



Clarence... a brighter place



Clarence City Council Quarterly Report

Quarter 1 - July to September 2020

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INTRODUCTION

The purpose of this report is to provide Clarence City Council with a basis for monitoring the performance of the organisation against council's Annual Plan.

The report is in two major sections.

The first section provides details of significant activities undertaken under seven strategic goal areas, consistent with council's adopted City of Clarence Strategic Plan 2016-2026:

- A people city
- A well-planned liveable city
- A prosperous city
- An environmentally responsible city
- A creative and innovative city
- Governance and leadership
- Council's assets and resources

The second section provides key performance indicators and outcomes for each of the program areas described in council's Annual Plan and Budget. Details of financial information are also included in Appendices.

Council's 2019-20 Annual Report will be based on the content of the quarterly reports.

HIGHLIGHTS

- As part of Clarence City Council's Community Recovery Grants program, council approved funding for 13 applications.
- Council partnered with Dementia Australia, Wicking Dementia Research and Education Centre (UTAS), and the Tasmania Health Service – Health Promotion to establish a series of 'dementia friendly' cafes in Clarence. Moto Vecchia Cafe in Bellerive was the first cafe to launch this quarter.
- Council's volunteers contributed services to the community with the value of \$346,050.
- Council work crew completed a 40-metre section of the Bellerive Boardwalk replacement project, located between the Waterfront Hotel and the Fish Punt.
- Council reviewed the representations on the draft Local Provisions Schedule. A report on the review, including recommended changes, was submitted to the Tasmanian Planning Commission.
- The re-opening of the Rosny Farm site in June saw a return to regular exhibition programming in the Schoolhouse and Barn, with special conditions for visitors to comply with the COVID Safety Plan.
- The first in a series of historical ferry markers was unveiled at Lindisfarne.
- There was a decrease in the number of animal control complaints received by City Rangers this quarter.

Children's services

Rosny Child Care

Utilisation

There were 66 families using the service during the July-September quarter, with 79 children enrolled at the centre. The centre is running at 94 percent of its licenced capacity.

Staff

As all families and children have returned to the service, staff adhered to the Department of Health's directive to get a COVID-19 test when showing any of the documented signs and symptoms.

COVID-19 response

The COVID-19 risk continued to be addressed in the centre. The risk assessment and COVID-19 Safe Plan remained in effect, with some changes implemented to reflect the risk in the community. This will continue to be reviewed as changes happen within Tasmania. The practices of the centre throughout the pandemic were positively received by families.

Transition to Harmony Web

The centre's software was transitioned from QikKids to Harmony Web in July. Staff were trained and have quickly adapted to using the program. This gives families more payment choices. All families using the service are now digitally signing their children in and out of the service independently.

All children's services are now using the same software and all accounts are processed fortnightly from the Alma Street office. Accounts and usage statements are emailed to families directly. BPAY was successfully implemented for the service, giving families more choice in how to pay their accounts.

Landscaping upgrade

Council staff worked closely with the centre's director in the final planning stages of the landscaping upgrade project. The Education and Care Unit were notified of the intended works and visited the centre to better understand the risk management plan. Works are due to start on the front garden in October, with an estimated completion date of late January.

Family Day Care

Educators resumed their normal working hours and approximately 90 percent of families returned to care. Educators received the Commonwealth Government's transition funding, which ceased on 27 September 2020.

All scheduled training sessions were placed on hold due to the COVID-19 pandemic. Educators continued their professional development by completing various online courses, which they sourced themselves.

Clarence Outside School Hours and Holiday Care (OSHC)

OSHC commenced receiving the Commonwealth Government transition payment for all its services. This funding finished on 27 September 2020.

The Tasmanian Department of Education waived all lease payments for its sites for six months from 1 March 2020 to 31 August 2020. It has now announced that this will continue until the end of December 2020.

Attendances at after school care services increased and OSHC is currently at 80 percent capacity in most services.

A new COVID-19 risk management plan was reviewed for all services and parents were granted limited access to the care space.

Numbers at both holiday programs increased from the previous holiday period but continue to be lower than previous years. OSHC commenced excursions with the children, as well as ran in-house activities.

Youth services

Service networks

Youth Services continued to investigate early intervention strategies for young people. These are expected to be developed by the end of school term four, ready to pilot for the 2021 school year.

Youth service networks and partnerships

Youth Services continued to investigate and update connections, networks, and partnerships with other organisations. New connections were made with Reclink, Young Life Australia and Catholic Care Tasmania.

Parent and community engagement

Youth Services worked on completing COVID-19 screening forms and processes. It also investigated parent consultation options to discuss both youth-oriented personal concerns and broader community concerns.

Recreation programs

Monday Night Recreation

The Monday Night Recreation program continued to be well received by young people in the community, with attendance numbers increasing.

Tuesday Night Recreation

The Tuesday Night Recreation program was suspended until 2021. This is as a result of Youth Services conducting active play activities in this area on a Friday, which is gaining interest. This will be reviewed in 2021.

Friday Active Play

Friday Active Play continued to be well received by the school and is being proposed to other primary schools.

Bike Program

The Bike Program continued to be well received by young people. A strong partnership with Youth Beat (Mission Australia) continued to support positive engagement with the program.

Girl's Group

Girl's Group continued to be well received by Clarence High School and is currently being proposed to Eastside Lutheran College.

Warrane Mornington Recreation Program

This program, which features new engagement structures, is being well received.

Soul Kids

This new program was introduced at Clarendon Vale Primary School and is being well received.

Lunchtime Netball

This new program aims to engage students in active sport and was introduced at Bayview Secondary College. It is currently being positively received.

Learning/education programs (school terms only)

All learning and education programs (e.g. homework programs, resilience program and learner licence assist) are being reviewed on their validity. Programs may be re-established under the Department of Education Individual Pathway Planning Program, which is being discussed with the department.

Graffiti reduction programs

The graffiti education program continued with proposed projects in the Risdon, South Arm and Clarence areas. A mural in the common area at Clarence High School commenced. Projects completed during the quarter included a container mural at the Church of Christ in Bellerive and a mural at the Youth Centre in Rokeby.

Workshop programs

Workshop programs continued to be well received by Clarence High School. Bayview Secondary College, Ed Zone and potentially Mosaic are showing interest in the program.

Youth Network Advisory Group (YNAG)

YNAG continued to meet regularly, providing ideas and support towards proposed events following COVID-19.

Youth Advisory Committee (YAC)

Regular YAC meetings occur quarterly, seeking ways to strengthen attendance, structures and presence within council.

School holiday program

The Hall Hop school holiday program was well received during the July school holiday period, providing entertainment and activities to young people at local halls. This program continued in the September/October school holidays with activities held at Lauderdale, Risdon Vale and the Youth Centre.

Youth Assist

Youth services continued to work on structures to utilise the Youth Assist space at the Integrated Care Clinic on a Tuesday and Wednesday.

Community planning and development

Community grants

Two Quick Response Grant applications were received this quarter for grant funding totalling \$270.

Applications closed on 17 August for the Clarence City Council Community Recovery Grants. Twenty-nine applications were received and assessed against how well they met the assessment criteria. Council approved funding for 13 applications for the amount requested and five were approved for partial funding. The applications are under assessment and recommendations will be forwarded to council for approval. Funded activities and projects included encouraging participation in sport, workshops, equipment purchases, public art projects and community activities.

Health and wellbeing

Review of the Health and Wellbeing Plan

Following community consultation, a draft Health and Wellbeing Strategy was prepared and tested with the Community Health and Wellbeing Advisory Committee (CHAWAC) and Corporate Executive Committee. The draft strategy is being revised in preparation for public exhibition.

Fitness in the Park

The Fitness in the Park program continued through winter and finished in mid-September. There was high participation in the morning sessions with up to 54 people attending. The program will be reviewed in the coming quarter with an evaluation undertaken with program participants.

Christmas Brunch

Planning began for this year's Christmas Brunch, which will change format to an outdoor event at Kangaroo Bay.

My Wellbeing Kit

An evaluation of the My Wellbeing Kit was undertaken, with a report to be released in the coming quarter. Copies of the My Wellbeing Kit were distributed.

Walkable Clarence

The Walkability Project was completed, and a report was provided to the Department of Health.

Help to Health

The Help to Health program continued in a pared-back format. Some initiatives continued with support of a Project Officer one day per week. Initiatives such as The Right Place and It's Ok to Ask were unable to be supported without a permanent Health Connector in the role.

Anticipatory Care Research Project

The research project continued and will conclude by the end of 2020. A celebration of the project and presentation of the research to the community will be held on 29 October in the GROW community garden in Clarendon Vale.

Clarence Talks

Clarence Talks continued in its online format due to COVID-19. Talks conducted during the quarter including Anxiety in Children; Supporting a Multicultural Clarence; and Drugs and Alcohol – How Are You Travelling?

Help to Health Friends

Help to Health Friends met online in July and September.

Newsletter

A monthly one-page newsletter was distributed to Help to Health Friends, partners and The Right Place members.

Clarence Services Online Forum

A private Facebook group for health and community services was set up to assist the community and health services connect with each other. This group was activated and will need to gain momentum in order to evaluate its usefulness.

Live Clarence

Activities this quarter included:

- The July/August issue of the 'Live Clarence' e-news was produced and distributed.
- The Live Clarence Facebook page was utilised to promote messages about online safety, mental health, and crisis support.
- The Live Clarence Facebook page continued to host Clarence Talks, Fitness in the Park Group and the new Clarence Services Online Forum.
- The Live Clarence website continued to be updated.

Living Well in Clarence

The organising group reviewed the format of Living Well in Clarence for 2020 and will go to a workshop event. Six organisations will deliver workshops to the community at Rosny Library on 7 November.

Multicultural and First Nation activities

Inter-council collaboration

Council's community development team continued to attend regular Networking for Harmony meetings. These meetings included staff from Hobart City Council, Glenorchy City Council, as well as representatives of Multicultural Council of Tasmania, Migrant Resource Centre, Tasmanian Refugee Legal Service, Catholic Care, State Government, and the community.

Staff worked with the Greater Hobart councils and the Equal Opportunities Commissioner on an anti-racism campaign.

Community safety

Collective Impact in Clarence Plains – One Community Together (OCT)

OCT emerged from the COVID-19 isolation with several new frameworks and projects, one of which was a regular 'community conversation' event. The first event was held in August, with additional events to be held in the coming months.

ChangeFest on the Road in Clarence Plains

OCT worked with the national ChangeFest movement to bring a ChangeFest learning celebration to Clarence Plains. This event, planned for February 2021, will lead into the national ChangeFest event in the Northern Territory in May 2021.

Community Life Team

- The Clarence Plains Community Awards were cancelled. In its place, OCT instigated the 'Legends of the Plains' Awards, a social media campaign recognising people who have gone above and beyond to make a difference to their community during the COVID-19 pandemic.
- The Community Life Team developed a proposal for a 'Shaping the Plains' project, which will engage a volunteer for a storytelling project throughout 2021. The project was successful in receiving a Clarence City Council Recovery Grant.
- The Clarence Plains Art project continued with an event held in September at Glebe Hill and Oakdowns.

Community Spaces Team

Planning was underway for activities in 2020-21. The sharing of information and ideas with the Trail Bike Working Group was formalised through agenda items at meetings. The team is seeking opportunities to develop place-based projects from the ideas and feedback provided by the community.

Work and Learning Team

The 26TEN project began and a project officer has been appointed. This literacy and numeracy project is a main focus for the team in 2020 and will connect with literacy awareness tools developed by Libraries Tasmania. Other projects the team is seeking to implement, in collaboration with partners, include the 'Coaching for Success' job ready program, 'Dressed for Success' wardrobe library, Repair Cafes, and a volunteer opportunities list.

PR Squad

The Legends of the Plains project was promoted through a weekly Facebook campaign which increased community engagement with OCT.

Graffiti management strategy

Volunteer graffiti removal activities recommenced during the quarter. The Graffiti Action Team met to discuss hotspots and potential projects in Clarence, and youth services developed project opportunities with Clarence High School.

Trail bikes

The Trail Bike Working Group continued to work under its four strategic themes of education, diversion, enforcement and environment. Meetings were held face-to-face with some members joining online. Discussions continued about how best to address related issues of trail bikes and motorised pedal bikes. The group is exploring ways to work more collaboratively with the spaces team of One Community Together on these issues.

Homelessness

Council used its primary Facebook page to raise awareness of homelessness during homelessness week in August. Council continued to build relationships with service providers and key stakeholders to better understand the delivery of services.

Family violence

Council facilitated the delivery of Lifeline Tasmania's DV-Alert training for community members and council staff during August and September. Council was involved in a partnership project to review and update the family violence 'z-card' for southern Tasmania. Council is working with Greater Hobart councils and 'Our Watch' to develop opportunities for advocating for the prevention of violence against women and children.

Safety awareness

As the COVID-19 pandemic developed, staff used the Live Clarence webpage to distribute information about online safety, safety at home, and support services for those experiencing family violence, mental health concerns or substance abuse.

Ageing, Access and Inclusion Program (AAI)

The AAI Program continued to adapt to social distancing requirements, communication through online methods, and meeting in person where possible.

Program staff held a planning day in August and a subsequent Planning and Resourcing Proposal for 2021-22 was presented to management and the General Manager.

Age Friendly Clarence Plan

Clarence Positive Ageing Advisory Committee (CPAAC)

The CPAAC, made up of volunteer community representatives from across Clarence, continued to support the implementation of the Age Friendly Clarence Plan with a meeting held in August.

Be Connected Program - digital literacy for older people

Council is registered with the Be Connected Network, which aims to support a national network of community organisations that support older Australians to improve their digital literacy. The network is funded by the Australian Government.

A successful funding application allowed council to purchase seven mini iPads to set up a digital device lending service for older adults, named the 'Be Connected Program'. Initially, this is taking the form of a pilot program involving council's Community Volunteer Service, before the establishment of a wider community lending service.

A volunteer educator has joined the program and worked with council to set up the four-week pilot program, which began in late September. An evaluation of the pilot will be conducted prior to the commencement of the next program.

'Sharing is Caring' Dementia Project

This is a small partnership project with Wicking Dementia Research and Education Centre (UTAS) and Kiama Council in New South Wales that involves working with carers of people living with dementia to document their lived experiences. This will contribute to a future 'dementia toolkit'. A project webpage was created on the University of Tasmania website to document the stories, and the films are now complete.

Clarence Dementia Friendly Cafes

Council has partnered with Dementia Australia, Wicking Dementia Research and Education Centre (UTAS), and the Tasmania Health Service – Health Promotion to establish a series of 'dementia friendly' cafes in Clarence.

Moto Vecchia Cafe in Bellerive was the first cafe to launch this quarter. Czeg's Cafe in Richmond will launch next quarter.

Age Friendly Business Project

Council has partnered with Council on the Ageing (COTA) Tasmania to pilot an Age Friendly Business project in Clarence. The Clarence Positive Ageing Advisory Committee assisted COTA in reviewing the draft series of videos and written material for future online training.

Physical exercise for older adults

Both weekly classes in Risdon Vale and Rokeby were re-branded and re-launched this quarter.

Gentle Movement Risdon Vale

Residents supported by Uniting Age Well Day Care commenced classes again. A meeting was held with the Risdon Vale Hall Management Committee on expanding the program to the wider community, as well as utilising the hall to accommodate increased numbers due to COVID-19 restrictions in the Neighbourhood Centre.

Staying Stronger Rokeby

The program returned with attendance numbers reaching the facility's COVID-19 capacity.

Out and About in Clarence Program

Due to COVID-19 restrictions and advice from the funding body, the Out and About Program continued to be temporarily delayed this quarter.

Food Connections Clarence (FCC) program

All social eating program and planned chat and chews held as part of the Food Connections Clarence program were suspended.

All neighbourhood centres continued to cook and deliver meals within their local communities. With the easing of social distancing requirements, many programs resumed with strict capping of numbers.

Live Well. Live Long

This is a partnership program with the Tasmanian Health Service – Health Promotion that began in Clarence and was then adopted in Glenorchy. The program will commence in the City of Launceston in 2021.

Radio podcasts

In response to COVID-19, Live Well. Live Long successfully transitioned to Stay Well. Stay Strong, which was delivered in partnership with the City of Glenorchy and Hobart Community Radio 96.1FM. The modified program focused on mental and physical health and community connections. The program is pre-recorded and played on air weekly. The radio program will continue running until November 2020.

Safeguarding Volunteering in Tasmania project

Council is partnering with other councils in this 12 to 18-month project being conducted by Volunteering Tasmania. It seeks to gain an understanding of volunteering in Tasmania to help safeguard and meet future needs over the coming years.

A series of COVID-19 responses are being developed by each local government area, speaking with volunteers of all ages, and who represent multiple agencies. Council worked with a local volunteers and volunteer managers to develop a series of short films, to be used as a promotional resource.

A Clarence Local Volunteer Network Group was established to bring together diverse volunteers from across the city to help contribute knowledge and expertise to the project, as well as co-design a Volunteer Sustainability Framework for Clarence.

The project will be presenting a workshop at the Living Well in Clarence workshop series in November.

Clarence Community Bus

The Clarence Community Bus recommenced transporting community groups in a limited capacity.

Heemskerk Community Garden

The community garden local voluntary committee begun planning a maker and growers' market to be held in November.

Seniors Week

The Clarence Positive Ageing Advisory Committee worked with Christian Homes Tasmania Roches Beach Living to plan a walk in Lauderdale in October, followed by a lunch at the Roches Beach Living Community Centre.

Get Going Guide

This hard copy information resource was launched during the quarter. Four thousand copies were distributed across the city, and 1000 copies are located at the council chambers.

Positive Ageing Network (PAN) Forum for service providers

The third forum was held online in August.

Tasmanian Liveable Communities Toolkit launch and webinar

Council participated in Council of the Ageing (COTA) Tasmania's Liveable Communities Toolkit launch. As part of this, council presented in the webinar on the benefits of Clarence being a member of Age Friendly Cities and Communities, as well as highlighting the Our Shared Space program as an example program that supports a liveable (age friendly) community.

Access and Inclusion Plan

Disability Access Advisory Committee (DAAC)

The committee met in August.

Development of a new Access and Inclusion Plan 2020-2024

The draft plan requires an Alderman workshop to progress to a final round of community consultation.

Universal Design Assessment Toolkit

An evaluation of the toolkit was completed. More than 90 people and organisations contributed to the review, with an overall high level of support shown. Minor changes to the toolkit were recommended, however the assessment was that any major changes wait until 2021-22.

VIBE (Valuing Inclusive Built Environments) Regional Working Group

The Access Ageing and Inclusion Program continued to meet with the Local Government Association, Hobart, Glenorchy and Kingborough council's Access Committee volunteers and staff, Department of Justice – Consumer and Building, and Michael Small Consulting to progress a regional approach to resource sharing across disability access and inclusion. A VIBE meeting was held in August.

Beach Access Project

Council allocated initial resources for this project. An internal project working group has met once to begin scoping the project.

I Can! radio podcast

Clarence Access Network Forum working group members worked on establishing the I Can! radio podcast in collaboration with Hobart Community Radio 96.1FM. The series will feature people with disability in conversation with services on a series of relevant topics. The series will run from November to December 2020 as a weekly 10 to 20-minute program.

Planning Inclusive Communities Project

Council partnered with Gympie Regional Council in Queensland for this research project that is being conducted by the University of Technology (QUT). The aim of the project is to work with local community members to gain a better understanding of how council can better plan communities to be more inclusive for people with disabilities and chronic illness of all ages.

Progress has been slow in engaging people to participate in the project. An online forum is being planned with services, as well as another with younger people and their friends with a disability through the Young Leaders of Tasmania Program.

Clarence Access Network (CAN) Forum

The Clarence Access Network Forum for service providers met in August.

Clarence Community Volunteer Service (CCVS)

Volunteers and consumers

There was a slight decrease in volunteers reported over the quarter. However, active consumer numbers continued to rise, demonstrating the ongoing need for people to access support to assist them to remain in their own homes.

There was a steady increase in the use of transport and social support over the quarter. The return to accompanied shopping resulted in a decrease in domestic assistance (list shopping), with usage returning to pre-COVID-19 norms.

Volunteer numbers now sit at 75, a net decrease of five from the previous quarter, and consumer numbers sit at 110, an increase of 15 from the previous quarter. These do not reflect the total intake over the past quarter, as numbers are decreased due the discharges. This includes short-term patient transports who engage with the service for approximately six weeks.

Volunteer profile

CCVS saw a large increase in volunteers under 65 engaging with the program. There was also a significant increase in the diversity of volunteers. Having a pool of volunteers who speak a variety of languages allowed the program to offer tailored and individual support to residents who may benefit from being able to converse with someone in their native language.

Community value

During this quarter, council's volunteers contributed services to the community with the value of \$346,050, compared with \$217,459.50 last quarter. This is an increase of 59 percent from the previous quarter.

Clarence Eating with Friends (EWF) program

The Eating with Friends program remained on hold. Discussions with the venue are ongoing to determine how the program can resume.

Dog Walking Program

Dog walking resumed this quarter.

Planting Ahead Program

During the quarter, this program assisted more than 10 properties to make small changes to reduce the ongoing maintenance required

CCVS newsletter

The CCVS newsletter was distributed to volunteer and consumers each month to keep everyone up to date on what was happening with the service, as well as providing information and connections. Council's communications team will now be assisting the CCVS program to collate the newsletter.

Southern Home and Community Care and Commonwealth Home Support (HAAC and CHSP) Forum

The service was represented at the monthly forums this quarter.

Asset management

Infrastructure project planning

Bellerive Public Pier

Construction continued throughout the quarter with piling and drilling works well underway. An amended planning permit was required as the in-water works were not completed by 31 August 2020, as conditioned. This was due to slower than anticipated piling of the pier. All precast concrete works were completed and are ready for installation. Works progressed at the pier abutment and the first deck panel and wave panel are in place.

LED streetlight installation

Council continued its LED streetlight rollout. This occurred across the city as part of a joint project with other southern councils to replace many of the older technology mercury vapour residential streetlights with energy efficient LED lighting. Council's contractor has replaced approximately 2,200 streetlights, resulting in energy and greenhouse emission savings.

Submission of Vulnerable Road User Grants for 2020/2021

Council was successful in obtaining a grant of \$50,000 for the project 'Installation of Pedestrian Crossing (Wombat)' in Lincoln Street, Lindisfarne. The local businesses will be consulted later this year on the proposed crossing.

Footpath works on Gordons Hill Road between Cedar Street and Excalibur Place, Lindisfarne

The footpath works on Gordons Hill Road were completed during this quarter. The footpath now provides a new concrete footpath on the east side of Gordons Hill Road between Cedar Street and Excalibur Place.

Eastern Shore Intelligent Transport System

The Tasmanian Government has recently completed a \$600,000 project to provide for advanced monitoring and control of the traffic signal network infrastructure in Rosny Park, Montagu Bay, Bellerive and Howrah. The aim of the project is to improve traffic efficiency and safety by providing the capability of responding to incidents and traffic congestion in real time. Council was consulted throughout the project.

Clarendon Vale Path and Lighting Project

The contract for this project has been awarded to Kelly Civil Contracting. Lights have been ordered and works are expected to commence in November 2020.

Clarence Foreshore Trail – Simmons Park to ANZAC Park, Lindisfarne

This project forms part of council's long-term improvements of foreshore trails. The detailed design plans and initial feedback from stakeholders were discussed at a council workshop, particularly around stakeholder concerns about the loss of parking. Following the workshop, a letter and plan was sent to property owners and residents advising that construction of the design is intended to progress in early 2021 and that parking impacts will be monitored on completion of the project.

Public destination electric vehicle charging station

The electric vehicle charging station was installed. The first 12 months of vehicle charging will be free to encourage use of electric vehicles.

Rosny Child Care Centre landscaping redevelopment

The tender for the Rosny Child Care Centre Landscaping Redevelopment was let to Logic Build Tas Pty Ltd. Works are anticipated to commence next quarter.

Bellerive Boardwalk – replacement of decking section at the jetty end

During the quarter, council work crew completed a 40-metre section of the Bellerive Boardwalk replacement project, located between the Waterfront Hotel and the Fish Punt. Materials for the next section, near the stage area, have been ordered and works will proceed once these materials have been delivered from the mainland supplier.

Clarence Street safety improvement works – stage two

Works commenced on traffic management improvements to Clarence Street, between Wentworth Street and Howrah Road. The works included new traffic islands and pedestrian refuges, new line marking and rationalisation of bus stops.

Management and staff resources

Designs, specifications and tender documentation progressed for several infrastructure projects, including:

- Pipers Road upgrade design
- Playground equipment replacement
- Playground ancillary equipment such as shade structures, barbecues and rotundas
- Lauderdale Canal *Disability Discrimination Act* public toilets
- Clarence Mountain Bike Park public toilets
- Blossom Park Playground
- Risdon Vale Sportsground lighting
- Franklin Street Laneway, Richmond upgrade
- Alma's Activity Centre redevelopment
- Jetty Road Public Toilets, South Arm
- South Arm Oval Public Toilets

- Seven Mile Beach Public Toilets
- Blessington Street stage two stormwater upgrade works
- Ringwood Road culvert replacement/upgrade
- Runway Place drainage improvements
- Torrens Street stormwater improvements
- Jacombe Street, Richmond upgrade
- Backhouse Lane road design upgrade
- Lincoln Street pedestrian crossing, near Franklin Street
- Duntroon Drive road reconstruction

Council staff were also involved in the project management and contract administration for the following larger projects:

- Tara Drive road and pavement reconstruction works
- Bellerive Boardwalk replacement
- Bellerive Public Pier
- Runway Place stormwater upgrade
- Clarence and Geilston Bay high schools' oval maintenance contract administration
- Fleet management
- Footpath reconstruction and remediation program
- Major pavement reconstruction and reseal program
- Risdon Vale Oval Public Toilets and Changerooms
- Simmons Hill Mountain Bike Track
- Road reseal preparation projects
- Middle Tea Tree Road pavement upgrade
- Electric vehicle destination charging station
- Wellington Street, Richmond traffic calming and safety improvement works
- Acton Road and Acton Drive sight benching works
- Barilla Rivulet walking track
- Clarence Street islands and pedestrian refuges
- Oceana Drive/Tranmere Road intersection upgrade
- Bangalee Street pavement reconstruction
- Spinifex Road and Clinton Road pavement reconstruction
- South Street/High Street roundabout upgrade
- Cambridge Road drainage improvements at Paige Court
- Derwent Avenue road reconstruction and upgrading
- Carella Street/Oceana Drive road reconstruction
- Bilney Street culvert upgrade/replacement

Council's staff resources were also committed to:

- Implementing council's 2019/2020 Annual Plan.
- Developing and implementing council's 2020/2021 Annual Plan.
- Provision of advice to the Copping Refuse Disposal Site Joint Authority, the Southern Waste Strategy Authority and the Southern Tasmanian Councils Authority (STCA) Waste Advisory Group and Regional Climate Change Initiative.
- Dealing with the lease variations associated with the lease for Bellerive Oval.
- Provision of advice to developers and planning staff on major projects and their impact on infrastructure.
- Liaison with sporting clubs on leases and development of grounds at specific sites in the city.
- Managing various community consultation proposals for traffic calming, works programs, parking restrictions and liaison with the Department of State Growth on road safety and traffic management issues across the city.

Public toilets

Risdon Vale Public Toilets and Changerooms

Construction commenced onsite on 11 May 2020 and has been ongoing this quarter. Construction is anticipated to be complete by mid-November 2020.

Roads and footpaths

Road reconstruction works continued for Derwent Avenue in Geilston Bay, Carella Street and Oceana Drive in Howrah, Wellington Street and Middle Tea Tree Road in Richmond, Tara Drive in Acton Park, Bangalee Street in Lauderdale, Spinifex Road in Rokeby and Clinton Road in Geilston Bay.

Footpath repair suburb schedule

Footpath repairs and maintenance works associated with the Footpath Remediation Program were completed within the Clarendon Vale area. Minor areas were completed outside of these areas on an immediate risk-based approach. It is anticipated that the program will proceed within the following timeframes:

Rokeby October 2020 to December 2020

Warrane December 2020 to February 2021

This program is subject to change associated with externalities such as the weather and may be reassessed accordingly.

Roads maintenance

Sealed road maintenance

Pavement maintenance and repairs were carried out at Cremorne Avenue, Middle Tea Tree Road, Houston Drive, Acton Road, School Road, Boronia Street, Begonia Street, Binalong Road and Kaoota Road.

Pothole repairs were undertaken on various roads within Rosny, Montagu Bay, Bellerive, Howrah, Tranmere and Seven Mile Beach areas. Some ad hoc repairs were undertaken at various locations when an assessment deemed a pothole to be dangerous.

Reseal preparation for sealed roads

Preparation of roads for resealing was completed or commenced in Lucas Street, Kenton Road, Lindwood Court, Talune Street and Cleve Court.

Gravel road maintenance

Gravel road maintenance and repairs were carried out at Prossers Road, Downhams Road, Begonia Street, Bezzants Road, Roaring Beach Road, Musk Road, Prospect Road, Rifle Range Road, School Road, Dixons Point Road, Forest Hill Road, Dorans Road, Droughty Point Road, Hanslows Road, Cold Blow Road, Commercial Road, Logie Farm Road, Enfield Lane, The Esplanade, Dulcot, Kings Road, Denholms Road, Hobdens Road, Grahams Road and Mount Rumney Road.

Table drain maintenance

Table drain maintenance and repairs were completed on Grahams Road, Acton Road, Equestrian Drive, Prospect Road, Rifle Range Road, Coobar Road, Marlock Road and Bezzants Road.

Road shoulder maintenance

Road shoulder maintenance and repairs were completed on Mount Rumney Road, Cambridge Road and Pass Road.

Wellington Street, Richmond – road safety upgrade

Council allocated funds in the 2019/2020 Annual Operating Plan for the road and stormwater improvements for Wellington Street, east of the Richmond Bridge. It is anticipated that the works will be completed in October 2020.

Bellerive Oval Transport Plan

Due to COVID-19, no games were played at Blundstone Arena this quarter.

Stormwater management

Richmond Floodplain Study

The Stormwater System Management Plan 2019, which was adopted by council in December 2019, included several recommended actions to improve stormwater management in the municipality.

A consultant was engaged to update the Richmond Floodplain Study. The study includes the development of a flood model for the Coal River, with focus on the section which runs through the township of Richmond. The report is expected to be finalised at the end of 2020.

Blessington Street stormwater upgrade – stage two

The tender for stage two of the Blessington Street Stormwater upgrade was awarded.

Runway Place stormwater upgrade

Work commenced on stormwater improvements along Runway Place, Cambridge.

Tenders

Quotations and tenders let during the quarter are included in the following table.

Tender	Awarded to	Cost (ex. GST)
T1362/20 Bangalee Street Road reconstruction works	Stabilised Pavements of Australia Pty Ltd	\$371,710.70
T1352/19 Blessington Street stormwater upgrade stage two	de Kleine Contracting Pty Ltd	\$349,813.36
T1366 /20 Intersection South and High Street, Bellerive roundabout reconstruction	Spectran Contracting Pty Ltd	\$426,819.89
T1364/20 Rosny Child Care Centre landscaping upgrade	Logic Build Tas Pty Ltd	\$341,300.00
T1754/20 Hard Waste Collection 2020	Corporate Maintenance Solutions (Tas) Pty Ltd	\$172,816.88
T1385/20 Duntroon Drive Road reconstruction works	Downer Edi Works Pty Ltd	\$1,039,889.92
T1301/19 Asphalt supply cart and lay	Downer Edi Works Pty Ltd	Schedule of Rates
		\$2,702,350.75

Quotations now not required to go to council meeting (\$100,000 - \$250,000)	Awarded to	Cost (ex. GST)
Q1346/19 ANZAC Park Community Sports Pavilion – Design Services Consultancy	ARTAS Architects Pty Ltd	\$248,777.00
Q1304/19 CBD cleaning and sweeping	NB Direct t/a Cleenco	\$179,850.00
		\$428,627.00

Parks and recreation facilities

South Arm Skate Park

Community consultation was undertaken with residents and property owners of South Arm for the next stage of the South Arm Oval Master Plan. Consultation results were presented to council at the council meeting on 12 October 2020.

Clarence Tree Strategy 2020-2030

Work progressed on developing a tree strategy, which will be presented to council at a future date.

Seven Mile Beach Urban Tree Strategy 2020-2030

Work progressed on developing a Seven Mile Beach urban tree strategy, which will be presented to council at a future date.

29 Blossom Crescent – local park and playground

Council officers were in the detailed document phase of this project throughout the quarter. Officers are working towards tendering the project for construction to commence in early 2021.

Other projects and maintenance works

Sandford Oval – Sandford Cricket Club

Council staff engaged GHD Pty Ltd to undertake a feasibility study and costing to supply water to the Sandford Oval. The report from GHD Pty Ltd has been received and will be discussed with council at a future workshop.

Maintenance

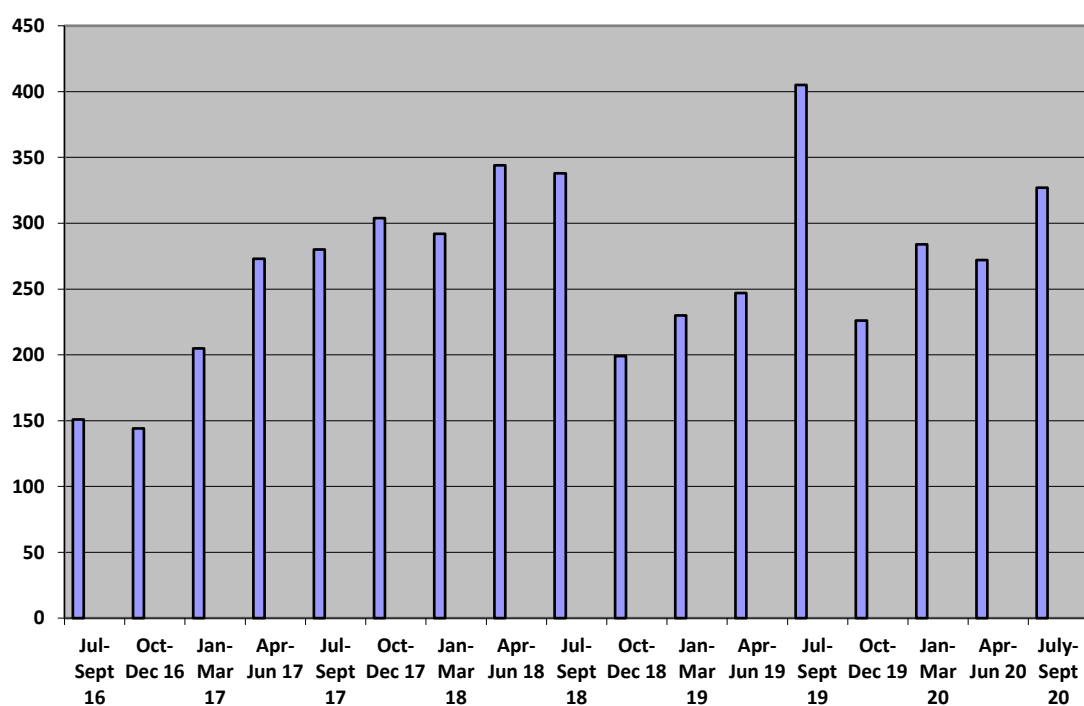
- Oval maintenance continued through this quarter with renovations commencing as per the scheduled maintenance regime. All activities for the season sports changeover will continue in the October-December quarter.
- The park maintenance schedule continued throughout the quarter.

- Various tree maintenance works, including elevated platform works, were completed in various locations.
- Maintenance of walking tracks continued.
- Roadside verge and horse trail maintenance commenced, and the spraying of traffic furniture and other roadside obstacles was completed. This is done to ensure obstacles are clear and sight distances are maintained during the spring growing season.

City planning

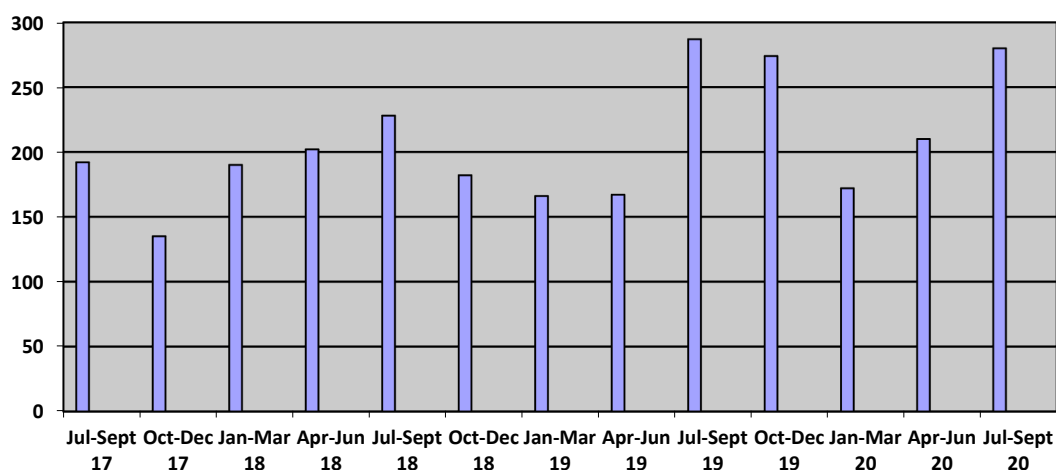
Requests for preliminary planning assessments

Due to the complexity of current planning controls, owners and designers find council's free preliminary assessment service helpful in determining whether applications are required, how to deal with variations, and to refine plans generally. The graph indicates that a strong interest in the service has continued over the quarter.

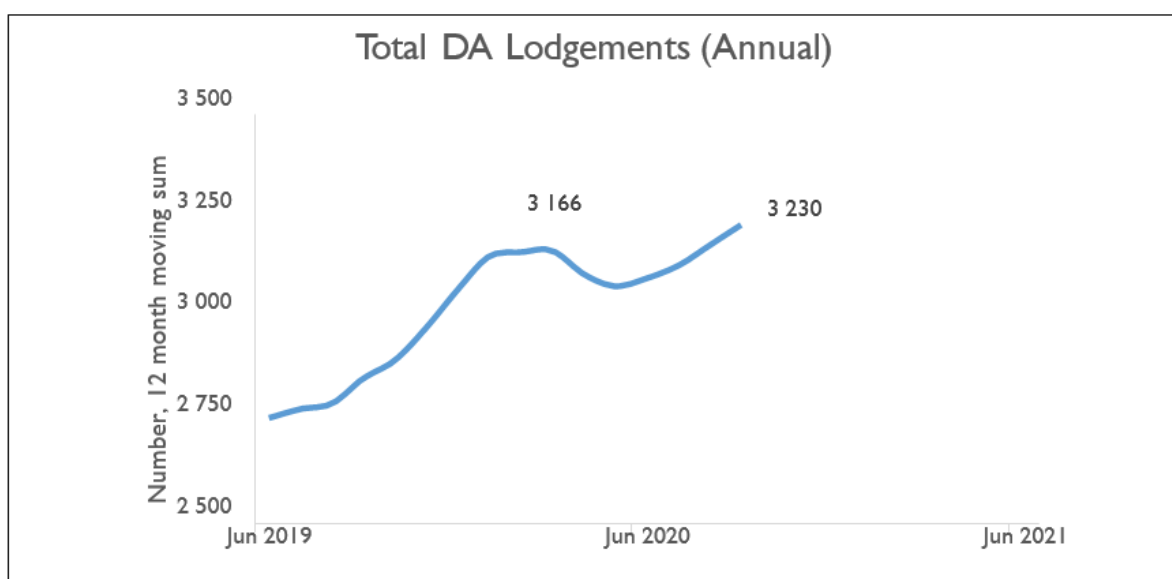


Planning applications lodged

The following chart shows the trend in numbers of applications lodged. As the graph indicates, application numbers were substantially higher than the previous quarter, returning to the same level as the corresponding quarter last year.

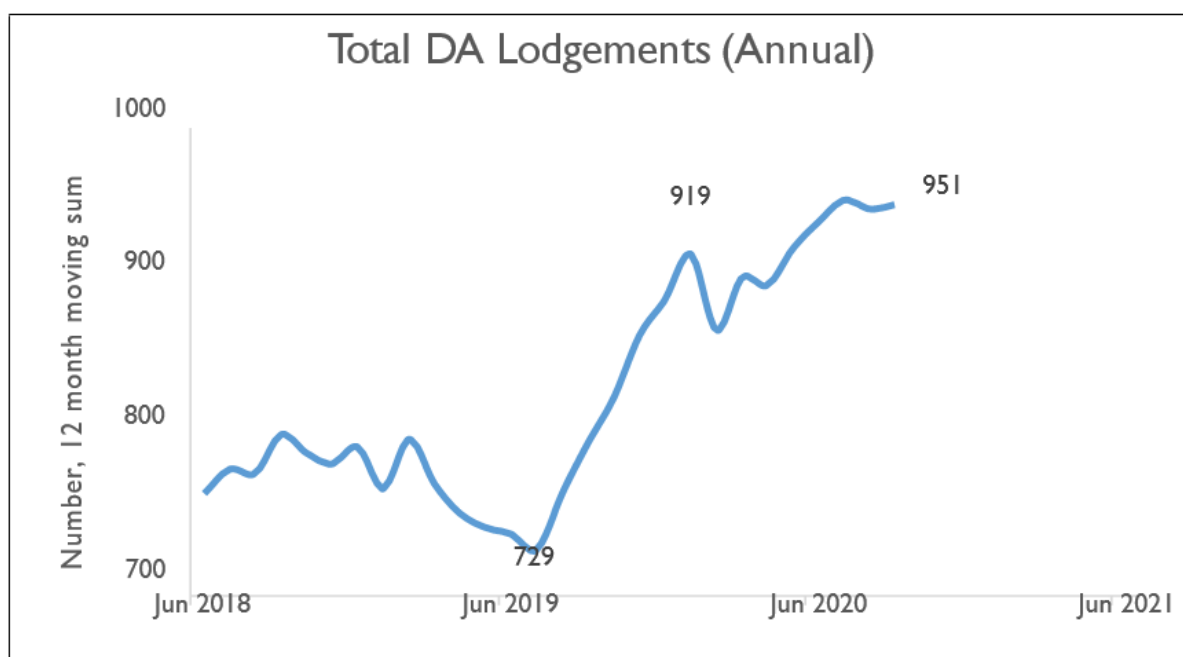


Given the anticipated COVID-19 impacts on the development growth, it is also interesting to observe how applications have been impacted in metropolitan Hobart. The following graphs were provided by the Greater Hobart Strategic partnership and show the growth in application numbers over the previous year, followed by a downturn in the first quarter this year, and then a mid-year upturn. Since June 2019, 29.4 percent of all metropolitan applications have been within Clarence.



Annual Growth for the year to September 2020

Clarence	+19.2%
Glenorchy	+40.5%
Hobart	+8.3%
Kingborough	+0.8%
Greater Hobart	+13.1%



Planning approvals

There were 211 development and subdivision applications determined in the quarter, an increase from 134 at the same period last year. The average time frame for determined discretionary applications was 37 days and permitted was 27 days.

Planning appeals

No.	Address	Description	Status
PDPLANPMTD-2019/005513	12 Park Street, Bellerive	Three multiple dwellings	Decision pending
PDPLANPMTD-2019/001969	1 Cremorne Avenue, Cremorne	Three multiple dwellings	Determined by consent
PDPLANPMTD-2019/002428	12a Akuna Street, Rosny Park	Public recreation facilities, visitor accommodation and food services	Under appeal
SD-2019/10	20 Regal Court, Seven Mile Beach	49 lot subdivision	Under appeal
PDPLANPMTD-2019/000794	51 Cranston Parade, Cambridge	One lot subdivision – application yet to be determined	Under appeal

PDPLANPMTD-2020/009430	1309 Tasman Highway, Cambridge	Hobart International Airport interchange	Under appeal
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Planning scheme amendments

No.	Address	Description	Status
2020/010193	7 Gordons Hill Road, Bellerive	Change to use table	Initiated and advertised
2020/010079	10 Loinah Road, Montagu Bay	S.43A rezoning and multiple dwellings	Initiated and advertised
2019/0043	16 Nayuka Street, Geilston Bay	S.43A rezoning and subdivision	Initiated and advertised
2019/000853	625 and 647 (and 657, 659, 673 and 691) East Derwent Highway, Risdon	S.43A Specific Area Plan and expansion of retirement village	Initiation deferred pending modifications and amendment to Southern Tasmania Regional Land Use Scheme
N/A	471 Cambridge, Mornington Road and 540 Pass Road, Cambridge	Application to amend Southern Tasmania Regional Land Use Scheme Urban Growth Boundary	Supported and submitted to minister
2020/011423	52 Richardson Road, Sandford	Application to amend Southern Tasmania Regional Land Use Scheme Urban Growth Boundary	Received and Aldermen workshop organised

Planning initiatives

Tranmere – Rokeby Structure Plan

The Tranmere - Rokeby Peninsula Structure Plan was placed on hold pending consideration of additional urban design work proposed by the major landowners. It remains on hold due to international travel and personal interaction restrictions that were implemented as a result of COVID-19.

Draft Local Provisions Schedule

Council reviewed the representations on the draft Local Provisions Schedule, which forms part of the process that will lead to the introduction of the Tasmanian Planning Scheme in Clarence. A report on the review, including recommended changes, was submitted to the Tasmanian Planning Commission to hold a panel hearing.

Rosny Park Urban Design Framework

Stage two consultation on the Rosny Park Urban Design Framework project commenced in September. Community input has been sought via the Your Say Clarence webpage. The project seeks to provide for a long-term strategic direction for the Rosny Park area, greater opportunities for businesses and service providers, as well as an improved amenity for everyone who visits and uses the area.

Economic development

Strategic projects

South East Region Development Association (SERDA)

Regional workforce development

Council continued to work with the regional Workforce Engagement and Development Officer to ensure their activities include working with businesses, training providers and job seekers in the Clarence City Council local government area.

South East Enterprise Centre (Enterprise Centres Tasmania)

Council continued to work with the Business Advisor to ensure their activities included working with businesses and individuals intending to start businesses in the Clarence City Council local government area, and liaised with the Department of State Growth to improve data entry and reporting processes.

Post COVID-19 economic recovery

A background research report is being prepared to investigate options for economic recovery strategies and policies. A broader group of economic development professionals from the Greater Hobart councils are meeting fortnightly to discuss business assistance and economic recovery strategies.

Clarence City Council COVID-19 Community Recovery Committee (CCRC)

The CCRC has reduced its meeting frequency to fortnightly and Clarence's Economic Development Officer is a permanent member of this committee. The purpose of the committee is to ensure a coordinated response, particularly aligned with the Tasmanian Government's COVID-19 Social Recovery Action Plan. The committee's objectives are:

- To ensure information relevant to the COVID-19 situation is shared effectively and in a timely manner between members of the Southern Regional State Recovery Committee (SRSRC) and the State Recovery Committee.
- To identify ways to support local programs that improve recovery outcomes for communities.
- To develop consistent and coordinated messaging to local communities about the COVID-19 situation, especially for people at risk during an emergency, those who are isolated and those who do not have access to the internet.
- To ensure SRSRC members identify service providers operating in the southern region, including non-government organisations and localised health and

wellbeing services, who can be called upon to assist with recovery needs resulting from the COVID-19 situation.

- To develop long-term responses to recovery from the COVID-19 situation.

Clarence Destination Management Plan (DMP)

Council has commenced work on a Destination Management Plan for Richmond/Coal River Valley and Rosny/Bellerive/Kangaroo Bay. This is a long-term piece of work to develop a 10-year plan. The next stage will involve engaging with tourism stakeholders and potentially a University of Tasmania intern to assist with initial research.

Tourism Tasmania will be developing a new Southern Tasmania Destination Management Plan, with work commencing in February 2021. It is intended that council will work with Tourism Tasmania to ensure that the Clarence Destination Management Plan fits within this broader plan.

Richmond/Coal River Valley Local Tourism Advisory Group

Destination Southern Tasmania, in partnership with council, convened a group of tourism operators to gauge interest in developing a new Richmond/Coal River Valley tourism group. There has been interest from a range of stakeholders and discussions are now being held regularly to see how the new group might look. The group worked to develop a new internet and social media presence, advertising collateral and a collaborative marketing campaign, and are working with Destination Southern Tasmania to formalise the group.

Council is awaiting a final grant funding report from the Richmond Promotions Group, and Destination Southern Tasmania will be reviewing the project for learnings to feed into the new tourism group.

Richmond bicentenary

Council's Economic Development Officer has commenced work with the Richmond Village Fair Inc sub-committee, which has been tasked with developing a project scope for Richmond Bicentenary celebrations from December 2023 – March 2024.

Eastern Shore Chamber of Commerce

Throughout the quarter, council worked with Business East to transition the organisation to a Chamber of Commerce model. The Board of Business East unanimously accepted the proposal put forward on 11 August 2020 and voted to change its name to Eastern Shore Chamber of Commerce. The membership of Business East unanimously accepted the proposal on 24 September. Council's Economic Development Officer will form part of a steering committee to transition the organisation to the new model.

Major projects

Rosny Hill Nature Reserve development

A development application was approved and is currently in the appeals process.

Kangaroo Bay Development Precinct

Boulevard site

A development application was received and is being considered.

Hotel and Hospitality School

The proponents submitted a request for an extension of time for substantial commencement.

Communications

The communications team continued to produce and distribute media releases and oversee media events on significant council news. Work continued on major projects including the Style Guide, Quarterly Report: April-June, Social Media Policy and Procedures, Interim Communications Strategy, Social Media Strategy, and 2019-20 Annual Report.

The website and intranet continued to be updated and maintained.

Digital and Social Media Audit and Review

Council commissioned a Digital and Social Media Audit and Review, which resulted in a series of recommendations to improve council's current communication methods and strategies. The review was discussed with Alderman at a workshop and received overall support. Discussions are ongoing with council departments affected by these recommendations on how they will be implemented moving forward.

Promotional activities

Promotional work occurred on the following:

- Clarence City Council events, programs and initiatives, including:
 - Live Well. Live Long community radio program
 - Poochibald Art Prize
 - Planning Inclusive Community Projects
 - Virtual Clarence Talks
 - Clarence Volunteer Service
 - The Two Sides Project
 - COTA Tasmania: Tasmanian Liveable Communities Webinar
 - Anticipatory Care Research Program
 - Youth Network Advisory Group
 - Clarence Jazz Festival scholarships
 - City of Clarence Australia Day Award nominations

- Land and Coast Care Grants
- Get Going Guide
- Dog’s Day Out
- Fitness in the Park
- Annual residential hard waste collection
- Clarence Outside School Hours Care school holiday program
- Waverley in Full Colour Eco Walk
- Community initiatives, including:
 - Plastic Free July
 - Landcare Tasmanian Habitat Tree Planting Day
 - National Homelessness Week
 - Park it for the Planet
 - BreastScreen Tasmania bus
- Various capital works projects, including:
 - New Cliffhanger track in the Meehan Range
 - Electric vehicle charging station
 - Two Rivulets Circuit trailhead
 - Bellerive roundabout works
 - Bellerive stormwater system upgrade

Community consultations

The following community consultations were undertaken:

- Single Hill Bushland Reserve Activity Plan 2020-2030
- South Arm Oval Master Plan Design Review
- Glebe Hill Bushland Reserve Activity Plan 2021-2030
- Rosny Park Urban Design Framework

Communication activities

Information distributed to the community included:

- Council meetings
- Normal council hours of operation resuming
- Roadworks, track and trails notices
- Weather events and associated closures
- Flagstaff Gully quarry activity
- Sportsgrounds closures
- Public-run immunisation clinics
- Hazard reduction and heap burns
- Clarence City Council Community Recovery Grants
- Canine coronavirus
- Reappearing frog pond in Waverley Flora Park
- Cashless transactions
- Clarence Mountain Bike Park flood repair work

- Historical ferry markers launch
- Seafarers Festival cancellation
- Dulcot emergency water tank
- New digger at Bellerive Beach Park
- South Street Dog Park closure

Publications

Publications produced and updated this quarter included:

- Rates News Spring
- Updated various council policy documents
- Rates concessions
- Quarterly Report: April-June 2020
- Live Clarence E-News
- Updated the design of the Access Ageing and Inclusion newsletter
- Dog News

Online communications

Websites

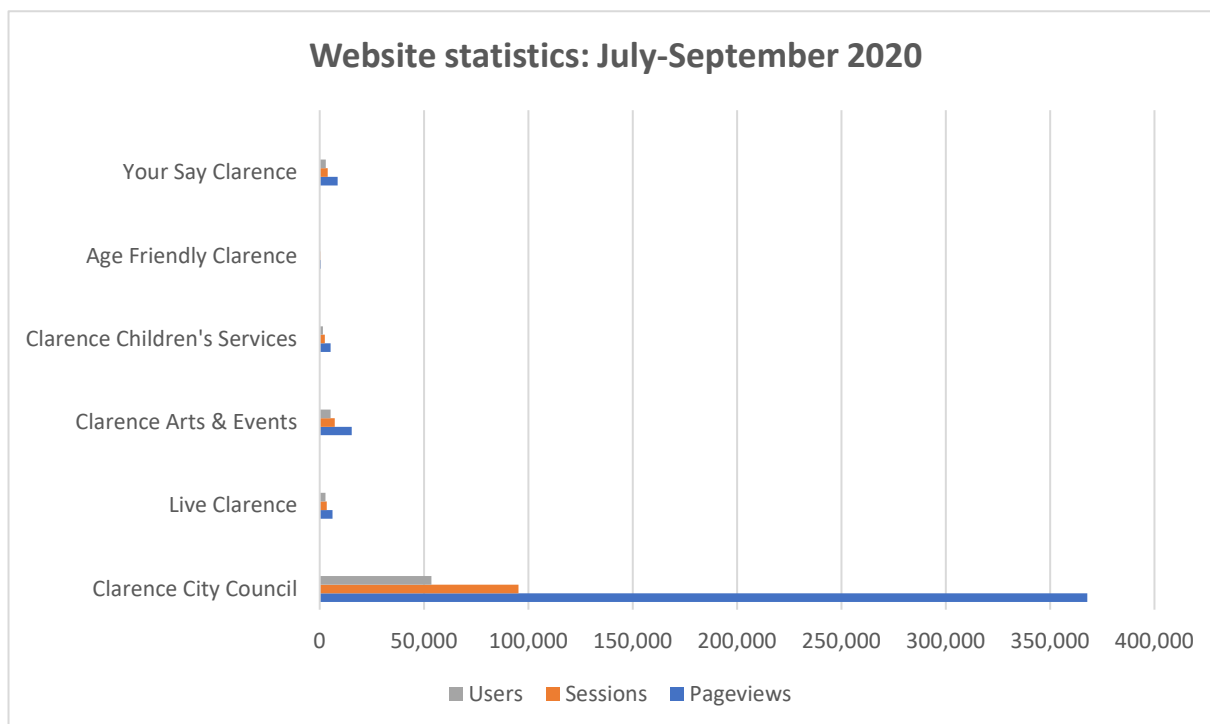
Clarence City Council had a high number of visitors this reporting period, recording increased pageviews compared to the previous quarter. This can be attributed to council's annual residential hard waste collection, significant advertising planning applications, and rates payments through the quarter. The top five pages viewed were home page; advertised planning permit applications; waste collection days and areas; annual hard waste collections; contact us.

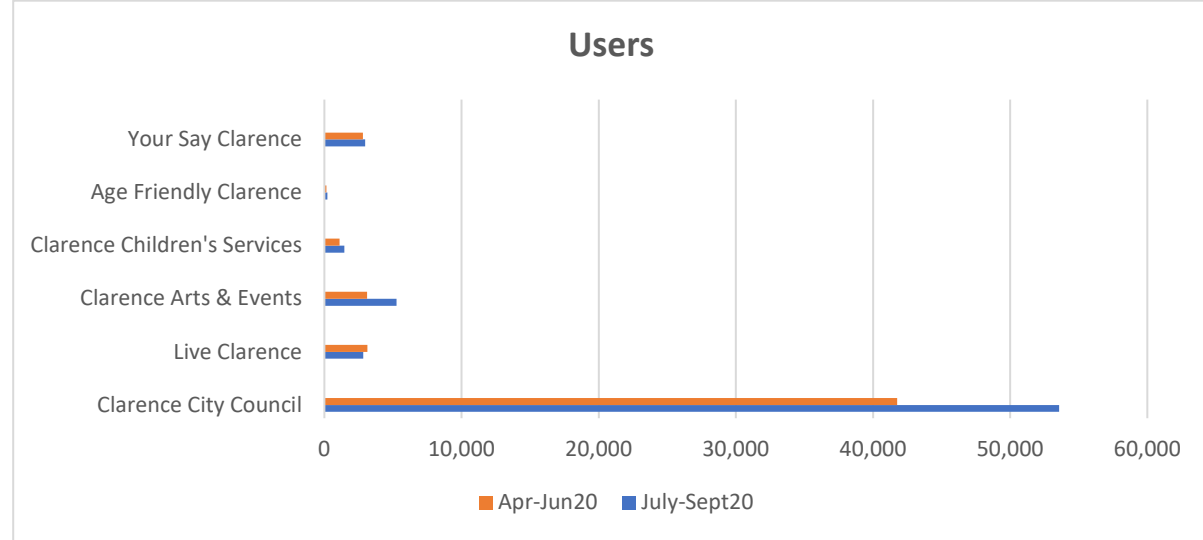
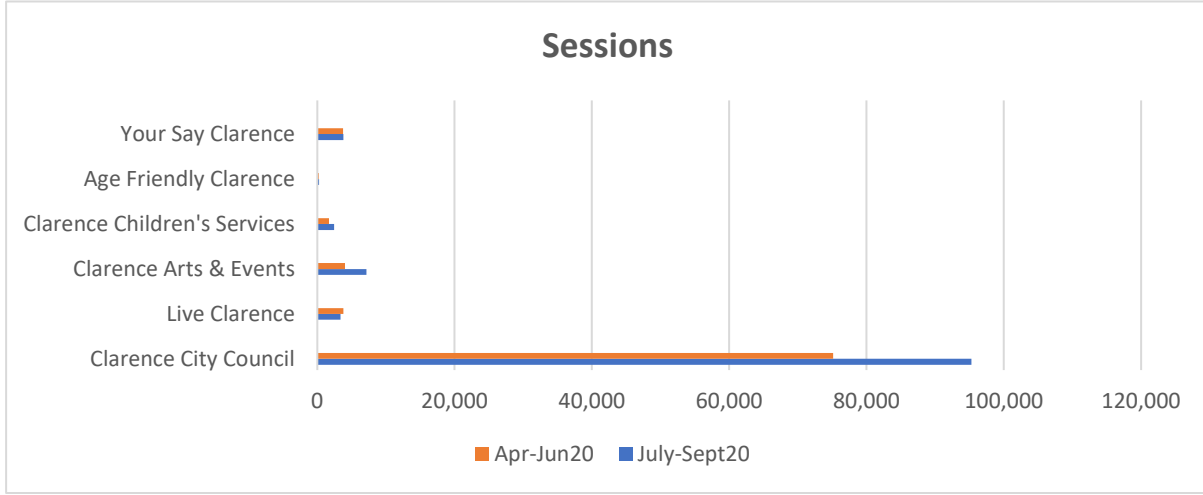
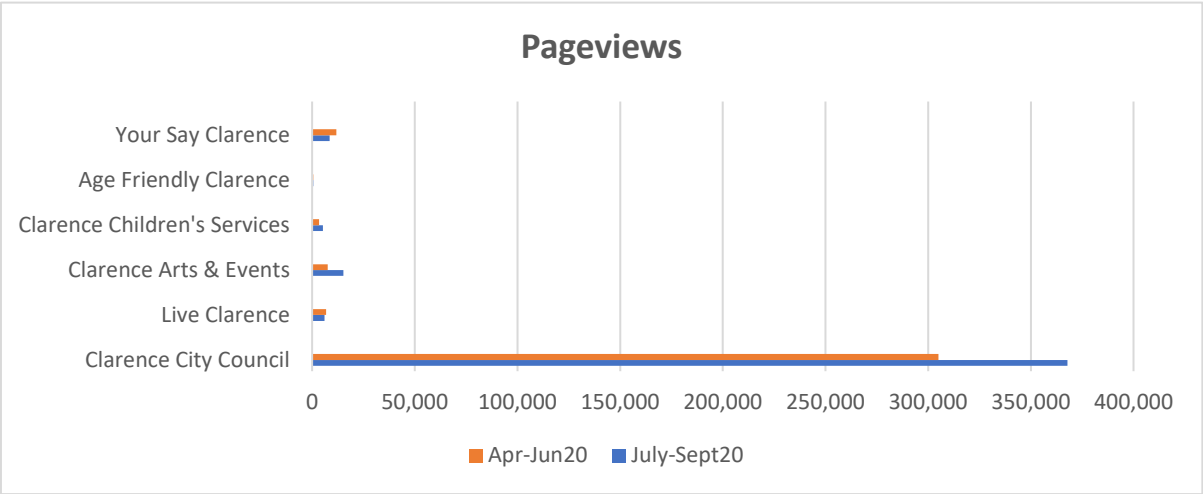
The My Neighbourhood Tool landing page received 4,310 views over the July-September quarter, compared to 4,696 in the previous reporting period.

Council's website statistics are included in the graphs below. Previous quarter statistics are included in brackets.

Pageviews represent each individual time a page on the website was viewed by a user; sessions represent a single visit to the website; and users represent individuals that visit the site.

Website	Pageviews	Sessions	Users
Clarence City Council	367,824 (304,948)	95,267* (75,143)	53,577* (41,760)
Live Clarence	6,111 (6,777)	3,402 (3,814)	2,822 (3,136)
Clarence Arts & Events	15,260** (7,565)	7,154 (4,039)	5,261 (3,123)
Clarence Children's Services	5,184 (3,440)	2,427 (1,694)	1,453 (1,095)
Age Friendly Clarence	582 (527)	264 (222)	216 (150)
Your Say Clarence	8,525 (11,814)	3,790 (3,772)	2,970 (2,816)
<p>*Higher numbers can be attributed to hard waste information, significant advertising planning applications and rates payments.</p> <p>**Higher numbers can be attributed to Dogs Day Out and About and Poochibald events.</p>			





Social media

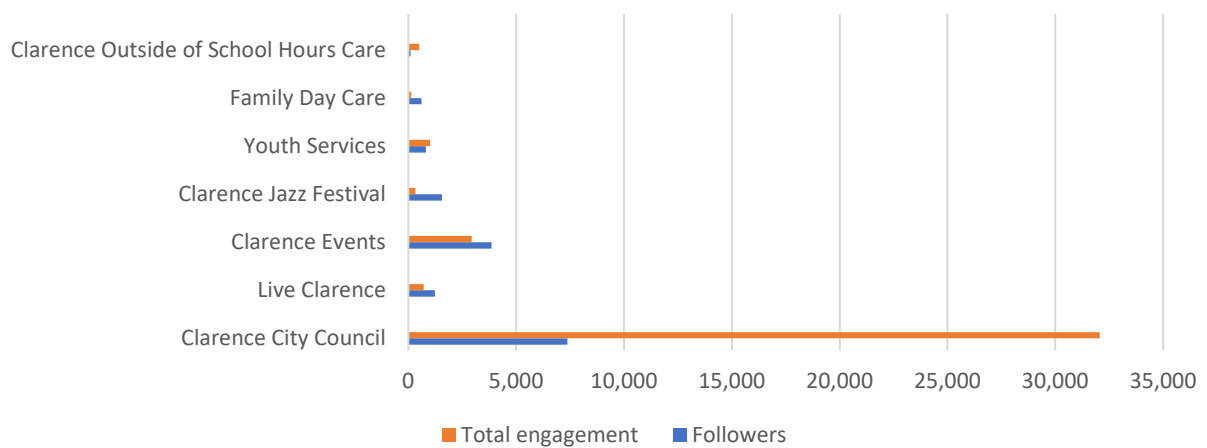
Council continues to use social media to communicate timely information to the community. Facebook followers for the Clarence City Council page increased from 6,971 to 7,377 this quarter. There was overall strong engagement over the reporting period, which can be attributed to increased posting activity on the page.

Top posts for community engagement for the period included a video of the new Cliffhanger track in the Meehan Range; canine coronavirus; Poochibald Art Prize entries open; disappearing frog pond at Waverley Flora Park; sportsground closures; annual residential hard waste posts; and a shared post from Roads Tasmanian about traffic delays at Midway Point.

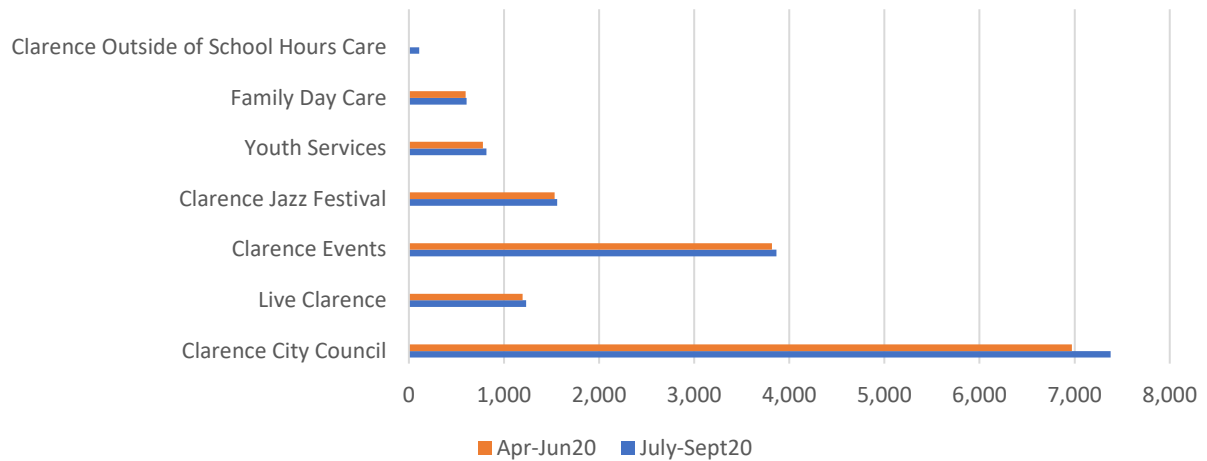
Council's social media statistics are included in the table and graphs below. Previous quarter statistics are included in brackets.

Facebook	Followers	Total engagement
Clarence City Council	7,377 (6,971)	32,054* (46,427)
Live Clarence	1,233 (1,196)	718 (1,170)
Clarence Arts & Events	3,865 (3,817)	2,934 (3,061)
Jazz Festival	1,559 (1,533)	329 (198)
Youth Services	815 (778)	1,009 (1,954)
Family Day Care	608 (596)	139 (452)
Clarence Outside of School Hours Care	109 (0)**	501 (0)**
*Lower engagement can be attributed to less COVID-19 messaging and the Hobart Airport works post in previous quarter creating high engagement.		
**The Clarence Outside of School Hours Care Facebook page was created at the beginning of the quarter as an additional avenue for the service to generate business.		

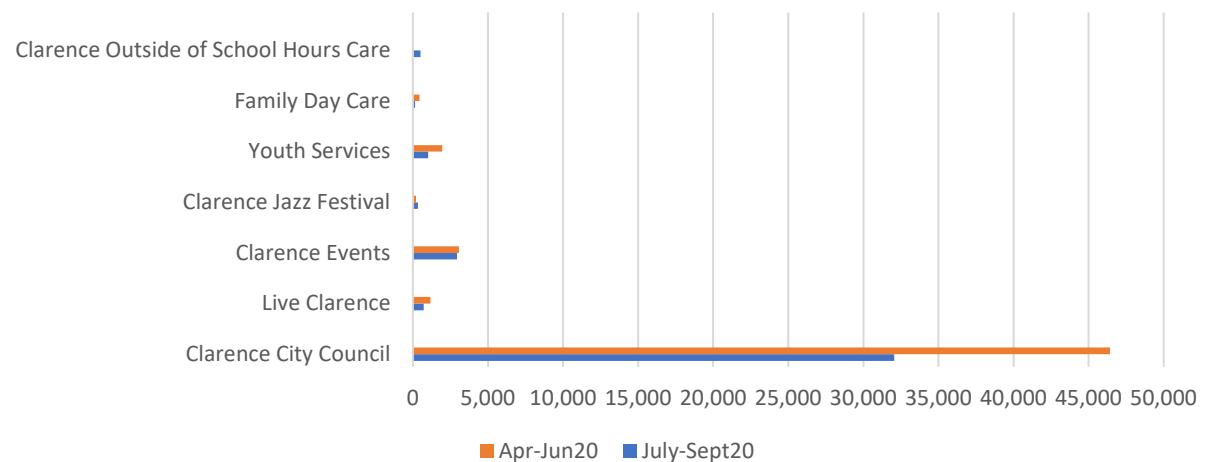
Facebook statistics: July-September 2020



Followers



Engagement



Twitter accounts for Clarence City Council and Clarence Arts and Events were closed due to previous low engagement and in line with recommendations from the Digital and Social Media Audit and Review.

Clarence Arts & Events continues to use Instagram to reach its audience. This page had frequent posts throughout the quarter in relation to 2021 exhibition applications, the Poochibald Art Prize, and Clarence Jazz Festival entries opening.

The Live Clarence Instagram page has been inactive for the whole of this reporting period.

Instagram	Followers	Total posts	Total engagement
Live Clarence	219 (216)	0	0
Clarence Arts & Events	1,047 (952)	41 (42)	1,024 (983)

Natural area management

Trees

During the quarter, 11 applications were received under the Management of Trees on Council Land Policy. Those applications sought the removal of 14 individual trees. Seven trees were approved for removal and six trees are to be retained. The remaining tree requires further information and will be reported on next quarter.

There were eight individual trees remaining from the last quarter that were still being processed. Eight trees were not approved for removal and are to be retained.

The information for this quarter has been included graphically in the performance indicator sheets.

Advanced tree planting program and semi-advanced tree planting for various locations commenced in accordance with the Management of Trees on Council Land Policy.

Fire hazards

The firebreak management program for natural areas and reserves will be completed within the next quarter. Fire preparation of burn plans for natural areas will commence with burn works to be completed in Autumn 2021. Brush cutting program to commence with completion within the next quarter.

Natural environment

Lauderdale Saltmarsh Reserve Activity Plan 2021-2030

The reserve activity plan was finalised and will be presented at a future council meeting.

Climate change

Policies, strategies and plans for adapting to sea level rise, coastal hazards and climate change progressed. A plan to reduce council's energy use continued and is almost ready to present at a council meeting. Council will install solar panels on the Lindisfarne Community Activity Centre. The centre's roof was assessed to ensure it is structurally suitable for a solar system to be installed. Part of the roof proved suitable and a 5kW system will be installed in the 2020-2021 financial year.

Green waste collection

Month	No. of collections	Tonnes collected	Average weight per collection in kilograms
July 2020	21,549	205.04	9.51
August 2020	21,549	182.72	8.47
September 2020	27,035	233.56	8.63

Depot capital works projects

- Montagu Bay Foreshore multi-user path was completed.
- Oceana Drive/Tranmere Road intersection upgrade commenced during the quarter and is nearing completion.
- Gordons Hill Road footpath from Cedar Street to Excalibur Place was completed.
- Clarence Street safety upgrade commenced this quarter, which involves the installation of *Disability Discrimination Act* compliant islands and pedestrian refuges.
- A sight bench was constructed this quarter at the intersection of Acton Road and Acton Court to improve sight distance.
- Renewal of decking on the Bellerive Boardwalk, with work completed in several stages. Stage two is complete and stage three is to commence next quarter.

Arts and culture

Activities

The re-opening of the Rosny Farm site in June saw a return to regular exhibition programming in the Schoolhouse and Barn, with special conditions for visitors to comply with the COVID Safety Plan. Visitor numbers were high, with all exhibitions in the quarter well attended. Exhibition opening functions were limited to small gatherings of exhibiting artists and close family or friends by invitation only.

A record number of Expressions of Interest were received for the 2021 exhibition program.

In partnership with UTAS School of Architecture and Design, work has continued on the development of a portable art space for Clarence with a funding application submitted to the Tasmanian Community Fund.

Through the Developer Contribution Scheme for Public Art, designer Fiona Tabart was commissioned to design decorative laser cut panels for the Bellerive Public Pier balustrade. Installation is expected by December 2020.

Exhibitions in The Schoolhouse, Barn and Cottage

Seven exhibitions were held over the quarter, with highlights including a major exhibition 'Vis-à-vis' by Dr Steven Carson in the Barn, the popular 'Poochibald Art Prize' in the Schoolhouse, and a special textile and fibre project in response to COVID-19, called 'Stitch On'. The Stitch-On exhibition, held in the Schoolhouse Gallery, attracted entries from around Tasmania, New South Wales, Victoria and Singapore and generated a great deal of public and media interest.

Other exhibitions in the quarter included the Tasmanian Art Group 50th anniversary exhibition; printmaking, photography and installations in the Schoolhouse and Cottage by Tim Coad, Peter Maarseveen, and Nadege Phillip-Janon and Maria Blackwell; and a major installation in the Barn by Svenja Kratz.

Workshops

Two school holiday workshops and one adult workshop were held during the quarter. One planned holiday puppetry performance and workshop was cancelled due to presenters being from interstate and unable to travel. It is hoped this will be rescheduled for 2021.

'Bird House Bauhaus' for kids and adults was taken by local artist Jo Chew and 'What's the Shape of Hope? Book Making Workshop' was held by Bec Stevens and Victoria Ryle.

History activities

The first in a series of historical ferry markers was unveiled at Lindisfarne, with another planned for South Arm.

A sold-out History Walk was held at South Arm, facilitated by James Parker and Alan Townsend.

Consultants Zoe Rimmer and Theresa Sainty were engaged to develop materials for the interpretation of the Aboriginal history of the Bedlam Walls site.

Events

Planning began during the quarter for the 2021 Clarence Jazz Festival and several Christmas events around Clarence. The arts and events team worked on several funding applications to boost the budget for the Jazz Festival. With COVID-19 restrictions expected to still be in place, the team are working through the safety issues in accordance with government directions. The Jazz Festival will be supporting Tasmanian artists and, for the first time, a Tasmanian Festival Ambassador. A record number of Expressions of Interest were received from performers.

The 2021 Jazz Festival Scholars were selected: Sarah Eddleston of Hobart College, Sacha Flores of Elizabeth College, and Erin Sherlock of Elizabeth College.

Planning was undertaken for 'Dogs Day Out' in early October and was moved to Simmons Park to allow for a more spread out format in adherence with COVID-19 guidelines. Attendees were required to book a free ticket online or provide contact details upon entry.

Several smaller community-run events were cancelled, and council continued to provide advice to local organisers for future planning of their events.

A partnership project is being developed with the Cygnet Folk Festival for performance at Rosny Farm in 2021.

Council's Australia Day Committee changed the format of the Citizenship Ceremony and Citizens Awards and will be held on 25 January 2021. Council's events team will provide technical support and advice.

Special committees of council

Howrah Community Centre

The centre reopened mid-June 2020, implementing COVID-19 Ready Safety Plans to provide for the safety of staff and users. While social distancing and hygiene measures remain in place, as at the end of this quarter, activities at the centre have largely returned to normal levels.

Alma's Activity Centre

The committee at Alma's ceased to operate earlier this year as a result of not achieving a quorum at the annual general meeting. Despite this, the centre has gradually reopened post COVID-19 closure. The plans for development of the centre are being finalised, with works anticipated to commence early in 2021, subject to final approval by council.

Risk management

Council continues to develop strategies in response to the COVID-19 pandemic. While restrictions have eased, a significant amount of work continued to be undertaken to prepare council and the community in the event of a second wave. Strategies were identified on an activity basis to ensure council is well placed to respond quickly and safely to any increased threat as a result of the pandemic.

A focus was to identify learnings from council's initial response actions. Work was also undertaken to develop plans to enable programs within council's youth services group to continue, where safe to do so, in the event of program closures – seeking to maintain continuity within a vulnerable group of the community.

Procurement and tendering

Work progressed on a review of council's procurement and tendering processes. Implementation of VendorPanel continued to progress with a planned system start date of April 2021.

External legislative reviews

Bushfire Mitigation Measures Act 2020

Consultation on the *Draft Bushfire Mitigation Measures Act 2020* was undertaken this quarter. The act seeks to facilitate the mitigation of the risk of bushfires while balancing natural and cultural heritage values. Council provided feedback via the Local Government Association of Tasmania.

Alderman's allowances and entitlements

Details of the full cost of all entitlements and allowances paid to Aldermen are included in the appendices section.

Financial management

The performance against budget for the quarter is detailed in individual program reports and overall results for the quarter were favourable.

Operational revenue and expenditure

Revenue

Aggregate revenue shows a \$262,000 favourable variance compared to budget. This is being influenced by greater than forecast planning, building and plumbing applications for the quarter. Grant income is also favourable due to the timing of the receipt of the grant revenue. Other income is below budget for the quarter primarily due to the timing of raising of invoices, which will be offset in the following quarter.

Expenditure

Expenditure is favourable or on track across the majority of program areas. The underspend is related to the timing of the commencement and completion of operational projects across a range of council activities.

Employee costs in relation to operations is under-expended year-to-date due to two key factors. Namely the timing of filling staff positions and the re-direction of labour to capital projects.

Capital works program

A schedule providing full details of the current position of the Capital Expenditure Program has been included as part of this report.

Officers have revised the report to consider the capital works program in the context of what was planned to be delivered in the financial year. In the past the values in the report have shown a whole of capital program view, and not the distinction of financial year deliverables.

Planned works for delivery during 2020/2021 total \$27.0 million. Thirty five percent of the planned works was delivered in the quarter.

Council's total program of capital works is valued at \$41.5million, this includes prior year budgets that have been carry-forward for delivery in future years. The program of works is fully funded either through funds held in reserve or loan funding as approved by council in annual estimates.

The State Grants Commission has advised funding for 2020/2021 of \$2.9 million which is consistent with council's estimates. \$1.509 million of the 2020/2021 amount was paid in

advance in June 2020. However, this is a timing issue only and does not affect the amount available to support the capital expenditure program.

Other

Cash flows and liquidity remain strong, consistent with the timing of revenue and expenditure streams.

Statutory and legal responsibilities

Environmental health

Temporary food registration

Applications for temporary food registration permits recommenced following the COVID-19 restrictions. Twenty-six applications were received this quarter.

Food handler training and education

Council commenced a new subscription in July this year with online food safety provider 'First for Training'. The training site had 90 visits for the quarter.

Immunisation Program

School immunisations were conducted in July with vaccination of grade seven students for Diphtheria, Tetanus and Pertussis (dTPa). The fortnightly community clinics being held at the Integrated Care Centre in Rosny Park continued to be well attended.

A total of 520 vaccinations were provided for the quarter for both the public clinics and the school immunisation program.

Water sampling

Investigations continued into the Howrah and Bellerive stormwater networks to identify areas where the stormwater was being infiltrated by sewage and cross connections. A total of 27 stormwater samples were taken during September.

Environmental health complaints

There were 133 complaints received this quarter. This is an increase of 25 in the number of complaints received compared with the last quarter and an increase of 69 for the same period last year. The basis of the complaints was noise (42), smoke (27), unsightly premises (13), wastewater (12), spills (8), litter (5), odour (5), vermin (3), dust and fumes (2), food (2), syringes found (2), asbestos (2), lighting (2), unhealthy premise (2), insects (1), pollution (1) and other (4).

Building

There were 200 applications for building permits and notifiable building works submitted this quarter. This is an increase of 31 compared with last quarter and an increase of eight

for the same period last year. There were 66 applications lodged in July, 60 lodged in August, and 74 lodged in September.

Plumbing

There were 191 plumbing permit applications received for new and additional works. This is an increase of 44 compared with last quarter and an increase of 22 for the same period last year. There were 69 applications lodged in July, 56 lodged in August, and 66 in September.

Animal control

There were 149 complaints received by city rangers this quarter. This is a decrease of 35 in the number of complaints received compared with last quarter and a decrease of 160 for the same period last year. The main details of complaints were dog at large (105), barking (20), dog attacks (13), other (8), unregistered dog (3).

Forty-six infringement notices were issued this quarter for dog at large (36), unregistered dog (4), non-microchipped dog (4), dog attack (1) and other (1).

Over the quarter, 43 dogs were collected and taken to the Dogs' Home of Tasmania.

Parking

Parking patrols continued to be undertaken with 709 infringements issued this quarter. There were 159 infringements issued in July, 310 in August, and 240 in September.

Clarence City Council			
Interim Balance Sheet as at 30 September 2020			
	30 September 2020	30 June 2020	
	\$000	\$000	
Cash and investments	72,579	65,372	
Debtors	38,706	6,987	
Prepayments	304	210	
Other current assets	1,087	983	
Total current assets	112,675	73,553	
Land	96,091	95,370	
Land under roads	143,540	141,364	
Buildings	28,656	28,640	
Roads	207,394	202,098	
Waste management	807	811	
Drainage	105,821	107,711	
Plant and equipment	2,062	691	
Parks equipment	18,342	18,611	
Work in progress	25,490	22,931	
Right of use assets	2,632	2,632	
Receivables	2,706	2,710	
Loan receivable	903	903	
Ownership interest in associates	7,662	5,621	
Investment in TasWater	149,358	194,478	
Total noncurrent assets	791,465	824,570	
Total assets	904,140	898,123	
Payables	4,183	4,535	
Grant received in advance	1,000	0	
Interest bearing liabilities	0	0	
Provisions	4,449	4,858	
Total current liabilities	9,632	9,393	
Interest bearing loans	903	903	
Capital grant in advance	0	1,000	
Leases	2,846	2,846	
Provisions	709	650	
Total noncurrent liabilities	4,458	5,400	
Total liabilities	14,090	14,792	
Total net assets	890,050	883,331	
Accumulated surplus	623,811	584,754	
Reserves	266,240	298,577	
Total equity	890,051	883,331	
Note: This balance sheet has been prepared for management information only and is not intended to reflect the full requirements of applicable accounting standards.			

Clarence City Council
Summary of Program Performance
Recurrent Expenditure and Income
1 July 2020 to 30 September 2020

	Budget	Budget YTD	Actual	Variance
Expenses	\$000	\$000	\$000	\$000
Employee costs	22,367	5,311	4,831	480
Plant hire	2,558	662	613	48
Materials	1,564	413	243	170
Contracts	10,490	2,092	2,414	(322)
Depreciation	8,144	2,036	2,037	(1)
Loan interest	20	-	-	-
Other	21,753	5,669	5,713	(44)
Total expenses	66,896	16,183	15,851	332
Revenues				
Rates	55,274	54,710	54,749	38
Fees and charges	7,945	2,145	2,346	201
Grants	3,753	776	887	111
Interest	1,081	260	267	7
Other	1,598	532	437	(95)
Total revenues	69,650	58,424	58,686	262
Net total	(2,754)	(42,241)	(42,834)	594

Governance

Goal

Representing the community through leadership in a consistent, accountable and financially responsible manner.

Objectives and strategies

- * To provide a clear strategic direction for the future of the city.
- * To provide leadership in representing the interests of the city.
- * To actively engage the community in council activities and issues.
- * To ensure the operations of the council are conducted in a responsible and accountable manner.
- * To pursue excellence in all its activities.

Programs

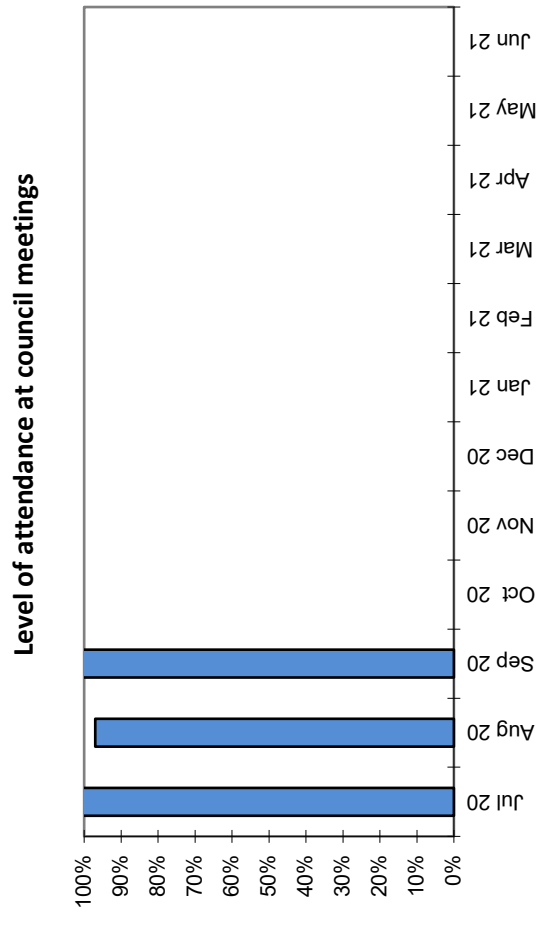
Governance includes the following programs and activities:

- * Leadership, strategy and policy.
- * Statutory reporting and performance measurement.
- * Communications and consultation.
- * Finance.

Financial resources	Budget \$000	Budget to date \$000	Actual to date \$000	Variation \$000
Expenses				
Employee costs	2,509	579	553	26
Plant hire	89	22	22	-
Materials	60	1	-	1
Contracts	40	5	2	3
Depreciation	-	-	-	-
Loan interest	-	-	-	-
Other expenses	12,511	3,902	3,916	(14)
Total expenses	15,210	4,509	4,493	16
Revenues				
Rates	47,456	46,910	46,918	8
Fees and charges	325	81	92	11
Grants	118	30	14	(15)
Interest	1,060	255	262	7
Other revenue	829	266	233	(34)
Total revenues	49,788	47,542	47,519	(23)
Net total	(34,577)	(43,033)	(43,026)	(7)
Capital transactions				
Asset purchases	298	18	5	13
Loan principal repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer to reserves	(2,402)	(601)	(601)	-
Transfer from reserves	104	26	26	-
Variations from Operating Plan				

Governance

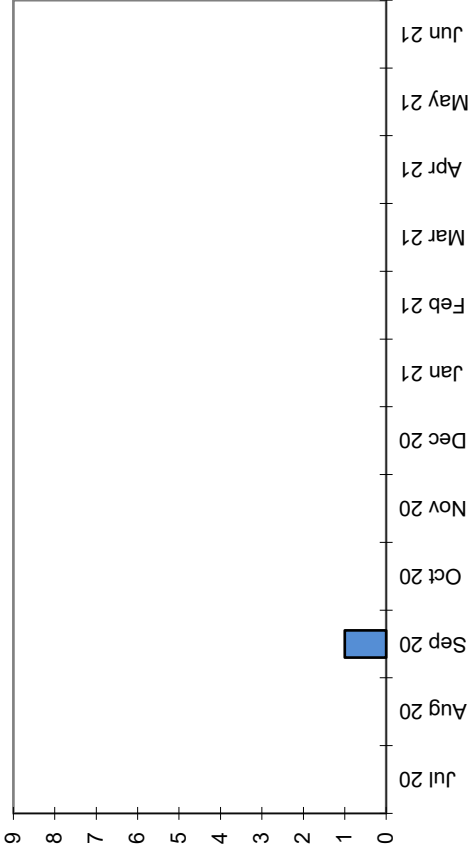
Governance



COMMENTS

The above graph show Alderman's attendance at council meetings for the period 1 July to 30 September 2020.

Right to information requests

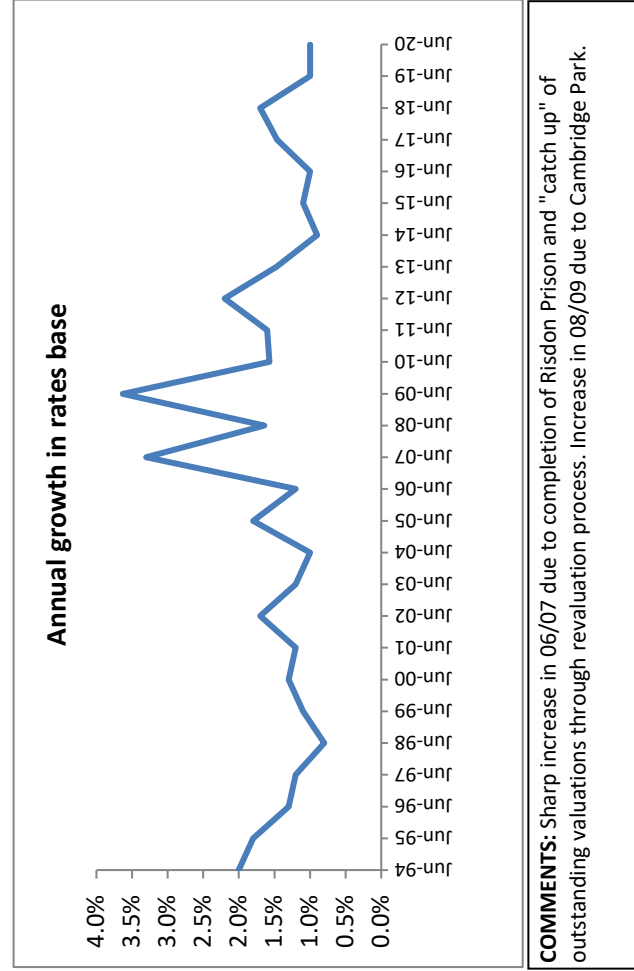
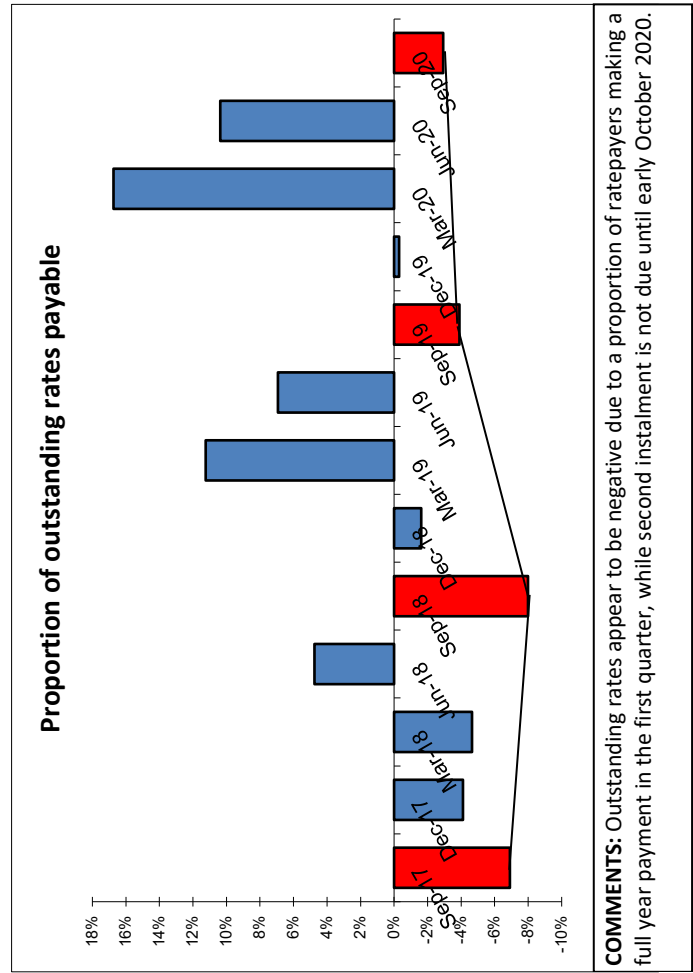
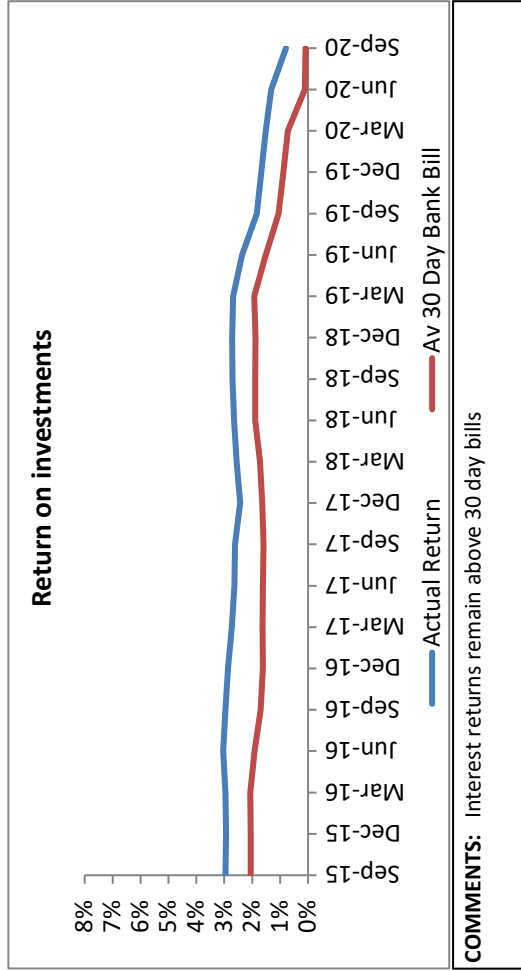
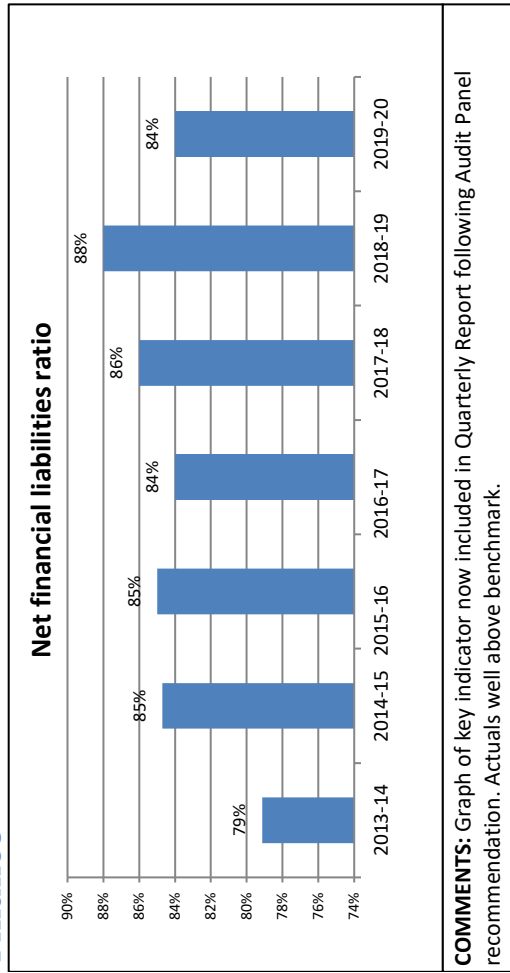


COMMENTS

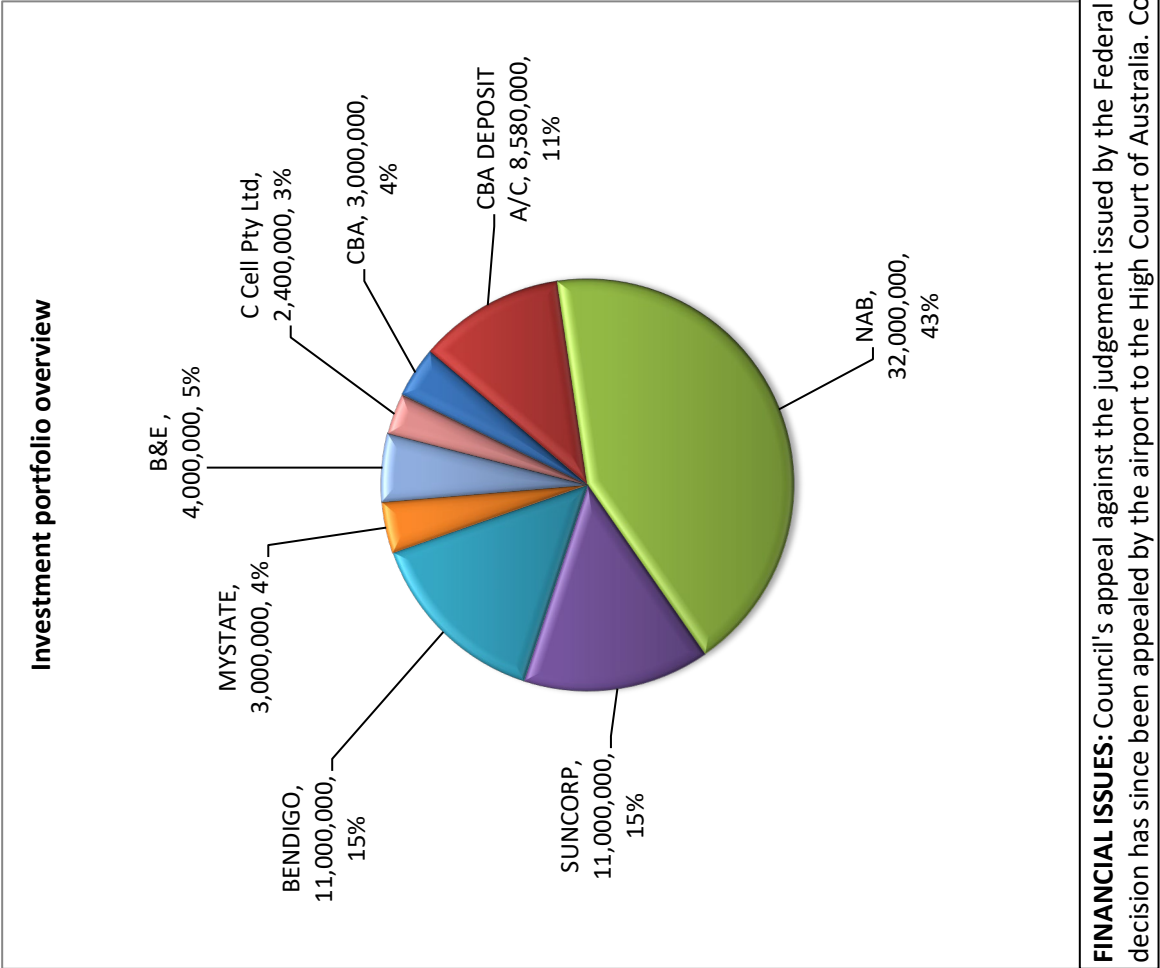
No Right to Information request received in July and August; one received in September.

Governance

Finance



Governance



Governance

Key performance indicators and outcomes

Governance

Annual Report published by November 2020.

Newsletters prepared in time to be issued with rate instalments.

Conduct of ordinary council meetings, agenda and minutes preparation.

Levels of attendance at council meetings

Monitoring of council activities against established benchmarks.

Budget prepared and adopted before commencement of financial year.

Number of policies developed and reviewed.

Preparation of quarterly reports including variations to Budget.

Policies, strategies and plans developed

No Spray Register Policy

Sponsorship Policy

Submissions

Nil

Customer service

Review Customer Service Charter

Customer Satisfaction Survey

Financial management

Unqualified audit report

1 July issue of rates notices

< 5% outstanding rates at 30 June

Investment return (excl working capital) vs average 30 day bill rate

Insurances reviewed and placed by 30 June

July and October 2020 Notices and Rates reminders issue including council's newsletter.

Agendas and meetings held as scheduled. Minutes of meetings confirmed by council as required.

Refer to table for details.

Reporting of KPIs and outcomes provided through council's Quarterly Report.

2020-21 Budget adopted in June 2020.

Number of policies developed in June quarter - two.

Quarter 1: June to September 2020.

Completed and council endorsed.

To be conducted during 2020.

Council's Audit Plan and Strategy notes completion of the audit of the financial statements in late October.

Rates notices issued 15 July 2020.

-2.91% outstanding at end Sep 2020 (-9.21% adjusted for HIAPL).

Actual 0.79%, Average 30 day bills 0.09%.

Insurances reviewed and placed by 30 June.

Governance

Key performance indicators and outcomes

Financial assistance - COVID-19 Financial Hardship requests

Cumulatively to the end of the quarter, council has received 56 hardship requests and provided financial assistance to the value of \$89,520.

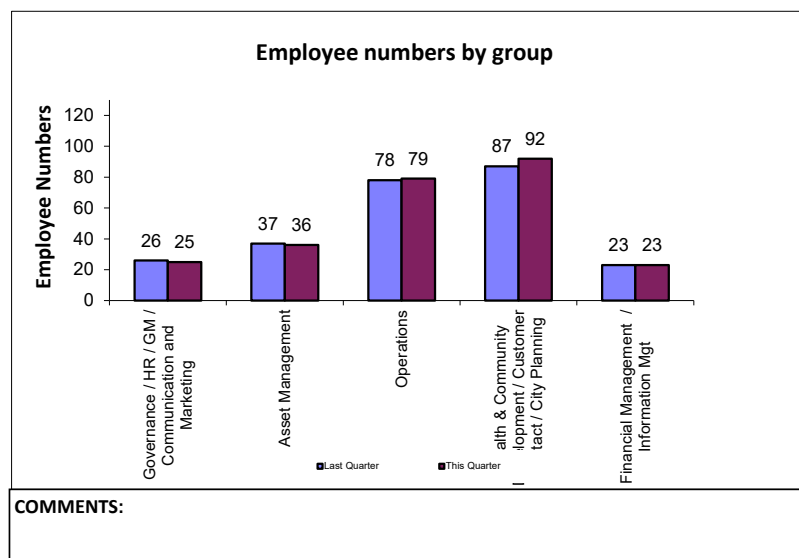
Corporate Support

Programs

Corporate support includes the following programs and activities:

- * Human resource management.
- * Information management.
- * Corporate compliance and legal services.

Financial resources	Budget \$000	Budget to date \$000	Actual to date \$000	Variation \$000
Expenses				
Employee costs	3,290	736	693	43
Plant hire	79	20	20	-
Materials	19	19	-	19
Contracts	-	-	0	(0)
Depreciation	-	-	-	-
Loan interest	-	-	-	-
Other expenses	2,472	616	631	(15)
Total expenses	5,860	1,391	1,345	46
Revenues				
Rates	-	-	-	-
Fees and charges	10	2	5	3
Grants	-	-	-	-
Interest	-	-	-	-
Other revenue	1	0	12	12
Total revenues	11	3	18	15
Net total	5,849	1,388	1,327	62
Capital transactions				
Asset purchases	-	-	13	(13)
Loan principal repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer to reserves	-	-	-	-
Transfer from reserves	105	26	26	-



Corporate Support

Key performance indicators and outcomes:

Corporate management

External contracts performing in accordance with requirements and within budget.

Suppliers have met contractual obligations and payments are within adopted Estimates.

Human resources

Provide a responsive industrial relations framework, including certified agreements and individual employment arrangements for council employees.

CCC EB #10/2016 reached its nominal expiry date in October 2019. Following negotiations with the Australian Services Union (ASU) and staff consultation, it was agreed that with payment of a 2.5 percent wage increase, renegotiation would be deferred 12 months. During this period a review of the agreement has been undertaken, seeking to simplify the document. Following the outbreak of COVID-19, council and the ASU have agreed to a further delay for the renegotiation of the CCC EB until early 2021. RCCC EB #6/2016 expires in October 2020. As a result of COVID-19 negotiations will commence early 2021.

Develop, implement and operate consultative mechanisms within council's various workplaces for each workforce.

The Outdoor Workers Consultative Committee met in early September.

Provide advice and representation with respect to any industrial dispute, or other dispute related to employment of council staff.

There were no industrial matters during this quarter.

Provide management support including salary/wage expenditure reporting, leave reporting and workforce planning services (including position information, recruitment and termination services).

During the quarter there were 10 resignations and 14 permanent employees recruited.

Coordinate and develop council's health and safety management systems, including incident reporting and work practice improvements.

Council has maintained AS/NZS 4801:2001 accreditation for work health and safety. There were no reportable incidents.

Provide integrated employee and workers compensation support services to employees and workers compensation staff.

There are currently four open workers' compensation claims, with eight new claims arising during the quarter.

Provide timely and accurate payroll services consistent with agreement and statutory requirements.

All payments, including superannuation and payroll tax, have been met. Work continues in regard to ongoing development and refinement of OneCouncil payroll system.

Corporate Support

Key performance indicators and outcomes:

Information management

Availability and integrity of all relevant information systems to meet end user requirements.

Remediation of council's core management system, OneCouncil, following completion of it's implementation has now been completed. The annual upgrade of OneCouncil to the latest version is scheduled for December 2020. Additional software to manage the security of its mobile device fleet, in the form of Microsoft 365, is now in place. Council is also continuing to update and replace its network infrastructure to maintain and protect its systems.

Quarterly Report 01/7/20 – 30/9/20

The following is a statement of the attendance of Aldermen at meetings of council during the Quarter 1 July to 30 September 2020.

	Meetings held	Meetings attended
Alderman Blomeley	6	6
Alderman Chipman	6	6
Alderman Chong	6	6
Alderman Edmunds	6	6
Alderman Ewington	6	6
Alderman James	6	6
Alderman Kennedy	6	5
Alderman Mulder	6	6
Alderman Peers	6	5
Alderman von Bertouch	6	6
Alderman Walker	6	6
Alderman Warren	6	6

Leave of absence approved:

Nil

Alderman allowances and entitlements
1/7/20 - 30/9/20

	Ald Blomeley		Ald Chipman		Ald Chong		Ald Edmunds		Ald Ewington		Ald James		Ald Kennedy		Ald Mulder		Ald Peers		Ald von Bertouch		Ald Walker		Ald Warren		Total	
	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD
Allowances - Alderman	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	83395.44	83395.44	
Allowances - Mayor			17373.24	17373.24																			17373.24	17373.24		
Allowances - Deputy Mayor							4828.86	4828.86																		
Mayoral vehicle			4189.68	4189.68																			4189.68	4189.68		
Total allowances	6949.62	6949.62	28512.54	28512.54	11778.48	11778.48	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	6949.62	109787.22	109787.22		
Consumables	500	500																							500.00	
Community consultation																									0.00	
Large scale conferences																									0.00	
Conferences/training																									0.00	
IT and communications equipment and software	99.99	99.99	750.52	750.52	99.99	99.99	99.99	99.99	99.99	99.99	84.99	84.99	99.99	99.99	281.94	281.94	84.99	84.99	178.17	178.17	99.99	99.99	99.99		2080.54	
Telephone and internet	641.84	641.84	267.00	267.00			1043.96	1043.96							636.00	636.00					278.00	278.00			2866.80	
Travelling expenses (private vehicle and taxi fares)																										
Carer support	1520.59	1520.59					41.91	41.91							856.80	856.80									2419.30	
							99.00	99.00																	99.00	
Total entitlements	2762.42	2762.42	1017.52	1017.52	99.99	99.99	1284.86	1284.86	99.99	99.99	84.99	84.99	99.99	99.99	1774.74	1774.74	84.99	84.99	178.17	178.17	99.99	99.99	377.99	7965.64	7965.64	
Total	9712.04	9712.04	29530.06	29530.06	11878.47	11878.47	8234.48	8234.48	7049.61	7049.61	7034.61	7034.61	7049.61	7049.61	8724.36	8724.36	7034.61	7034.61	7127.79	7127.79	7049.61	7049.61	7327.61	117752.86	117752.86	

Communities and People

Goal

Participate, celebrate, engage and contribute to life and growth of the city.

Objectives and strategies

- * To enhance the health, wellbeing, safety and accessibility to services for all people in the community.
- * To enhance and increase the opportunities for all people in the community to participate in recreational activities.
- * To enhance and increase the opportunities for all people in the community to participate in cultural and social activities.
- * To create a community focal point for the city.
- * To identify and respond to specific needs of different age groups within the community.
- * To increase awareness and participation in community affairs, activities and events.

Programs

Communities and people includes the following programs and activities:

Public and environmental health, child care services, youth services, community arts, community development, positive ageing, animal control, parking control, volunteer assistance services, active recreation, passive recreation, civic activities and events, and customer services.

Financial resources	Budget \$000	Budget to date \$000	Actual to date \$000	Variation \$000
Expenses				
Employee costs	3,045	711	679	33
Plant hire	256	64	64	(0)
Materials	99	35	42	(7)
Contracts	216	45	45	0
Depreciation	-	-	-	-
Loan Interest	-	-	-	-
Other expenses	906	132	63	70
Total expenses	4,522	988	892	96
Revenues				
Rates	-	-	-	-
Fees and charges	628	293	284	(8)
Grants	-	-	10	10
Interest	-	-	-	-
Other revenue	236	54	43	(11)
Total revenues	864	347	337	(10)
Net total	3,657	641	555	86
Capital transactions				
Asset purchases	9	-	-	-
Loan principal repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer to reserves	-	-	-	-
Transfer from reserves	163	41	41	-
Variations from Operating Plan				

Communities and People - active and passive recreation

Goal

Participate, celebrate, engage and contribute to life and growth of the city.

Objectives and strategies

- * To enhance the health, wellbeing, safety and accessibility to services for all people in the community.
- * To enhance and increase the opportunities for all people in the community to participate in recreational activities.
- * To enhance and increase the opportunities for all people in the community to participate in cultural and social activities.
- * To create a community focal point for the city.
- * To identify and respond to specific needs of different age groups within the community.
- * To increase awareness and participation in community affairs, activities and events.

Programs

Communities and people includes the following programs and activities:

Public and environmental health, child care services, youth services, community arts, community development, positive ageing, animal control, parking control, volunteer assistance services, active recreation, passive recreation, civic activities and events, and customer services.

Financial resources	Budget \$000	Budget to date \$000	Actual to date \$000	Variation \$000
Expenses				
Employee costs	2,889	686	664	23
Plant hire	679	164	174	(10)
Materials	422	102	89	13
Contracts	1,653	420	386	34
Depreciation	-	-	-	-
Loan interest	-	-	-	-
Other expenses	576	112	94	18
Total expenses	6,218	1,484	1,407	77
Revenues				
Rates	-	-	-	-
Fees and charges	480	120	107	(13)
Grants	691	173	173	(0)
Interest	-	-	-	-
Other revenue	85	85	7	(78)
Total revenues	1,256	378	287	(91)
Net total	4,962	1,106	1,120	(14)
Capital transactions				
Asset purchases	9,451	962	179	783
Loan principal repayments	-	-	-	-
Borrowings	510	-	-	-
Transfer to reserves	(510)	(128)	(128)	-
Transfer from reserves	1,054	264	264	-
Variations From Operating Plan				

Communities and People - self funded

Goal

Participate, celebrate, engage and contribute to life and growth of the city.

Objectives and strategies

- * To enhance the health, wellbeing, safety and accessibility to services for all people in the community.
- * To enhance and increase the opportunities for all people in the community to participate in recreational activities.
- * To enhance and increase the opportunities for all people in the community to participate in cultural and social activities.
- * To create a community focal point for the city.
- * To identify and respond to specific needs of different age groups within the community.
- * To increase awareness and participation in community affairs, activities and events.

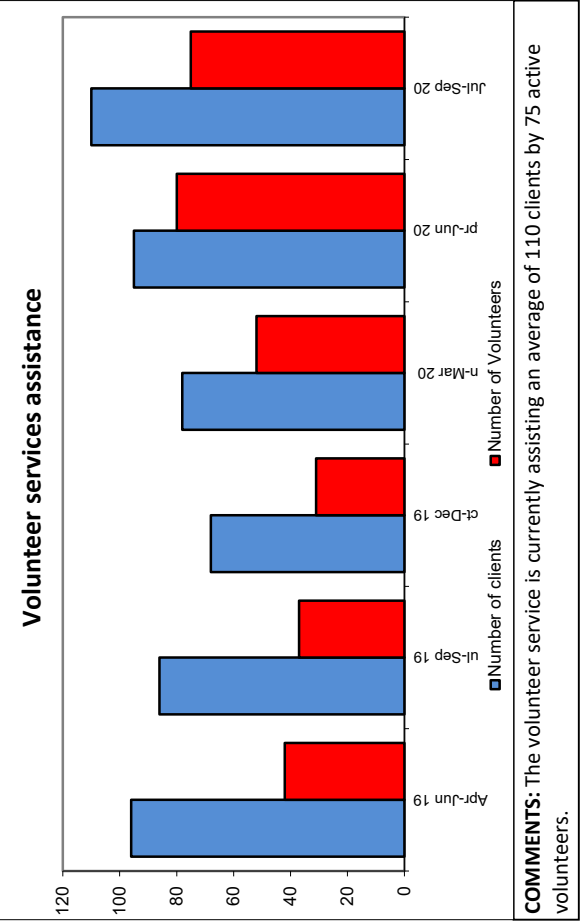
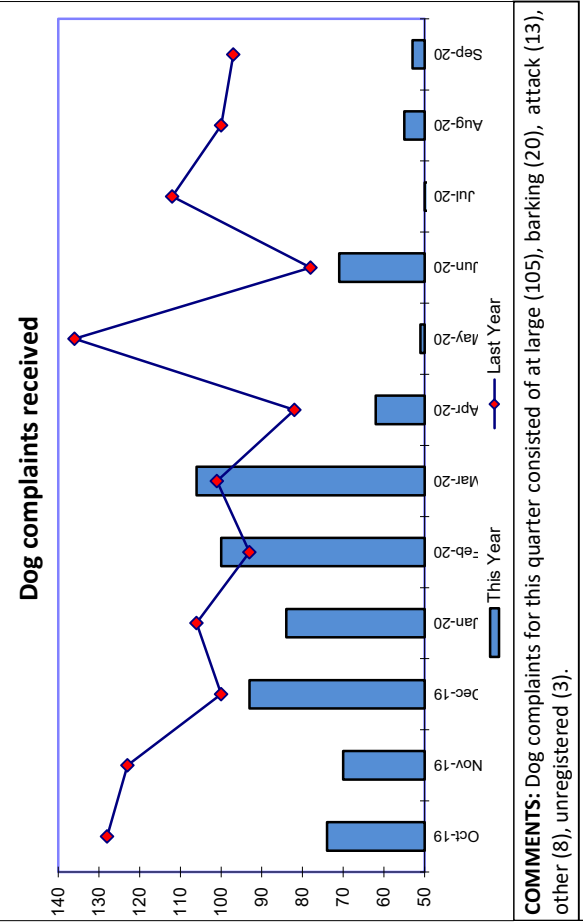
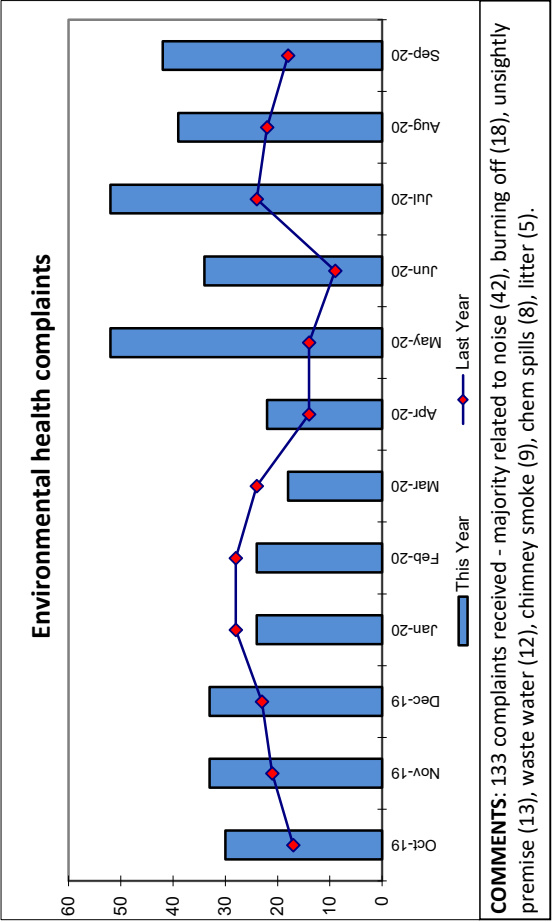
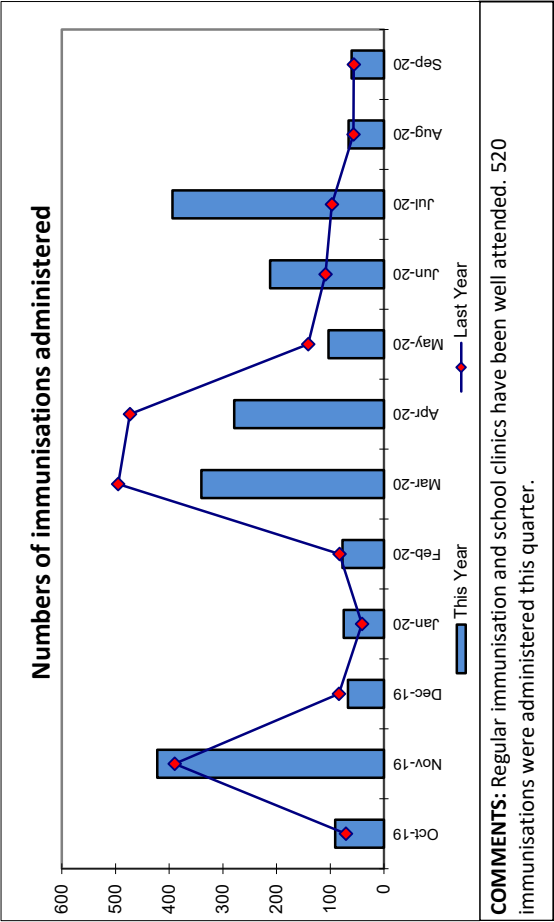
Programs

Communities and people includes the following programs and activities:

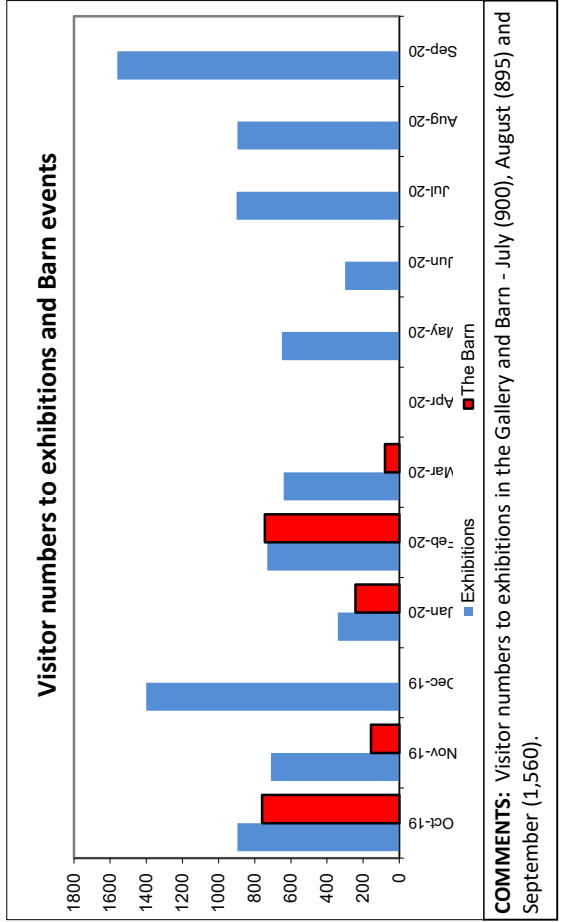
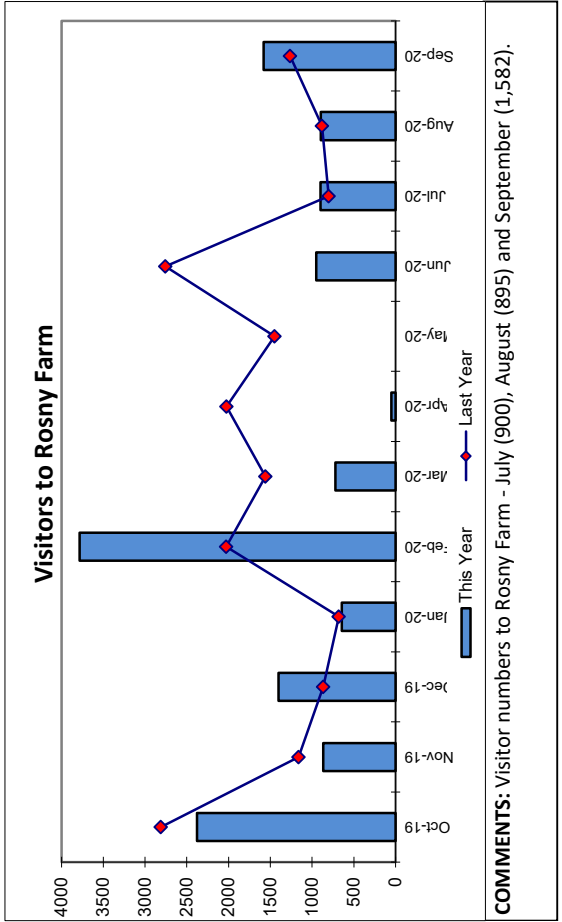
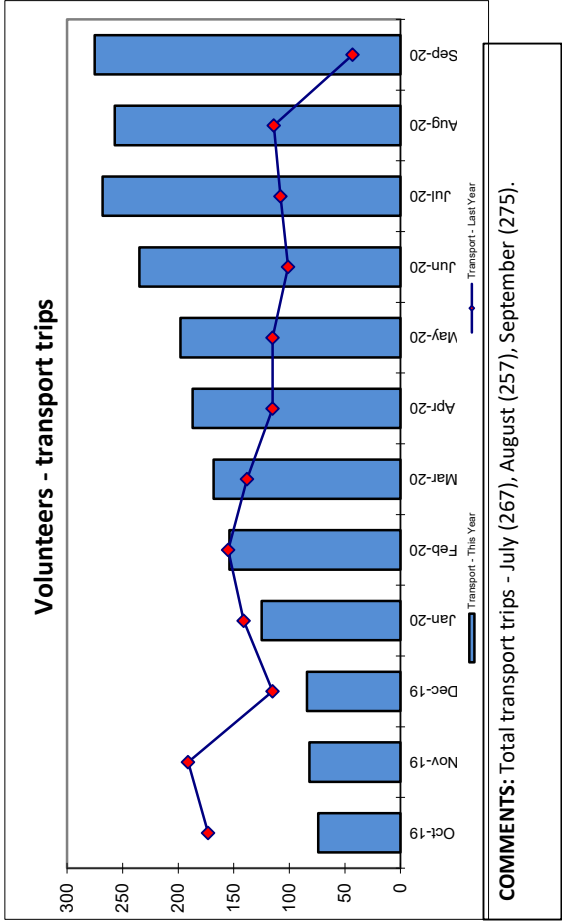
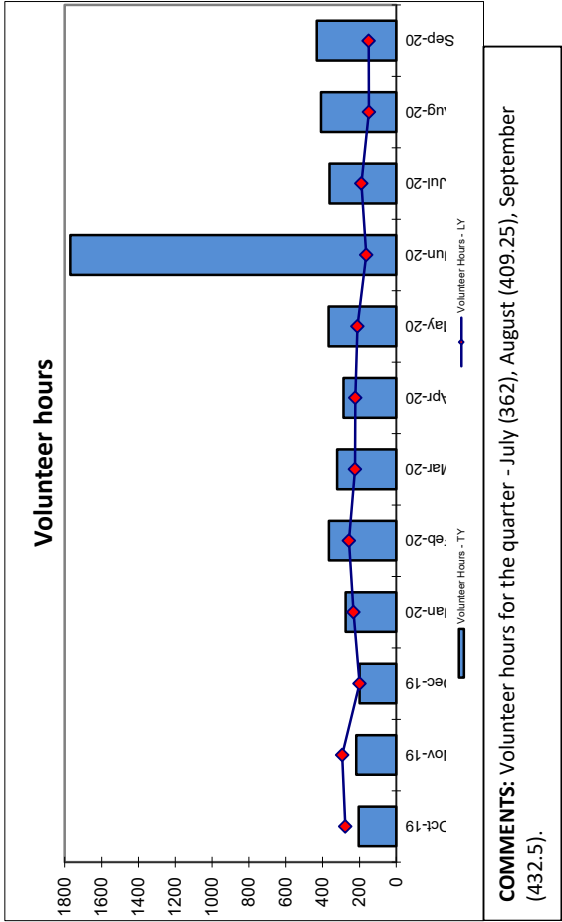
Public and environmental health, child care services, youth services, community arts, community development, positive ageing, animal control, parking control, volunteer assistance services, active recreation, passive recreation, civic activities and events, and customer services.

Financial resources	Budget \$000	Budget to date \$000	Actual to date \$000	Variation \$000
Expenses				
Employee costs	2,203	540	549	(9)
Plant hire	34	9	9	0
Materials	16	4	2	2
Contracts	42	12	8	3
Depreciation	-	-	-	-
Loan interest	-	-	-	-
Other expenses	2,319	520	430	89
Total expenses	4,614	1,084	999	85
Revenues				
Rates	-	-	-	-
Fees and charges	4,344	1,109	1,068	(41)
Grants	190	48	55	8
Interest	21	5	5	(0)
Other revenue	11	3	(0)	(3)
Total revenues	4,566	1,165	1,128	(37)
Net total	48	(81)	(129)	48
Capital transactions				
Asset purchases	-	-	-	-
Loan principal repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer to reserves	-	-	-	-
Transfer from reserves	(20)	(5)	(5)	-
Variations From Operating Plan				

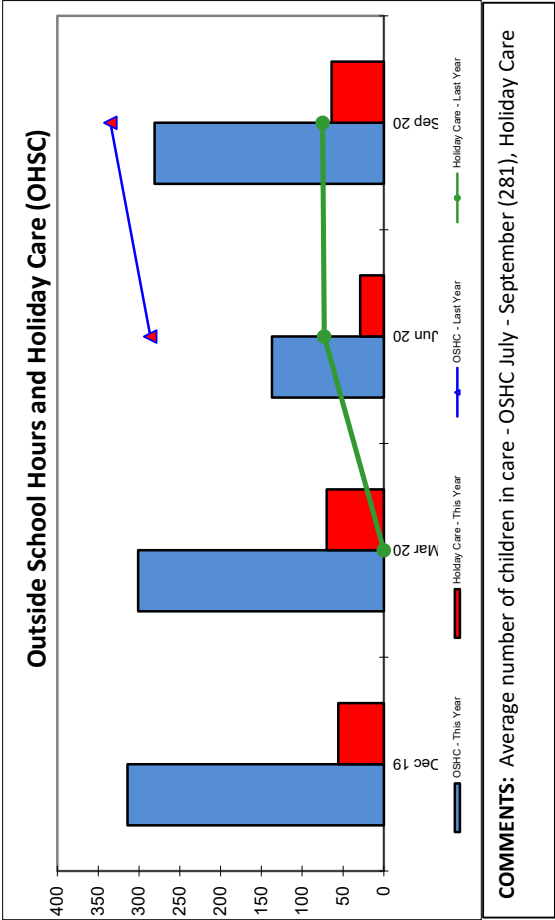
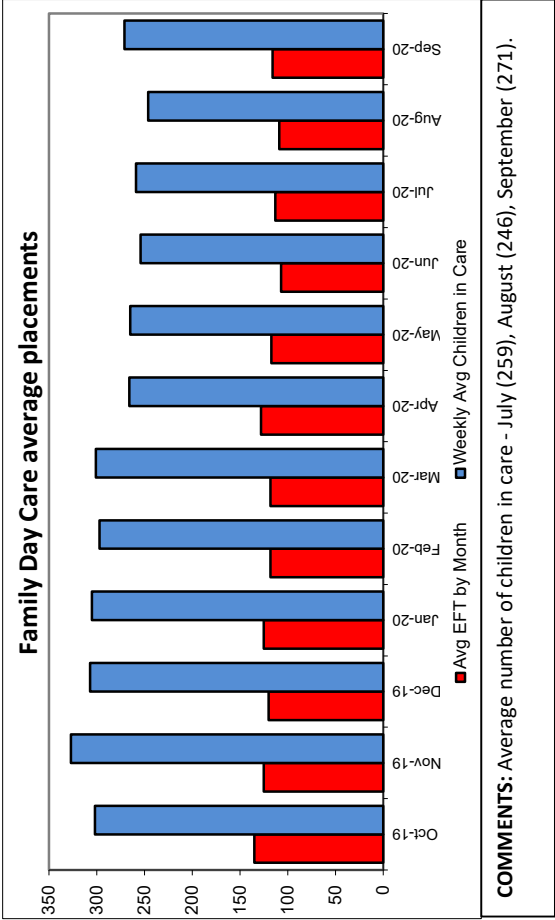
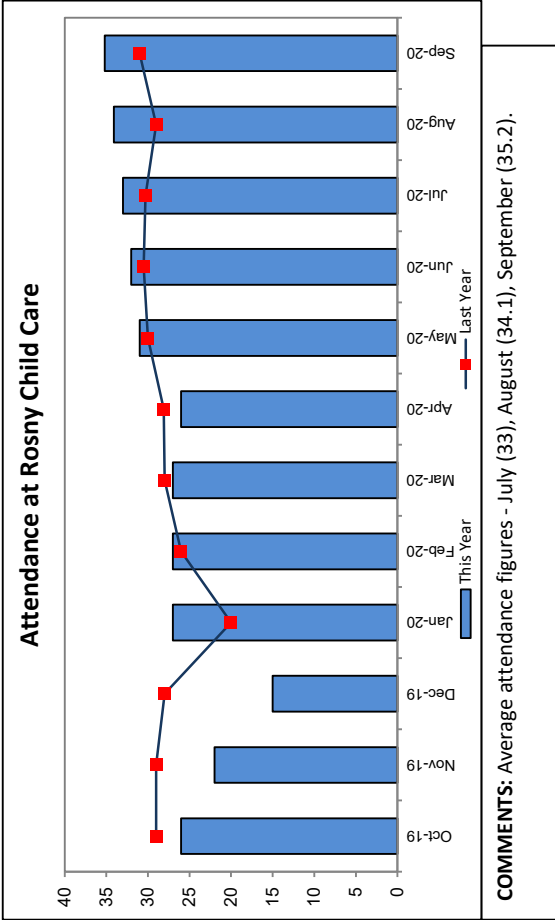
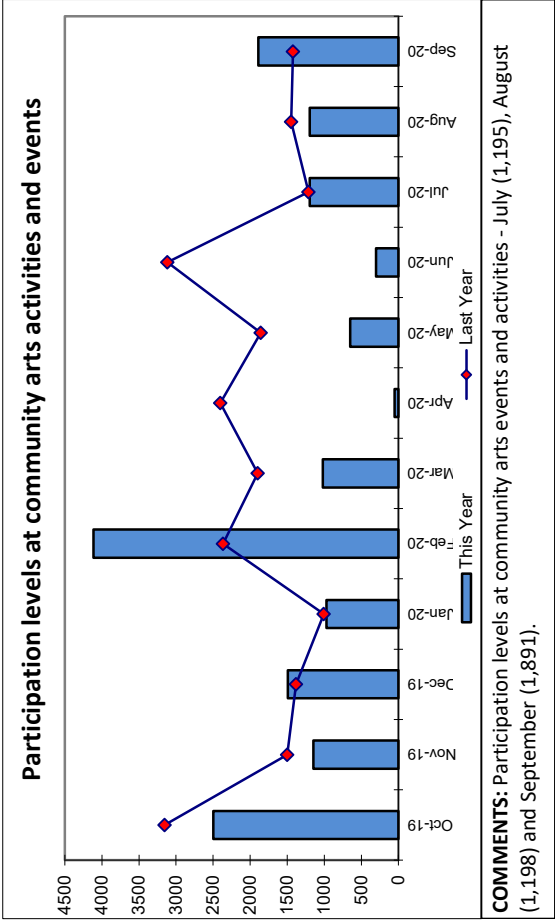
Communities and People



Communities and People



Communities and People



Communities and People

Key performance indicators and outcomes

Ranger services

- Response time to urgent dog complaints - 24 hours/seven days a week.
- Response time to routine dog complaints - one working day.
- Implement the Dog Management Policy
- Review work processes and improve performance reporting.
- Provide timely and relevant information.
- Consider developing a Cat Management Policy.

Environmental health services

- Number of onsite wastewater inspections.
- Response time for sampling of food and water - average 48 hours.
- Participation levels in food handler training sessions.
- Conducting immunisations according to schedule.
- Provide timely and relevant information.

- Implement revised food risk management regime and contaminated sites register.
- Develop and implement the Environmental Health Plan.

Family Day Care

- Maintain accreditation, licencing and registration requirements.
- Improve service coordination and childcare options and viability

Outside School Hours Care and Vacation Care

- Maintain accreditation, licencing and registration requirements.
- Improve service coordination and childcare options and viability.
- Establish new Outside School Hours Care services.

- All calls responded to within timeframe.
- All calls responded to within timeframe.
- Review to commence late 2020.
- Regulatory processes are being reviewed.
- Dog renewals and Dog News distributed.
- Awaiting finalisation of the *State Cat Management Act*.

- Ongoing.
- 100 percent of target achieved over last quarter.
- 90 participants completed the online food handler training program.
- Community and school clinics continue to be well attended. 520 vaccinations administered this quarter.
- Council declared smoke free area of Blundstone area and surrounding area.

- Review ongoing.
- Ongoing.

- Family Day Care was given an overall rating of 'Working Towards', following Assessment and Rating.

- Services and support continued to be provided. Educators received the Commonwealth Government's transition funding until 27 September 2020.

- No Assessment and Rating visits were conducted over the last quarter.
- The July Holiday Program operated with an average of 64 children attending daily across two sites.
- Discontinued.

Communities and People

Key performance indicators and outcomes

Rosny Child Care Centre

- Maintain accreditation, licencing and registration requirements.
- Improve service coordination and childcare options and viability.
- Complete upgrading of facilities.

- The centre has been rated as 'Working Towards National Quality Standards' following its Assessment and Ratings visit.
- Numbers of children in care remain steady.
- A garden design refurbishment to commence in October.

Youth Services

- Participation levels at supervised youth recreational activities and alternative learning programs at Clarence Plains, Warrane/Mornington and Risdon Vale.
- Participation levels at supervised recreational activities at other areas.
- Participation levels - Youth Network Advisory Group.
- Implement the Youth Plan.
- Develop a Concept Plan for the Youth Centre upgrade.

- Provision of recreational services continued at the Youth Centre and Mornington with numbers increasing. Tuesday night program at Risdon Vale has been suspended, however Youth Services is currently conducting active play in this area on a Friday which is gaining interest.
- A new program to engage students in active sport has been introduced at Bayview Secondary College and is being well received.
- Continues to meet regularly.
- Ongoing.
- Not started.

Clarence Community Volunteer Service (CCVS)

- Recruit new volunteers.
- Implement the recommendations from the review of the Volunteer Program.
- Continue the Planting Ahead project.
- Continue implementation of the dog walking program.

- 110 active clients. 75 volunteers.
- Ongoing.
- The planting ahead program has assisted more than 10 properties to make small changes to reduce ongoing maintenance.
- Dog walking has resumed, with several consumers who have joined the CCVS program opting to use this service.

Communities and People

Key performance indicators and outcomes

Community arts

Level of community participation in arts, crafts, cultural and heritage activities.	A total of 4284 attendances at arts and cultural activities citywide.
Number of exhibitions and activities held at Rosny Historic Centre.	Eight.
Number of visitors to Rosny Farm.	There were 3,377 visitors to the Rosny Farm.
Implement Cultural History Plan.	The Cultural History Advisory Committee (CHAC) is working together to implement the plan.
Review the Cultural Arts Plan.	Ongoing.
Finalise and implement the Aboriginal Heritage Interpretation Plan.	Ongoing.
Implement the Bellerive/Rosny/Kangaroo Bay Cultural-Creative Precinct Policy.	Ongoing.
Identify and develop opportunities for the acquisition and installation of public art within the city.	Ongoing.
Finalise the Rosny Farm Concept Plan for the redevelopment of the site.	Ongoing.

Community development

Implement the Age Friendly Plan.	Ongoing.
Implement the Access Plan.	The draft plan requires an Alderman workshop to progress to a final round of community input.
Implement Community Health and Wellbeing Plan.	Plan is being reviewed.
Continue with the Help to Health Project.	Continuing at a lower capacity.
Implement Community Safety Plan.	Ongoing.
Finalise the Organisational Community Development Framework.	Awaiting final sign-off and council endorsement.

Communities and People

Key performance indicators and outcomes

Active recreation

Development:

Develop playing facilities suitable for organised sport.

Provide gender specific facilities including changerooms, toilets, showers to meet identified and affordable needs of the community.

As the need arises convert unused active recreation areas to parkland with turfed areas, trees, seating and walking paths.

Ensure all built facilities within council-maintained areas comply with relevant legislation.

Maintenance:

Undertake a maintenance program for topdressing, coring, fertilising, spraying, irrigating and over-seeding on a scheduled basis.

Mow and line-mark sports grounds (on average) on a weekly basis.

Renovate one oval per year.

Cleaning changerooms in accordance with hiring roster.

Undertake risk management inspections and document/report on a scheduled basis and repair as required.

Removing litter as required when onsite and as per works orders.

Replace synthetic wickets on a three-year cycle.

Repair synthetic wickets as necessary.

Replace goal posts as necessary.

Undertake maintenance to address change of seasonal sports code.

Ensure all built facilities within council-maintained areas comply with relevant legislation.

Risdon Vale Oval drainage upgrade complete.

Risdon Vale Oval public toilets and changerooms under construction.

Active participation increasing, no conversion proposed at this stage.

Compliance works being undertaken.

Oval renovation was undertaken on Lindsfarne No 1 and Kangaroo Bay Oval in preparation for cricket season.

Ongoing.

No funding allocated 2015-2016, 2016-2017, 2017-2018, 2018-2019.

Ongoing.

Ongoing.

Ongoing.

Ongoing.

Ongoing.

Ongoing.

Ongoing.

Compliance works being undertaken.

Communities and People

Key performance indicators and outcomes

Passive recreation: regional and neighbourhood parks, ancillary properties and council offices

Development:

Regional Park Development - stage one icon/concept park
Establish minor regional parks at Clarendon Vale, Clifton Beach, Cremorne, Lauderdale, Opossum Bay, Oakdowns, Risdon Vale, Richmond, Rokeby, Seven Mile Beach, South Arm, and Tranmere.

Site for Clarence Plains area being considered - ongoing.
Neilson Park Playground improvements completed.
Pindos Playground developments – waiting on the Aboriginal Heritage Report.

Blossom Park, Cambridge - design underway. Bellerive Beach pathway extension design underway as per Master Plan.

In regional parks provide play equipment, shade/sheltered areas and picnic/BBQ and public toilet facilities (scope of facilities dependant upon population serviced).

Beltana Park Master Plan adopted and works have commenced.

Bellerive Beach exercise equipment being replaced.

Planning and ordering of park furniture is ongoing.

South Arm Skate Park constructed.

Richmond Bridge *Disability Discrimination Act* pathway - development application approved, detailed design commenced.

Remove play equipment assessed as non compliant.

Ongoing.

Ensure all built facilities within council-maintained areas comply with relevant legislation.

Ongoing.

Maintenance:

Mow broad acre lawns on average once a month, except high profile areas that are mown on a fortnightly basis.

Ongoing.

Undertake risk management inspections and document/report on a scheduled basis and repair as required.

Ongoing.

Remove mid-story and dead/dying vegetation and replace as programmed.

Ongoing.

Mulch high profile areas/garden beds on average each year.

Ongoing.

Mulch other areas as necessary.

Ongoing.

Council offices – flower beds replaced twice a year, mow lawn weekly and fertilise twice a year.

Ongoing.

Control weeds and pests to maintain healthy vegetation.

Ongoing.

Remove litter as required when on site and as per works orders.

Ongoing.

Undertake external play equipment audit twice a year and repair as required.

Ongoing.

Communities and People

Key performance indicators and outcomes

Civic activities and events - key outcomes

Implement the Events Plan	Ongoing.
Conduct annual events programs including Australia Day, Jazz Festival, Seafarers Festival and Dance Hall Days.	No events held this quarter.
Support and conduct other events including Dogs Day Out, ST.ART Festival, World Games Day, Community Carols etc.	No events held this quarter.
Continue relationships with major events - MOFO, BOFA, Festival of Voices etc.	Ongoing.
Support and conduct civic functions	No civic functions held this quarter.

City Future

Goal

Plan, lead and provide for the growth of the city.

Objectives and strategies

- * Provide for and encourage land use planning based on community values and needs.
- * To encourage broadly based economic growth within the city.
- * To maximise the economic benefits of tourism.
- * To enhance the vibrancy and profile of the city.

Programs

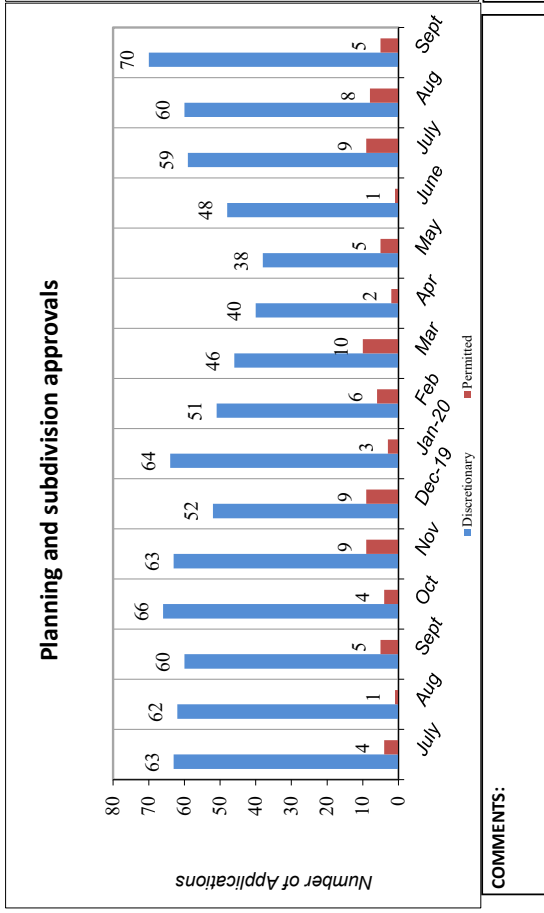
City future includes the following programs and activities:

- * Integrated assessment (planning, subdivision, building, plumbing).
- * Statutory planning.

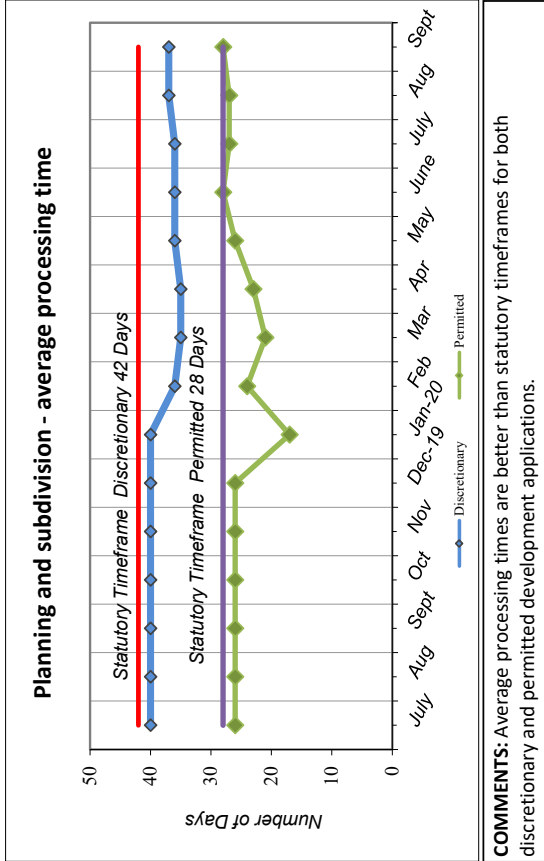
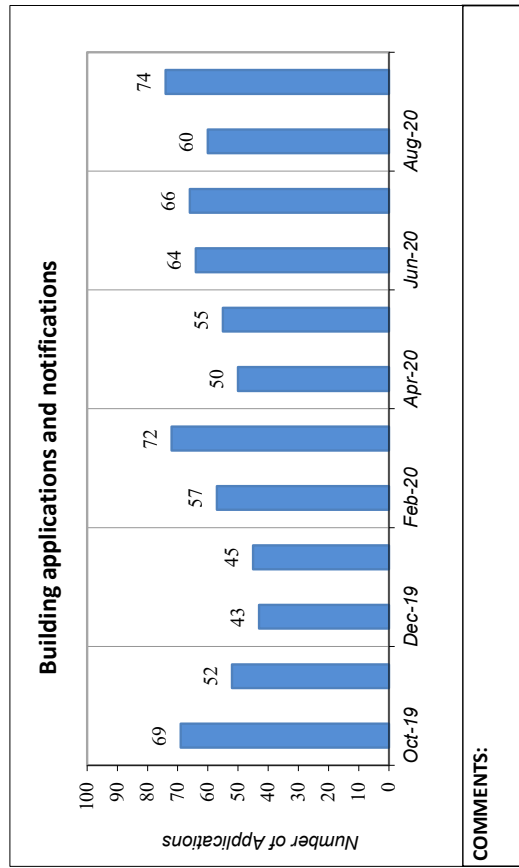
Financial resources	Budget \$000	Budget to date \$000	Actual to date \$000	Variation \$000
Expenses				
Employee costs	2,326	537	513	24
Plant hire	88	22	22	-
Materials	71	7	0	7
Contracts	-	-	-	-
Depreciation	-	-	-	-
Loan interest	-	-	-	-
Other expenses	332	83	105	(22)
Total expenses	2,817	649	640	9
Revenues				
Rates	-	-	-	-
Fees and charges	1,749	437	572	134
Grants	-	-	-	-
Interest	-	-	-	-
Other revenue	30	7	4	(3)
Total revenues	1,779	445	576	131
Net total	1,038	204	64	140
Capital transactions				
Asset purchases	-	-	-	-
Loan principal repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer to reserves	(355)	(89)	(299)	(210)
Transfer from reserves	-	-	-	-
Capital contributions (POS etc)	355	89	299	210
Variations from Operating Plan				

City Future

Planning



Building



City Future

Key performance indicators and outcomes

Planning

Average processing time for Discretionary Development Applications = < 42 days

Average processing time = 37 days

Average processing time for Permitted Development Applications = < 28 days

Average processing time = 27 days

Planning appeal outcomes

There was 1 appeal determined during 1 July - 30 September 2020.

Building

Average processing time for Building Applications under *Building Act 2019* = 7 days

Average processing time 7 days.

Processing time Building Certificates = < 12 days

Average processing time 7 days.

Undertake building inspections = 1 day

All inspections undertaken as required.

Plumbing

Undertake plumbing inspections = 1 day

All inspections undertaken as required.

Natural Environment

Goal

To care for the natural environment

Objectives and strategies

- * To enhance and protect the city's natural assets.
- * To prepare for the effective management of natural events or emergencies.
- * To promote environmentally sustainable practices.
- * To promote the use and appreciation of the natural environment.

Programs

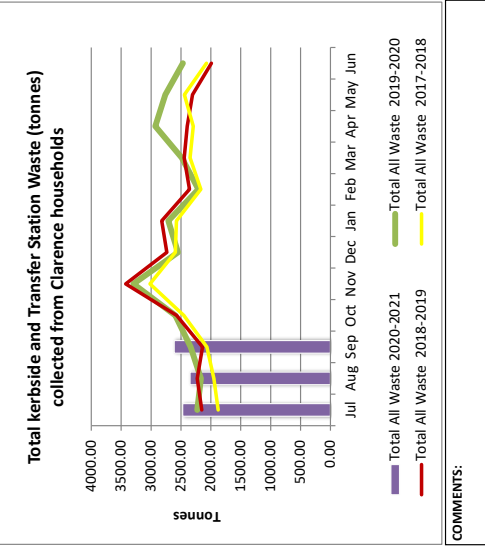
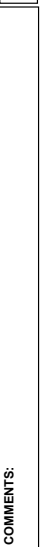
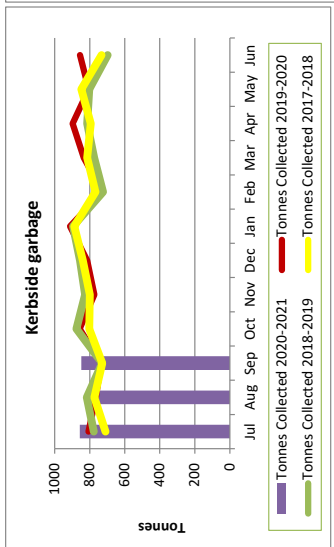
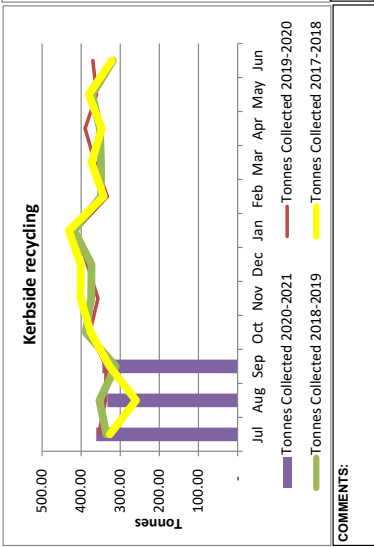
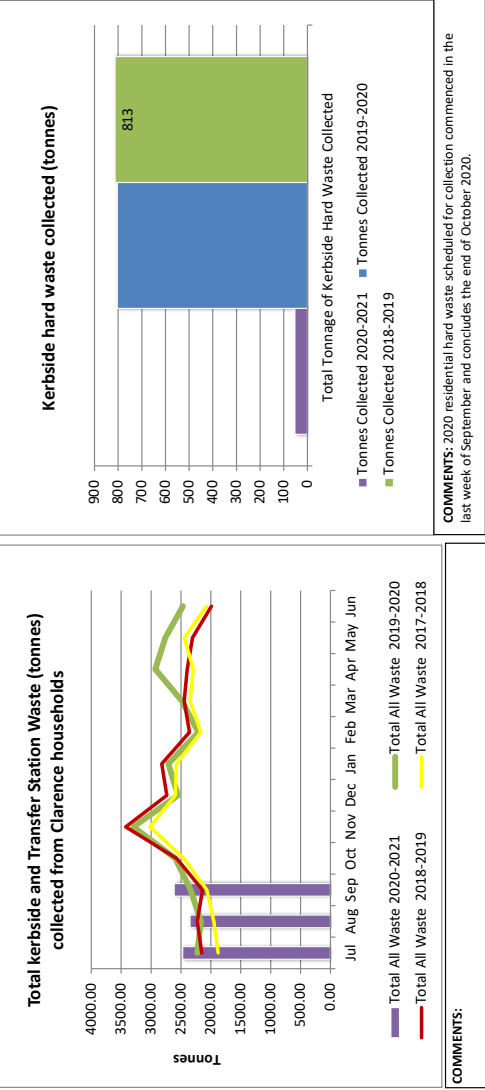
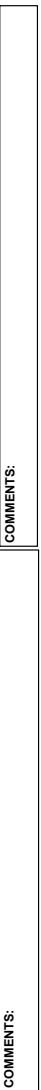
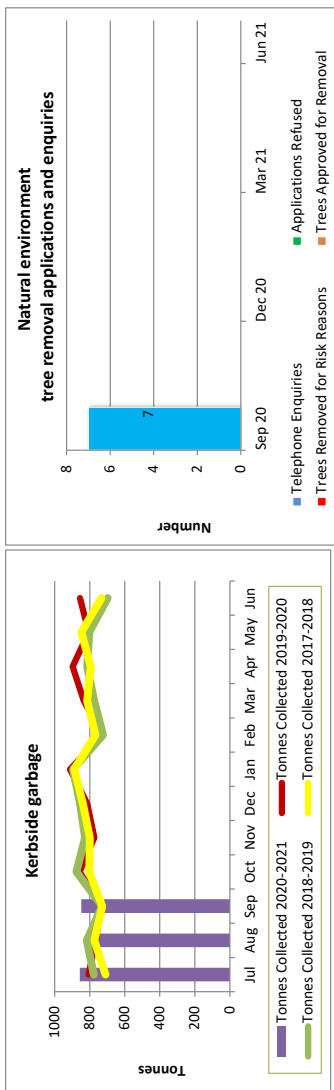
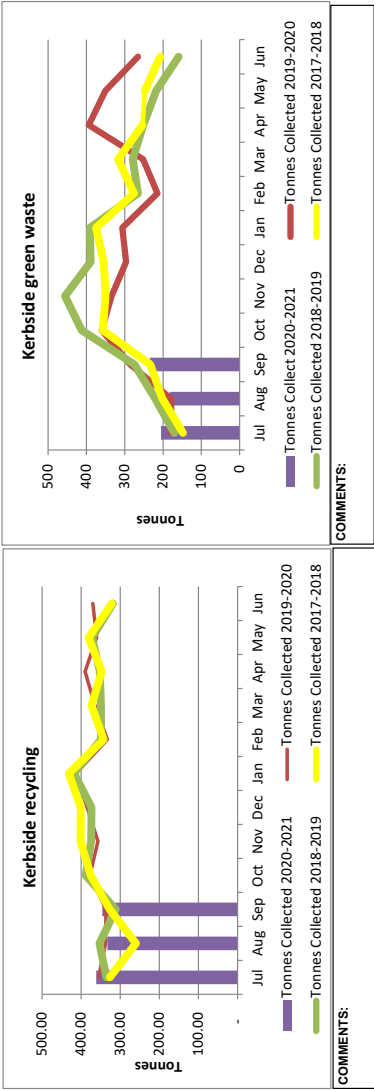
Natural environment includes the following programs and activities:

- * Waste management
- * Fire management
- * Natural areas management
- * Emergency management

Financial Resources	Budget \$000	Budget to date \$000	Actual to date \$000	Variation \$000
Expenses				
Employee costs	1,643	409	285	124
Plant hire	343	88	80	7
Materials	290	75	23	52
Contracts	6,491	1,128	1,470	(343)
Depreciation	-	-	-	-
Loan interest	-	-	-	-
Other expenses	338	85	100	(15)
Total expenses	9,104	1,783	1,958	(175)
Revenues				
Rates	5,419	5,410	5,439	29
Fees and charges	90	23	34	12
Grants	140	35	17	(18)
Interest	-	-	-	-
Other revenue	-	-	28	28
Total revenues	5,649	5,468	5,518	51
Net total	3,455	(3,684)	(3,560)	(124)
Capital transactions				
Asset purchases	849	115	40	75
Loan principal repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer from reserves	20	5	5	-
Variations from Operating Plan				

Natural Environment

Waste	2017-2018		2018-2019		2019-2020		2020-2021	
	Total		Total		Total		Total	
Performance Indicators								
No. Kerbside Services								
Garbage	24,062		24,799		24,799		24,799	
Recycling	23,682		24,207		24,207		24,207	
Green waste	20,242		20,898		20,806			
Waste generation, tonnes (T)								
Transfer Station (T)	10,077		11,380		12,350		3,220	
Household collections (T)	9,499		9,589		9,788		2,497	
Environment								
Recycling (T)	4,289		4,298		4,382		1,041	
Transfer Station % recovery	35%		35%		37%		42%	
Green waste (T)	5,341		5,773		5,820		5,820	
Hard waste collection (T)	671		813		803		53	
Cost \$/tonne								
Kerbside waste collection	\$258.10		\$236.40		\$183.70		\$165.92	
Transfer Station - CSO	\$37.14		\$40.48		\$0.00			
Recycling	\$127.49		\$229.22		\$177.30		\$251.19	
Green waste	\$285.57		\$275.16		\$9.46		\$235.68	
Hard waste/E waste	\$767.46		\$438.23		\$256.85		\$30.00	
Utilisation								
Total collections								
Garbage collections	1,192,845		1,283,775		1,309,558		332,684	
Callbacks	107		134		132		25	
Recycling collections								
Callbacks	630,016		626,687		637,714		162,349	
Callbacks	109		85		85		21	
Green waste								
Callbacks	271,210		269,980		275,338		70,133	
Callbacks	54		72		60		9	
Garbage bin replacements/repairs								
Garbage bin replacements/repairs	625		534		520		69	
Recycling bin replacements/repairs	57		292		399		112	
Green waste bin replacements/repairs	35		120		88		28	
Transfer Station users								
Hard waste tonnage collected	33,084		52,989		0		15,008	
Hard waste tonnage collected	671		813		803		53	
Environmental management								
Performance indicators								
Fire management								
Expenditure								
Wild fire events								
Prescribed fuel reduction burns	3		5					
Area monitored, hectares	778		778					



Natural Environment

Key performance indicators and outcomes

Waste collection and disposal

Collect solid waste from waste rated properties weekly.

Ongoing - collection contract with Veolia (2013-2020) operating in accordance with conditions. Waste delivered to the Mornington Park Waste Transfer Station.

Collect specified recyclables from waste rated properties fortnightly.

Ongoing - collection contract with Veolia. Material delivered to Cleanaway Recycling for processing. Ongoing.

Collect green waste from properties receiving the service every four weeks.

Ongoing - collection contract with Veolia. Material delivered to the Mornington Park Transfer Station for processing.

Collect bulk hard waste from waste rated properties annually.

Annual hard waste collection commenced September and concludes October 2020.

Litterbins in Richmond and major shopping areas emptied daily, other litterbins and "doggy do" bins emptied twice a week.

Ongoing.

Dispose of waste in accordance with licence conditions.

Undertaken by Copping Refuse Disposal Site Joint Authority.

Public place facilities recycling.

Seventy public place recycling bins installed across the city and collected by Veolia for processing.

Environmental management

Fire management

Assess all council properties (excluding those included in the fire management plan) for fire hazard. For those properties considered a fire hazard, maintain a fuel reduced zone around the property perimeter annually.

Fuel reduction works ongoing throughout the year as per adopted Reserve Activity Management Plans.

Review fire management plan once every five years and implement.

Review adopted by council in January 2017.

Natural areas

Development:

Maintenance:

Implement control program for priority weeds identified in council's adopted weed strategy.

Weed strategy has been adopted by council.

Support Landcare Coastcare Groups with a \$40,000 grants program.

Grant funds have been allocated to the successful landcare applicants. Ongoing.

Natural Environment

Key performance indicators and outcomes

Undertake risk management inspections and document/report on a scheduled basis and repair as required.	Ongoing.
Respond to risk management.	Undertaken as necessary.

Emergency management

Implementation of the Emergency Recovery Plan (ERP) for the city.

Staff represent council in regional and state emergency management exercises.

Work in consultation with relevant agencies and community groups to develop, test and refine emergency response mechanisms.

Infrastructure

Goal

Infrastructure that underpins and enhances the life and growth of the city.

Objectives and strategies

- * To ensure that existing infrastructure is maintained and renewed to meet identified service and amenity levels.
- * To provide for infrastructure that meets the future needs of the community.

Programs

Infrastructure includes the following programs and activities:

- * Roads
- * Drainage
- * Facilities management

Infrastructure - Roads

Financial resources	Budget \$000	Budget to date \$000	Actual to date \$000	Variation \$000
Expenses				
Employee costs	2,904	710	625	85
Plant hire	747	203	174	30
Materials	407	124	73	51
Contracts	993	200	156	44
Depreciation	5,062	1,266	1,266	(1)
Loan interest	-	-	-	-
Other expenses	1,040	61	201	(140)
Total expenses	11,155	2,564	2,495	70
Revenues				
Rates	-	-	-	-
Fees and charges	85	21	73	52
Grants	692	11	185	175
Interest	-	-	-	-
Other revenue	53	28	-	(28)
Total revenues	830	60	259	198
Net total	10,325	2,504	2,236	268
Capital transactions				
Asset purchases	31,303	6,371	3,801	2,570
Loan principal repayments	-	-	-	-
Borrowings	8,324	-	-	-
Transfer to reserves	(4,845)	(1,211)	(1,211)	-
Transfer from reserves	11,814	2,954	2,954	-
Capital contributions (POS etc)	-	-	-	-
Variations from Operating Plan				

Infrastructure - Stormwater

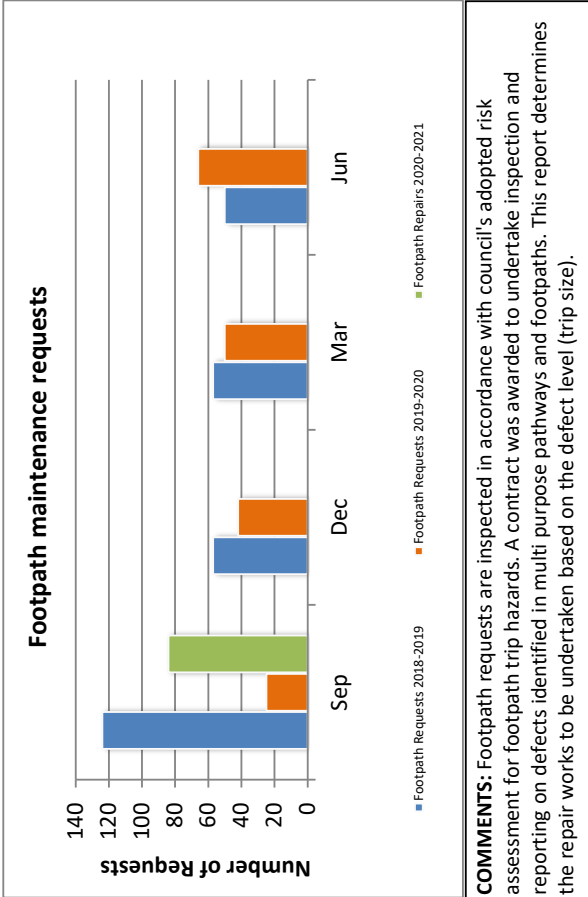
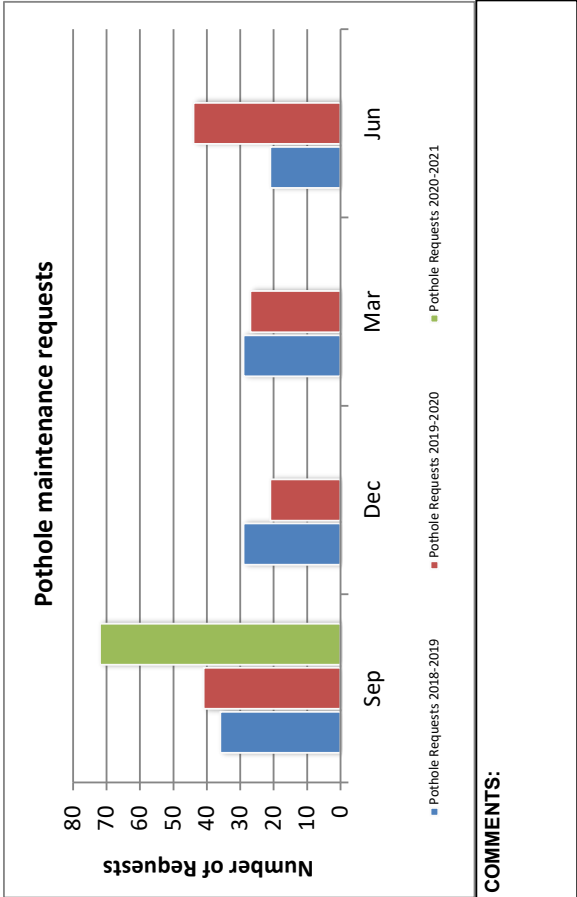
Financial resources	Budget \$000	Budget to date \$000	Actual to date \$000	Variation \$000
Expenses				
Employee costs	1,117	299	204	96
Plant hire	150	47	34	13
Materials	72	26	8	18
Contracts	245	123	108	14
Depreciation	823	206	206	(0)
Loan interest	-	-	-	-
Other expenses	7	2	3	(2)
Total expenses	2,414	703	564	139
Revenues				
Rates	2,399	2,390	2,392	2
Fees and charges	-	-	-	-
Grants	1,542	386	386	0
Interest	-	-	-	-
Other revenue	-	-	17	17
Total revenues	3,941	2,776	2,794	19
Net total	(1,527)	(2,072)	(2,230)	158
Capital transactions				
Asset purchases	4,401	1,260	232	1,028
Loan principal repayments	-	-	-	-
Borrowings	1,165	-	-	-
Transfer to reserves	(1,165)	(291)	(291)	-
Transfer from reserves	213	53	53	-
Variations from Operating Plan				

Infrastructure - Facilities Management

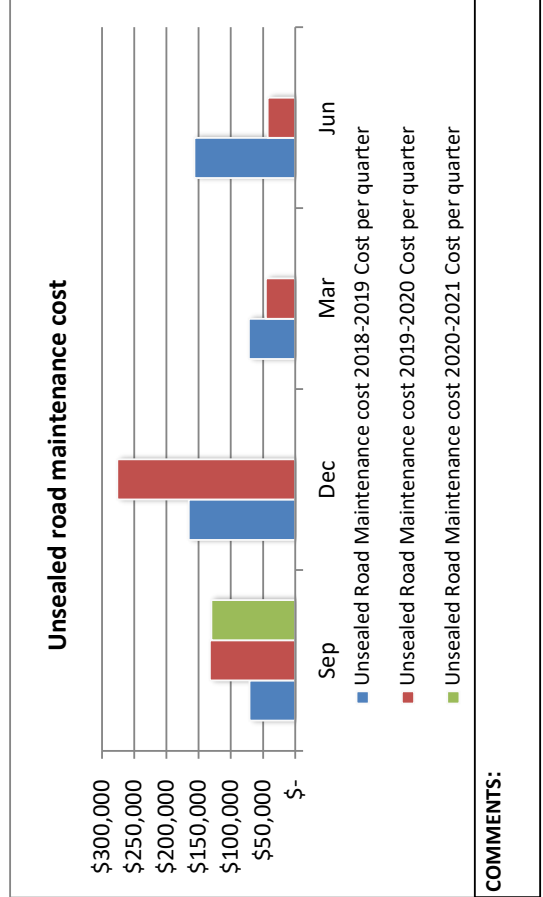
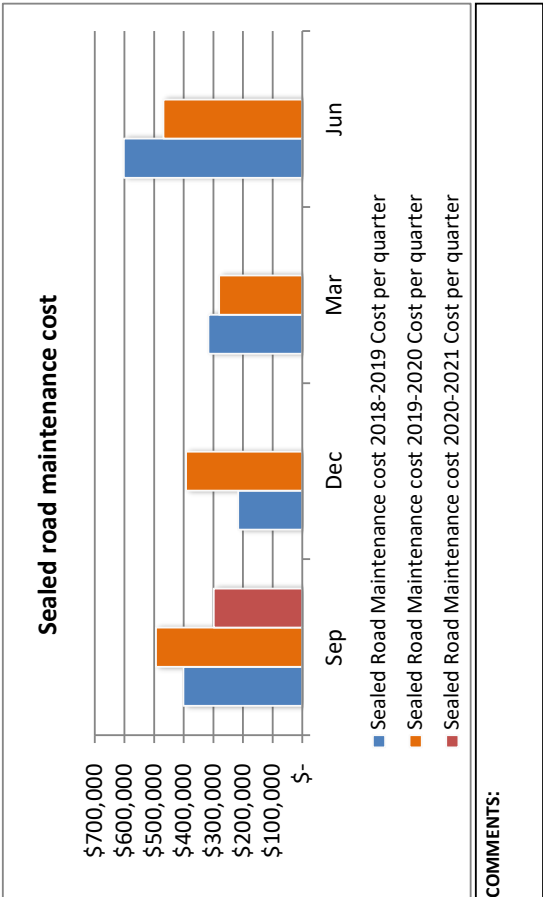
Financial resources	Budget \$000	Budget to date \$000	Actual to date \$000	Variation \$000
Expenses				
Employee costs	442	103	68	35
Plant hire	93	23	14	9
Materials	108	20	6	14
Contracts	810	160	236	(77)
Depreciation	2,259	565	565	(0)
Loan interest	20	-	-	-
Other expenses	1,251	157	170	(13)
Total expenses	4,983	1,027	1,059	(32)
Revenues				
Rates	-	-	-	-
Fees and charges	233	58	110	52
Grants	380	95	46	(49)
Interest	-	-	-	-
Other revenue	354	89	94	5
Total revenues	967	242	250	8
Net total	4,016	786	809	(24)
Capital transactions				
Asset purchases	8,018	1,490	767	723
Loan principal repayments	(85)	-	-	-
Borrowings	4,839	-	-	-
Transfer to reserves	(4,130)	(1,033)	(1,033)	-
Transfer from reserves	1,215	304	304	-
Variations from Operating Plan				

Infrastructure

Roads

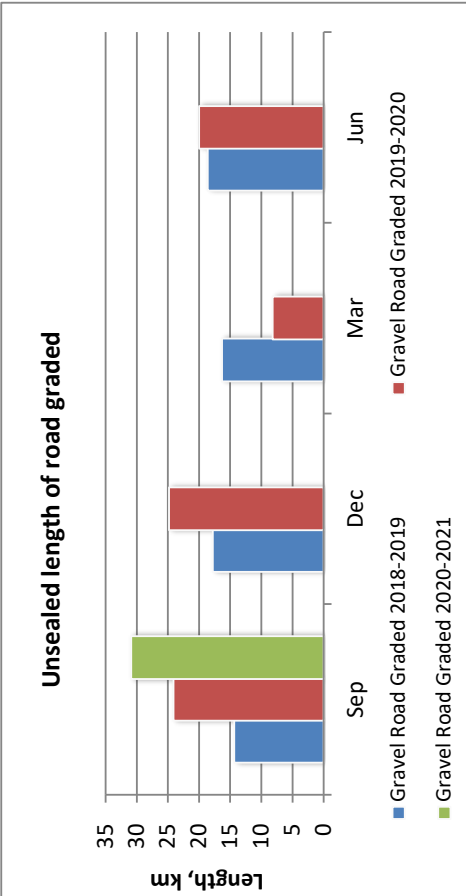


Roads

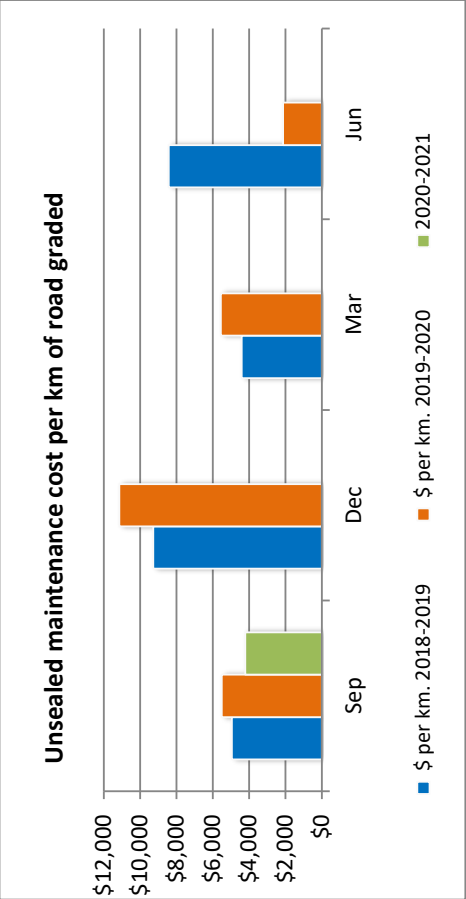


Infrastructure

Roads

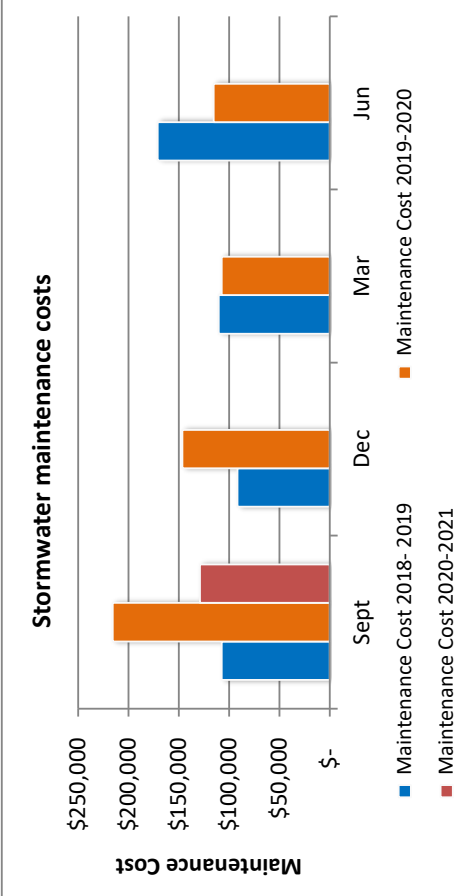


COMMENTS: The grading of gravel roads is determined on condition inspection and therefore not all roads are graded within the same period.

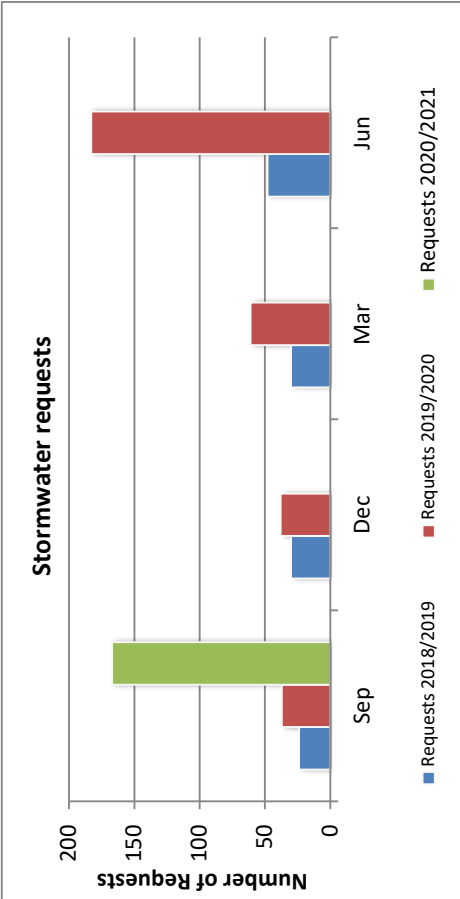


COMMENTS:

Stormwater



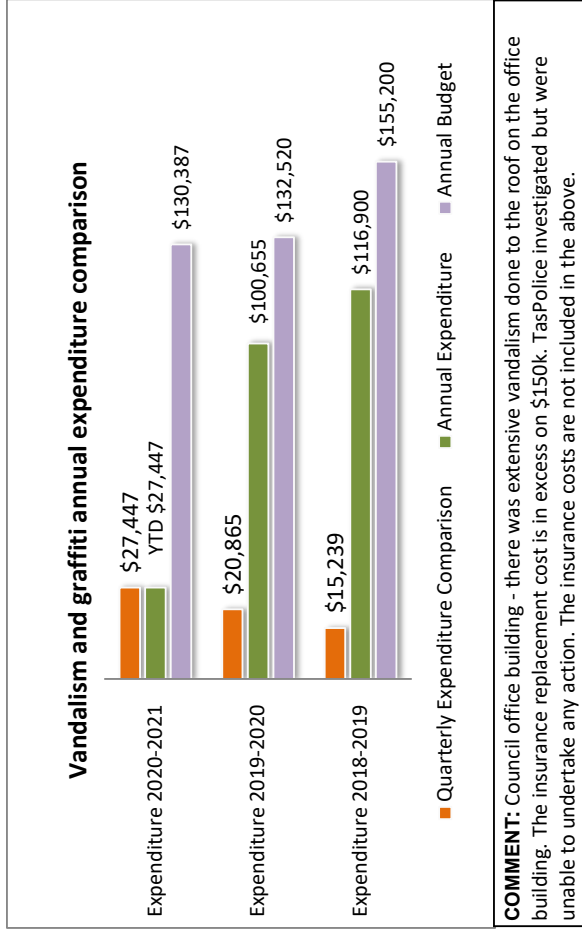
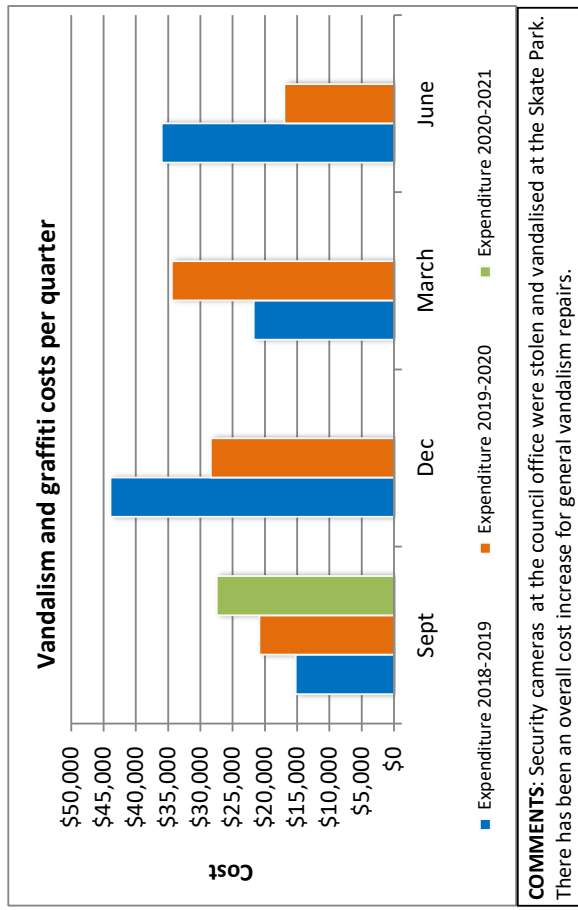
COMMENTS: Increase costs due to responding to series of heavy rainfall issues.



COMMENTS: Increase number of requests due to series of heavy rainfall.

Infrastructure

Facilities Management



Infrastructure

Key performance indicators and outcomes

Roads

Development

Implement a road hierarchy to improve traffic flow and provide a road width 'fit for purpose' as defined in council's Highways ByLaw.

Maintain a sealed surface on all roads where a seal exists in accordance with council's Road Asset Management Plan. Provide a sealed surface on unsealed roads if it is economic to do so or if there are significant safety reasons.

In progress.

Undertaken as necessary.

All new works are to be designed and constructed as defined in council's Highways By-Law.

Undertaken as necessary.

Maintenance

Maintain rural road shoulders as required.

Ongoing - based on inspections.

All council roads inspected and all potholes and edgebreaks repaired up to four times per year.

Undertaken as necessary.

Grade unsealed council roads and car parks up to three times a year with the exception of Begonia Street, which is to be graded up to six times a year.

Graded as necessary as a result of maintenance inspections. Increase in road shoulder maintenance.

Road culverts inspected up to three times a year and cleared as necessary.

Undertaken as necessary.

Pick up roadside litter on council maintained roads within 14 days of request.

Undertaken as necessary.

Bridges inspected annually and repaired as required.

Inspected twice per year and maintenance undertaken as necessary.

All damage attended to 24 hours a day, seven days a week, repaired as required.

Ongoing.

Attend to damaged/stolen road furniture within 14 days of notification.

Undertaken as necessary.

Urban sealed roads swept at least once every eight to 10 weeks.

Ongoing.

Road reserves inspected annually and P1 hazards dealt with on a scheduled basis. Inspections include footpaths and cycleways, kerb and guttering, traffic management signs on council roads, street signs, safety fence, guide posts, guard rails, post and cable barriers, seats, litter/doggie bins, flagpoles/lightpoles, light bollards and vegetation. Richmond township nature strips.	Undertaken as necessary - various inspections undertaken and works undertaken during pavement inspections.
Mowing of full width rural road verges as defined in council's Road Asset Management Plan once a year. Respond to tree maintenance risk management and sight hazard issues within road reservations as necessary. Road safety audit to be conducted on a five yearly basis and road condition survey undertaken on a two yearly basis.	Mowed twice per year for approved applications by elderly residents only. Weed spraying around traffic furniture will be undertaken pending weather conditions and verge growth. Undertaken as necessary.
Ensure all works undertaken within council maintained road reservations comply with relevant codes of practice. Maintain jetties and boat ramps controlled by council. Ensure all built facilities within council maintained areas comply with relevant legislation.	Road safety audit completed September 2014 with recommendations still being implemented. Next audit to be scheduled on previous actions completed. Road condition survey completed July 2018 and this information being used for the pavement management system. Compliance adhered to. Ongoing. Compliance adhered to.
Stormwater Development System capable handling a 1/20 year flood. Water quality to satisfy State Stormwater Strategy. Ensure confined spaces are built in accordance with council policy to comply with statutory requirements. Maintenance Inspect drainage pits each year and clear as required. Respond immediately 24 hours, seven days per week to any emergency that may cause potential flooding, environmental harm or property damage.	Existing problem areas being investigated for compliance. Water Sensitive Urban design (WSUD) guidelines being progressively implemented. Ongoing. Ongoing. Ongoing.

Respond and inspect seepage/drainage problems within 14 days of being reported and all P1 and P2 tasks completed within schedule (where P1 = public/environment safety and to be repaired within one month, P2 = may result in damage to other assets and to be repaired within three months).	In progress, however increase in request due to series of heavy rainfall has resulted in an increase in maintenance issue being responded to.
Maintain unrestricted channels in rivulets/open drains on council land on a five year program.	Undertaken as necessary based on inspection.
Maintain Gross Pollutant Traps (GPTs) on a three monthly cycle.	Ongoing.
Maintain major stormwater inlets on a four monthly cycle and after major storms.	Ongoing and undertaken as necessary.
Identify, mark, and define confined spaces in accordance with statutory requirements.	Ongoing.
Modify confined spaces in accordance with council policy to comply with statutory requirements.	Ongoing.
Facilities management	
Development	
Provide community facilities to meet identified and affordable needs of the community.	Seven Mile Beach Day Area public toilet, tender documents advertised next quarter. Jetty Road, South Arm public toilet pending completion of tender documentation. Lauderdale Canal Public Toilet, planning approval for new development application pending . Risdon Vale public toilet and changerooms, tenders awarded, construction at 73 percent completion. Alma's Activity Centre upgrade, detailed design completed. Opossum Bay Public Toilet consultant engaged to assess design options. Lindisfarne Activity Centre consultant engaged to assess design options.
Ensure all built facilities within council maintained areas comply with relevant legislation.	Contractors engaged to undertake compliance works as required.
Maintenance	

Develop maintenance/inspection/planned repair program and complete all P1 and P2 tasks within schedule (where P1 = public safety and to be repaired within one month, P2 = may result in damage to property and to be repaired within three months).	Ongoing.
Clean public toilets and BBQs in: Richmond Toilets twice a day / seven days a week / 52 weeks a year with additional cleaning undertaken in accordance with tourist cruise ship summer schedules.	COVID-19 implication, cleaning increased. Ongoing.
High-use urban areas once a day / seven days a week / 52 weeks a year. Low-use urban areas once a day / seven days a week / 25 weeks a year (summer).	COVID-19 implication, cleaning increased. Ongoing. COVID-19 implication, cleaning increased. Ongoing.
Low-use urban areas once a day / three days a week / 25 weeks a year (winter).	COVID-19 implication, cleaning increased. Ongoing.
Cambridge once a day / two days a week / 52 weeks a year. Provide financial assistance to the operations of the SES Clarence unit. Ensure all built facilities within council maintained areas comply with relevant legislation.	COVID-19 implication, cleaning increased. Ongoing. In progress. Contractors engaged to undertake compliance works as required.

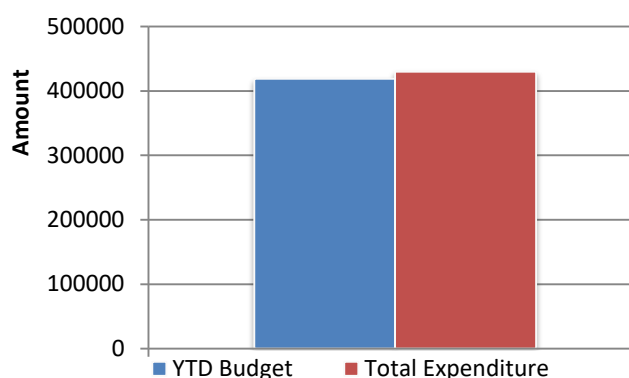
Clarence Aquatic Centre Activity Report - September 2020

	Annual budget	YTD budget	Actual
% Gross audited receipts (**refer below)	\$0	\$0	\$0
Total revenues	\$0	\$0	\$0
Power and gas	\$572,580	\$143,145	\$73,258
YMCA	\$0	\$0	\$77,680
Maintenance, security, compliance	\$0	\$0	\$5,806
Total expenditure	\$572,580	\$143,145	\$156,745
Net	-\$572,580	-\$143,145	-\$156,745
Comments:			
Awaiting Gross Audited Receipts (GAR) to determine 20-21 income			
Attendees percentage variance previous year	14.9%		
Total attendees for period July 2020 to September 2020	23,976		
Total attendees for period July 2019 to September 2020	27,552		

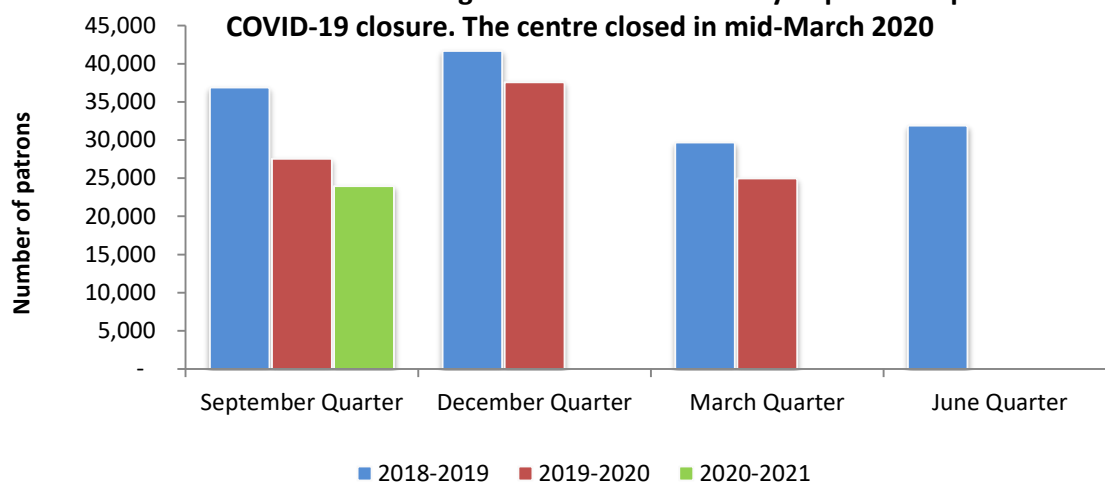
**** Income from YMCA (percentage of Gross Audited Receipts) is due following the YMCA end of financial year audit process and will be paid in accordance with the lease agreement****

Negotiations have been undertaken and agreement entered into, in that the YMCA will make monthly payments to cover amounts due. YMCA has advised it is waiting on the final Auditors Report to determine amount payable to council.

Total expenses - due to COVID-19 plant and equipment has been shut down where possible



Zero attendance figures recorded in the July-September quarter due to COVID-19 closure. The centre closed in mid-March 2020



Project	Budget 20/21 (Includes Carryovers)	Total costs plus orders placed YTD	% Complete	Estimated completion date	Comment
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Section A - Projects Currently Deferred

Roads

500134 - Kangaroo Bay Works	1,302,000	0			Lot 4 car park dependent on developer design and delivery.
500134 - Kangaroo Bay Promenade	1,594,000	0			Planning commenced, dependent on multiple other developments.
500137 - Surf Road - road/car park	3,749,700	0			Road design and construction for Seven Mile Beach sport precinct. Awaiting council to consider project funding priority with Bayview Secondary College Precinct.
500140 - School Road construction	457,492	0			Council resolved on 18 March 2019 to expend \$148,500 to partially upgrade School Road pavement to five-metre-wide gravel surface. This is now complete. Remaining works deferred pending resolution of headworks issues with developers.
500143 - 138 East Derwent Highway Carpark	130,000	0			Carpark is related specifically to potential Hill Street Grocer development at 151 East Derwent Highway and is therefore dependent on whether that development proceeds. Development application has been extended to January 2022.

Stormwater

500299 - Bridge Street drainage improvement - grated pit and stormwater main	60,000	0			Interrelated with Bridge Street road funds from Department of State Growth (500123). Masterplan to be developed.
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Active recreation

500236 - Seven Mile Beach Ovals	4,654,716	0			Commonwealth grant application unsuccessful. Council to consider priority/funding in context with Bayview Sports Precinct proposal.
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Natural environment

500210 - Beach erosion protection - Bambra Reef	320,000	0			Council decision to place trial groyne on hold. Continued monitoring of Roches Beach erosion and actions to ensure safety as necessary. Development of coastal policy for council adoption progressing.
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Facilities management

500340 - Rokeby Youth Centre Concept Plan	65,000	0			Funding to be assessed with Clarence Plains Master Plan.
Total currently deferred	12,332,908	0			

Project	Budget 20/21 (Includes Carryovers)	Total costs plus orders placed YTD	% Complete	Estimated completion date	Comment
Section B - Projects currently in progress					
Roads management					
100144 - Major Digouts Reconstruction Annual Program	500,000	432,230	86%	Dec-20	South Street/High Street intersection underway.
500123 - Major digouts					Blessington Street, Oceana Drive, Carella Street, Tara Drive and Clinton Road works complete.
500124 - Renewal - road resealing	5,210,086	1,458,731	28%	Jun-21	Next projects being designed.
500125 - Footpath and kerb and gutter works	2,964,083	455,650	15%	Jun-21	Reseal preparation works underway. Tenders being advertised September/October.
500131 - <i>Disability Discrimination Act</i> works	3,375,130	921,924	27%	Jun-21	Gordons Hill Road and Oceana Drive complete; design underway on other projects.
500133 - Lindsifarne streetscape - stage two	106,154	0	0%	Jun-21	Planning underway for 2020/21 work.
500135 - Kangaroo Bay - Public Pier	4,600	0	100%		Complete in 2018/19. Remaining funds are contract retention.
500138 - Clarendon Vale - pathway light	2,342,432	2,070,794	30%	Jan-21	Works in progress, piles installed, costs committed.
500139 - Bellerive Beach - promenade western end	244,206	177,753	10%	Jan-21	Tender awarded, costs committed, works to commence November 20.
500141 - Multi-user pathways	504,039	0	8%	May-21	Planning permit received, tender documents under review.
500142 - Traffic and transport	1,488,363	29,421	2%	Jun-21	Design planning underway; awaiting Aboriginal Heritage approval; Ford Pde to ANZAC Park works planned for March 2021 construction.
500143 - Carparks	2,921,776	132,734	5%	Jun-21	Clarence Street stage two improvements underway; further projects underway with planning and design.
500144 - Rural pathways	324,705	385	5%	Jun-21	Design planning underway.
500342 - Derwent Avenue road upgrade	296,058	2,613	1%	Jun-21	Design planning underway.
500343 - Bligh Street streetscape	58,397	33,264	100%		Complete with some defects to be resolved by the contractor.
500411 - Blackspot - Sugarloaf Road	160,474	0		Jun-21	Survey complete, streetscape planning work underway.
500412 - Pipers Road	4,573	3,592	100%		Complete.
500414 - Wellington Road intersection	976,750	7,761	1%	Apr-21	Design complete, tender to go to council meeting November 2020.
500419 - Clarendon Vale roadside barriers	400,000	384,648	90%	Oct-21	Work well underway.
500428 - LED street lighting rollout	21,826	3,781	17%	Jun-21	Budget will be spent in response to demand. Unspent budget to be carried forward.
500450 - Pass Road - pavement reconstruction	0	147,873	99%	Dec-20	2,133 new LEDs installed. 39 remaining to be installed.
500451 - Saundersons Road - erosion protection	1,500,000	0	0%	Dec-21	Design planning still to commence.
500452 - Scotts Road - seal gravel road	550,000	3,300	1%	Jun-21	Design planning underway.
Total roads	50,000	3,826	5%	May-21	Design planning underway.
	24,003,652	6,270,278			

Project	Budget 20/21 (Includes Carryovers)	Total costs plus orders placed YTD	% Complete	Estimated completion date	Comment
Stormwater management					
500295 - Minor stormwater projects	157,847	22,881	10%	Jun-21	Some minor improvements undertaken.
500298 - Stormwater erosion control	8,568	0	0%	Dec-20	Budget carried over from previous year. Open drainage channels are being monitored to assess if further work is required.
500299 - Stormwater upgrade	3,675,416	912,121	24%	Jun-21	Completed projects: 673 East Derwent Highway, 164 Cambridge Road, Elinga Street stormwater upgrade, Bilney Street upgrade and Blessington Street stage one upgrade. Projects under construction are Blessington Street stage two and Runway Place. Other projects are in design phase.
500300 - Stormwater System Management Plans	396,427	132,594	50%	Jun-21	Richmond flood mapping and development of stormwater strategy underway.
Total stormwater	4,238,258	1,067,596			
Waste management					
500363 - Recycling bins	30,750	0	0%	Jun-21	Budget will be spent as existing bins are damaged or need replacing due to age.
Total waste management	30,750	0			

Project	Budget 20/21 (Includes Carryovers)	Total costs plus orders placed YTD	% Complete	Estimated completion date	Comment
Active recreation					
500234 - Kangaroo Bay Ovals Irrigation Swale	204,021	0	0%	Jun-21	Works to commence April 2021.
500235 - Lindsfarne Oval projects	345,000	0	0%	Jun-21	Works to commence in March/April 2021.
500237 - Clarence High School Oval	6,904	2,206	75%	Dec-21	Finalising installation.
500239 - Clarendon Vale Oval	87,303	0	0%	Jun-21	Planning commenced, minor works undertaken. Ongoing issues with rock subgrade to eliminate drainage issues.
500240 - Richmond Oval	25,000	17,110	100%		Complete.
500241 - Wentworth Park Ovals	60,000	0	0%	Apr-21	Work to be scheduled.
500244 - Geilston Bay Oval	5,000	0	0%	Apr-21	Work to be scheduled.
500317 - Active Recreation Master Plan	94,000	14,000	15%	Jun-21	Underway with Geilston Bay Sport Precinct Masterplan (workshopped with Aldermen June 2020).
500348 - Risdon Vale Oval Lighting	374,992	1,298	7%	Jun-21	ANZAC Park to be revised with pavilion concept design. Building permits required.
500383 - Bayview College	175,664	3,800	75%	Dec-20	Consultants commenced masterplanning work; workshop has been to council (June 2020).
500394 - Bellerive Beach Pontoon	2,000	1,492	100%		Consultation with key stakeholders to continue. Complete.
500453 - Edgeworth Street playing fields	15,000	0	0%	Apr-21	Work to be scheduled.
Total active recreation	1,394,884	39,907			

Project	Budget 20/21 (Includes Carryovers)	Total costs plus orders placed YTD	% Complete	Estimated completion date	Comment
Passive recreation					
500249 - Tracks and trails	816,036	158,916	20%	Jun-21	Work underway with Barilla Rivulet track, next stage of mountain bike track and Flagstaff Hill to Caves Hill Track. Other projects under design.
500251 - Richmond Village Green	112,000	0	0%	Jun-21	First phase includes developing masterplan of Village Green to present to council workshop.
500253 - Bellerive Park	119,624	0	5%	Apr-21	Officers consolidating the current Master Plans into a concept plan for review by council at workshop.
500254 - Beltana Park	115,812	1,631	5%	Mar-21	Stage 1b detailed design progressing well; tender document being prepared.
500256 - Pindos Park	217,686	34,263	5%	Jun-21	First phase of approval from Aboriginal Heritage has been gained. Project delays experienced with second phase of approval. Engaged external landscape consultant designer.
500257 - Richmond Riverbank	55,820	0	5%	Jun-21	Structural design complete. In-house detailed design underway.
500258 - Simmons Park	5,029	7,390	100%		Complete.
500262 - Rosny Park Green Belt	41,000	0	0%	Jun-21	This project is now linked to the City Heart project. Preparatory work completed, to be workshopped with council followed by community consultation.
500265 - Anzac Park	35,000	0	5%	Apr-21	Design concept complete.
500268 - South Arm Oval	55,901	4,342	5%	Jun-21	Community consultation complete. Agenda being prepared for Octobe 2020 council meeting.
500270 - Social Heart Park	130,000	0	2%	Jun-21	Design underway.
500273 - Little Howrah Beach	80,000	0	0%	Jun-21	External landscape design consultant to be engaged.
500276 - Clifton Beach Reserve Park	30,000	0	0%	Dec-21	To commence October 2020.
500277 - Conara Road Reserve Park	15,000	6,090	40%	Dec-21	Works underway.
500281 - Flinders Street Park	50,000	0	0%	May-21	Work being planned.
500305 - Natone Park	56,200	0	0%	Jun-21	Not commenced, dependent on ANZAC Park Master Plan.
500351 - Victorian Esplanade Reserve	199,619	1,216	5%	Jun-21	Project postponed due to the development of the Victoria Esplanade Master Plan.
500352 - Sale Yard Corner Richmond Park	55,000	0	5%	Apr-21	This project is to be combined with the Franklin to Bridge Street laneway improvement project. Quotations sought in July 2020. No responses, re-advertising for quotes.
500354 - Blossom Park	506,410	2,081	5%	May-21	Completing detailed design.
500355 - BBQ upgrades	36,400	7,613	20%	Jun-21	Work underway.
500395 - South East Regional Park	40,000	16,130	40%	Mar-21	Landscape architect engaged to prepare concept plans on parkland around Lauderdale Canal and a workshop is currently being prepared for council.
500396 - Regional Dog Park	30,000	0	5%	Mar-21	Concept design complete, consultation underway with adjacent Cambridge land owners and council.
500397 - Park signage promotion	3,434	0	0%	Jun-21	Ongoing throughout the financial year as required.
500431 - Cliff top fencing	145,159	58,085	40%	Dec-20	Construction expected to be completed between September 2020 and November 2020.
500454 - Beach Foreshore Access Strategy	50,000	0	0%	Jun-21	Initial planning underway.
500455 - Council Chambers Lawns	75,000	0	0%	Apr-21	Work to be scheduled.
500456 - Warrane Green Belt drinking stations	15,000	0	5%	Mar-21	Planning underway.
500457 - Kayak wash down facility	22,000	0	0%	Apr-21	Concept designs received.
500458 - Richmond Bridge tree works	15,000	0	0%	Apr-21	Staff working with Department of State Growth. Works planned for April 2021.
500459 - Allumba Street Park	15,000	0	0%	Dec-21	Work scheduled for next quarter.
500460 - Carbeen Street Park	40,000	0	0%	Dec-21	Work scheduled for next quarter.
500461 - Cremorne Park	25,000	0	0%	Dec-21	Work scheduled for next quarter.
500462 - Raleigh Park	30,000	0	0%	Dec-21	Work scheduled for next quarter.
Total passive recreation	3,238,130	297,756			

Project	Budget 20/21 (Includes Carryovers)	Total costs plus orders placed YTD	% Complete	Estimated completion date	Comment
Natural environment					
500210 - Coastal management	241,021	3,210	50%	Feb-21	Ongoing; Coastal Hazards Policy draft to council workshop October 2020.
500212 - Tree Replacement Program	1,573	889	100%		Complete.
500213 - Fire management	37,020	0	0%	Jun-21	Work being scheduled.
500358 - Henry Street Dulcot - Vehicle access for emergency water tank	31,145	36,806	100%		Complete.
500359 - Lauderdale Beach - small boat launching facility over dune	3,672	3,148	100%		Complete.
500361 - Rose Bay stabilise rock wall	10,811	186	100%		Complete; funds to be transferred to 500471 Lindisfarne Yacht Club Stabilisation Investigation.
500362 - Street and Park Trees Strategy	113,100	0	0%	Jun-21	Tree policy has been drafted and will be presented to a council workshop November 2020.
500463 - Glebe Hill Bushland Reserve	60,000	8,109	10%	Jun-21	Some work underway.
500471 - Lindisfarne Yacht Club Stabilisation Investigation	0	9,900	0%	Mar-21	Consultant engaged.
Total natural environment	498,342	62,247			

Project	Budget 20/21 (Includes Carryovers)	Total costs plus orders placed YTD	% Complete	Estimated completion date	Comment
Facilities management					
500159 - Public Toilets and Changerooms	1,797,261	201,311	10%	Jun-21	Risdon Vale Changeroom see below; Mountain Bike Park temporary toilets nearing completion, permanent Mountain Bike Park toilets discussions ongoing; Lauderdale Changeroom upgrade construction commenced; other projects at tender/quotation stage.
- Risdon Vale Public Toilets and Changeroom	877,967	888,226	73%	Nov-20	Construction on schedule; completion due November 2020.
500161 - Rosny Historic Centre Management Plan	35,521	14,612	40%		Final design component near completion, however there will be no further progress until the City Heart concept plan is adopted.
500162 - Bellerive Boardwalk	531,257	221,258	40%	May-21	Construction ongoing.
500163 - Clarence Council Depot toilet upgrade	175,683	7,350	5%	May-21	Approvals obtained. Quotation documents being prepared.
500165 - Clarendon Oval Pavilion	24,400	0	0%	Jun-21	Subject to insurance claim finalisation.
500167 - Risdon Vale Community Centre	12,119	12,119	100%		Complete.
500170 - Alma Street Activities Centre	1,412,910	4,918	5%	Oct-21	Architects submitting drawings for building and plumbing approval. Tender documents are being prepared.
500172 - Master key security system upgrade	22,091	11,468	60%	Jun-21	Architects submitting drawings for building and plumbing approval. Tender documents are being prepared.
500173 - Lindisfarne Activity Centre investigation to improve building exterior	26,780	6,000	30%	Jan-21	Consultants draft plans received.
500174 - Warrane Sports Centre	15,000	7,520	60%	Mar-21	Contractor engaged.
500175 - Howrah Community Centre	372,050	0	10%	Jun-21	Committee to go back to architects to finalise design. Fire control panel upgrade complete.
500309 - Building trade waste compliance	46,796	0	0%	Jun-21	Works continuing dependent on TasWater advice on specific buildings.
500338 - Bellerive Beach Park	30,000	0	0%	Jun-21	Architectural consultants advice to be discussed at council workshop.
500339 - Clarence Aquatic Centre plant upgrade	650,000	0	5%	Jun-21	Planning commenced.
500353 - Council Offices	40,830	15,180	40%	Jun-21	Minor alterations ongoing.
500406 - Richmond Chambers	83,960	0	5%	Jun-21	Heritage consultant engaged.
500408 - Rosny Child Care Centre	290,428	289,058	10%	Feb-21	Contract awarded, costs committed.
500449 - Anzac Park Pavilion	1,099,038	98,372	10%	Jun-21	Architects engaged.
500464 - Open Space Irrigation Audit	50,000	0	0%	Jun-21	Planning underway.
500465 - South Arm Hall heat pump replacement	8,000	9,106	100%		Complete.
500466 - Warrane Mornington Neighbourhood Centre	10,000	6,314	80%	Oct-20	Work underway.
500467 - <i>Disability Discrimination Act</i> works council buildings	26,048	0	0%	Jun-21	Assessment to commence in new year.
Total facilities management	7,638,139	1,792,811			

Project	Budget 20/21 (Includes Carryovers)	Total costs plus orders placed YTD	% Complete	Estimated completion date	Comment
Economic development/marketing					
500404 - Purchase of musical instruments	18,498	0	0%	Jun-21	Consultation with Clarence Band.
500438 - City Heart Project	279,867	4,500	5%	Jun-21	Consultation underway. Report to council in October/November 2020.
Total economic development	298,365	4,500			
Communities and people					
500333 - Reimagining Clarence Plains	9,147	0	95%	Dec-20	Final minor works to be complete by Christmas.
500104 - Purchase of public art	160,465	202	10%	Jun-21	Concept under development for Kangaroo Bay public artwork.
Total communities and people	169,612	202			
Total projects currently in progress	41,510,132	9,535,296			

Tenders awarded but not yet committed:

Blessington Street stormwater upgrade stage two \$350K; Rosny Child Care Centre landscaping \$340K; Duntroon Drive road reconstruction \$1.039M: Total of \$1,729M

Capital works year to date summary **\$'000**

Total works budgeted 2020/21 including carryovers from previous years	41,510
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Value of actual works delivered 2020/21

Percentage of actual works delivered vs. total works budgeted	23%
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Estimated planned works for delivery during 2020/21

Percentage of actual works delivered vs. works planned for delivery	35%
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