationship of the elevations to natural ground level, showing any proposed cut or fill.*
- *Materials and colours to be used on rooves and external walls.*

Any additional reports, plans or other information required by the relevant zone or code.

In addition to the required information required above, Council may request additional information necessary to demonstrate compliance with any relevant standards of the Tasmanian Planning Scheme - Clarence.

If you require further information about what may be required as part of your application documentation, please contact Council's Planning Officers on (03) 6217 9550 who will be pleased to assist.