

MINUTES OF THE ANNUAL GENERAL MEETING OF THE CLARENCE CITY COUNCIL HELD AT THE COUNCIL CHAMBERS, BLIGH STREET, ROSNY PARK, ON MONDAY 2 DECEMBER 2019

PRESENT: The Meeting commenced at 7.01pm with the Mayor (Ald D Chipman) in the Chair and with Aldermen:

B A Blomeley
L Edmunds
D Ewington
R H James
W Kennedy
T Mulder
J Peers
S von Bertouch
J Walker
B Warren; present

APOLOGIES: H Chong

IN ATTENDANCE: General Manager
(Mr I Nelson)

Chief Financial Officer
(Ms M Coleman)

Group Manager Engineering Services
(Mr R Graham)

Manager City Planning
(Mr R Lovell)

Manager Health and Community Development
(Mr J Toohey)

Manager Communication and Strategic Development
(Mr A Saddler)

Executive Officer to the General Manager
(Ms J Ellis)

The Meeting closed at 7.29pm.

Prior to the commencement of the meeting, the Mayor made the following declaration:

“I acknowledge the Tasmanian Aboriginal Community as the traditional custodians of the land on which we meet today, and pay respect to elders, past and present”.

The Mayor also advised the Meeting and members of the public that Council Meetings, not including Closed Meeting, are audio-visually recorded and published to Council’s website.

1. OPENING

The Mayor declared the Meeting open at 7.01pm.

2. INTRODUCTION OF ALDERMEN

The Mayor introduced the Aldermen who were present at the Meeting.

3. APOLOGIES FROM ALDERMEN

Refer to cover page.

4. MEETING PROCEEDINGS

The Mayor referred to the Meeting procedures in the agenda papers.

5. CONFIRMATION OF MINUTES OF 2018 ANNUAL GENERAL MEETING

Decision: **MOVED** Ald Peers **SECONDED** Ald Walker

“That the Minutes of the Annual General Meeting held on Monday, 3 December 2018, as circulated, be taken as read and confirmed”.

CARRIED UNANIMOUSLY

6. ANNUAL REPORT

A. ANNUAL REPORT 2018/19

• GENERAL OVERVIEW OF ACHIEVEMENTS

The Mayor tabled the Annual Report and made reference to the Mayor's message contained therein and provided a general overview of Council's achievements and highlights which occurred during 2018/2019.

The Mayor conveyed his appreciation to Aldermen, the General Manager and Staff for their support to the residents of Clarence.

B. PRESENTATION OF COUNCIL'S 2018-2019 FINANCIAL REPORT

The Chief Financial Officer gave a detailed overview of the Financial Statements in the Annual Report and Council's overall financial performance and answered questions arising.

Ald James asked the following questions:

Question 1

With regard to Capital Works funding is the CFO able to provide an estimate of carry forward capital works from the 18/19 financial year and will these projects be completed before those that we endorsed in the 19/20 financial year?

Answer

Without the information to hand it is estimated that the amount of projects carry forward to be approximately \$21m. The exact number is available in the 2019/2020 Annual Plan that can be found on the Council's website.

Capital projects have a number of phases and do not always fall within a financial year period. The time between funding, scope, detailed design and construction can take several years. The carry forward projects are Council approved projects and unless otherwise determined by Council will be completed in due course.

Question 2

On Page 83 which states that due to the timing of receipt of these records some data remains unaudited and it refers to Alma's Activities Centre, Lindisfarne Community Activities Centre, Clarence City Band. Is the CFO or the General Manager able to advise when these special committees' books will be audited, and will we have some idea as to the state of the financial situation in respect to the 6 special committees?

Answer

All Committees have been audited and have all received a clear audit certificate.

C. SUMMARY OF SUBMISSIONS RECEIVED

The Mayor advised the Meeting that there were no submissions on the Annual Report received prior to the meeting.

D. DISCUSSION ON SUBMISSIONS RECEIVED

As there had been no submissions no discussion occurred in respect to this item.

ADOPTION OF ANNUAL REPORT

Decision:	MOVED Ald Blomeley SECONDED Ald James
	<p>“A. That with the addition of the amendments as outlined by the General Manager, namely:</p> <ul style="list-style-type: none"> • correcting the spelling of Ald Blomeley’s name in the Financial Statements on Page 85; and • updating the Key Management Personnel table to reflect the signed off audited Financial Statements by the Auditor General; <p>the Annual Report be received.</p> <p>B. That the 2018/2019 Financial Report be adopted”.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>

7. MOTIONS ON NOTICE

The Mayor advised that there had been no Motions on Notice received prior to the Annual General Meeting.

8. QUESTIONS ON NOTICE

The General Manager provided the following answers to the questions from Mr D Griggs.

1. In the 2018-19 Council budget money was set aside for an upgrading of Risdon Vale Oval surrounds and buildings.

Since that time no work has been done. When will this work commence and what has happened to the money set aside for this project?

Answer

Council has adopted a number of projects to be undertaken at the Risdon Vale Oval. Funds have been maintained in the budget for the following works:

- Recently new irrigation has been installed in the oval.
- Next week work will commence on installing new subsoil drainage.
- in the coming weekend a Tender will be advertised for the new Changerooms and toilet facility. This is anticipated to go to the February 2020 Council meeting for awarding.
- Currently consultants are completing the design to Tender in 2020 for oval lighting.
- Planning work has commenced on new ball catching nets.

2. Can a system be put in place when a complaint or query is made so that a reference number is given to the person doing this so that a person only has to quote this when following up an issue with this?

Answer

Following the deployment of a new Property and Rating system this year, Council is currently looking at ways to improve tracking issues.

3. Can senior management please reinforce with staff within to respond to ratepayer issues within timeframes as in customer service charter and to return phone calls when messages are left. This issue has been getting worse over the last 6-9 months.

Answer

This has been reinforced as part of the recently reviewed and approved Council Customer Service Charter. We are aware of the issues and are addressing these as a priority.

The General Manager advised that he would ensure that a written response is provided to Mr Griggs.

9. QUESTIONS WITHOUT NOTICE

The Mayor invited Questions without Notice from the floor.

Nil.

10. CLOSE OF MEETING

There being no further business the Meeting was closed at 7.29pm.