



Clarence... a brighter place

Clarence City Council Community Recovery Grant

Providing an auspice agreement letter from your auspice organisation.

Your auspice organisation must accept responsibility for the management of the funds, acquittal requirements, and all insurance risk of the funded project. An auspice agreement from your auspice organisation, on their official letterhead, is required at the time your application is submitted.

Your auspice organisation must also provide copies of their:

- Certificate of Incorporation
- Recent audited financial statement

A suggested layout is provided for your auspice agreement letter.

[date]

General Manager
Clarence City Council
PO Box 96
Rosny Park TAS 7018

Dear General Manager

[Organisation name] is prepared to act as the auspicating entity for the *[name of applying organisation]* should they be successful in obtaining funding from the Clarence City Council Community Recovery Grant Program to undertake *[name of proposed project]*.

In undertaking this auspice arrangement, we accept responsibility for the management of grant funds, acquittal requirements, and all insurance risk of the funded project.

I have attached copies of our current Certificate of Incorporation and our most recent audited financial statement.

Yours sincerely

[name]

[position]

[organisation]