



CLARENCE CITY COUNCIL

Quarterly Report

Quarter 2, October to December 2018



Clarence... a brighter place

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Cover: In a first for Tasmania, council launched the Clarence Kayak Trail for residents and visitors to explore the city by water.

INTRODUCTION

The purpose of this report is to provide Council with a basis for monitoring the performance of the organisation against Council's Annual Plan.

The report is in two major sections.

The first section provides details of significant activities undertaken under seven strategic goal areas, consistent with Council's recently adopted City of Clarence Strategic Plan 2016-2026:

- A people city
- A well-planned liveable city
- A prosperous city
- An environmentally responsible city
- A creative and innovative city
- Governance and leadership
- Council's assets and resources.

The second section provides key performance indicators and outcomes for each of the program areas described in Council's Annual Plan and Budget. Details of financial information are also included in the Appendices.

Council's 2018-19 Annual Report will be based on the content of the quarterly reports.

HIGHLIGHTS

- The Clarence Kayak Trail was launched in December. The trail is a first for Tasmania and is designed to help kayakers plan their trip and make the best decisions about where to go.
- A new whole-of-council website was launched in November to communication information, news and events. The website has improved navigation, is responsive to all devices and provides information in a simple and clear format.
- The Waverley Flora Park Avenue of Honour and Armistice Memorial was completed with an unveiling and commemorative ceremony held on 11 November 2018.
- The Acton Creek drainage upgrade and Thoona Street stormwater upgrade was completed.
- An upgrade of the Clarendon Vale Social Heart Playground was completed.
- The Tasmanian Stories augmented reality app (originally called the Beacon project) was released. The app provides 16 stories of Richmond to illustrate the significance of the area for visitors to learn more about the region.
- The annual hard waste collection was undertaken in October with 813 tonnes collected.
- Twenty-three quick response grant applications received funding totalling \$3,520, 15 applications received a total of \$17,259 in the September round of community support grants; and two applicants received a total of \$29,520 in the October round of partnership grants.
- The annual program of events continued with Dogs Day Out and Poochibald Art Prize, Seafarers Festival, Dance Hall Days (new), and a Christmas Sing-a-long.

Clarence is a city which values diversity and encourages equity and inclusiveness, where people of all ages and abilities have the opportunity to improve their health and quality of life.

Children's Services

Rosny Child Care Centre

Numbers enrolled at the centre remains steady.

The Education and Care Unit conducted their assessment and rating of the centre with an overall rating of 'Working Towards National Quality Standards'.

During the quarter, children from the centre enjoyed an excursion to the Playhouse Theatre and the end of the year was celebrated with their families at Inflatable World.

Family Day Care

The scheme has been notified by the Education and Care Unit that all Family Day Care services will be receiving spot visits from their staff focusing on health and safety in the Family Day Care environment. Educators and the scheme will not be notified in advance when visits will be undertaken.

The Australian Government's new childcare package started in July 2018. There have been many issues identified but these appear to be decreasing. Educators are being encouraged to move to online timesheets and parent e-signatures in preparation for the requirement to enter actual times of attendance from mid-January 2019.

The scheme collected donations for Ronald MacDonald House with the aim to educate children about giving, especially at Christmas time.

Clarence Outside School Hours and Holiday Care (OSHC)

The decision was made to close the Risdon Vale Primary School OSHC program due to it not be utilised. Parents that still require care for their children can be catered for at the North Lindisfarne Primary School.

Expressions of interest for a Lindisfarne Before School Care program were sought. Following this process, a decision was made that there was sufficient interest to add the program in 2019.

The Emmanuel OSHC program continues to grow with some children now enrolled from Rokeby Primary School.

Enrolments for 2019 OSHC programs have increased and there will be waiting list for the Howrah program on three days. Finding additional space at the school is being investigated to cater for the students.

Lindisfarne and Lindisfarne North OSHC centres have both completed their assessment and rating visits and meet all seven quality areas.

An authorised Education and Care Unit Officer has visited all of our OSHC services.

Youth Services

Parent Engagement

Youth Services first parent information session at Clarence High School included a guest panel with representatives from Stay ChatTY, Headspace, and the Tasmanian Legal Service. The focus of this session was on mental health and seeking help.

Youth Network of Tasmania – Annual General Meeting

Youth Services attended the YNOT annual general meeting along with a student representative from Clarence High School. The meeting included workshops on professional boundaries as well as self-care for workers.

MotoSafe

Mission Australia, Motor Cycling Tasmania and council have partnered to develop and run an educational program around legal and safe trail bike riding in the community.

The MotoSafe pilot began this quarter with sessions being run with grade five and six students from Warrane, Clarendon Vale and Rokeby Primary School students.

The program includes activities that encourage conversations around safe and legal riding of trail bikes in the community.

The program will continue into 2019.

Youth Programs

The following is a brief update on recreation programs:

- Monday Nights at the Youth Centre - This quarter saw a return of some of the older youths who joined in with cooking, music, various games and sports.
- Tuesday Nights (Risdon Vale Sports Program) – This weekly program continued to provide sport activities for young people in the Risdon Vale area.

- Thursday Nights (Mornington/Warrane Neighbourhood Centre) - The neighbourhood centre continued to support these activities. The program provides an ongoing focus on raising awareness around environmental sustainability. Some of the activities included making natural beeswax wraps and how to reduce food waste at Christmas.

The following is a brief update on learning programs:

- Clarendon Vale and Risdon Vale Neighbourhood Centre - The Risdon Vale program has ongoing support from volunteers and one Youth Worker. The program has consistent attendance.
- Migrant Homework Programs (Warrane/Mornington Neighbourhood Centre and Rokeby Primary School) – The program at Warrane has consistent numbers with past participants returning. New participants have joined the program at Rokeby.

Workshop programs

The following is a brief update on workshop programs:

- Clarence High, Rose Bay High and Eastside Lutheran – Programs at these schools continued to provide alternative education and a space for personal learning for those who have either finished school in 2018 or who are unsure of what to do for grade 10 studies. Council staff have provided support and information to students to improve their education and work prospects.
- Open Access Workshop Program - Young people opt in for this program to make or restore items for their personal use or to be given away as gifts.

School Holiday Program

The September school holiday program was well attended with activities including time at the Clarence Aquatic Centre, fishing, badminton, and a trip to the Tarraleah Power Station, which gave young people an insight into the history and production of hydro-electricity in the state.

Bike programs

The following is a brief update on bike programs:

- Open Bike Workshop – Following council's hard rubbish pick up, a number of bikes have been given to the program. With many participants attending regularly and having their own bike, a decision was made that the restored bikes would be donated to charitable services.
- Options Bike Program: Clarence High School (CHS) – Bikes continue to be donated to the program with participants working to restore them for those in need. There is a focus on restoring bikes for people with a disability.

Resilience Program at Rose Bay High School

The resilience program continued with students participating in a number of health and wellbeing activities. The group also volunteered at Foodbank, packing hampers for distribution to families in

need. The group also attended a training session with YES (Youth Entrepreneurial Services) called 'Ready Set Job' focussed on resume development and job readiness.

Graffiti Reduction Program

A 10-week street art program at Clarence High School has been completed with participants spraying a TasWater pump station in Rokeby to prevent tagging.

A street art program for grade five and six students at Warrane Primary School was completed at the end of the year with participants creating new artworks.

Youth Assist

During the quarter, two health and wellbeing events were organised and facilitated by students. Rosny College ran an event for Mental Health Week and Clarence High School held a Health and Wellbeing Day. Both were very popular with students and staff.

Youth Network Advisory Group (YNAG)

The following is a brief update on activities:

- YNAG organised a Mental Health Week event that ran alongside a skate event at Kangaroo Bay Skate Park. This event involved Headspace and Working It Out delivering activities and providing information to young people to enhance positive mental health.
- As an Our Shared Space (OSS) activity, YNAG partnered with the Clarence Positive Aging Advisory Committee to make posies at the Living Well in Clarence event. The two groups also ran a 'Stomp and Chomp' intergenerational walk along the Bellerive foreshore followed by a lunch catered by students from Clarence High School. Close to 100 people participated in the event.
- Planning commenced on a collaborative Youth Week event for 2019 in conjunction with Glenorchy's Youth Task Force GYTF, Hobart's Youth Advisory Squad and the Derwent Valley's Youth Advisory Group.
- Provided assistance with activities at the Seafarers Festival and also attended Gig in the Gardens.
- Sponsored two young people to attend the Tasmanian Youth Local Government (TYLG) and also hosted a workshop at Clarence City Council Chambers. This event was designed to help young people understand the role of each level of government, and then to hold a meeting in which motions were raised.

Volunteer Services

There are currently 105 clients assisted by 40 volunteers.

Two clients have accessed the new volunteer dog walking program.

A Christmas lunch to thank volunteers was held in December. Five volunteers received certificates of appreciation - three for 15 years of service, one for 10 years of service and another for five years of service.

Community Development

Age Friendly Clarence Plan

Clarence Positive Ageing Advisory Committee (CPAAC)

Constitution and membership review

The committee has reviewed its constitution and membership forms, and these recommendations will be taken to council for endorsement in early 2019.

Intergenerational Project – University of Tasmania

Council's project with Dr Peta Cook (UTAS) funded by council, the Tasmanian Community Fund and Livable Communities Grant (DPAC) is well underway. A forum was held in October with participants of the project in which Dr Cook provided some feedback to participant's progress.

Alma's Activities Centre Clarence

The Spring/Summer program for Thursday at Alma's was released with a number of activities offered.

Clarence Positive Ageing Network (PAN)

The last network meeting of the year was held at Alma's Activities Centre in November and generated considerable discussion on conducting an interactive expo in 2019.

Our Shared Space

CPAAC and the Youth Network Advisory Group collaborated on a series of events this quarter including Stomp and Chomp (held during Seniors Week) and the Living Well event 'Flowers for Happiness'.

What's Your Beat Project

Council continued to support this research project conducted by the University of Tasmania, in collaboration with Tasmanian Health Service. The research investigates the prevalence of Arterial Defibrillation in people over 65 years. Council provides support through promotion and facilitation of venues.

'Sharing is Caring' dementia project

This partnership project with Wicking Dementia Research and Education Centre (UTAS) and Kiama Council in NSW involves working with carers of people living with dementia to document their lived experiences which will contribute to a future 'dementia toolkit'.

Age friendly business project

Council has partnered with COTA Tasmania and met with Eastlands to pilot an Age Friendly Business project in Clarence, using resources that COTA has produced. The project will begin next quarter.

Stimulation social engagement, nutrition and physical activity (SSNaP) project

Associate Professor Christine Stirling from the School of Health Sciences, College of Health and Medicine at the University of Tasmania, has approached council to partner on the stimulation social engagement, nutrition and physical activity (SSNaP) project.

UTAS will submit a funding proposal to the *Medical Research Future Fund – Keeping Australians out of Hospital*, to conduct the project in Clarence with council as a partner. If the funding application is successful, this project will significantly support the work of the Age Friendly Plan in increasing access to services and programs that prevent functional decline in older adults.

The project will focus on people over 70 years of age. The commitment from council would be to attend steering committee meetings, assist with recruitment and support the mapping of services/programs. This fully supports the planning to develop a 'return to exercise' functional ability partnership/program for older adults.

Age Friendly website

The Age Friendly Clarence website continues to receive great feedback, and is being utilised as the key source of information for new programs and projects.

Our Shared Space initiative

The Youth Network Advisory Group (YNAG) and Clarence Positive Ageing Advisory Committee (CPAAC) held a combined event during Seniors Week 'Stomp and Chomp' in October, which combined a walk and lunch at Clarence High School prepared by the students of the nutrition unit who support the Food Connections Clarence Program. One hundred registered for the event with positive feedback received.

Access and Inclusion Plan

Access and inclusion key projects

Activities progressed during the quarter include:

- Council staff and the Access Advisory Committee have been working to create improved approaches to collaborate on major infrastructure/streetscape investments as part of Council's Capital Works Program.

- An Access and Inclusion Toolkit was completed and endorsed by council at a meeting on 1 October. The toolkit is a new reference tool for council staff to help with general design elements for buildings, facilities, streetscapes and recreational spaces. A series of information workshops were conducted with key staff on how to use the toolkit. The toolkit is now available for staff to access and will be progressively rolled out with the support of the Local Government Association of Tasmania (LGAT).
- Council continued to work with the Local Government Association of Tasmania (LGAT), the Department of Premier and Cabinet and other stakeholders on the practical creation of a regional access and inclusion role. The group (called VIBE) meets monthly.
- Working with the Clarence Community Volunteer Service to further investigate the improved delivery of volunteer services in regard to younger people with disabilities. New service information collateral has been completed and a promotion campaign is being scheduled.
- The Clarence Access Network Forum for service providers met in November. A key project for the group is to conduct another community forum during 2019 focusing on supported accommodation for people living with a disability.
- Clarence Access News continued to be well received and provides useful information to the community and sector organisations operating or servicing the city.

International Day of People with Disability

In collaboration with TasCare Society for Children, and the council access committees of Clarence, Hobart and Glenorchy, this regional event was held in Hobart in November. Activities included a film launch at the Loop open screen in Elizabeth Street, a music extravaganza in the Hobart Mall, and a sports and recreation day at Parliament Lawns.

Health and Wellbeing

Fitness in the Park:

The summer season of the program started in October and will operate until the end of April 2019.

Beach Yoga has been introduced which has proven very popular with 65 attending the first session. New day sessions have also been introduced with a varied program and new trainers. The day sessions continue to have strong support with around 25-30 regularly attending.

Clarence community gardens

Work to develop the Warrane community garden has begun with the creation of pathways and a design for a new outdoor kitchen space. Funding for these works has been provided through a grant from the Healthy Communities Fund. An accessible toilet will also be built with a grant from the Stronger Communities Fund.

Gentle exercise for older people

Council continued to support this program being delivered in Risdon Vale and Rokeby. Planning has commenced to develop a 'return to exercise' functional ability partnership/program for older adults.

Food Connections Clarence program

This partnership continued with the school supporting the Stomp and Chomp event as part of Seniors Week in October.

Community (men's) sheds

The Howrah Men's Shed received permission from council to expand the footprint of the shed, and funding from the Tasmanian Community Fund to support the expansion.

The new shed extension for the Clarendon Vale Community Shed has now been built, and waiting a full fit out.

Live Well Live Long program

This program has now expanded to Glenorchy and will commence in 2019. It will be delivered at the Glenorchy Integrated Care Centre.

A short film to promote the program was launched in November. The short film was made using the prize money awarded to the program from the Tasmanian Allied Health Professionals Award in 2017. The film can be viewed on the Age Friendly Clarence website.

Living Well in Clarence

Living Well in Clarence Event

This event was held in November with the theme of 'Joining the Dots' to connect the community and services together. The event was well attended and feedback received from the community and stallholders was positive.

Community Health and Wellbeing Advisory Committee (CHAWAC)

The Community Health and Wellbeing Advisory Committee and its sub-groups continued to progress actions in the health and wellbeing plan. Key activities included:

- Work to review the health and wellbeing plan in late 2019
- Commenced planning to review the Live Clarence website, communication tools and social media in 2019
- Produced two issues of the Live Clarence e-newsletter

- Continued to develop two short films to promote healthy eating, working with Rosny College and Risdon Vale Primary School
- Help to Health Project continued with:
 - *It's Ok to Ask* workshops being reviewed and delivered in 2019
 - Help to Health Friends - The network have been meeting every three months with a session in November at the Cancer Council.
 - *Clarence Talks* – Talks have been scheduled around topics of interest to specific communities. One talk is scheduled per month across a variety of locations in Clarence.
 - Anticipatory care funding – The new project is well underway with a new connection to UTAS who are undertaking the research for the Help to Health project and three other projects across the state. As part of the new funding, a project support officer will be employed, starting in January 2019, based at the Clarence Integrated Care Centre.
- Clarence Christmas Brunch event – This event was held at the Howrah Community Centre with 110 people in attendance. The Salvation Army coordinated the event with volunteers with support of council. The event was enjoyed by a number of people.
- The My Wellbeing Kit App for Android was launched in November. The App is available for download from the Google Play Store. The iOS version will be uploaded in the New Year. Hard copies of the My Wellbeing Kit are being ordered by services within Tasmania and interstate. An evaluation will be conducted in the coming year.
- Oral Health promotion – The 'Choose Water' competition was judged with the winners announced during Water Week in October. The winning entries have been turned into posters and postcards to be distributed to schools and childcare centres.
- A film of a baby's first dental visit was launched in December and will be shown on television.

Multicultural and Indigenous Community Initiatives

Welcoming cities

The Multicultural Council of Tasmania has approached council about becoming involved in the Welcoming Cities program. This program will be explored further in 2019.

Harmony Day 2019

Council will support Hobart and Glenorchy councils and other partner organisations to coordinate Harmony Day activities.

Older culturally and linguistically diverse residents

Council's Positive Ageing Advisory Committee has re-connected with the Migrant Resource Centre to establish networks with older migrant groups for the use of facilities in Clarence to meet their identified needs.

Community Safety

Community Safety Plan

A new council officer commenced in December to implement the Community Safety Plan. Focus areas will be graffiti management, family violence, trail bikes, and multicultural activities and planning.

Graffiti Management Strategy

A few projects have been undertaken during the quarter as part of the strategy. This included a mural on the Geilston Bay Tennis Club, the artistic treatment of six traffic signal boxes in the central business district and a mural on a TasWater pump station in Rokeby by young people.

Trail Bikes

The Trail Bikes Working Group continued to meet to look at strategies around environment, education, diversion and enforcement. The schools-based MotoSafe program run by Youth Services also began to educate participants on safe and riding of trail bikes in the community.

One Community Together

One Community Together continued to build on its strategic and long term approach to addressing safety in Clarence Plains.

The project was successful in its funding submission to the Tasmanian Community Fund for a backbone organisation to support the work for the long term. The group is working with Hobart City Mission to begin providing the backbone service in January 2019.

Activities for the quarter included:

- Clarence Plains Arts project – The project consultant has prepared an ambitious proposal for the art project based on community feedback. The proposal is for a large work that will be incorporated into the Clarence Plains landscape and seen from a distance. The proposal was submitted to the Tasmanian Community Fund and funds for the project have been received. The work is expected to be completed in 2019.
- Clarence Plains Community Awards – The awards were held in October and was a celebration of people's contribution to the Clarence Plains community. Awards were presented across seven categories with the One Community Together Award presented to Linda Nicholson.
- Clarence Plains 'Unwrecked' – The partnership continued to reduce the number of cars dumped illegally across Clarence Plains.
- Hard to Skip – The third Hard to Skip waste collection was organised and well utilised by the community. This provides an alternative for people to remove their rubbish rather than dumping it in the community.
- Clarence Plains Community Development Plan – Council has commenced work on a master plan for the area.

- Reviewed community feedback from the Community Table held in the previous quarter to propose activities in the coming months.

Community Participation Policy Review

A review of the Community Participation Policy has been conducted. A Community Planning and Development Framework developed previously will complement the policy.

The policy, framework and consultation tool will be presented to Council for review. Following this, there will be community consultation prior to the adoption of the policy and framework.

Council will use an online engagement tool for consultations in the future. This tool will be implemented in 2019.

Community Grants

This quarter, 23 Quick Response Grant applicants received grant funding totalling \$3,520 for small activities, projects or to represent the state in a range of sporting and academic endeavours.

Fifteen applicants received a total of \$17,259 in funding for the September round of community support grants. Funding was granted for community projects including new safety, camping and sports equipment; sports programs, training programs; heritage expo, anniversary celebration and a friendship group.

Two applicants received a total of \$29,520 in funding through the October round of partnership grants. Funding was provided for community projects including an intergenerational program and inclusive contemporary dance workshops and residencies for young people.

Key Activities Planned for Quarter 3, 2018-19

- Get Going Guide
- Age Friendly business project
- Return to exercise progress planning
- Planning for review of the Access Plan 2019
- Planning for ageing, access and inclusion program
- Establishing a backbone service for One Community Together
- Help to Health Project – Phase 2
- Community Safety Plan implementation
- Fitness in the Park review
- Walkability project
- Community hubs project
- Design improvement project
- Neighbour Day, Harmony Day, World Games Day planning.

A WELL-PLANNED LIVEABLE CITY

Clarence will be a well-planned liveable city with services and supporting infrastructure to meet current and future needs.

Asset Management

Infrastructure Project Planning

School Sport Australia Touch Championships

The School Sport Australia Touch Championship was held at Wentworth Park from 22 to 26 October 2018.

The championship involved 34 teams from every state in Australia taking part in both the 12s and 15s girls and boys division. There were 450 participants and approximately 1,000 people attending on a daily basis.

Positive feedback was received from the tournament organisers as to the coordination and support from council staff and the high quality of the ground and facilities.

Clarendon Vale pathway and lighting project

The Clarendon Vale green space has been regularly accessed by both cars and motorcycles posing a threat to users of the area. Fencing and bollards across each entrance has now been installed to prevent this access.

Construction of concrete pathways has begun and is expected to be completed in the following quarter.

The tender for lighting came in well above budget. The scope and budget of this component is under review.

South Arm Oval public toilet design

A Development Application has now been approved and a detailed design is currently pending with construction quotes to follow.

Schools Triathlon Challenge

The Annual Schools Triathlon challenge was held on Bellerive Beach during 5 to 6 December.

Clarence Senior Citizens Centre – Infrastructure plan consultancy

A Development Application was advertised during the quarter. A Stage 1 detailed design was completed. Stage 2 to Stage 6 will commence next quarter.

Capital works delivery

Capital works delivery remains behind schedule. The organisation is examining ways to expedite this process.

Management and Staff Resources

Designs, specifications and tender documentation for a number of infrastructure projects progressed including:

- Clarence Street safety improvements
- Playground equipment replacement
- Playground ancillary equipment such as shade structures, barbecues and rotundas
- Reseal program 2018-19
- Lauderdale Canal Disability Discrimination Act (DDA) compliant public toilets
- Bellerive Public Pier
- Mountain Bike park public toilets
- 691 East Derwent Highway stormwater upgrade
- Seven Mile Beach Sporting Precinct Development Application
- South Arm Skate Park
- South Arm Road drainage improvements
- Hay Street, Seven Mile Beach stormwater improvements
- Elinga Street stormwater improvements
- Tender for Roches to Opossum Bay stormwater system management plan
- Acton Drive reconstruction, South Terrace Road and drainage works
- Energy supply for contestable sites 2019
- Roches Beach access.

Council staff were also involved in project management and contract administration for the following larger projects:

- Simmons Park to ANZAC Park – Stage 1 multi-user pathway
- Gellibrand Drive – Blackspot funding roadworks
- Clarence and Geilston Bay High Schools oval maintenance contract administration
- Kangaroo Bay Oval curating and oval maintenance contract supervision
- Fleet management
- ANZAC Park master plan
- Footpath reconstruction and remediation program
- Major pavement reconstruction and reseal program

- Asset management plan for buildings and public open space
- Road reseal projects
- Lower River Street stormwater pipework repairs
- Charles Hand Park – carpark sealing and stormwater
- Clarence Foreshore trail multi-user pathway projects
- Roches Beach toilet
- Rosny Barn roof replacement
- Thoona Street, Geilston Bay stormwater pipe extension
- Acton Creek, Seven Mile Beach drainage improvements
- Stormwater management plans for Kangaroo Bay Rivulet, Clarence Plains Rivulet, Bellerive and Howrah, and Rosny to Otago.

Council's staff resources were also committed to:

- Implementation of council's 2018-19 Annual Plan and development of the 2019-20 Annual Plan
- Advice to the Copping Refuse Disposal Site Joint Authority, the Southern Waste Strategy Authority and the Southern Tasmanian Councils Authority (STCA) Waste Advisory Group
- Lease variations associated with Bellerive Oval
- Clarendon Vale pathway and lighting project
- Advice to developers and planning staff on major projects and their impact on infrastructure
- Liaison with sporting clubs on leases and development of grounds at specific sites in the city.
- Managing various community consultation proposals for traffic calming, works programs, parking restrictions and liaison with DSG on road safety and traffic management issues across the city.

Public toilets

Roches Beach

Construction was completed during the quarter.

Risdon Vale change room and toilet

Following community consultation in September and October 2017, Council adopted the Risdon Vale Recreation and Community Facilities Plan in November 2017.

The plan will be implemented across a number of years with funds provided as part of the 2018-19 Annual Operating Plan to replace the existing change rooms and toilets.

A Development Application is currently being processed.

Clarence Mountain Bike Park

This development is subject to a Development Application process.

Roads and Footpaths

Footpath repair suburb schedule

Footpath repairs and maintenance works associated with the Footpath Remediation Program were completed within the Rosny/Montagu Bay area. Minor areas were completed outside of these areas on an immediate risk based approach. It is anticipated that the program will proceed within the following timeframes:

- Bellerive – Current to March 2019
- Lindisfarne – Current to March-May 2019

This program is subject to change due to weather and may be reassessed accordingly.

Roads maintenance

Sealed road maintenance

Pavement maintenance and repairs were carried out at Howrah Road, Tilambi Street, Richmond Riverbank carpark, Franklin Street carpark, Risdon Vale Oval carpark and Tranmere Road.

Pothole repairs were undertaken on various roads within Lindisfarne, Geilston Bay and Risdon Vale areas. Due to some significant weather events, some repairs were undertaken at various locations when an assessment deemed a pothole to be dangerous.

Reseal preparation for sealed roads

Preparation of roads for resealing were conducted at Palm Road, Goondi Street, Marlock Street, Victoria Esplanade, Currajong Street, Linden Road, Ingola Street, Magnolia Road, Bass Street, Flagstaff Gully Road, River Street, Cleburne Street and Elinga Street.

Gravel road maintenance

Gravel road maintenance and repairs were carried out at Begonia Street, Roaring Beach Road, Thomas Street, Prossers Road, Commercial Road, Denholms Road, Hanslows Road, Cilwen Road, Mt Rumney Road, Old Coach Road, Ringwood Road, Richardsons Road, School Road, Craven Road, Dixons Point Road, Bessants Road, Bicheno Street and Pipeclay Esplanade.

The table drains on the following gravel roads were also maintained at Denholms Road, Roches Beach Road and George Street.

Gravel carpark maintenance was also completed at Montagu Bay carpark, Clarendon Vale Oval carpark, Mountain Bike Park carpark and Kangaroo Bay carpark.

Shoulder maintenance

Gravel shoulder maintenance and repairs were completed on Acton Road, George Street and Roches Beach Road.

Verge mowing

The annual verge maintenance program was completed this quarter. It is anticipated that additional mowing will be required in some areas and this will be assessed early in 2019.

Other road projects

Pothole repair works are being undertaken in Richmond from Bridge Street to the Franklin Street carpark laneway.

Bellerive Oval Transport Plan

The Bellerive Oval Transport Plan was implemented for a One Day International Game held on Sunday 11 November 2018, and Big Bash League games on 24 and 28 December 2018.

Rosny College and Rosny Bowls Club carpark lighting

Council has been made aware of a fault in the carpark lighting between Rosny College and Rosny Bowls Club with the existing cabling not meeting current wiring rules. Work began in the quarter to repair the fault which necessitated 300m of trenching and five road crossings to replace conduit and cabling to 11 lights at a cost of \$48,163. TasNetworks would not approve the lighting to be commissioned until all works were undertaken to current standards.

Stormwater Management

Elinga Street Stormwater Upgrade

Council continued to investigate further the upgrade of the existing stormwater pipe through private properties at Elinga and Carella Streets in Howrah.

Acton Creek Drainage Upgrade and Thoona Street Stormwater Upgrade

These works were completed during the quarter.

Other Stormwater Projects

Council continued to undertake works to repair the stormwater network following the significant rainfall event in May 2018.

Further flooding was reported at various locations during heavy rainfall on 16 December 2018. A council crew attended a number of locations to provide assistance.

Tenders

Quotations and tenders let during the quarter are included in the following table.

Tender	Awarded to	Cost (ex. GST)
T1255/18 South Terrace Road Reconstruction	Kelly Civil Contracting Pty Ltd	\$529,065.00
T1215/18 Acton Drive Reconstruction	Stabilised Pavements of Australia	\$552,317.15
T1251/18 Annual Reseal Program 2018-2019	Roadways Pty Ltd - Part A	\$479,421.14
	Downer EDI Works Pty Ltd	\$445,224.20
		\$2,006,027.49
Quotations Now Not Required to go to Council Meeting (\$100,000 - \$250,000)	Awarded to	Cost (ex. GST)
Q1260-18 Derwent Avenue Survey	PDA Surveying	\$7,200.00
		\$7,200.00

Parks and Recreation Facilities

Clarence Kayak Trail

The Clarence Kayak Trail was launched in December following months of planning and development and consultation with kayaking groups.

The trail is divided into nine coastal sections from Risdon through to South Arm. Each trail includes information on the estimated distance and skill level required, what to see along the way, launch points, hazards and warnings and a paddler's checklist. The trail is printed on waterproof/tear-proof paper and is also available from the website.

Clarendon Vale Social Heart Playground Upgrade

Construction of the playground has been completed and the playground is now open.

Tranmere Foreshore Trail

Funding was approved in the 2018-19 Capital Works Program for the extension of the coastal track along the Tranmere Foreshore.

This work commenced in December and it is anticipated that it will be completed in early 2019 (weather dependant).

Neilson Park Upgrade

A contract has been awarded to Ultimate Play for this work. It is anticipated that works will start next quarter.

Pindos Park Master Plan

Council staff are currently waiting on Aboriginal Heritage approval prior to commencing works.

Recreation Needs Analysis

It is anticipated that the report will be presented to council in February 2019.

Simmons Park DDA Toilets

The fitout of the Simmons Park Toilet has been completed.

South Arm Oval Master Plan

A final decision by the Tribunal was handed down this quarter.

The Tribunal upheld the planning decision with revised conditions.

The quotation document is in development and quotes will be sought in early 2019.

South Street Dog Exercise Area

The upgrade to fencing and renovation of the grassed area was completed during the quarter.

Other Projects and Maintenance Works

Sandford Oval – Sandford Cricket Club

Total Turf Care has been engaged to renovate Sandford Oval.

Council will take over maintenance of the oval in mid-January 2019.

An inspection of the oval will be undertaken early January 2019 to approve the ground to be used for cricket competition.

Lindisfarne Bay to Anzac Park Multi-user Path

Construction of Stage 1 of the path from Simmons Park towards ANZAC Park commenced this quarter and will be completed in early 2019.

Stage 1 takes the path from near the Rowing Club and finishes at the junction of Ford Parade and the Esplanade.

Waverley Flora Park Avenue of Honour and Armistice Memorial

Construction of the Waverley Flora Park Avenue of Honour was completed during the quarter and was official opened on 11 November 2018.

The Avenue of Honour pays tribute to veterans from Clarence who served in World War One.

Twenty-three advanced gum trees, accompanied by a sandstone plinth and brass plaque identifies each soldier. A memorial sculpture has been installed at the site to capture the significance of the Armistice.

Maintenance

Oval maintenance and the park maintenance schedule continued throughout the quarter.

Various tree maintenance works including elevated platform works were completed at locations in the city.

Maintenance of walking tracks including the Tangara Trail continued.

Maintenance, inspection, preparation and burning of natural areas as per their management plans continued as conditions allowed.

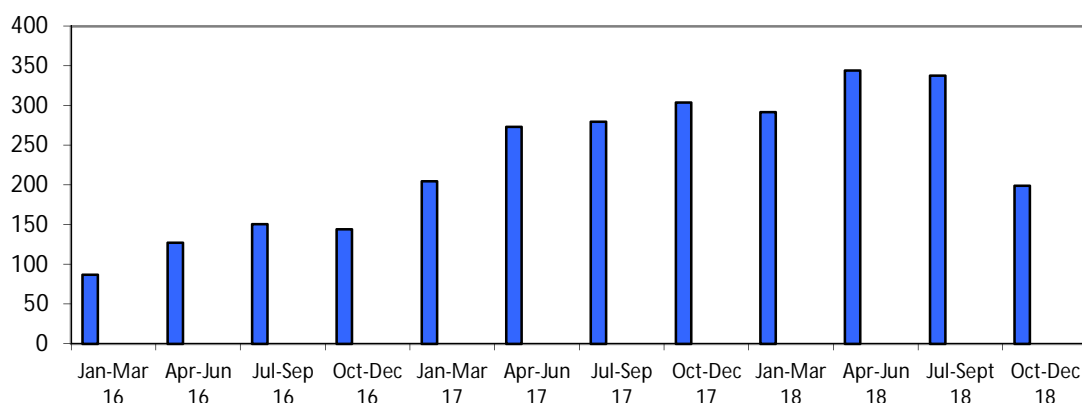
This quarter the annual firebreak maintenance program commenced. Some second cuts of particular areas will most likely be required in the next quarter due to growing conditions.

City Planning

Requests for Preliminary Planning Assessments

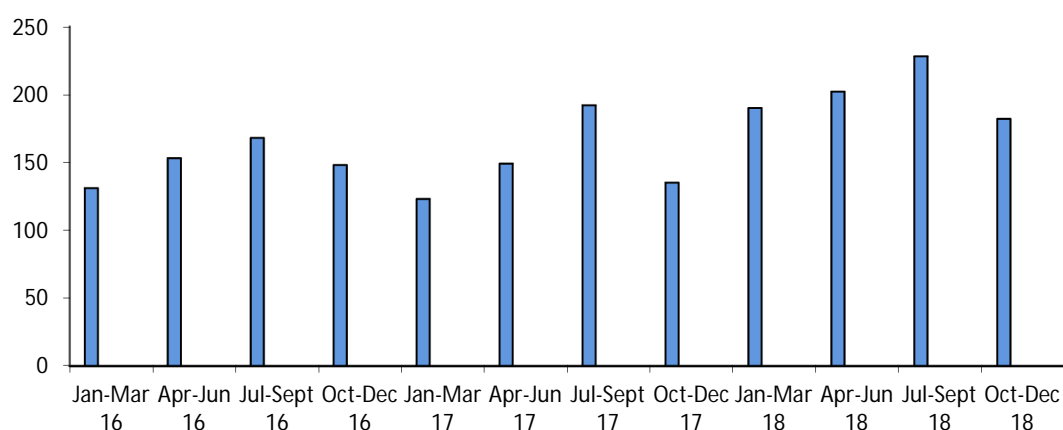
Council's free preliminary assessment service assists prospective developers to determine whether applications are required; how to deal with variations; and to refine their plans generally.

With owners and designers struggling with the complexity of the controls, the service provides a helpful resource to verify compliance of draft plans. The following chart shows the numbers have consistently increased since the interim scheme was introduced, until this quarter. There may be several reasons for the reduction. For example, leading up to the end of 2018, some companies submitted large batches of planning applications without preliminary assessment.



Planning Applications Lodged

The following chart shows the trend in numbers of applications lodged. While it indicates a reduction from the previous three quarters, it does remain high compared to other periods since the introduction of the CPS 2015.



Planning Approvals

There were 176 development and subdivision applications determined in the quarter. Average processing times for discretionary development and subdivision applications were 34 and 30 days respectively and average processing times for permitted applications was 19 days.

Planning Appeals Determined

No.	Address	Description	Status
D-2018/359	2/25a Bridge Street, Richmond	Change of use to doctors surgery & signage	Decision Upheld
D-2018/153	21 Harmony Lane, South Arm	Multi use hardstand area	Decision Upheld
D2018/329	16 Napa Street, Howrah	2 multiple dwellings	Consent Agreement

D-2018/116	14 Conrad Drive, Otago	Change of use to community meeting and entertainment	Consent Agreement
D-2018/307	54 Frederick Henry Parade, Cremorne	Additions to dwelling	Appeal Withdrawn
SD-2018/3	163 Pass Road, Rokeby	175 lot subdivision	Appeal Withdrawn

Planning Scheme Amendments

No.	Address	Description	Status
A-2018/1	22 Atkins Street, Rokeby	S.43A rezoning and 30 lot residential subdivision Initiated 9 July 2018 Certified 22 Oct 2018	With TPC pending determination
A-2018/2	151 Mockridge Road, Clarendon Vale	S.43A Rezoning from Open Space to General Residential and construction of 6 multiple dwellings.	Approved 20 Nov 2018
A-2018/3	102 Pass Road	S.43A Rezoning Particular Purpose – Urban Growth to General Residential and 21 lot subdivision	On Hold pending further information
A-2018/1	22 Atkins Street, Rokeby	S.43A Rezoning and 30 lot residential subdivision Initiated 9 July 2018 Certified 22 Oct 2018	With TPC pending determination

Planning Initiatives

The Draft Clarence Local Planning Provisions were endorsed by council in May 2018 and submitted to the Tasmanian Planning Scheme for consideration. Officers continued to work with the TPC on technical matters to be resolved before advertising.

The Tranmere –Rokeby Peninsula Structure Plan project was awarded to consultants for completion by mid-2019. The purpose of the project is to enable Council to plan for future sustainable urban growth of this significant part of the city and the greater Hobart region.

A PROSPEROUS CITY

Clarence will develop its economy, improve prosperity, and expand both the level and equity of personal opportunity within its communities.

Economic Development

During the reporting period, council implemented several activities within the Economic Development Plan 2016-21 and the Clarence Strategic Plan 2016-26.

Tourism

Tasmanian Stories

The 'Tasmanian Stories' app (originally referred to as the Beacon project) was officially launched on 27 November 2018.

Sixteen stories of Richmond illustrate the significance of the area both in a historical and modern day context.

Tasmanian Stories is delivered through an augmented reality visitor experience with other sites including Brighton, Kempton, Oatlands and New Norfolk.

Coal River Valley gourmet trail

Council placed this project on hold until local government elections concluded to ensure that the new council could be briefed on the project. The project will re-start in February 2019 and began with consultation.

Work also continued with Destination Southern Tasmania in the development and marketing of the tourism sector with a focus on the Coal River Valley region.

Strategic Planning

Regional workforce development

The South East Region Development Association's regional workforce development project has commenced with the appointment of a workforce engagement and development officer.

The officer's role is to coordinate and strengthen the connections between regional employers and employees through the identification and implementation of appropriate training and workforce development strategies and activities.

Continuing Major Projects

- Rosny Hill Nature Reserve development
- Kangaroo Bay development precinct
- Arm End irrigation scheme
- Coal River Valley gourmet trail feasibility study
- Regional workforce development project
- Coal River Valley development strategy
- Eastern shore ferry services.

Marketing and Communications

Promotional Activities

Some of the Council projects, initiatives and events during the quarter included:

- Coordination of the launch of the Clarence Kayak Trail
- Coordination of the unveiling and commemorative ceremony for the Waverley Flora Park Avenue of Honour and Armistice Memorial
- Promotion of community consultation for the proposed park at Blossom Court in Cambridge
- Promotion of the Annual Hard Waste Collection
- Coordination and promotion of the 2019 City of Clarence Australia Day Awards and nominations
- Promotion of events such as the Seafarers Festival, Dogs Day Out, Dance Hall Days, and the Garage Sale Trail
- Promotion of the September round of the Community Support Grants
- Promotion of the My Wellbeing Kit App launch
- Promotion of the Choose Water (as the main drink of choice) competition
- Promotion of the traffic signal boxes art installation.

Online Communications

Website

In early November, council launched its new website to communicate a wide range of information on services, news and events. The website was redeveloped to improve navigation, responsiveness on desktop, mobile and tablet devices and provide information in a simple and clear format. Key features of the website included:

- Most viewed content (advertised plans, dog information, council meetings, waste) accessible on first sight on the home page via quick link buttons
- Report an issue function
- Waste calendars in a responsive format

- A-Z listing of content
- Clean design, ability to enlarge text and Google translation to improve accessibility.

Website statistics showed significant growth compared to the previous quarter. This coincides with the redesigned website going live in early November 2018. Page views increased from 130,354 in July – September to 178,586 for quarter two, an increase of 37 percent.

The top five pages viewed were the home page, advertised planning permits, collection days and areas, hard waste, and 'page not found'. The result for 'page not found' reflected the changeover period between the old website to the new website and Google re-establishing the search capability to point to the new website. The search page has dropped from the top five page views. This demonstrates that the improved search functionality and design of the new website has made information easier to find.

Website statistics for council's website along with other sites - Live Clarence, Clarence Arts and Events, Clarence Children's Services, and Age Friendly Clarence - are included in the following table. Previous quarter statistics are included in brackets.

Website	Page views	Sessions	Users	New visitors (sessions)	Returning visitors (sessions)
Clarence City Council	178,586 (130,354)	75,115 (54,169)	42,634 (32,619)	35,876 (27,045)	14,939 (10,812)
Live Clarence	6,114 (4,153)	3,030 (1,930)	2,442 (1,557)	2,333 (1,497)	374 (192)
Clarence Arts & Events	16,747 (13,576)	8,569 (6,014)	6,455 (4,263)	6,114 (3,881)	1,257 (879)
Children's Services	5,584 (5,377)	2,601 (2,530)	1,712 (1,569)	1,496 (1,396)	1,105 (1,134)
Age Friendly Clarence	1,567 (638)	639 (212)	406 (159)	346 (137)	124 (35)

Social media

Council continued to use social media to communicate timely information to residents.

Facebook followers for the whole-of-council page increased from 5,129 in the previous quarter to 5,505. Top posts for the period included the temporary closure of Bellerive Beach All Abilities Playground, the launch of the Clarence Kayak Trail, hard waste collection service updates, being snake aware, and a profile on Tanundal Park in Howrah.

The following table represents social media statistics for the quarter across the organisation. Previous quarter statistics are included in brackets.

Facebook	Followers	Total posts	Total organic posts	Total engagement
Clarence City Council	5,505 (5,129)	116 (73)	108 (59)	31,534 (33,363)
Live Clarence	986 (892)	39 (19)	39 (19)	2,032 (1,140)
Clarence Events	1,665 (1,524)	35 (37)	37 (10)	2,312 (319)
Rosny Farm	1,950 (1,903)	35 (37)	31 (36)	925 (1,290)
Jazz Festival	1,220 (1,220)	1 (1)	1 (0)	118 (25)
Youth Services	661 (620)	111 (138)	36 (44)	2,490 (1,971)
Family Day Care	371 (368)	1 (0)	1 (0)	76 (0)
Kangaroo Bay	144 (146)	0 (0)	0 (0)	0 (0)

Twitter	Followers	Total tweets	Total organic tweets	Total engagement
Clarence City Council	339 (326)	13 (1)	13 (1)	74 (27)
Clarence Arts & Events	956 (961)	0 (0)	0 (0)	0 (2)

Instagram	Followers	Total posts	Total organic posts	Total engagement
Live Clarence	173 (174)	6 (6)	6 (6)	90 (78)
Clarence Arts & Events	448 (319)	21 (20)	21 (20)	401 (616)

My Local Services App

The My Local Services App was decommissioned with the redevelopment of Council's website and most features incorporated into the new website. Council will investigate the possibility of including waste notifications/reminders as part of the functionality of the website in the future.

AN ENVIRONMENTALLY RESPONSIBLE CITY

Clarence is a city that values its natural environment and seeks to protect, manage, and enhance its natural assets for the long term environmental, social and economic benefit of the community.

Natural Area Management

Trees

During the quarter, three applications were received under the Management of Trees on Council Land Policy seeking the removal of three individual trees. One application was refused, as it did not meet the criteria of the tree policy. The remaining two trees are still being processed and will be reported on in the next quarter.

There were 30 individual trees remaining from the last quarter that were still being processed. Twenty individual trees were approved for removal and the remaining 10 trees are to be retained.

The information for this quarter has been included graphically in the appendices section of this report.

Advanced tree planting program and semi advanced tree planting for various locations commenced in accordance with the Management of Trees on Council Land Policy.

Clarence City Council Street and Park Tree Strategy

A project steering committee has been convened composed of representatives from relevant workgroups within council to progress the strategy.

Natural Environment

2018 Shoreline Monitoring Program Report

Council continued with the Clarence Shoreline Monitoring Program. While the 2017-18 survey showed recession above the long-term average at Bellerive Beach, the northern end of Roches Beach and the shoreline along Bicheno Street on Pipe Clay Lagoon, a mild recovery in shoreline position was observed at the rest of the study sites.

Draft Seven Mile Beach Reserve Activity Plan 2019-2029

Community and stakeholder consultation has been undertaken on the Draft Seven Mile Beach Coastal Reserve Activity Plan 2019-2029. Consultation closes on 15 January 2019 and the results of the community consultation will be presented to council in 2019.

Draft Mortimer Bay Coastal Reserve Activity Plan 2018-2022

Community and stakeholder consultation was undertaken for the Draft Mortimer Bay Coastal Reserve Activity Plan 2018-2022 and a report to council will be tabled in early 2019.

Cremorne Coastal Reserve Activity Plan 2018-2022

Stakeholder consultation was undertaken for the Cremorne Coastal Reserve Activity Plan 2018-2022. A draft reserve activity plan will be sent out for community consultation next quarter.

ANZAC Park Master Plan

This project has been delayed until the completion of the Draft Recreation Needs Analysis.

29 Blossom Crescent – Public Consultation Program

Council has allocated funding of \$350,000 in the 2018-19 financial year for the park and play space development at 29 Blossom Crescent in Cambridge.

Consultation has been undertaken with the residents of Cambridge in relation to the park at Blossom Crescent. The feedback and comments provided by the residents will highlight the community priorities for the selection of furniture, fixtures and play facilities as well as the overall layout and aesthetics of the park.

Clarence Foreshore Trail Upgrade – Simmons Park to Ford Parade

Construction of Stage 1 of the Clarence Foreshore Trail commenced between Simmons Park and Ford Parade. Works are expected to be completed next quarter.

Simmons Park Master Plan

This work has now been completed. The final stage will include irrigation and turf refurbishment.

Fire Hazards

Ten letters were sent to property owners who received abatement notices in the previous year reminding them of the need to clear their properties from potential fire hazardous material.

Seventy-six complaints have been received for potential fire hazards on properties, an increase of 24 for the same period last year. Fourteen abatement notices were issued this quarter which is an increase of eight for the same period last year.

Green Waste Collection

Month	No. of Collections	Tonnes Collected	Average weight per collection in kg
October	20,753	412.36	19.9
November	20,798	455.86	21.9
December	20,805	389.00	18.7

Hard Waste Collection

The Hard Waste Collection 2018 contract was awarded to Mornington Park Waste Transfer Station Pty Ltd and was undertaken in October 2018. A total of 813.32 tonnes of hard waste was collected.

A CREATIVE AND INNOVATIVE CITY

Clarence is a city that fosters creativity, innovation and enterprise.

Arts and Culture

Exhibition Program

The exhibitions program at Rosny Farm has increased each year. This has been made possible through strategic programming of the spaces, increased use of the Cottage through intervention style exhibitions, and pairing of smaller exhibitions in the Schoolhouse Gallery when appropriate. This showing of multiple exhibitions at once allows for better use of resources through holding group exhibition openings, and increased audience through having multiple experiences at one time. Where appropriate, exhibiting artists have been encouraged to offer public program activities, such as floor talks or workshops.

Exhibitions held during the quarter include:

- The *Poochibald Art Prize* was held in the Schoolhouse Gallery in association with Dogs Day Out on 7 October. The prize is open to all residents in Clarence and has become a favourite event in the community.
- *Static* was a major exhibition held in Rosny Barn in October by local contemporary artists Tricky Walsh and Colin Langridge. *Static* was described by arts writer Andrew Harper as 'dazzling, smart and wryly comic and impressively realised'.
- Exhibitions by Shiloh Longbottom and Ben Clifford were held concurrently in the Schoolhouse Gallery and contained large scale wildlife paintings, prints, drawings and collages.
- Three exhibitions were held concurrently in the Schoolhouse and Cottage in November/December. The biennial *Textile and Fibre Exhibition* open to community participation; an exhibition of standing 'sprit' bears by Melbourne artist Jess McCaughey was held in the Schoolhouse Gallery; and in the Cottage, well-known local artist Chantale Delrue installed a well-considered and thought provoking exhibition of textiles, drawings and prints using the setting of the Cottage contents to great advantage. Chantale also held a number of drop-in workshops during her exhibition.
- From December to January an exhibition drawn from the Council's art collection was held. The exhibition titled *Alphabet Soup* was designed as a fun learning experience for children with a range of art-related questions and activities.

Workshops

Holiday workshops were held in October including zine making for 10–14 year olds and collage for 7 – 12 year olds.

Public Art

Work has continued on the creation of a public art piece by well-known Tasmanian artist Tony Woodward for 26 Bayfield St through the Developer Contribution Scheme. It is anticipated that installation will be early in 2019.

A wall-based mural artwork was completed by Sam Dobranski on the walls at the Geilston Bay Tennis Club to cover an older and out-of-date work.

Council recently commissioned Hobart artist and designer Fiona Tabart to create designs to decorate some of the traffic signal boxes in and around the Clarence central business district with support from the Department of State Growth.

Three themes were chosen inspired by life in and around Clarence as a base for the designs - the natural environment, the urban environment, and the river.

The six decorated boxes were chosen as a trial to help cover and deter unsightly graffiti and enrich the urban environment in keeping with the Graffiti Reduction Strategy and Public Art Strategy.

A memorial sculpture at the newly re-instated Avenue of Honour at Waverley Flora Park was unveiled in November. Created by sculptor Folko Kooper, the work marks the 100th anniversary of the Armistice. The project was driven by the Cultural History Advisory Committee.

Events

Council's annual events program for the quarter included:

- *Dogs Day Out* – Held annually in October at Rosny Farm, this event for dogs and families included activities, competitions and information. The event attracted close to 1,000 people.
- *Seafarers' Festival* – The event is now in its 19th year and was held on the Bellerive Boardwalk on Sunday 28 October. The event attracted an estimated crowd of almost 5,000 people.
- *Dance Hall Days* – This new event was held at six local halls in November. The event was designed to activate community halls in a fun and interactive way. With the help of a dance instructor, emcee and DJ, Dance Hall Days received positive feedback.
- *Christmas in Clarence* – Council's own event was scaled down to a Christmas Sing-a-long held on the lawns of Rosny Farm with 300 people attending. More localised carols and Christmas events were trialled during December with council supporting the Eastlands Santa Parade (Rosny Park); Carols by the Bay (Lindisfarne); Carols at South Arm; Carols in

Richmond; Carols at Bellerive Beach Park; Carols in the Vale (Risdon Vale); Carols Under the Stars (Lauderdale); and Christmas in Cremorne.

Event Assistance in Clarence

Assistance with equipment, marketing, administrative or financial support was given to 13 community groups that held events in Clarence during the quarter. These included school fairs, sporting events and Christmas events.

A highlight of the quarter was the annual *Music: Count Us In*. This is a national initiative by Music Australia involving primary schools that come together at different venues around the country, and then sing the same rehearsed song at the same time. Each year the event is filmed and this year the national focus and filming was at Bellerive Boardwalk.

Key activities planned for Quarter 3, 2018-19

- Council will once again partner with Ten Days on the Island to host *A Weekend in the Life of a Piano* in Rosny Barn. This event will feature nationally and internationally renowned piano players in recital.
- Work will continue on the review of the Cultural Arts Plan.
- Three exhibitions will be held in the Schoolhouse Gallery including painting, drawing, print and work by participants of the Bellerive Community Arts Centre programs.
- Gold Grass Cinema will be held in the grounds of Rosny Farm in March.
- Following scheduled restoration works in November and December, Rosny Barn will re-open in January for the *Summer Concert Series*. The *Summer Concert Series* will feature local and international musical acts, writing and dance.
- Clarence Jazz Festival will be held in February.

GOVERNANCE AND LEADERSHIP

Clarence City Council will provide leadership and accessible, responsive, transparent and accountable governance of the city.

Special Committees of Council

Howrah Community Centre

A Memorandum of Understanding (MoU) has now been finalised with Sunshine Tennis Club. The MoU for the Howrah Bowls Club is being finalised.

Preston Lane Architects will present a draft plan to the Howrah Community Centre Committee at its meeting on 21 March 2019.

Alma's Activities Centre

A Development Application for the redevelopment of the Alma's Activities Centre has been approved. Council is waiting on design costings from the architects.

Lindisfarne Community Activities Centre

The centre committee is close to finalising a strategic plan for the centre. Once it is finalised the plan will be presented to council. Once the plan is finalised the centre's constitution will also be reviewed and submitted to council for consideration.

Procurement and Tendering

A review of procurement and tendering processes continued and included investigation of software solutions related to tendering. Findings and recommendations will be provided in the coming few months.

Council, the Local Government Association of Tasmania and MAV continued to collaborate in regard to the anticipated purchase by council of TasNetworks-owned street lighting for the purpose of installing energy efficient LED globes leading to long term energy cost savings for council.

External legislative reviews

Council provided responses to the legislative review of the Burial and Cremations Amendment Bill.

Aldermen's Allowances and Entitlements

Details of the full cost of all entitlements and allowances paid to aldermen are included in the appendices section.

COUNCIL'S ASSETS AND RESOURCES

Clarence City Council will efficiently and effectively manage its financial, human, and property resources to attain Council's strategic goals and meets its statutory obligations.

Financial Management

The performance against budget for the quarter is detailed in individual programme reports and overall results for the quarter were favourable.

Operational Revenue and Expenditure

Aggregate revenue is favourable compared to budget. The City Future program continues to perform above budget expectations in the quarter with development and building application fees significantly above budget. Governance shows a favourable variance in rates revenue driven by activity in the area of supplementary rates.

Expenditure is favourable or on track across all programme areas.

Capital Works Programme

A schedule providing full details of the current position of the Capital Expenditure Programme has been included as part of this report.

The State Grants Commission has advised funding for 2018-19 of \$2.752 million which is above our estimate of \$2.652 million. \$1.37 million of the 2018-19 amount was paid in advance in June 2018; however this is a timing issue only and does not affect the amount available to support the capital expenditure programme. We received advice that Roads to Recovery funding for the lifecycle period 1 July 2019 to 30 June 2024 will be \$2.6million.

Other

Cash flows and liquidity are strong, consistent with the timing of revenue and expenditure streams. This is also consistent with both long term trends and Council's adopted 10 Year Financial Management Plan.

The 2017-18 Annual Financial Statements were completed during the quarter and the Auditor General issued an unqualified audit opinion tabled at the Council Meeting on 22 October 2018.

Statutory and Legal Responsibilities

Public Places and Permits By-Law review

The Subordinate Legislation Committee has considered the by-law and resolved the by-law as 'examined'. However, the committee has requested council to provide feedback on several aspects of the by-law which will be considered by council in the coming months.

Audit Panel

The Audit Panel meeting scheduled for November 2018 was deferred until 15 January 2019 due to the requirement to first complete the committees nomination process for aldermen following the October elections.

Work has continued to address identified action arising from previous audits, namely: *Project 35 - (Project JIGSAW) IT Implementation Review*; *Project 51 - Workforce Planning*; *Project 52 - Identify Security and Information Protection Management Systems*; *Project 53 - Risks Associated with Council's Community Engagement*; and *Project 54 - Council's actions in response to Climate Change*.

Project 49 - *Management of Strategic Risks* is close to completion. The Risk Management Policy Implementation Plan (RMPIP), which was an outcome of that project, was endorsed by the Audit Panel and then workshopped with council on 10 December 2018. Subsequently, the General Manager has approved the RMPIP in accordance with Council's decision of 16 April 2018.

Risk Management

In recognition of the growing level of community event activity by community organisations, a simplified Event Risk Management template was developed for use by those that conduct events on Council land. This will enable event risk assessments to be more aligned with Council's revised risk policy.

Land Transactions

An expression of interest (EOI) process was completed for the sale of 21 Maxwells Road in Cambridge. Gibson's were the successful tenderer and transfer of the land was settled on 12 December 2018. A Part 5 Agreement has been entered into with Gibson's to facilitate a riparian reserve along Barilla Creek within a two year period.

Council Election and New Council

Local government elections were conducted in October.

Council officers were appointed as electoral officers by the Tasmanian Electoral Commission, to receive nominations from candidates and assist the returning officer in various matters related to the election process. There were no reported issues in respect to the conduct of the election.

Following election of the new council, information packages were prepared on aspects of local government and council's operations to assist new aldermen in their role. Aldermen were also provided with workshop briefings and other information to assist with the performance of their roles.

Environmental Health

Food handler training and education

I'm Alert online food handler training was held during the quarter and delivered to 320 attendees. Food handler training was provided to three attendees from Outside School Hours Care, and an additional eight attendees from food businesses in Clarence.

Temporary Food Registration

Temporary food licences were issued to 86 temporary food businesses working in Clarence. These businesses operated at various places where food was sold at such events as school fairs, the Schools Triathlon Challenge, Seafarer's Festival and community fundraising sausage sizzles.

Event notification

Renewal letters and application forms went to 10 water carriers in Clarence.

Place of Assembly licencing

There were three Place of Assembly licences issued this quarter, two for carols by candlelight events, and one for the schools triathlon.

Immunisation Program

The 2018 school immunisation program concluded this quarter.

Meningococcal ACWY vaccine continued to be offered to people from six weeks to 20 years.

Nurse immunisers administered vaccines to 78 clients during the fortnightly community clinics held at the Clarence Integrated Care Centre in Rosny Park.

Water sampling

The winter/spring sampling program for the Derwent River was conducted during this period with no issues identified. Weekly summer sampling commenced in December with sampling also undertaken at Bellerive Beach on the 3 December, in order to assess recreational water quality prior to the rescheduled Southern Primary Schools Triathlon event.

There were three sample results exceeding the *Recreational Water Quality Guidelines 2007* limit of 140 Enterococci/100mL during the quarter. These samples were all from sampling conducted on 18 December after a total of 74.2mm of rainfall was recorded in the 24 hours to 9am on 17 December. The failed samples were from Bellerive Beach, Howrah Salacia and Howrah Silwood. All failed sample sites were retested on 19 December and all were within guideline limits.

Environmental health complaints

There were 61 complaints received during the quarter. This is an increase of 20 in the number of complaints received compared with the last quarter. The basis of the complaints was noise (31), pollution (12), other (6), vermin (5), food (3), food (3), onsite wastewater (3) and building (1).

Building

There were 195 applications for building permits and notifiable building works submitted during the quarter. This is a decrease of 31 compared with last quarter and a decrease of 16 for the same period last year. There were 78 permits issued in October, 81 issued in November and 67 issued in December.

Plumbing

There were 173 plumbing permit applications received for new and additional works. This is a decrease of five compared with last quarter and an increase of four for the same period last year. There were 62 applications lodged in October, 78 lodged in November and 33 lodged in December.

Animal Control

There were 351 complaints received during the quarter. This is an increase of 18 in the number of complaints received compared with last quarter and a decrease of 74 for the same period last year. The main details of complaints were dog at large (187), barking (97), attacks (28), other (926), dogs on beaches (8) and unregistered (5).

Parking

Patrols continued to be undertaken with 941 infringements issued during the quarter. There were 250 infringements issued in October, 328 issued in November and 363 issued in December.

APPENDICES

Clarence City Council			
Interim Balance Sheet as at 31 December 2018			
	31 December 2018	30 June 2018	
	\$000	\$000	
Cash and Investments	70,031	63,369	
Receivables	24,307	3,957	
Prepayments	171	56	
Other Current Assets	605	556	
Total Current Assets	95,114	67,938	
Land	75,730	75,731	
Land Under Roads	103,011	103,011	
Buildings	37,905	37,905	
Roads	183,870	183,870	
Waste Management	706	699	
Drainage	100,695	100,695	
Plant and Equipment	1,318	837	
Parks Equipment	13,826	13,826	
Work in Progress	29,569	24,262	
Receivables	0	2,711	
Ownership Interest in Associates	4,268	3,983	
Investment in Southern Water	169,874	169,874	
Total Noncurrent Assets	720,773	717,404	
Total Assets	815,888	785,342	
Payables	3,558	5,759	
Interest Bearing Liabilities	0	0	
Provisions	5,095	4,146	
Total Current Liabilities	8,653	9,905	
Interest Bearing Liabilities	0	0	
Provisions	675	675	
Total Noncurrent Liabilities	675	675	
Total Liabilities	9,329	10,580	
Total Net Assets	806,559	774,762	
Accumulated Surplus	583,062	551,265	
Reserves	223,497	223,497	
Total Equity	806,559	774,762	
Note: This balance sheet has been prepared for management information only and is not intended to reflect the full requirements of applicable accounting standards.			

Clarence City Council
Summary of Programme Performance
Recurrent Expenditure and Income
1 July 2018 to 30 June 2019

	Budget	Budget YTD	Actual	Variance
Expenses	\$000	\$000	\$000	\$000
Employee Costs	20,003	10,771	10,722	49
Plant Hire	2,310	1,155	1,070	84
Materials	1,539	770	693	77
Contracts	9,891	4,947	4,820	127
Depreciation	7,246	3,623	3,623	-
Loan Interest	-	-	-	-
Other	16,937	8,231	7,920	310
Total Expenses	57,925	29,496	28,849	647
Revenues				
Rates	50,103	49,839	49,900	61
Fees and Charges	6,992	3,632	3,606	(26)
Grants	3,943	1,604	1,632	29
Interest	1,491	745	789	44
Other	3,814	1,772	1,771	(1)
Total Revenues	66,343	57,592	57,699	107
Net Total	(8,418)	(28,096)	(28,849)	753

Note:

(1) Annual budget shows surplus due to effect of Capital Expenditure Programme and loan principal

governance

Goal

Representing the community through leadership in a consistent, accountable and financially responsible manner.

Objectives & Strategies

- * To provide a clear strategic direction for the future of the City.
- * To provide leadership in representing the interests of the City.
- * To actively engage the community in Council activities and issues.
- * To ensure the operations of the Council are conducted in a responsible and accountable manner.
- * To pursue excellence in all its activities.

Programs

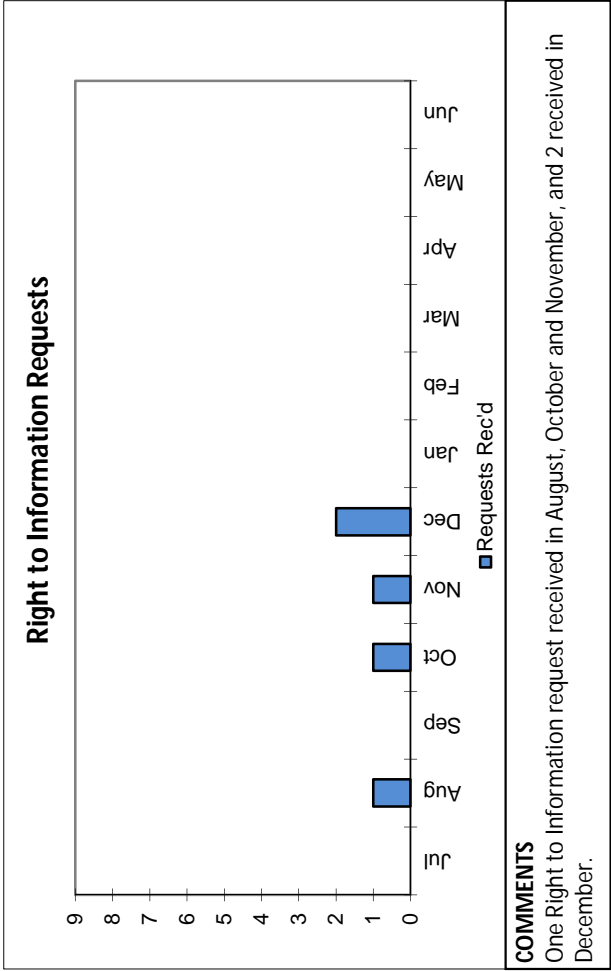
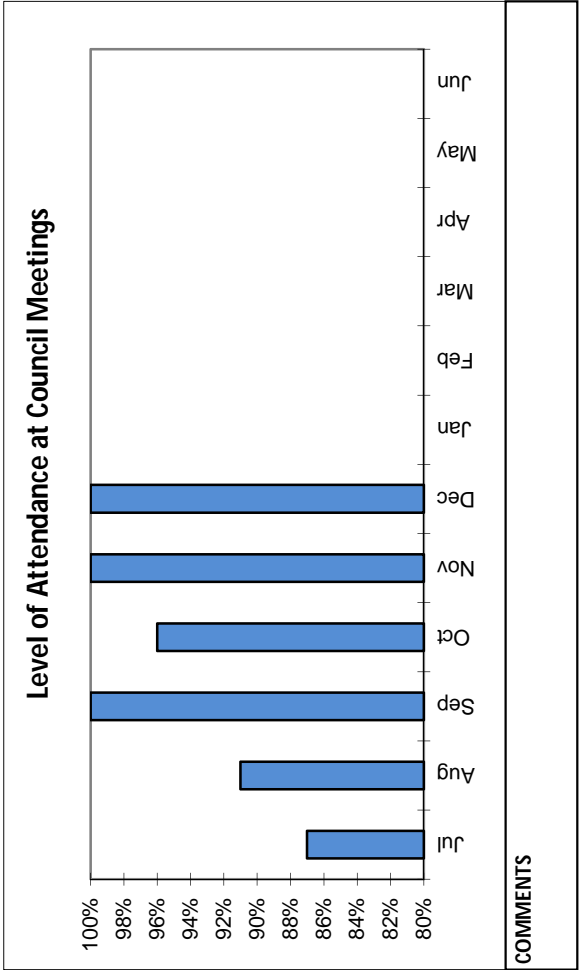
Governance includes the following programs and activities:

- * Leadership, strategy & policy,
- * Statutory reporting & performance measurement,
- * Communications & consultation, and
- * Finance.

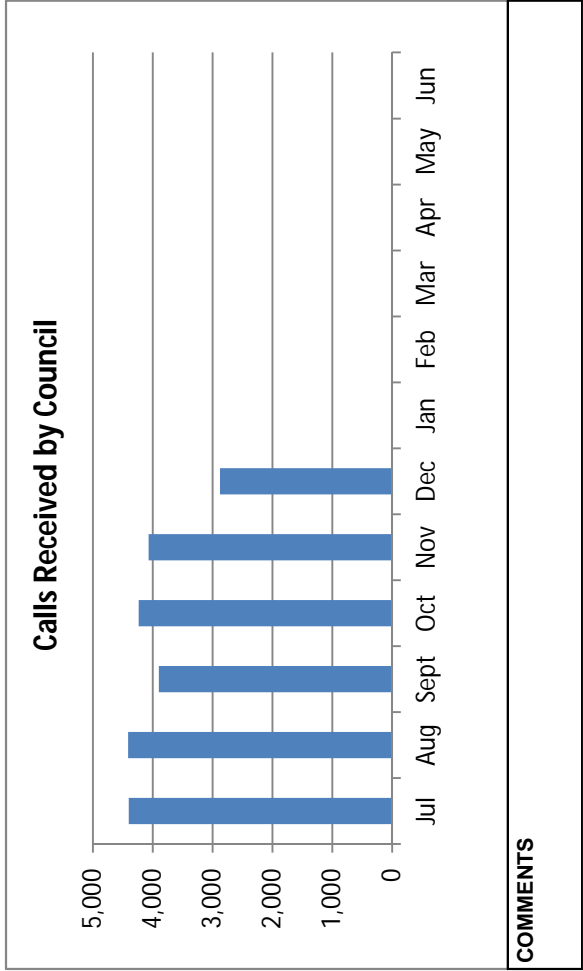
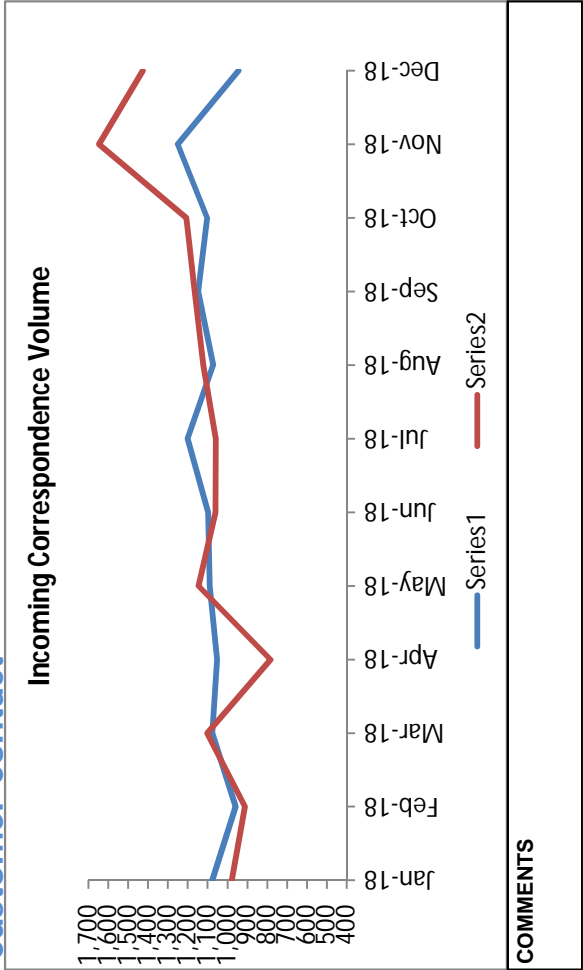
FINANCIAL RESOURCES	BUDGET	BUDGET TO DATE	ACTUAL TO DATE	VARIATION
Expenses				
Employee Costs	1,766	951	950	1
Plant Hire	57	29	24	5
Materials	3	1	-	1
Contracts	44	22	7	15
Depreciation	-	-	-	-
Loan Interest	-	-	-	-
Other Expenses	8,588	3,792	3,709	83
Total Expenses	10,457	4,795	4,690	105
Revenues				
Rates	42,881	42,627	42,675	49
Fees and Charges	300	150	164	14
Grants	-	-	-	-
Interest	1,460	730	771	41
Other Revenue	3,050	1,366	1,376	11
Total Revenues	47,691	44,873	44,988	115
Net Total	(37,233)	(40,078)	(40,298)	220
CAPITAL TRANSACTIONS				
Asset Purchases				-
Loan Principal Repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer to Reserves	(4,712) -	2,356	(2,356)	-
Transfer From Reserves	198	99	99	-

Variations From Operating Plan

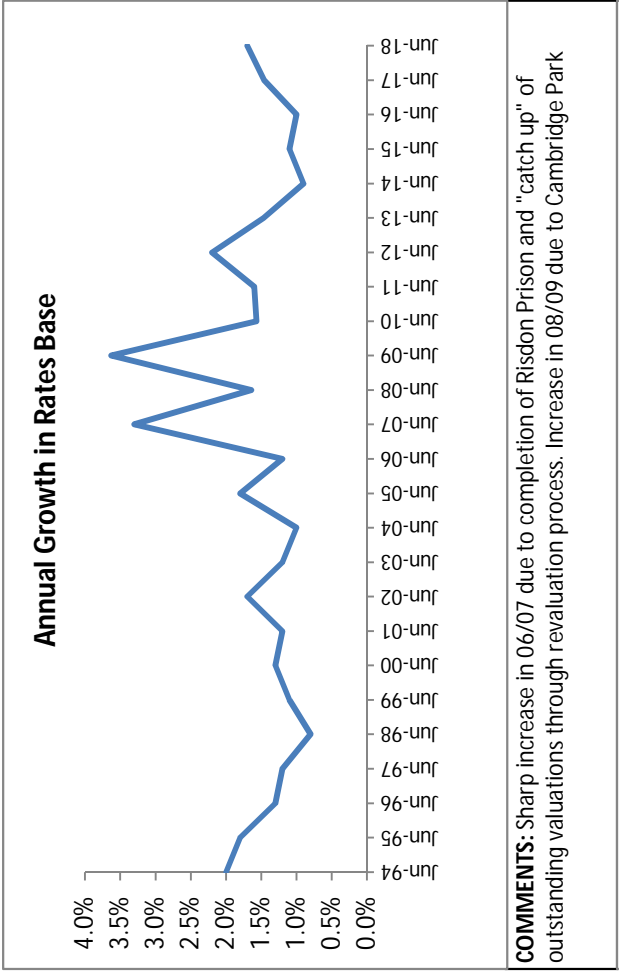
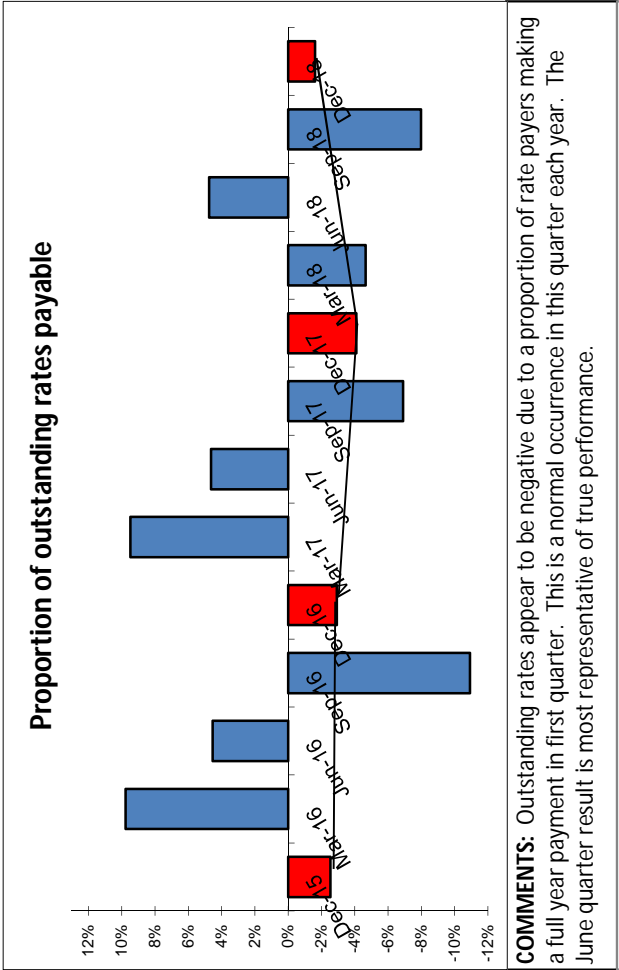
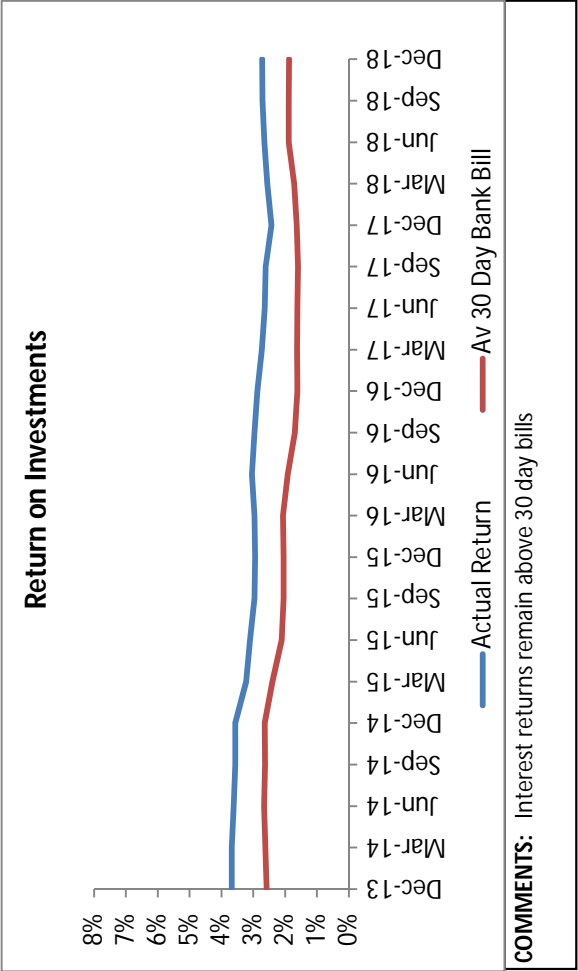
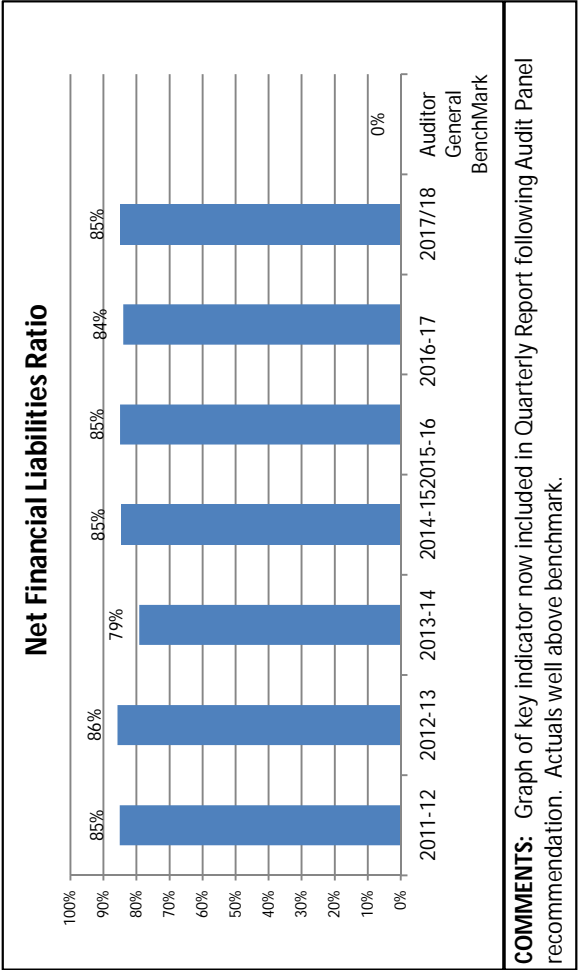
Governance



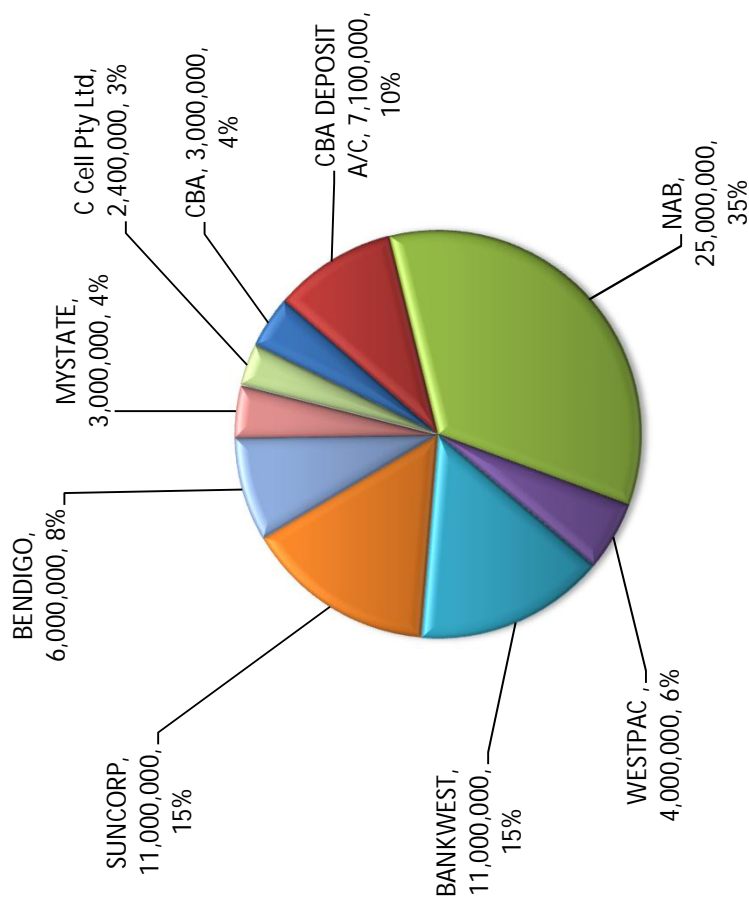
Customer Contact



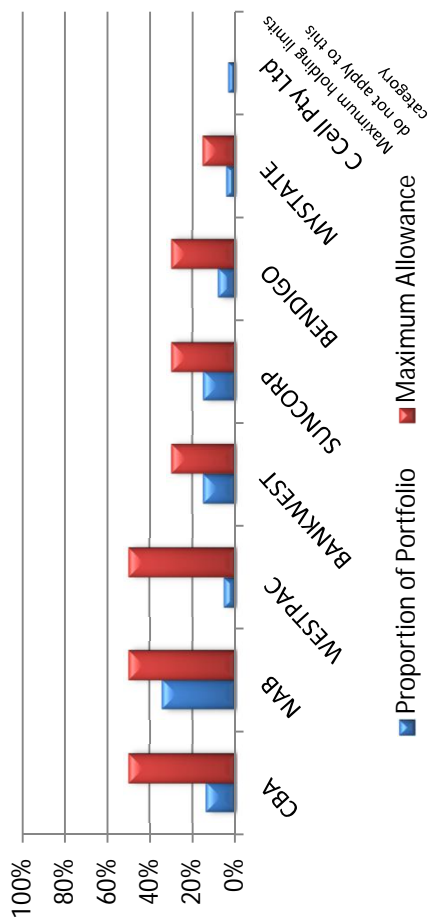
Finance



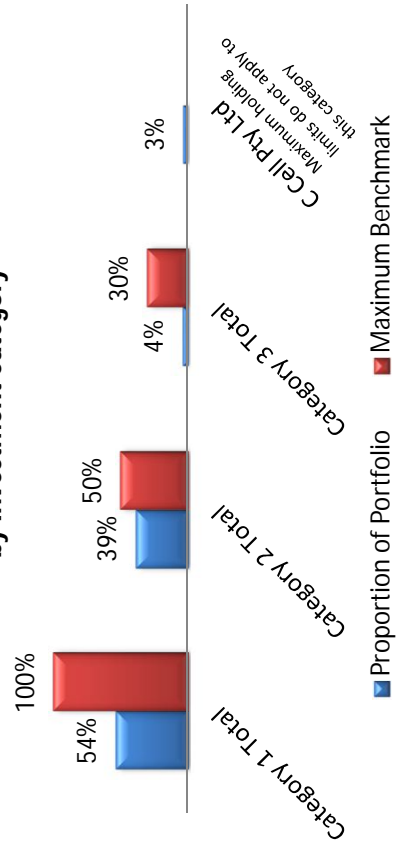
Investment Portfolio Overview



Actual Holdings to Maximum Holdings by Institution



Actual Holdings to Maximum Holdings by Investment Category



governance

Key performance indicators and outcomes

Governance

Annual Report published by November 2018	2017-18 Annual Report adopted by Council at the Annual General Meeting on 3 December 2018
Newsletters prepared in time to be issued with rate instalments	July and September 2018 Rates News issued.
Conduct of ordinary Council meetings, agenda and minutes preparation	Agendas and meetings held as scheduled. Minutes of meetings confirmed by Council as required
Levels of attendance at Council meetings	Refer to table for details
Monitoring of Council activities against established benchmarks	Reporting of KPIs and outcomes provided through Council's Quarterly Report
Budget prepared and adopted before commencement of financial year	2018-19 Annual Plan tabled in September 2018 and Budget adopted in June 2018
Number of policies developed and reviewed	No of policies developed in September quarter - 1
Preparation of quarterly reports including variations to Budget	Quarter 1: June to September 2018, Quarter 2: October to December 2018

Policies, strategies & plans developed

Nil

Submissions

Nil

Customer Service

Review Customer Service Charter	To be reviewed every 2 years. Due towards the end of 2018.
Implementation of the customer service module for tracking customer contacts	To be implemented from April 2019 as part of Stage 2 of Project Jigsaw.
Customer Satisfaction Survey	To be conducted in early 2019.

governance

Key performance indicators and outcomes

Financial Management

Unqualified audit report

1 July issue of rates notices

< 5% outstanding rates at 30 June

Investment return (excl working capital) vs average 30 day bill rate

Insurances reviewed and placed by 30 June

Unqualified audit report issued on 26th September 2018

Rates notices issued 4 July 2018

-1.62% outstanding at end Sep 2018 (refer comments on graph)

Actual 2.72%, Average 30 day bills 1.88%

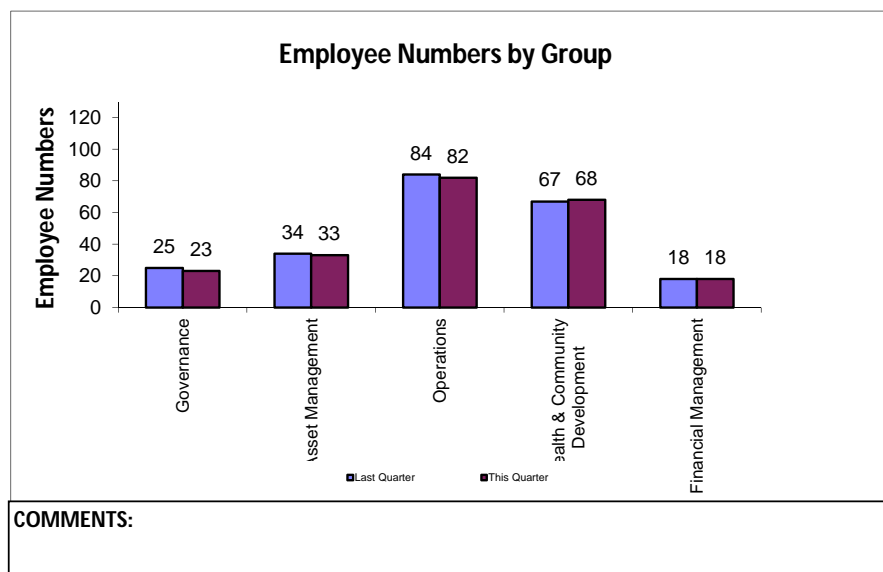
All insurance policies reviewed and in place by 30 June 2018

Programs

Corporate support includes the following programs and activities:

- * Human resource management
- * Information management
- * Corporate compliance and legal services.

FINANCIAL RESOURCES	BUDGET	BUDGET TO DATE	ACTUAL TO DATE	VARIATION
Expenses				
Employee Costs	2,686	1,446	1,422	24
Plant Hire	52	26	22	4
Materials	-	-	-	-
Contracts	-	-	-	-
Depreciation	-	-	-	-
Loan Interest	-	-	-	-
Other Expenses	2,246	1,449	1,369	80
Total Expenses	4,984	2,921	2,813	108
Revenues				
Rates	-	-	-	-
Fees and Charges	6	3	7	4
Grants	-	-	-	-
Interest	-	-	-	-
Other Revenue	3	2	0	(1)
Total Revenues	9	5	8	3
Net Total	4,975	2,916	2,806	111
CAPITAL TRANSACTIONS				
Asset Purchases	826	413	465	(52)
Loan Principal Repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer To Reserves	-	-	-	-
Transfer From Reserves	360	180	180	-
Variations From Operating Plan				



corporate support

Key performance indicators and outcomes:

Corporate Management

External contracts performing in accordance with requirements and within budget.

Human Resources

Provide a responsive industrial relations framework, including certified agreements & individual employment arrangements for Council employees.

Develop, implement and operate consultative mechanisms within Council's various workplaces for each workforce.

Provide advice and representation with respect to any industrial dispute, or other dispute related to employment of Council staff.

Provide management support including salary/wage expenditure reporting, leave reporting and workforce planning services (including position information, recruitment and termination services).

Coordinate and develop Council's health and safety management systems, including incident reporting and work practice improvements.

Provide integrated employee and workers compensation support services to employees and workers compensation staff.

Provide timely and accurate payroll services consistent with agreement and statutory requirements.

Suppliers have met contractual obligations and payments are within adopted Estimates.

Council's enterprise agreements are current and operational. CCC EB #10/2016 is due for renegotiation this calendar year. Individual employment arrangements continue to be negotiated as required to ensure we provide relevant and competitive conditions.

The Staff Health and Wellbeing Committee, which has representatives from across the organisation, remains active in contributing to a positive and healthy work environment.

The Outdoor Workers Consultative Committee has not met during this reporting period. There were no industrial matters during this quarter.

During the quarter there were 5 resignations and 5 permanent employees recruited.

There were no reportable incident to Workplace Standards.

There are currently 5 open workers' compensation claims, with 10 new claims arising during the quarter. One long term workers compensation claim remains unresolved.

All payments, including superannuation and payroll tax, have been met. Council will be moving to OneTouch Payroll with the rollout of the HRIS system upgrade.

Information Management

Key performance indicators and outcomes:

Availability and integrity of all relevant information systems to meet end user requirements.

OneCouncil CES upgrade to 2018b was completed in December 2018. Testing of key business processes showed no issues. No significant System performance issues to report.

Remaining on-site legacy systems continued to perform at acceptable levels.

Attendance of Aldermen at Meetings of Council

The following is a statement of the attendance of Aldermen at Meetings of Council during the Quarter 2, 1 October to 31 December 2018.

	Meetings Held	Meetings Attended
Alderman Blomeley	3	3
Alderman Campbell	2	2
Alderman Chipman	5	5
Alderman Chong	5	5
Alderman Cusick ¹	2	1
Alderman Doust	2	2
Alderman Edmunds	3	3
Alderman Ewington	3	3
Alderman Hulme	2	2
Alderman James	5	5
Alderman Kennedy	3	3
Alderman McFarlane	2	2
Alderman Mulder	3	3
Alderman Peers	5	5
Alderman Thurley	2	2
Alderman von Bertouch	5	5
Alderman Walker	5	5
Alderman Warren	3	3

Leave of Absence Approved:

1. Leave of Absence granted for the Council Meeting of 22 October 2018.

Aldermen Allowances and Entitlements
1 October 2018 - 31 December 2018

	Ald Blomeley		Ald Campbell		Ald Chipman		Ald Chong		Ald P Cusick		Ald Doust		Ald Edmunds		Ald Ewington		Ald Hulme		Ald James		Ald Kennedy		Ald McFarlane		Ald Mulder		Ald Peers		Ald Thurley		Ald von Bertouch		Ald Walker		Ald Warren		Total	
	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD	Quarter	YTD
Allowances - Alderman	4524.48	4524.48	3319.86	11053.95	7844.34	15578.43	7844.34	15578.43	3319.86	11053.95	3319.86	11053.95	4524.48	4524.48	4524.48	4524.48	3319.86	11053.95	7844.34	15578.43	4524.48	4524.48	3319.86	11053.95	7844.34	15578.43	7844.34	15578.43	7844.34	15578.43	7844.34	15578.43	4524.48	4524.48	94132.08	186941.16		
Allowances - Mayor																																				19609.67	38943.95	
Allowances - Deputy Mayor			2306.74	7680.64			3143.68	3143.68																											5450.42	10824.32		
Mayoral Vehicle					3519.58	6922.49																												3519.58	6922.49			
Total Allowances	4524.48	4524.48	5626.60	18734.59	30973.59	61444.87	10988.02	18722.11	3319.86	11053.95	3319.86	11053.95	4524.48	4524.48	4524.48	4524.48	3319.86	11053.95	7844.34	15578.43	4524.48	4524.48	3319.86	11053.95	7844.34	15578.43	7844.34	15578.43	7844.34	15578.43	7844.34	15578.43	4524.48	4524.48	122711.75	243631.92		
Consumables																																						
Large Scale Conferences	612.73	612.73					112.73	112.73					112.73	112.73	112.73	112.73			100	100	112.73	112.73		112.72	112.73	112.73	75	187.72					112.73	112.73				
Conferences/Training																		1822.50																				
IT and Communications																																						
Equipment and Software	2273.00	2273.00			906.67	680.34	2273.00	2273.00		185.11		169.81	2273.00	2273.00	2273.00	2273.00			222.61	445.22	2273.00	2273.00		277.63	3785.01	3785.01	252.88	505.76				252.88	505.76	2273.00	2273.00			
Telephone and Internet	299.98	299.98			156.00	156.00			275.00	275.00		250.10							217.42	217.42				572.47	1180.15			59.90	59.90			160.00	440.00					
Travelling Expenses (Private Vehicle and Taxi Fares)																																						
Carer Support	441.34	441.34	1642.79	1642.79				1905.70	2932.58	232.66			59.95	59.95				62.74			22.22	22.22										1429.74	3164.58					
Total Entitlements	3627.05	3627.05	1642.79	1642.79	662.67	836.34	4291.43	5318.31	507.66	692.77	0.00	419.91	2445.68	2445.68	2385.73	2385.73	0.00	1885.24	540.03	762.64	2407.95	2407.95	823.81	2313.74	3897.74	3897.74	387.78	753.38	0.00	0.00	1842.62	4110.34	0.00	0.00	2385.73	2385.73	27848.67	35885.34
TOTAL	8151.53	8151.53	7269.39	20377.38	31636.26	62281.21	15279.45	24040.42	3827.52	11746.72	3319.86	11473.86	6970.16	6970.16	6910.21	6910.21	3319.86	12939.19	8384.37	16341.07	6932.43	6932.43	4143.67	13367.69	8422.22	8422.22	9686.96	19688.77	7844.34	15578.43	6910.21	6910.21	150560.42	279517.26				

communitiesandpeople

Goal

Participate, celebrate, engage and contribute to life and growth of the City.

Objectives & Strategies

- * To enhance the health, wellbeing, safety and accessibility to services for all people in the community.
- * To enhance and increase the opportunities for all people in the community to participate in recreational activities.
- * To enhance and increase the opportunities for all people in the community to participate in cultural and social activities.
- * To create a community focal point for the City.
- * To identify and respond to specific needs of different age groups within the community.
- * To increase awareness and participation in community affairs, activities and events.

Programs

Communities and people includes the following programs and activities:

Public & environmental health, Child care services, Youth services,
Community arts, Community development, Positive ageing,
Animal control, Parking control, Volunteer assistance services,
Active recreation, Passive recreation, Civic activities & events, and
Customer services.

FINANCIAL RESOURCES	BUDGET	BUDGET TO DATE	ACTUAL TO DATE	VARIATION
Expenses				
Employee Costs	3,372	1,816	1,854	(38)
Plant Hire	231	115	97	19
Materials	236	118	28	90
Contracts	219	111	70	41
Depreciation	-	-	-	-
Loan Interest	-	-	-	-
Other Expenses	735	377	361	15
Total Expenses	4,792	2,537	2,411	126
Revenues				
Rates	-	-	-	-
Fees and Charges	627	472	418	(54)
Grants	168	168	168	0
Interest	-	-	-	-
Other Revenue	299	157	107	(50)
Total Revenues	1,094	797	693	(103)
Net Total	3,698	1,740	1,717	23
CAPITAL TRANSACTIONS				
Asset Purchases	-	-	-	-
Loan Principal Repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer From Reserves	-	-	-	-
Variations From Operating Plan				

communitiesandpeople - active & passive recreation

Goal

Participate, celebrate, engage and contribute to life and growth of the City.

Objectives & Strategies

- * To enhance the health, wellbeing, safety and accessibility to services for all people in the community.
- * To enhance and increase the opportunities for all people in the community to participate in recreational activities.
- * To enhance and increase the opportunities for all people in the community to participate in cultural and social activities.
- * To create a community focal point for the City.
- * To identify and respond to specific needs of different age groups within the community.
- * To increase awareness and participation in community affairs, activities and events.

Programs

Communities and people includes the following programs and activities:

Public & environmental health, Child care services, Youth services, Community arts, Community development, Positive ageing, Animal control, Parking control, Volunteer assistance services, Active recreation, Passive recreation, Civic activities & events, and Customer services.

FINANCIAL RESOURCES	BUDGET	BUDGET TO DATE	ACTUAL TO DATE	VARIATION
Expenses				
Employee Costs	2,489	1,340	1,382	(42)
Plant Hire	583	291	254	37
Materials	355	178	221	(44)
Contracts	1,577	789	754	35
Depreciation	-	-	-	-
Loan Interest	-	-	-	-
Other Expenses	552	276	225	51
Total Expenses	5,556	2,874	2,836	38
Revenues				
Rates	-	-	-	-
Fees and Charges	637	319	288	(30)
Grants	1,113	555	542	(13)
Interest	-	-	-	-
Other Revenue	15	15	23	9
Total Revenues	1,765	888	853	(35)
Net Total	3,791	1,986	1,983	3
CAPITAL TRANSACTIONS				
Asset Purchases	8,671	2,286	959	1,327
Loan Principal Repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer From Reserves	506	253	253	-
Variations From Operating Plan				

communitiesandpeople - self funded

Goal

Participate, celebrate, engage and contribute to life and growth of the City.

Objectives & Strategies

- * To enhance the health, wellbeing, safety and accessibility to services for all people in the community.
- * To enhance and increase the opportunities for all people in the community to participate in recreational activities.
- * To enhance and increase the opportunities for all people in the community to participate in cultural and social activities.
- * To create a community focal point for the City.
- * To identify and respond to specific needs of different age groups within the community.
- * To increase awareness and participation in community affairs, activities and events.

Programs

Communities and people includes the following programs and activities:

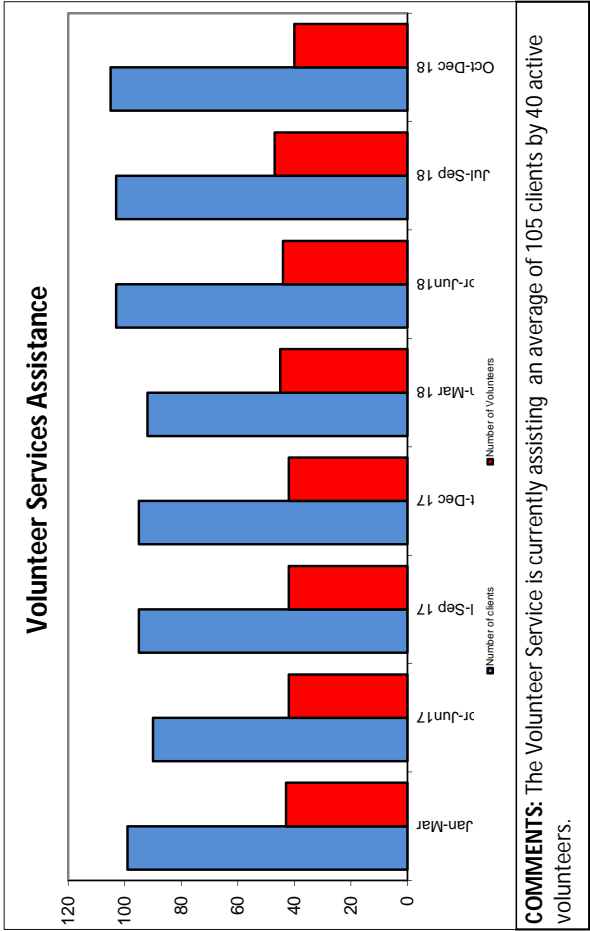
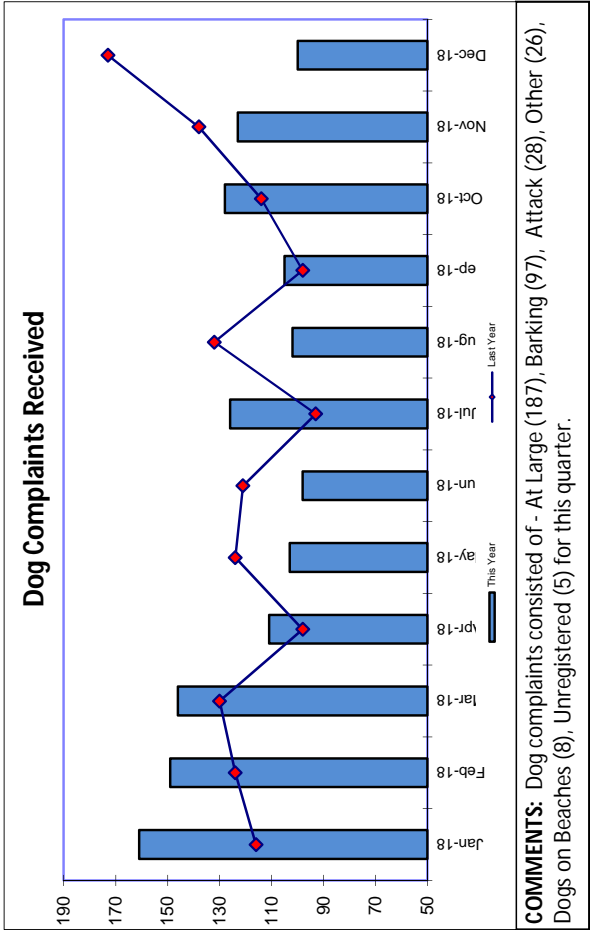
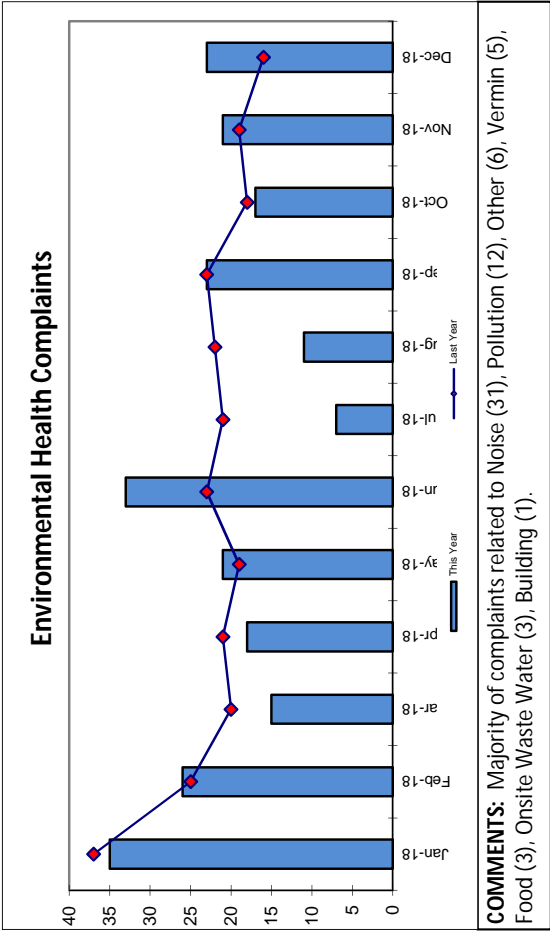
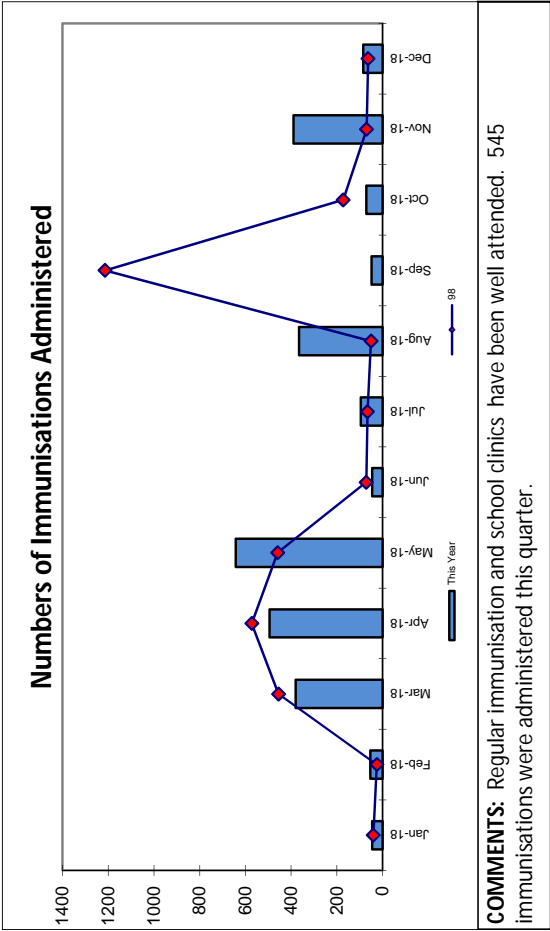
Public & environmental health, Child care services, Youth services,
Community arts, Community development, Positive ageing,
Animal control, Parking control, Volunteer assistance services,
Active recreation, Passive recreation, Civic activities & events, and
Customer services.

FINANCIAL RESOURCES	BUDGET	BUDGET TO DATE	ACTUAL TO DATE	VARIATION
Expenses				
Employee Costs	1,906	1,025	1,145	(119)
Plant Hire	27	13	12	1
Materials	15	8	5	3
Contracts	41	20	17	3
Depreciation	-	-	-	-
Loan Interest	-	-	-	-
Other Expenses	2,039	1,025	918	107
Total Expenses	4,027	2,091	2,096	(5)
Revenues				
Rates	-	-	-	-
Fees and Charges	3,636	1,796	1,676	(120)
Grants	224	112	140	28
Interest	31	15	18	2
Other Revenue	9	5	10	6
Total Revenues	3,900	1,928	1,843	(84)
Net Total	127	163	253	(89)
CAPITAL TRANSACTIONS				
Asset Purchases	-	-	-	-
Loan Principal Repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer From Reserves	-	-	-	-

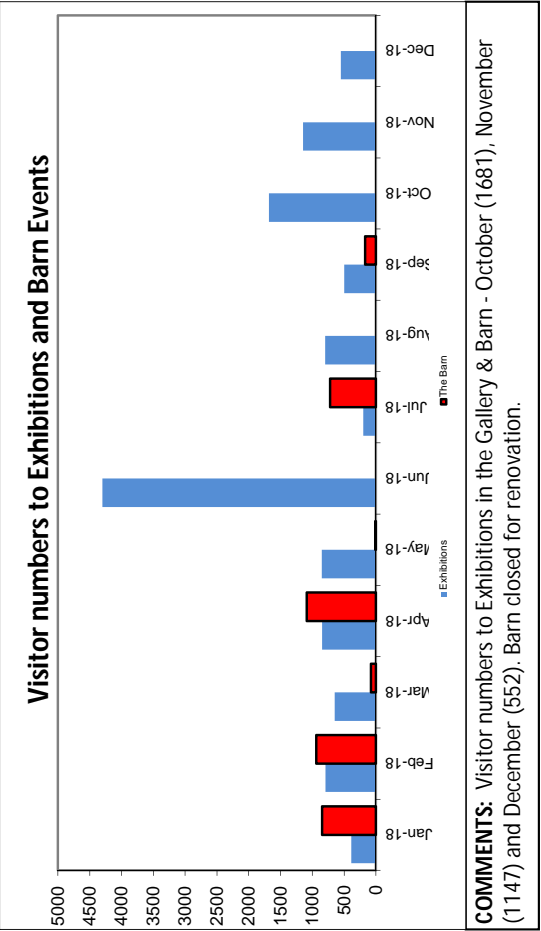
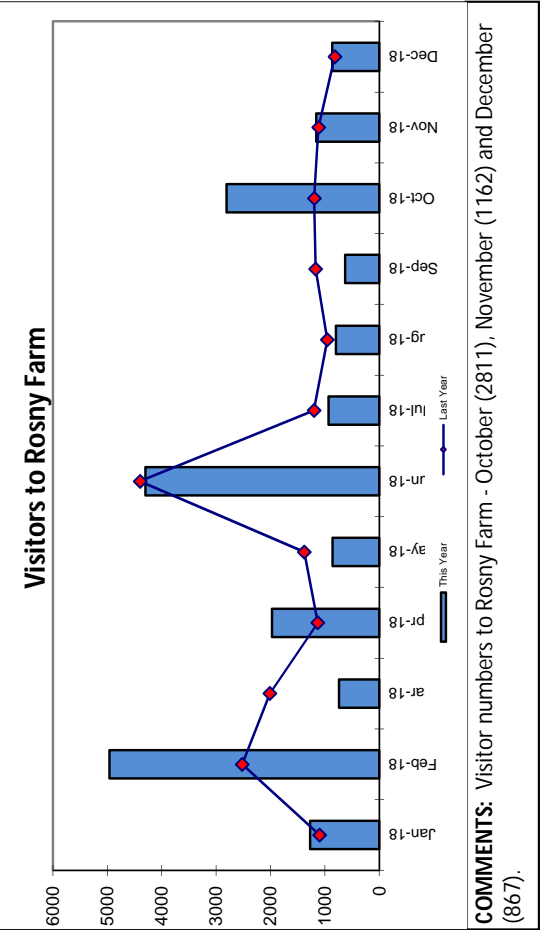
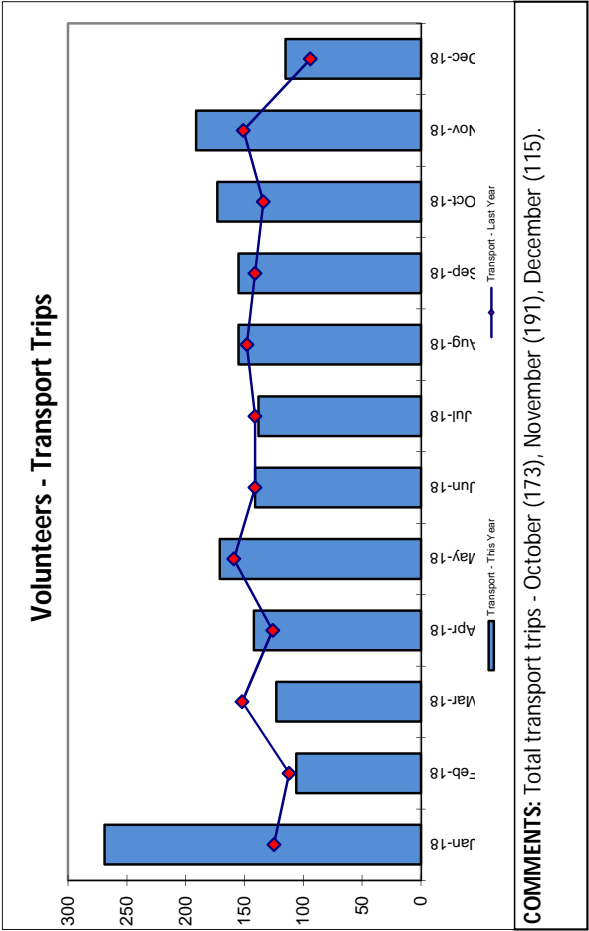
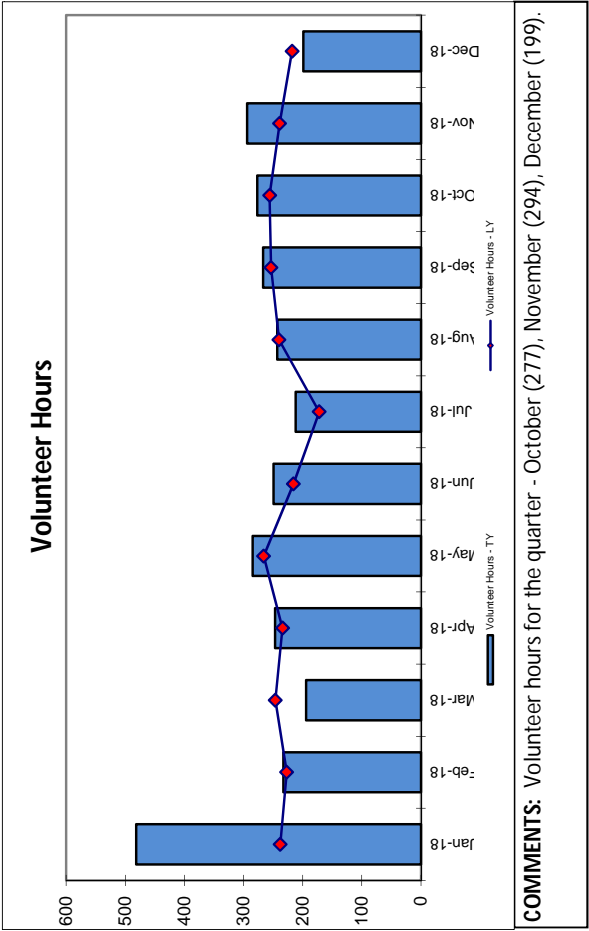
Variations From Operating Plan

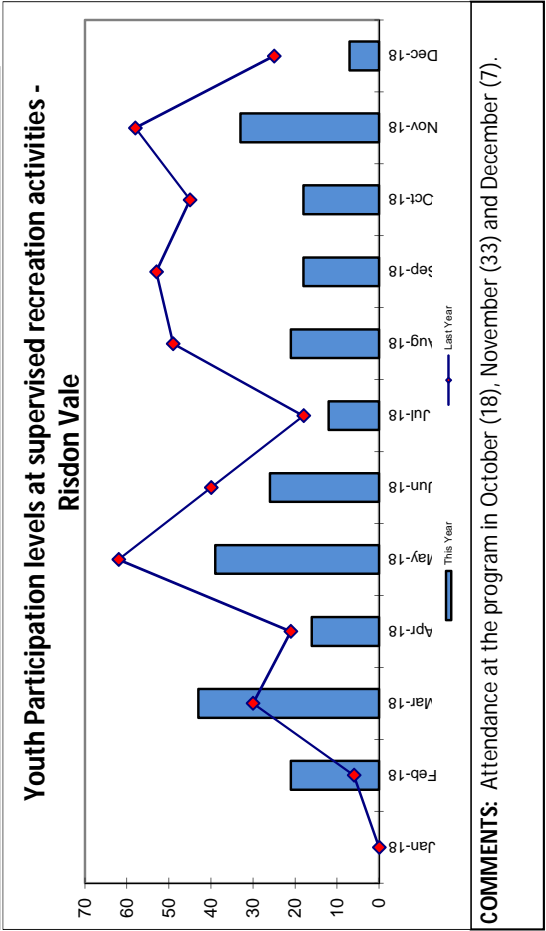
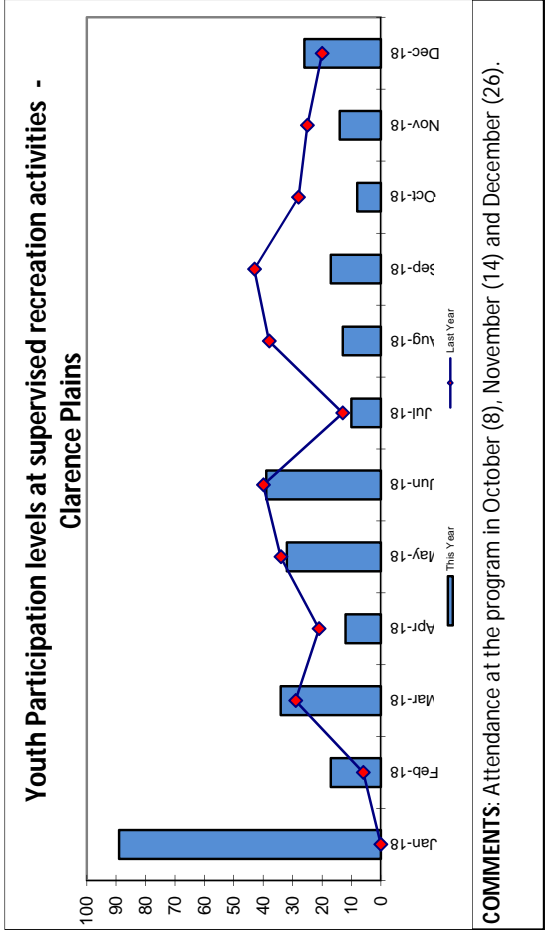
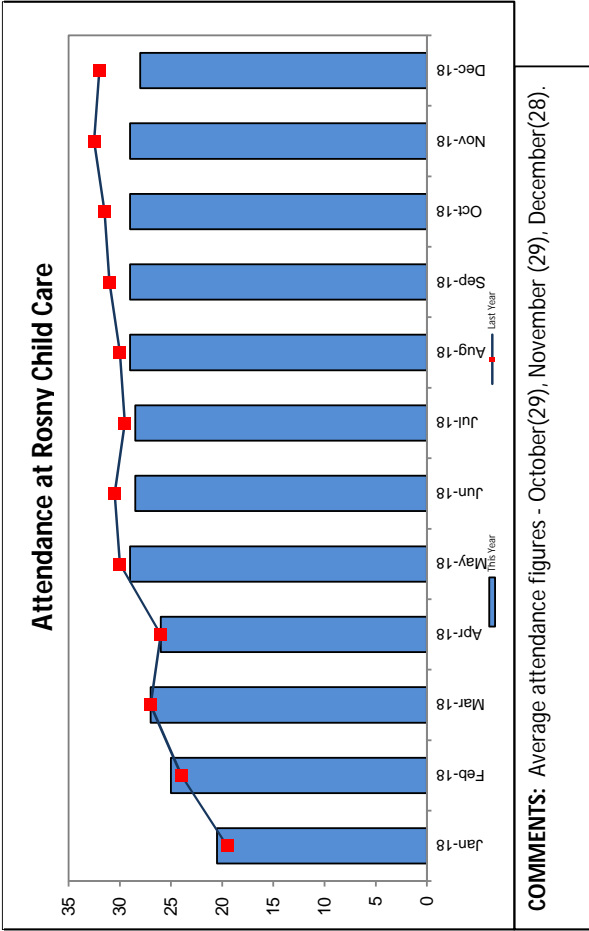
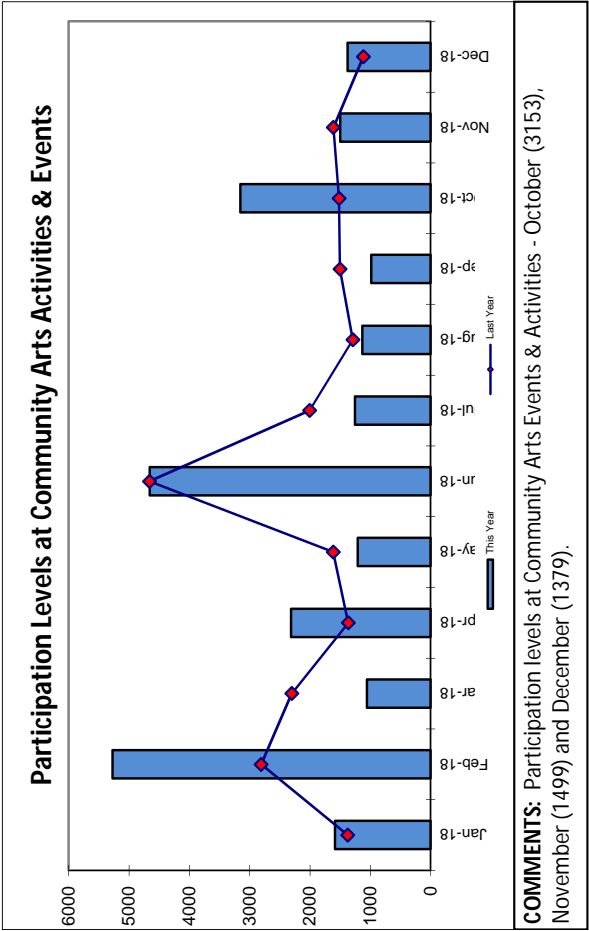
There has been noticeable increase in demand for after and before school hours care at several of our centres which has necessitated the engagement of more casual employees. Also the timing of payments has a delay at this time of the year.

communities and people

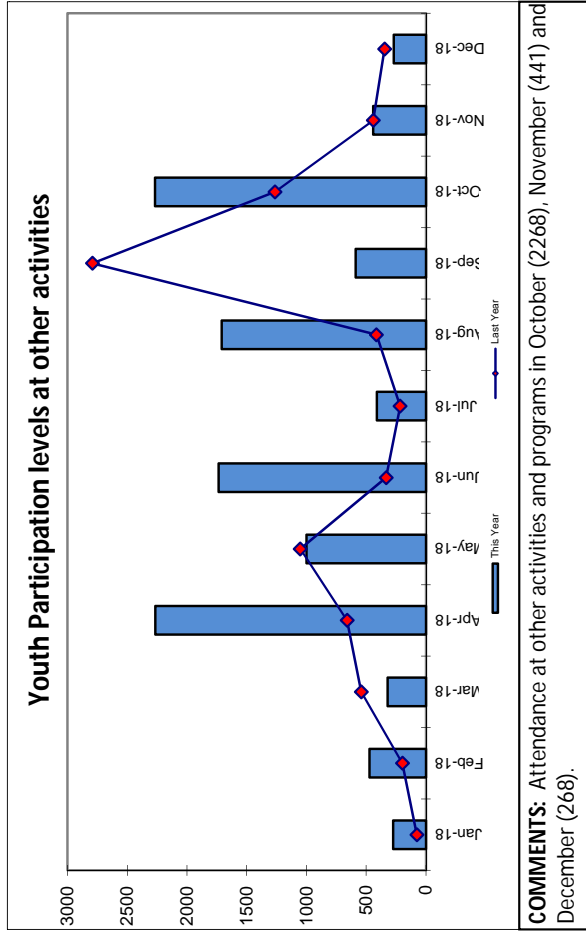
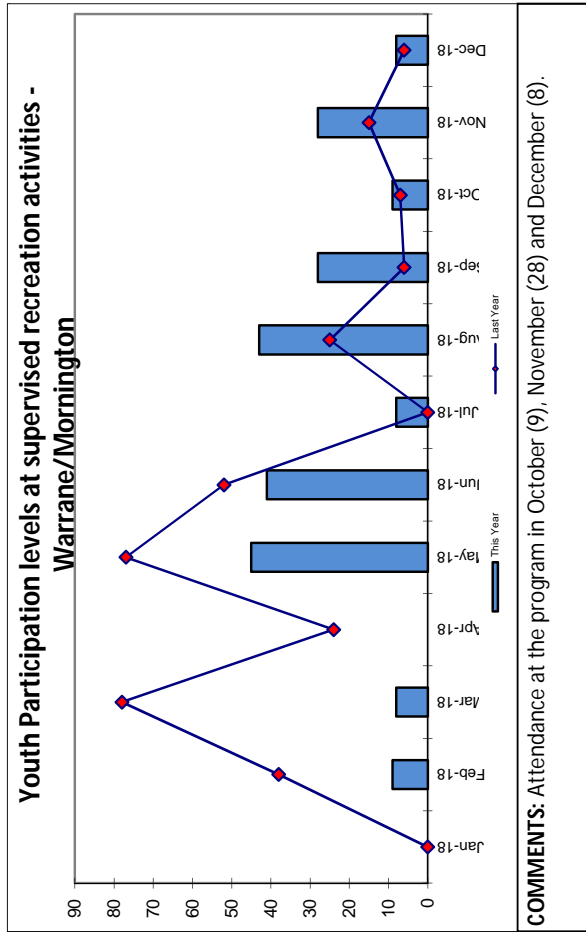


communities and people





communities and people



communitiesandpeople

Key performance indicators and outcomes

Ranger Services

- Response time to urgent dog complaints - 24 Hours / 7 Days a week
- Response time to routine dog complaints - 1 working day
- Implement the Dog Management Policy
- Review work processes and improve performance reporting.
- Provide timely and relevant information
- Consider developing a Cat Management Policy.

Environmental Health Services

- Number of onsite wastewater inspections
- Response time for sampling of food and water - average 48 hours
- Participation levels in food handler training sessions
- Conducting immunisations according to schedule
- Provide timely and relevant information
- Review food risk management regime and contaminated sites register
- Continue to implement the Environmental Health Plan

Family Day Care

- Maintain accreditation, licencing and registration requirements
- Improve service coordination and childcare options and viability

Outside School Hours Care & Vacation Care

- Maintain accreditation, licencing and registration requirements.
- Improve service coordination and childcare options and viability.
- Establish new Outside School Hours Care services.

All calls responded to within time frame.
All calls responded to within time frame.
Ongoing.

Regulatory processes are being reviewed.

Dog News distributed to all registered dog owners. 'Dogs Day Out' was held at Rosny Farm in October.

Awaiting finalisation of the State Cat Management Act

Ongoing

100% of target achieved over last quarter.

331 participants completed the on-line food handler training program and 66 participants completed food handler training.

Community and school clinics continue to be well attended. 545 vaccinations administered this quarter.

The Spring edition of Food News was distributed to all registered food premises.

Review on-going.

On-going

The Scheme has been notified by Education and Care Unit (ECU) that all Family Day Care (FDC) services will be receiving spot visits from ECU staff Educators are being encouraged to move to online timesheets and parent e-signatures in preparation for the requirement to enter actual times of attendance from mid-January 2019

All centres operating are assessed under the 'National Quality Standard'. The September Holiday Program was successful with waiting lists on most days.

Preparation is ongoing for a service to commence at Eastside Lutheran College.

communitiesandpeople

Key performance indicators and outcomes

Rosny Child Care Centre

- Maintain accreditation, licencing and registration requirements.
- Improve service coordination and childcare options and viability.
- Improve Landscaping and complete upgrade of facilities.

The Centre has been rated as "Working Towards National Quality Standards" following their Assessment and Ratings visit.
Numbers of children in care remain steady.
A garden design plan is being developed for the Centre.

Youth Services

- Participation levels at supervised youth recreational activities and alternative learning programmes at Clarence Plains, Warrane/Mornington and Risdon Vale.
- Participation levels at supervised recreational activities at other areas.
- Participation Levels - Youth Network Advisory Group.
- Implement the Youth Plan
- Develop a Concept Plan for Youth Centre upgrade.

A total of 151 attendances in this quarter.

A total of 2977 attendances in this quarter.

An average of 9 attendances at Youth Network Advisory Group meetings each fortnight.
On-going.
Not started.

Clarence Community Volunteer Service

- Recruit new volunteers
- Complete Review Volunteer Program
- Implement recommendations from the research report on under usage of the volunteer program by younger eligible clients.
- Continue implementation of the dog walking program.

105 active clients. 40 volunteers.
Review of clients is on-going
New promotional material available

The Dog Walking program has been taken up by a few clients who through incapacity were unable to exercise their dog.

communitiesandpeople

Key performance indicators and outcomes

Community Arts

- Level of community participation in arts, crafts, cultural & heritage activities
- Number of exhibitions, and activities held at Rosny Historic Centre
- Number of Visitors to Rosny Farm
- Implement Cultural History Plan
- Review the Cultural Arts Plan
- Finalise and implement the Aboriginal Heritage Interpretation Plan.
- Assess use of Council buildings in Bellerive/Rosny/Kangaroo Bay in respect of the Cultural-Creative Precinct Policy.
- Identify and develop opportunities for the acquisition and installation of public art within the City.
- Finalise the Rosny Farm Concept Plan for the redevelopment of the site.

Community Development

- Implement the Age Friendly Plan
- Implement the Access Plan
- Implement Community Health & Wellbeing Plan
- Continue with the Help to Health Project.
- Implement Community Safety Plan
- Finalise the Organisational Community Development Framework

A total of 6031 attendances at arts and cultural activities city wide. Exhibitions held at the School House Gallery and The Barn included 'Poochibald Art Prize' - Various, 'Legend, Lore, and Love' plus 'Wildlife' - Shiloh Longbottom/Ben Clifford, 'Getting There' and 'Made by Hand' - Jess McCaughey, 'Alphabet Soup' - Clarence Art Collection, 'Static' - Colin Landridge and Trickv Walsh. There were 4840 visitors to the Rosny Farm. The Cultural History Advisory Committee (CHAC) are working together to implement the plan. Work is continuing on the review of the Plan. Finalising draft Plan. On-going.

A Sculpture was unveiled at the 'Avenue of Honour' in November. On-going.

On-going
On-going
On-going
Additional funding sourced. Program will continue until December 2019.
Community Safety Officer commenced. Implementation of the Plan to commence.
The project team have reviewed the Framework and Community Participation Policy. A new draft framework has been developed.

communitiesandpeople

Key performance indicators and outcomes

Active Recreation

Development:

- Develop playing facilities suitable for organised sport
- Provide gender specific facilities including change rooms, toilets, showers to meet identified and affordable needs of the community
- As the need arises convert unused active recreation areas to parkland with turfed areas, trees, seating and walking paths
- Ensure all built facilities within Council maintained areas comply with relevant Legislation

Maintenance:

- Undertake a maintenance program for topdressing, coring, fertilising, spraying, irrigating and over-seeding on a scheduled basis
- Mow and line-mark sports grounds (on average) on a weekly basis
- Renovate one oval per year
- Cleaning change rooms in accordance with hiring roster
- Undertake risk management inspections and document / report on a scheduled basis and repair as required
- Removing litter as required when on site and as per works orders
- Replace synthetic wickets on a three-year cycle
- Repair synthetic wickets as necessary
- Replace goal posts as necessary
- Undertake maintenance to address change of seasonal sports code
- Ensure all built facilities within Council maintained areas comply with relevant Legislation

Lauderdale Oval Lighting and Lindisfarne Oval Lighting projects complete.

Risdon Vale Oval change room and facilities development application approved.

Active participation increasing no conversion proposed at this stage.

Compliance works being undertaken.

Oval renovation works to commence in March 2019 for the preparation of winter sport activities.

Ongoing

No funding allocated 2015-2016, 2016-2017, 2017-2018, Sandford Oval renovations completed.

Ongoing

Ongoing

Ongoing

Ongoing

Ongoing

Ongoing

Ongoing

Compliance works being undertaken.

communitiesandpeople

Key performance indicators and outcomes

Passive Recreation: Regional & Neighbourhood Parks, Ancillary Properties and Council Offices

Development:

- Regional Park Development - Stage 1 icon/concept park
- Establish minor regional parks at Clarendon Vale, Clifton Beach, Cremorne, Lauderdale, Opossum Bay, Oakdowns, Risdon Vale, Richmond, Rokeby, Seven Mile Beach, South Arm, and Tranmere

Simmons Park amphitheatre construction completed.
Clarendon Vale Social Heart playground upgrade completed.
Neilson Park upgrade – Contract awarded to Ultimate Play.
Pindos Playground Developments – Waiting on the Aboriginal Heritage Report.

- In regional parks provide play equipment, shade / sheltered areas and picnic / BBQ and Public Toilet facilities (scope of facilities dependant upon population serviced)
- Develop neighbourhood parks to meet future requirements of parkland with turfed areas, trees, seating and in larger parks walking paths

Beltana Park Master Plan adopted and works to commence within the next two months.

Planning and ordering of park furniture is ongoing.
Richmond Bridge DDA pathway - Currently consulting with Heritage Tasmania.

- Remove play equipment assessed as Non Compliant

- Ensure all built facilities within Council maintained areas comply with relevant Legislation

Maintenance:

- Mow broad acre lawns on average once a month except high profile areas that are mown on a fortnightly basis
- Undertake risk management inspections and document / report on a scheduled basis and repair as required
- Remove mid-story and dead / dying vegetation and replace as programmed
- Mulch high profile areas / garden beds on average each year
- Mulch other areas as necessary
- Council offices – flower beds replaced twice a year, mow lawn weekly and fertilise twice a year
- Control weeds and pests to maintain healthy vegetation
- Remove litter as required when on site and as per works orders
- Undertake external play equipment audit twice a year and repair as required

Ongoing

Ongoing

Ongoing

Ongoing

Ongoing

Ongoing

Ongoing

Ongoing

Ongoing

communitiesandpeople

Key performance indicators and outcomes

Civic Activities and Events - Key Outcomes

- Implement the Events Plan
- Conduct annual events programs including Australia Day, Jazz Festival, Seafarers Festival and Dance Hall Days.
- Support and conduct other events including Dogs Day Out, ST.ART Festival, World Games Day, Community Carols etc.
- Continue relationships with major events - MOFO, BOFA, Festival of Voices etc.

- Ongoing
- Planning underway for the Seafarers Festival and Dance Hall Days.
- Finalising plans for Dogs Day Out. Preparing the events list for Community Carols.
- Ongoing

Civic Functions, Openings Conducted/Attended:

- Tasmanian Youth Local Government Conference
- Clarence U3A 25th Anniversary Celebrations
- Lauderdale Fire Brigade Open Day
- Citizenship Ceremony x 2
- Seniors Week Stomp and Chomp Event
- City of Clarence Business Excellence and Service Awards
- Rosny Montagu Bay Landcare and Coastcare Group 25th Anniversary
- Seafarers Festival
- Frank MacDonald Memorial Prize Awards and Student Presentations
- South Arm RSL Remembrance Day Service

Events/Festivals/Fairs Conducted and Assisted:

- Dogs Day Out - Rosny Farm
- Music Showcase at Bellerive Boardwalk
- Twilight Gathering - Cremorne Beach Reserve
- Seafarers' Festival - Bellerive Boardwalk
- Bellerive Boardwalk
- YMCA Family Fun Day - Kangaroo Bay Skate Park
- Living Well in Clarence - Rosny Linc
- Richmond Athletics Carnival - Richmond Oval
- Cottage School Fair - Bellerive PCYC
- Dance Hall Days - Richmond Hall, Sandford Hall, Alma's Bellerive, CWA Hall
- Lindsfarne, Calverton Hall South Arm & Cambridge Hall
- Eastlands Santa Parade - Rosny Park
- Carols by the Bay - Simmons Park, Lindsfarne
- Tasmania School Triathlon Challenge - Bellerive Beach Park
- South Arm Carols - South Arm Primary School Grounds
- Richmond Carols by Candlelight - Richmond Village Green
- Carols at Bellerive Beach - Bellerive Beach Park
- Christmas Sing-a-Long - Rosny Farm
- Carols in the Vale - Risdon Vale
- Christmas in Cremorne - Cremorne Beach Reserve

- Opening Avenue of Honour - Waverley Flora Park
- Child and Family Centre State Forum - Clarence Plains
- Eastern Shore Dog Club End of Year Awards Presentation
- City of Clarence Squash Championships - trophy presentation
- Tasmanian Athlete of the Year and Sporting Hall of Fame Inductees
- Kayak Trail Launch
- Launch of Tasmanian Volunteering Awards
- Public Opening - Glebe Hill Bushland Reserve Interpretation Signage Project
- Clarence Community Volunteers Luncheon

Goal

Plan, lead and provide for the growth of the City.

Objectives & Strategies

- * Provide for and encourage land use planning based on community values and needs.
- * To encourage broadly based economic growth within the City.
- * To maximise the economic benefits of tourism.
- * To enhance the vibrancy and profile of the City.

Programs

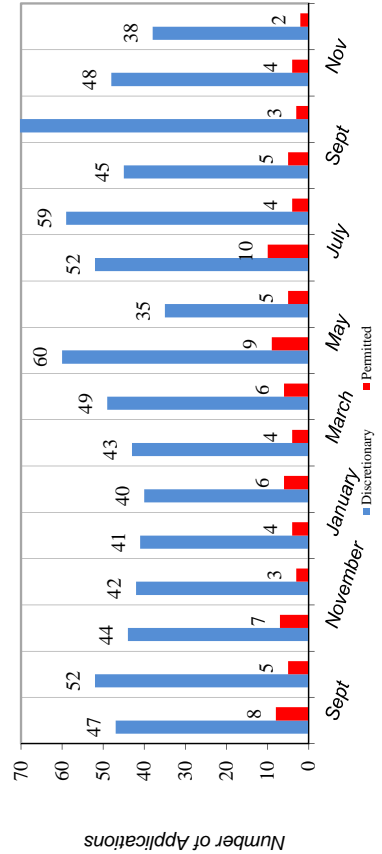
City future includes the following programs and activities:

- * Integrated assessment (Planning, subdivision, building, plumbing)
- * Statutory planning.

FINANCIAL RESOURCES	BUDGET	BUDGET TO DATE	ACTUAL TO DATE	VARIATION
Expenses				
Employee Costs	2,082	1,121	1,079	42
Plant Hire	78	39	33	6
Materials	-	-	-	-
Contracts	-	-	-	-
Depreciation	-	-	-	-
Loan Interest	-	-	-	-
Other Expenses	369	184	188	(4)
Total Expenses	2,529	1,344	1,301	43
Revenues				
Rates	-	-	-	-
Fees and Charges	1,490	745	883	138
Grants	-	-	-	-
Interest	-	-	-	-
Other Revenue	34	17	6	(11)
Total Revenues	1,524	762	889	127
Net Total	1,005	582	412	170
CAPITAL TRANSACTIONS				
Asset Purchases	-	-	-	-
Loan Principal Repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer To Reserves	(870)	(435)	(352)	83
Transfer From Reserves	45	11	11	-
Capital Contributions (POS etc)	870	435	352	(83)
Variations From Operating Plan				

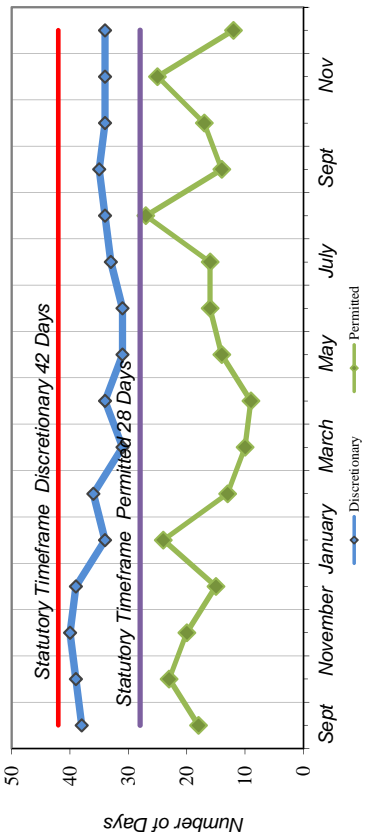
Planning

Planning & Subdivision Approvals



COMMENTS:

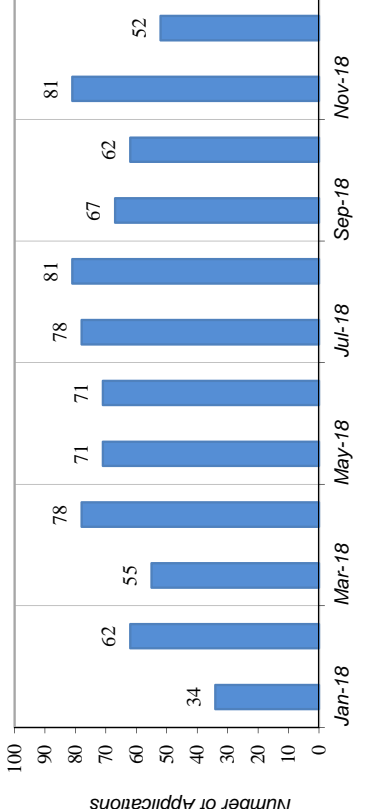
Planning & Subdivision - Average Processing Time



COMMENTS:

Building

Building Applications and Notifications



COMMENTS:

Planning

- Average Processing time for Discretionary Development Applications = < 30 days
Average Processing time for Permitted Development Applications = < 28 days
- Average Processing time for Subdivision Applications = < 35 days
- Planning Appeal Outcomes
Average processing time = 34 days
Average processing time = 19 days
Average processing time = 30 days
There were 6 appeals decided during the September - December 2018 quarter

Building

- Average processing time for Building Applications under Building Act 2019 = 7 days
- Processing time Building Certificates = < 12 days
- Undertake Building Inspections = 1 day
- Average processing time 7 days
- Average processing time 7 days
- All inspections undertaken as required

Plumbing

- Undertake Plumbing Inspections = 1 day
- All inspections undertaken as required

naturaleenvironment

Goal

To care for the natural environment

Objectives & Strategies

- * To enhance and protect the City's natural assets.
- * To prepare for the effective management of natural events or emergencies.
- * To promote environmentally sustainable practices.
- * To promote the use and appreciation of the natural environment.

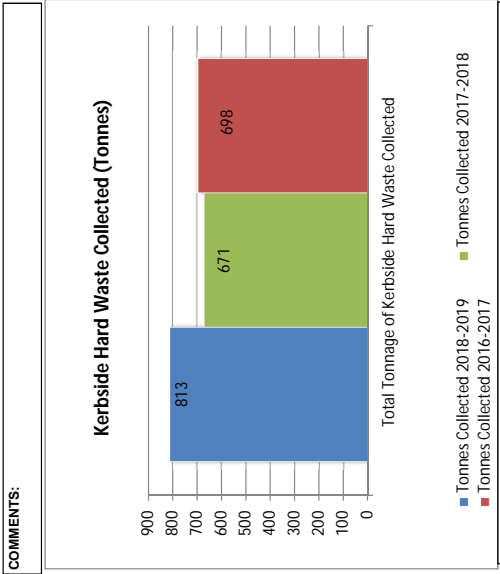
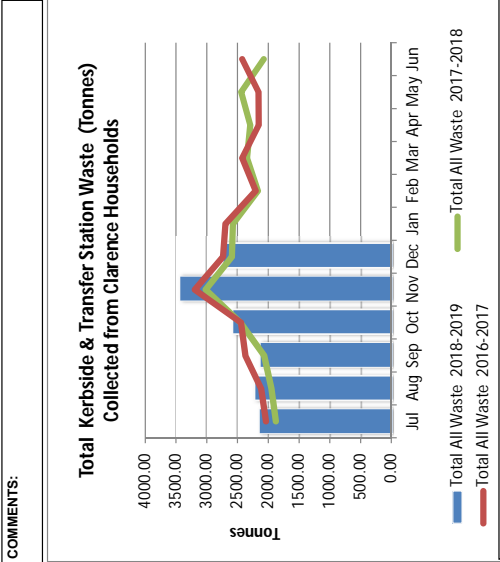
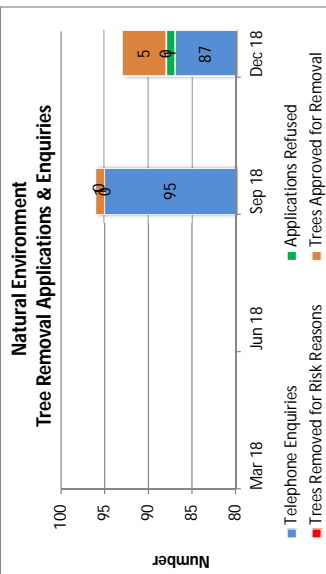
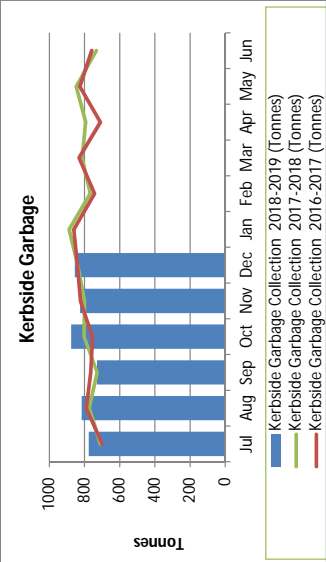
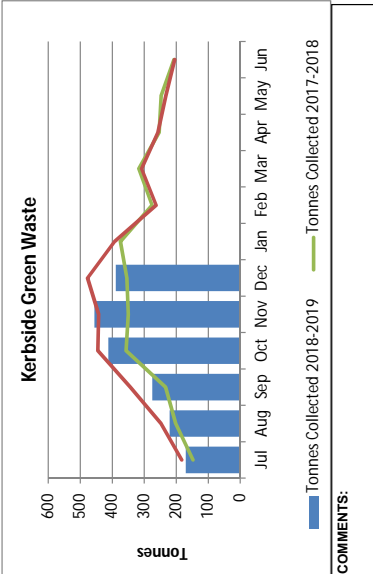
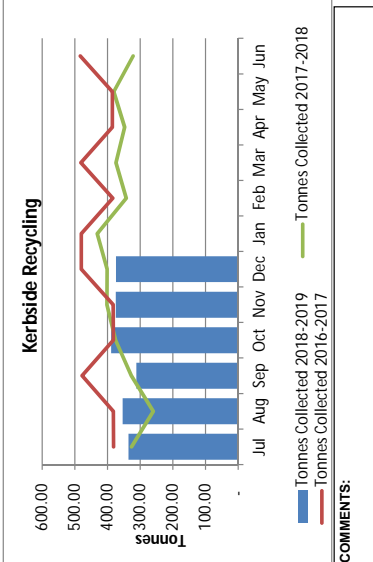
Programs

Natural environment includes the following programs and activities:

- * Waste management
- * Fire management
- * Natural areas management
- * Emergency management.

FINANCIAL RESOURCES	BUDGET	BUDGET TO DATE	ACTUAL TO DATE	VARIATION
Expenses				
Employee Costs	1,437	774	604	170
Plant Hire	278	139	206	(67)
Materials	260	130	109	21
Contracts	5,980	2,990	2,998	(8)
Depreciation	-	-	-	-
Loan Interest	-	-	-	-
Other Expenses	318	159	143	15
Total Expenses	8,272	4,192	4,061	132
Revenues				
Rates	5,013	5,008	5,012	4
Fees and Charges	56	28	36	8
Grants	234	117	117	0
Interest	-	-	-	-
Other Revenue	-	-	0	0
Total Revenues	5,303	5,153	5,165	12
Net Total	2,969	(961)	(1,105)	144
CAPITAL TRANSACTIONS				
Asset Purchases	328	164	172	(8)
Loan Principal Repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer From Reserves	27	14	14	-
Variations From Operating Plan				

Waste	2016-2017		2017-2018		2018-2019	
	Total		Total		Total	
Performance Indicators						
No. Kerbside Services						
Garbage	24,062		24,062		24,638	
Recycling	23,453		23,682		24,057	
Green Waste	20,242		20,242		20,747	
Waste generation, Tonnes (T)						
Transfer Station (T)	9,979		10,077		5,497	
Household Collections (T)	9,405		9,499		4,880	
Environment						
Recycling (T)	5,083		4,289		2,137	
Transfer Station % recovery	36%		40%		35%	
Green waste (T)	6,325		5,341		3,001	
Hard Waste Collection (T)	698		671		813	
Cost \$/Tonne						
Kerbside Waste Collection	\$241.51		\$258.10		\$220.46	
Transfer Station - CSO	\$27.16		\$37.14		\$38.56	
Recycling	\$155.08		\$127.49		\$224.38	
Green Waste	\$239.56		\$285.57		\$265.89	
Hard Waste/E Waste	\$355.75		\$767.46		\$438.23	
Utilisation						
Total Collections						
Garbage Collections	1,247,374		1,192,845		639,993	
Callbacks	49		107		70	
Recycling Collections	622,904		630,016		312,451	
Callbacks	44		109		48	
Green Waste	261,393		271,210		134,764	
Callbacks	72		54		35	
Garbage Bin replacements/repairs	825		625		243	
Recycling Bin replacements/repairs	125		57		89	
Green Waste Bin replacements/repairs	167		35		54	
Transfer Stn users	37,022		33,084		25,440	
Hard Waste Tonnage Collected	698		671		813	
Environmental Management						
Performance Indicators						
Fire Management						
Expenditure	\$	282,522	\$	243,311	\$	120,679
Wild fire events						
Prescribed Fuel Reduction Burns	2		3		0	
Area monitored, Ha	778		778		778	



naturalenvironment

Key performance indicators and outcomes

Waste Collection & Disposal

- Collect solid waste from waste rated properties weekly
- Collect specified recyclables from waste rated properties fortnightly
- Collect green waste from properties receiving the service every four weeks
- Collect bulk hard waste from waste rated properties annually
- Litterbins in Richmond and Major Shopping areas emptied daily, other litterbins and "Doggy Do" bins emptied twice a week
- Dispose of waste in accordance with licence conditions
- Public place facilities recycling

Ongoing - Collection contract with Veolia (2013-2020) operating in accordance with conditions. Waste delivered to the Mornington Park Waste Transfer Station.
Ongoing - Collection contract (2013-2020) with Veolia. Material delivered to SKM Recycling for processing. Ongoing - Processing contract (2014-2019) with SKM Recycling.
Ongoing - Collection contract with Veolia (2013-2020). Material delivered to the Mornington Park Waste Transfer Station for processing.
Annual hardwaste collection undertaken in October 2018. Ongoing
Undertaken by Copping Refuse Disposal Site Joint Authority.
70 public place recycling bins installed across the City and collected by Veolia for processing.

Environmental Management

Fire Management

- Assess all Council properties (excluding those included in the fire management plan) for fire hazard. For those properties considered a fire hazard maintain a fuel reduced zone around the property perimeter annually
- Review fire management plan once every five years and implement

Fuel reduction works for 2018 - 2019 work commenced.

Review adopted by Council in January 2017

Natural Areas

Development:

Maintenance:

- Implement control program for priority weeds identified in Council's adopted weed strategy
- Support Landcare Coastcare Groups with a \$40,000 grants program
- Remove litter as required when on site and as per works orders
- Undertake risk management inspections and document / report on a scheduled basis and repair as required
- Respond to risk management

Weed Strategy has been adopted by Council.

Grant funds have been allocated to the successful Landcare applicants.

Ongoing.

Ongoing.

Undertaken as necessary

Emergency Management

- Implementation of the Emergency Recovery Plan (ERP) for the City
- Work in consultation with relevant agencies and community groups to develop, test and refine emergency response mechanisms

Staff represented Council in Regional and State emergency management exercises.

infrastructure

Goal

Infrastructure that underpins and enhances the life and growth of the City.

Objectives & Strategies

- * To ensure that existing infrastructure is maintained and renewed to meet identified service and amenity levels.
- * To provide for infrastructure that meets the future needs of the community.

Programs

Infrastructure includes the following programs and activities:

- * Roads
- * Drainage
- * Facilities management

infrastructureroads

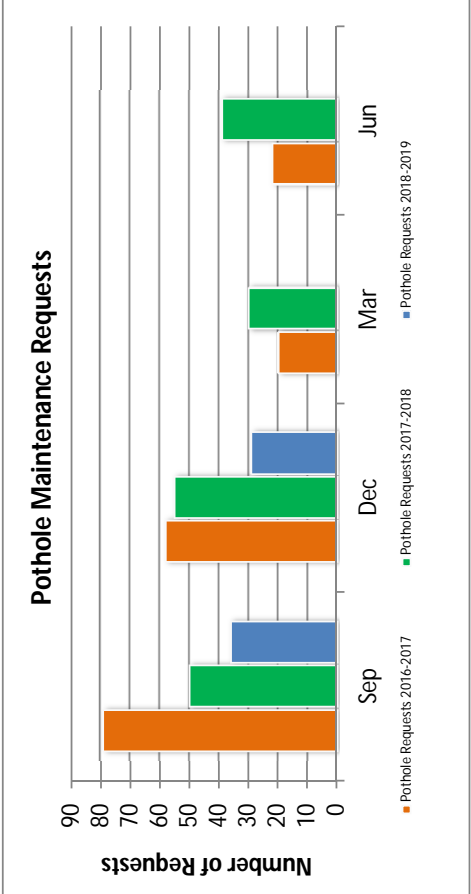
FINANCIAL RESOURCES	BUDGET	BUDGET TO DATE	ACTUAL TO DATE	VARIATION
Expenses				
Employee Costs	2,838	1,528	1,613	(84)
Plant Hire	764	382	356	26
Materials	480	240	223	17
Contracts	869	434	436	(2)
Depreciation	4,505	2,253	2,253	-
Loan Interest	-	-	-	-
Other Expenses	1,003	501	517	(15)
Total Expenses	10,459	5,339	5,396	(58)
Revenues				
Rates	-	-	-	-
Fees and Charges	50	25	39	14
Grants	971	35	48	13
Interest	-	-	-	-
Other Revenue	41	30	39	8
Total Revenues	1,062	90	127	36
Net Total	9,398	5,248	5,270	(21)
CAPITAL TRANSACTIONS				
Asset Purchases	24,433	10,367	6,453	3,914
Loan Principal Repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer To Reserves	-	-	-	-
Transfer From Reserves	9,816	4,908	4,908	-
Variations From Operating Plan				
\$500K grant final payment for Kangaroo Bay				

infrastructurestormwater

FINANCIAL RESOURCES	BUDGET	BUDGET TO DATE	ACTUAL TO DATE	VARIATION
Expenses				
Employee Costs	1,018	548	495	53
Plant Hire	135	67	43	24
Materials	51	26	74	(49)
Contracts	268	134	79	55
Depreciation	715	358	358	-
Loan Interest	-	-	-	-
Other Expenses	6	3	5	(2)
Total Expenses	2,193	1,135	1,054	82
Revenues				
Rates	2,209	2,204	2,213	9
Fees and Charges	-	-	-	-
Grants	1,233	617	617	0
Interest	-	-	-	-
Other Revenue	-	-	16	16
Total Revenues	3,442	2,820	2,845	24
Net Total	(1,249)	(1,685)	(1,791)	106
CAPITAL TRANSACTIONS				
Asset Purchases*	4,029	2,015	1,700	315
Loan Principal Repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer To Reserves	-	-	-	-
Transfer From Reserves	772	386	386	-
Variations From Operating Plan				

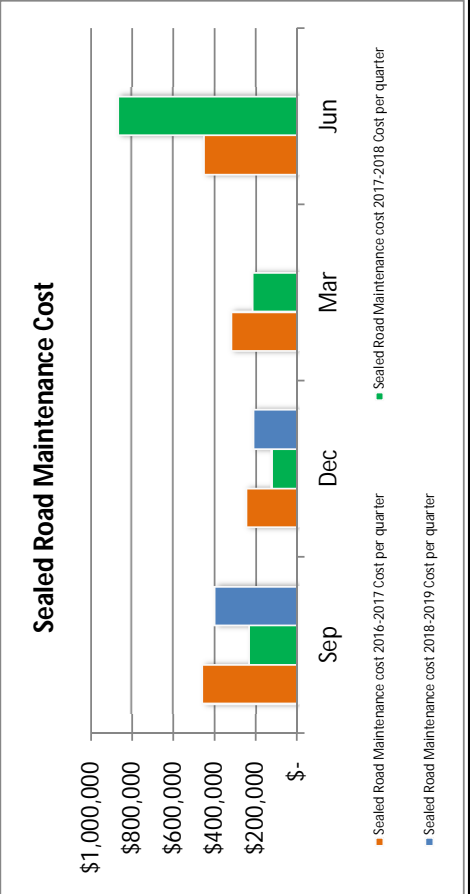
infrastructurefacilitiesmanagement

FINANCIAL RESOURCES	BUDGET	BUDGET TO DATE	ACTUAL TO DATE	VARIATION
Expenses				
Employee Costs	411	221	178	43
Plant Hire	105	52	23	29
Materials	140	70	33	37
Contracts	894	447	460	(13)
Depreciation	2,026	1,013	1,013	-
Loan Interest	-	-	-	-
Other Expenses	1,081	465	485	(20)
Total Expenses	4,656	2,268	2,192	76
Revenues				
Rates	-	-	-	-
Fees and Charges	190	95	94	(1)
Grants	-	-	-	-
Interest	-	-	-	-
Other Revenue	364	182	194	12
Total Revenues	554	277	288	11
Net Total	4,102	1,991	1,904	87
CAPITAL TRANSACTIONS				
Asset Purchases	4,499	2,250	722	1,528
Loan Principal Repayments	-	-	-	-
Borrowings	-	-	-	-
Transfer From Reserves	1,235	618	618	-
Variations From Operating Plan				

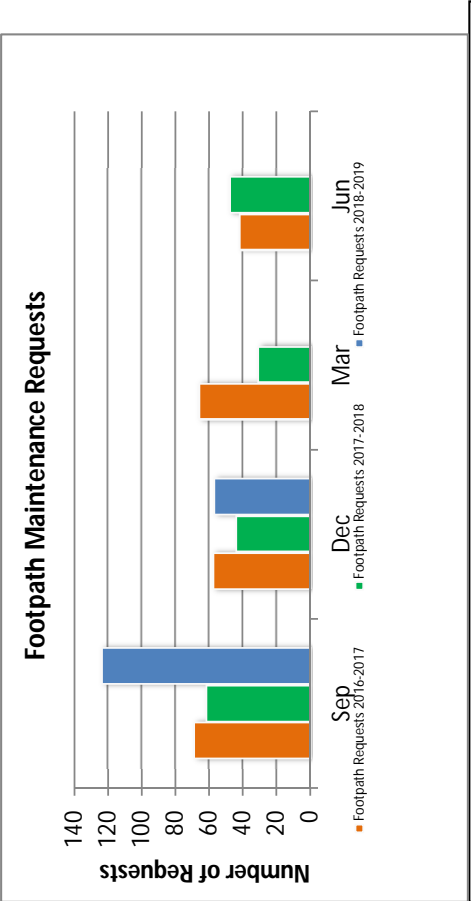


COMMENTS:

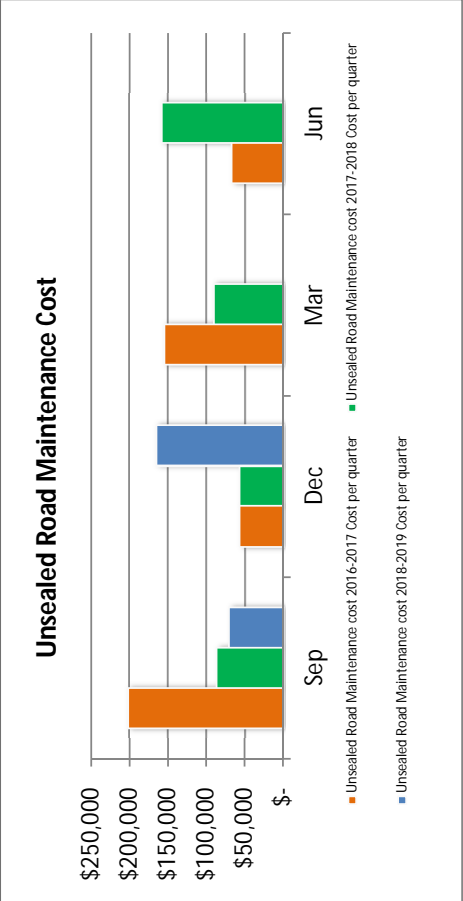
Roads



COMMENTS:

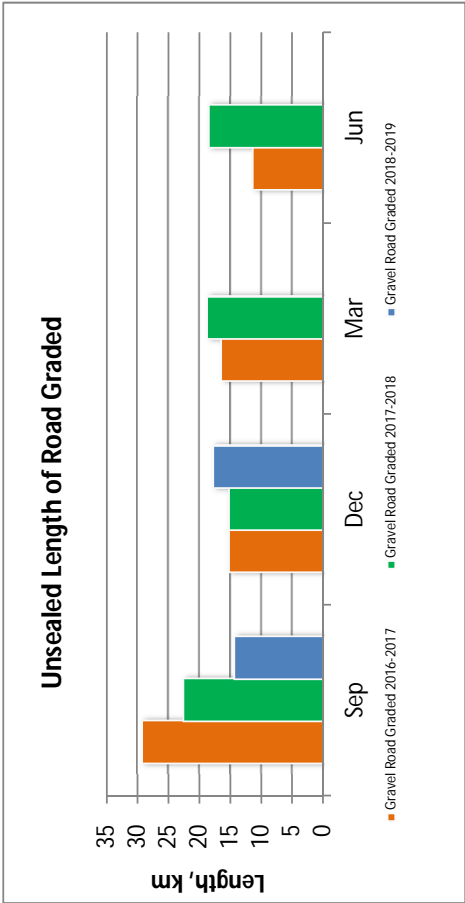


COMMENTS: Footpath requests are inspected in accordance with Council's adopted risk assessment for footpath trip hazards. A contract was awarded in July 2014 to undertake inspection and reporting on defects identified in multi purpose pathways and footpaths. This report will determine the repair works to be undertaken based on the defect level (trip size).



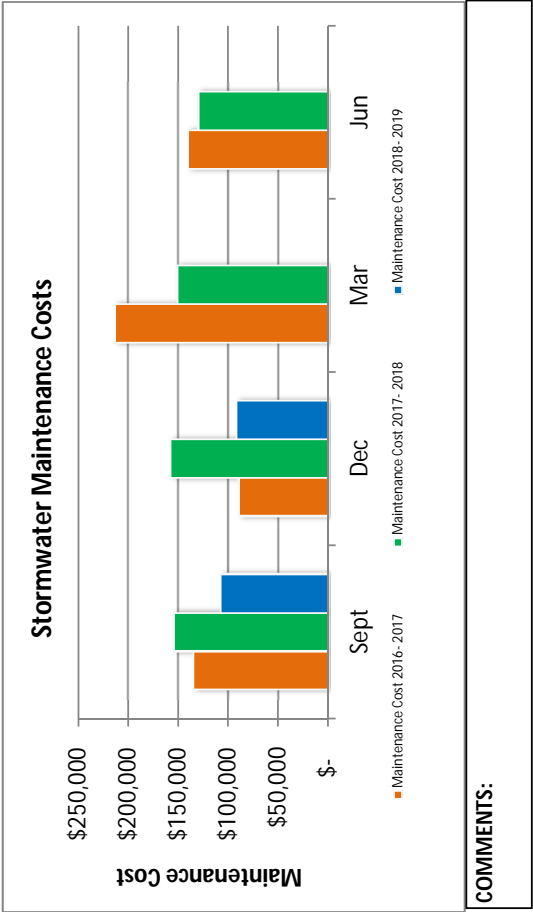
COMMENTS:

infrastructure
Roads

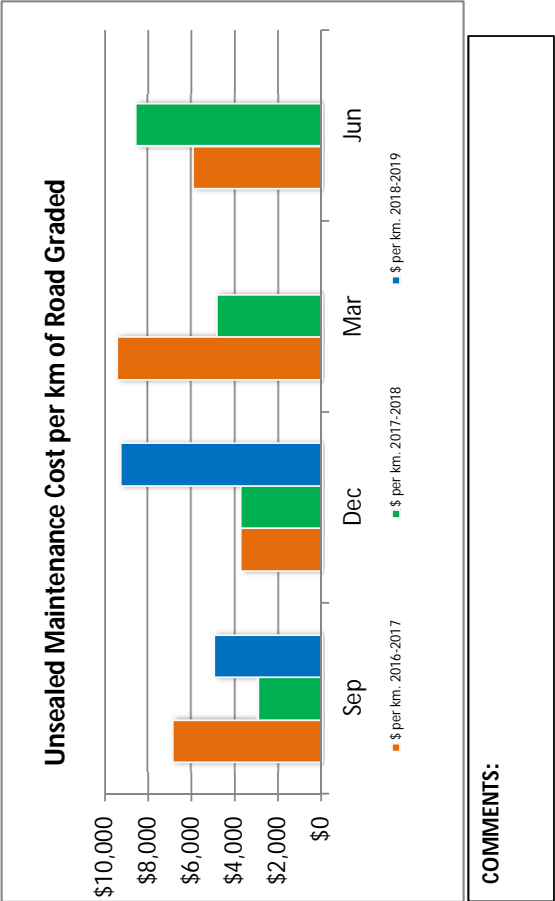


COMMENTS: The grading of gravel roads is determined on condition inspection and therefore not all roads are graded within the same period.

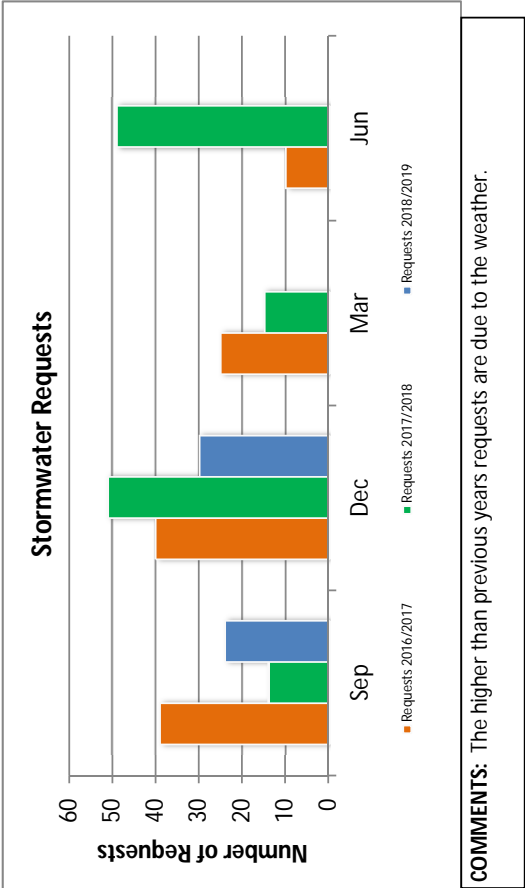
Stormwater



COMMENTS:

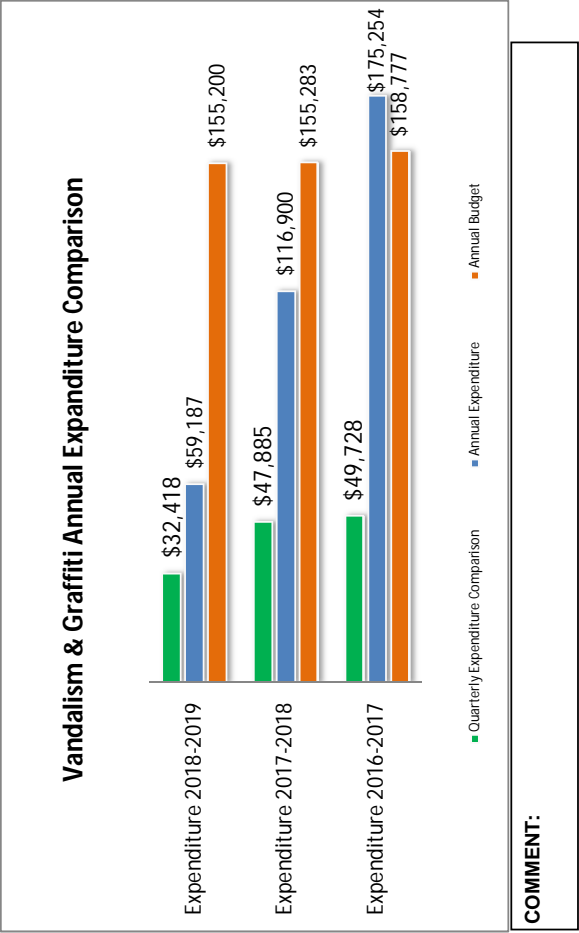
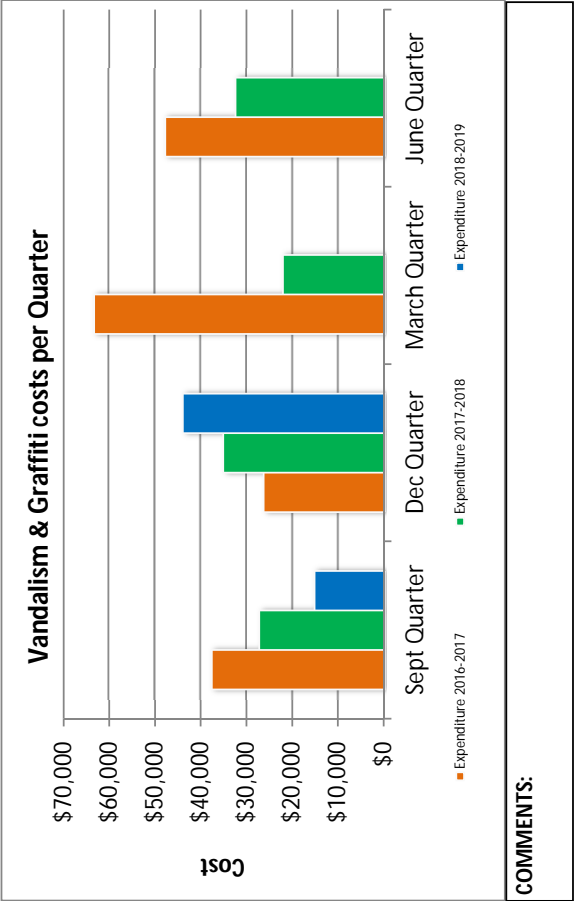


COMMENTS:



COMMENTS: The higher than previous years requests are due to the weather.

Facilities Management



infrastructure

Key performance indicators and outcomes

Roads

Development

Implement a road hierarchy to improve traffic flow and provide a road width 'fit for purpose' as defined in Council's Highways ByLaw.
 Maintain a sealed surface on all roads where a seal exists in accordance with Council's Road Asset Management Plan. Provide a sealed surface on unsealed roads if it is economic to do so or if there are significant safety reasons.
 All new works are to be designed and constructed as defined in Council's Highways By-Law.

Maintenance

Maintain rural road shoulders as required.
 All Council roads inspected and all potholes and edgebreaks repaired up to 4 times per year.
 Grade unsealed Council roads up to 3 times a year with the exception of Begonia Street which is to be graded up to 6 times a year.
 Grade unsealed Council car parks up to 3 times a year as necessary.
 Road culverts inspected up to 3 times a year and cleared as necessary.
 Pick up roadside litter on Council maintained roads within 14 days of request.
 Bridges inspected annually and repaired as required.
 All damage attended to 24 hours a day, 7 days a week, repaired as required.
 Attend to damaged / stolen road furniture within 14 days of notification.
 Urban sealed roads swept at least once every 6 weeks.
 Road reserves inspected annually and P1 hazards dealt with on a scheduled basis.
 Inspections include footpaths & cycleways, kerb & guttering, traffic management signs on Council roads, street signs, safety fence, guide posts, guard rails, post & cable barriers, seats, litter / doggie bins, flagpoles / lightpoles, light bollards and vegetation.
 Richmond township nature strips mowed monthly (Winter period as necessary).
 Mowing of road verges along arterial rural roads as defined in Council's Road Asset Management Plan 2.4 m wide, once a year.
 Mowing of road verges along non-arterial rural roads as defined in Council's Road Asset Management Plan 1.2m wide, once a year.

In progress

Undertaken as necessary

Undertaken as necessary

On-going

Undertaken as necessary

Graded as necessary as a result of maintenance inspections

Undertaken as necessary

Undertaken as necessary

Undertaken as necessary

Inspected twice per year and maintenance undertaken as necessary

On-going

Undertaken as necessary

On-going

Undertaken as necessary

On-going

Weed spraying around guide posts and road signs will be undertaken pending weather conditions and verge growth.

Weed spraying around guide posts and road signs will be undertaken pending weather conditions and verge growth.

infrastructure

Key performance indicators and outcomes

Roads/Cont...

Respond to tree maintenance risk management and sight hazard issues within road reservations as necessary.
 Road safety audit to be conducted on a 5 yearly basis and Road condition survey undertaken on a 2 yearly basis.
 Ensure all works undertaken within Council maintained road reservations comply with relevant codes of practice.
 Maintain jetties and boat ramps controlled by Council.
 Ensure all built facilities within Council maintained areas comply with relevant Legislation.

Undertaken as necessary

Road Safety audit completed, September 2014.
 Road Condition survey completed July 2018.
 Compliance adhered to

On-going
 Compliance adhered to

Stormwater

Development

- System capable handling a 1/20 yr flood
- Water quality to satisfy State cStormwater Strategy
- Ensure confined spaces are built in accordance with Council policy to comply with statutory requirements.

Existing problem areas being investigated for compliance
 WSUD guidelines being progressively implemented
 On Going

Maintenance

- Inspect drainage pits each year and clear as required.
- Respond immediately 24 hours / 7 Days per week to any emergency that may cause potential flooding, environmental harm or property damage.
- Respond and inspect seepage/drainage problems within 14 days of being reported and all P1 and P2 tasks completed within schedule (where P1 =public/ environment safety and to be repaired within 1 month, P2 =may result in damage to other assets and to be repaired within 3mths).
- Maintain unrestricted channels in rivulets/open drains on Council land on a five year program.
- Maintain GPT's, on a 3 monthly cycle.
- Maintain major stormwater outlets on a 4 monthly cycle and after major storms.
- Identify, mark, and define confined spaces in accordance with statutory requirements.

On Going
 On Going

In progress

Undertaken as necessary

On Going
 On Going and undertaken as necessary
 On Going

infrastructure

Key performance indicators and outcomes

- Modify confined spaces in accordance with Council policy to comply with statutory requirements. On Going

infrastructure

Key performance indicators and outcomes

Facilities Management

Development

Provide community facilities to meet identified and affordable needs of the community.

The Roches Beach Public Toilets construction commenced

Ensure all built facilities within Council maintained areas comply with relevant Legislation.

Contractors engaged to undertake compliance works as required

Maintenance

Develop maintenance / inspection / planned repair program and complete all P1 and P2 tasks within schedule (where P1=public safety & to be repaired within 1 month, P2=may result in damage to property and to be repaired within 3mths).
Clean public toilets & BBQ's in:

On Going

Richmond Toilets twice a day / 7 days a week / 52 weeks a year with additional cleaning undertaken in accordance with tourist cruise ship summer schedules

On Going

High use urban areas once a day/ 7 days a week/ 52 weeks a year

On Going

Low use urban areas once a day/7 days a week/25 weeks a year (summer)

On Going

Low use urban areas once a day/ 3 days a week/ 25 weeks a year (winter)

On Going

Cambridge once a day / 2 days a week / 52 weeks a year

On Going

Provide financial assistance to the operations of the SES Clarence unit

In progress

Ensure all built facilities within Council maintained areas comply with relevant Legislation.

Contractors engaged to undertake compliance works as required

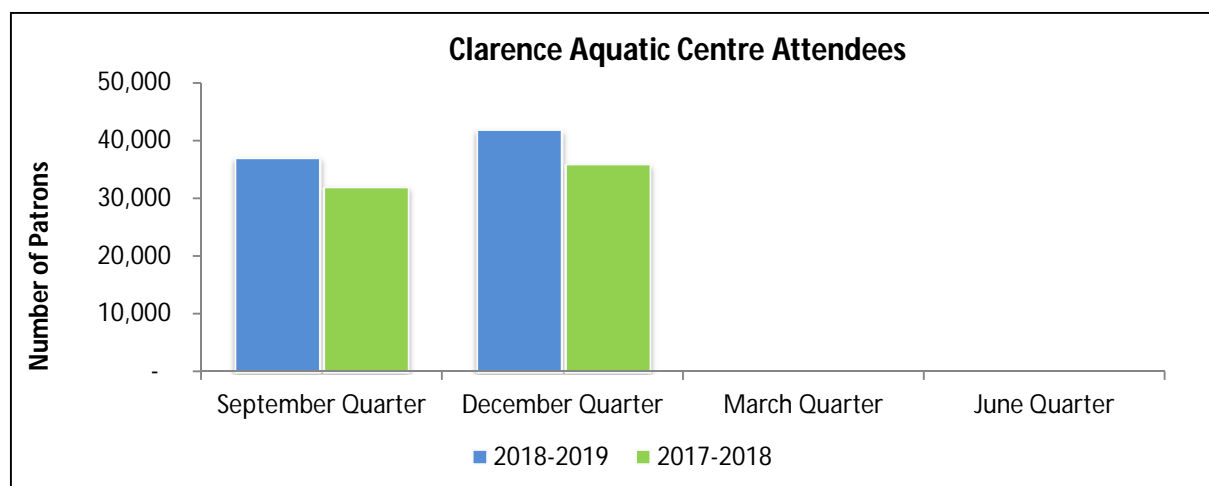
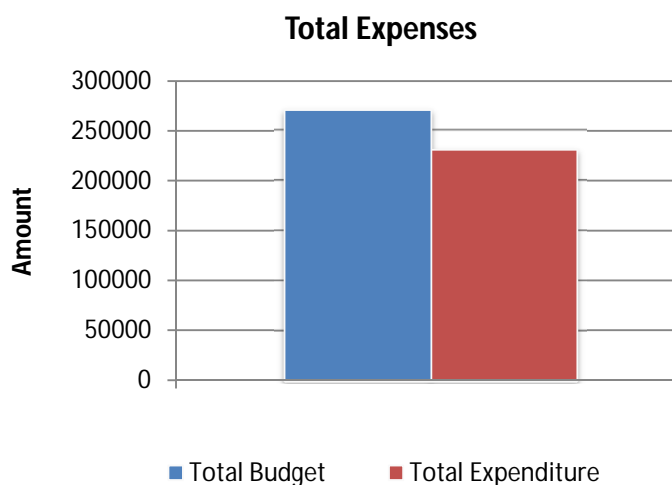
Clarence Aquatic Centre

Activity Report - December 2018

	ANNUAL BUDGET	YTD Budget	ACTUAL
% Gross Audited Receipts (**refer below)	\$85,000	\$0	\$0
Total Revenues	\$85,000	\$0	\$0
Power & Gas	\$196,000	\$98,000	\$74,343
YMCA	\$292,638	\$146,319	\$146,874
Maintenance, Security, Compliance	\$52,500	\$26,250	\$9,637
Total Expenditure	\$541,138	\$270,569	\$230,854
Net	(\$456,138)	(\$270,569)	(\$230,854)
Comments:			
Attendees Percentage Variance Previous Year			16.6%
Total Attendees For Period September 2018 to December 2018			41,691
Total Attendees For Period September 2017 to December 2017			35,758

** Income from YMCA (% of Gross Audited Receipts) is due following the YMCA end of financial year audit process and will be paid in accordance with the lease agreement.

Income Payment is expected to be forwarded to Council October 2018.



Project	Budget 18/19 (Includes Carryovers)	Total Costs plus Orders Placed YTD	% Complete	Estimated Completion Date	Comment
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Section A - Projects Currently Deferred

Roads

500134 - Kangaroo Bay Works	1,302,000	0			Lot 4 car park dependent on developer design and delivery
500134 - Kangaroo Bay Promenade	1,594,000	0			Planning Commenced, dependent on multiple other developments
500136 - Rosny Farm/Golf Course Access Road	16,000	0			Dependant on Eastlands development
500137 - Surf Rd - Road/Car Park	3,749,700	0			Road design for sport precinct. Awaiting Council Development Application approval and Council to consider project funding
500140 - School Rd Construction	394,900	0			Deferred pending resolution of headworks issues with developers
500141 - Multi-User Path Tasman Hwy Stage 2	90,000	0			Deferred pending resolution of State Road Reserve maintenance responsibility issue under Roads & Jetty Act. Discussions with DSG
500143 - 138 East Derwent Highway Carpark	130,000	0			Dependent on potential construction on other side of highway
500143 - Rosny Park multistorey carpark	89,500	0			Future assessment required
500344 - Blackspot - Grahams Rd to Tas Hwy	450,000	0			Blackspot funding application unsuccessful

Stormwater

500299 - Bridge St Drainage Imp - GP & SW Main	60,000	0			Interrelated with Bridge St project above (500123)
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Active Recreation

500236 - Seven Mile Beach Ovals	4,773,000	5,427			Commonwealth grant application unsuccessful, need Council consideration for next phase
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Passive Recreation

500256 - Pindos Park	220,000	0			Deferred pending consultation with Aboriginal community and Aboriginal Heritage approval
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Natural Environment

500210 - Beach Erosion Protection - Bambra Reef	380,000	25,000			Council decision to place design work of trial groyne on hold
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Facilities Management

500158 - Construction of Alderman's Room	78,100	1,300			On hold
500159 - Public Toilets Clarence Mountain Bike Path	110,000	2,079			Pending discussions with DSG, TasWater & DPIWE

Total Currently Deferred

13,437,200	33,806
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Project	Budget 18/19 (Includes Carryovers)	Total Costs plus Orders Placed YTD	% Complete	Estimated Completion Date	Comment
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Section B - Projects Currently in Progress

Roads Management

500122 - Bayfield St Scape Redevelopment	325,000	388,455	100%		Complete, working through project variations
500123 - Major Digouts	3,609,089	1,038,847	30%	Jun-19	Acton Dr work to commence Jan 19. Design underway on Woodhurst Rd, Carella St and Middle Tea Tree Rd constructions
500124 - Renewal - Road Resealing	3,101,930	1,914,197	60%	May-19	17/18 Complete; 18/19 Reseal Tenders awarded, some funds committed; Works commencing Feb 19; Asphalt tender due Feb 19
100488 - Road Resealing - Asphalt Works 2017/18	150,000	133,413	100%		Complete
500125 - Footpath & Kerb & Gutter Works	2,212,600	1,030,242	45%	Jun-19	Underway
500130 - Black Spot Gellibrand Drive/Rifle Range Rd	163,000	214,137	100%		Complete
500131 - DDA Works	151,000	11,219	10%	May-19	DDA kerb ramps complete; some design projects ongoing
500132 - Bus Bays	100,000	586	1%	May-19	Planning commenced
500133 - Lindsfarne Streetscape - Stage 2	4,600	4,608	100%		Complete
500135 - Kangaroo Bay Public Pier	1,926,000	96,860	5%	Sep-19	DA approved. Design to be completed in Jan 19. Reviewing cost estimate
500138 - Clarendon Vale - Pathway & Lighting	899,510	390,181	40%	Sep-19	Pathway construction due for completion in Mar 19. Next phase is lighting
500139 - Bellerive Beach - Promenade Western End	448,320	22,914	5%	Jun-19	TasNetworks infrastructure relocated. Quotation being sought for engineering design of sea wall
500141 - Multi-User Pathways	879,867	352,487	40%	Jun-19	Design underway on multiple projects; work complete on MUP Tasman Bridge to Montagu Bay Park Stage 1; work underway on Esp. Lindsfarne MUP
500142 - Traffic and Transport	964,200	99,502	See Below		
Clarence / Clarence St safety improvements		0	0%	Jul-19	Design underway; Quotations to be sought Apr 19
Tianna Rd - Rehabilitate road slip		0	0%	Jun-19	Design underway
Chipmans Rd & Duntroon Dr Intersection		0	0%	Apr-19	Design underway; Quotations to be sought Feb 19
Quarry Rd - Table drain and road shoulder		0	100%		Complete
500143 - Carparks	757,200	751,496	Complete - see below		
Potters Hill Gravel Carpark		0	100%		Complete
Charles Hand Park Carpark Sealing		0	100%		Complete
Simmons Park carpark upgrade		0	100%		Complete
500144 - Rural Pathways	204,000	1,981	5%	May-19	Planning commenced
100479 - Clarendon Vale Roadside Barriers	5,726	300	0%	Jun-19	Improving roadside barriers as need arises
500342 - Derwent Avenue Road Upgrade	600,000	0	0%	Sep-19	Design commenced
500343 - Bligh St Streetscape	75,000	1,170	0%	Jun-19	Planning commenced; survey being arranged
500376 - Pass Road Repair Total	40,000	0	0%	Mar-19	Planning commenced

Total Roads	16,617,042	6,452,595
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Project	Budget 18/19 (Includes Carryovers)	Total Costs plus Orders Placed YTD	% Complete	Estimated Completion Date	Comment
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Stormwater Management

500295 - Minor Stormwater Projects	163,000	48,963	25%	Jun-19	Works completed at Zenith Crt, 504 Cambridge Rd, 636 Oceana Dr, 81 Bangor Rd. Other works planned include 30 York St
500298 - SW Erosion Control	231,560	224,898	100%		Complete
500299 - SW Upgrade	2,660,556	1,107,069	42%	Jun-19	Complete: Dorans Rd, Acton Creek & Lower River St repairs. Design underway on other projects. Quotation sought for Hay St
500300 - SW System Management Plans	913,550	319,606	35%	Dec-19	Underway with Bellerive/Howrah, Clarence Plains and Kangaroo Bay. Northern Suburbs SMP has been awarded to consultants. Advetise Roches Beach to Opossum Bay SMP Jan 19 and Tranmere SMP in Feb 19
Total Stormwater	3,968,666	1,700,536			

Waste Management

500363 - Recycling Bins	20,000	0	0%	May-19	Planning commenced for new waste bin enclosures in public areas
	20,000	0			

Active Recreation

500231 - Dampier Street Sportsground	20,100	0	0%	May-19	Master Plan consultancy awaiting progress with club
500229 - Lauderdale Oval	0	9,833	100%		Complete
500232 - Aquatic Centre	3,410	3,410	100%		Complete
500233 - Cambridge Oval	15,000	0			Practice nets completed. FFT advised they are not proceeding, funding to be transferred to Lindsfarne Oval Lighting Project
500235 - Lindsfarne Oval	35,000	36,495	100%		Complete
500239 - Clarendon Vale Oval	28,000	0	0%	Mar-19	Crew scheduled to undertake drainage works
500241 - Wentworth Park Ovals	49,830	36,950	75%	Mar-19	Fencing installation encountered difficult geotechnical conditions. Work to recommence next quarter and go to future Council workshop
500317 - Active Recreation Master Plan	52,900	25,440	50%	May-19	ANZAC Park Master Plan to be taken to Council workshop
500345 - Eastern Shore Croquet Club	20,000	0	0%	Apr-19	Not commenced
500346 - Lindsfarne Tennis Club	50,000	0	0%	May-19	Awaiting outcome of grant application
500347 - Opossum Bay Boat Ramp Upgrade	50,000	7,185	5%	Jun-19	Planning commenced with MAST; awaiting various approvals
500348 - Risdon Vale Oval	295,000	0	5%	Jun-19	Planning commenced
500349 - Sandford Oval Ground Works	75,000	120,222	100%		Complete, additional rehabilitation required to overcome soil conditions
500383 - Bayview College	60,000	0	0%	May-19	Quotations being sought in Feb 19 to engage consultant for planning work
Total Active Recreation	754,240	239,535			

Project	Budget 18/19 (Includes Carryovers)	Total Costs plus Orders Placed YTD	% Complete	Estimated Completion Date	Comment
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Passive Recreation

500090 - Warrane Community Garden	35,500	0	5%	Mar-19	Planning complete
500249 - Tracks and Trails	704,100	96,821	15%	Jun-19	Various tracks planned, quoted and awarded
500251 - Richmond Village Green	87,000	0	0%	Jun-19	Planning commenced
500253 - Bellerive Park	200,000	376	0%	May-19	Quotations received on gym replacement, irrigation under design
500254 - Beltana Park	78,800	15,290	10%	May-19	Stage 1 design commenced, gazebo arrived
500255 - Kangaroo Bay Park	15,000	22,976	100%		Complete
500257 - Richmond Riverbank Park	69,700	14,175	10%	Jun-19	Design commenced; heritage Tas approval required
500258 - Simmons Park	80,000	3,670	5%	May-19	Design complete. Irrigation quotation being sought
100490 - Simmons Park Amphitheatre	180,000	178,617	100%		Complete
500259 - Duke Park	14,000	0	0%	Feb-19	Officers reviewing possible fence locations
500262 - Rosny Park Green Belt Plan	25,000	0	0%	May-19	Not commenced
500264 - Bellerive Rifle Range	113,900	104,734	100%		Complete
500265 - Anzac Park - Indigenous Memorial	13,800	9,769	100%		Complete
500268 - South Arm Oval	393,000	3,605	5%	Jun-19	Skate park quotations to be sought Feb 19
500269 - Nielson Park	122,500	70,696	0%	Apr-19	Quotations awarded, some costs committed
500270 - Social Heart Park	143,500	147,499	100%		Complete
500272 - South Street Reserve	94,400	45,235	80%	Feb-19	Fencing complete, rehabilitation works underway
500305 - Natone Park	56,200	0	0%	Apr-19	Not commenced
500350 - Tanundal Park Irrigation	20,000	0	0%	Apr-19	Not commenced
500351 - Victoria Esp Reserve Irrigation	10,000	0	0%	Apr-19	Seeking consultant
500352 - Sale Yard Corner Richmond Park	20,000	0	0%	Apr-19	Planning commenced, quotations being sought
500354 - Blossom Park	350,000	0	0%	Jun-19	Planning commenced; consultation complete; feedback to be reviewed
500355 - BBQ Upgrades	30,000	335	0%	Apr-19	Not commenced
500356 - Howrah Beach	8,000	0	0%	May-19	Planning commenced

Total Passive Recreation

2,864,400713,798

Project	Budget 18/19 (Includes Carryovers)	Total Costs plus Orders Placed YTD	% Complete	Estimated Completion Date	Comment
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Natural environment

500210 - Coastal Management	200,000	59,387	30%	Jun-19	Underway
500212 - Tree Replacement Program	24,000	0	0%	Apr-19	Planning commenced
500213 - Fire Management	44,000	12,276	30%	Dec-19	Awaiting completion of Tranmere development to install fire breaks
500214 - Roscommon Reserve	3,000	0	0%	Jun-19	Not commenced
500215 - Clarendon Vale Fencing	43,100	37,171	100%		Complete
500357 - Pipe Clay Esplanade - Refurbishment of foreshore	10,000	9,900	5%	Apr-19	Commenced discussion with consultants, costs committed
500358 - Henry St Dulcot - Vehicle access for water tank	25,000	0	0%	Apr-19	Planning commenced
500359 - Lauderdale Beach - small boat launching facility over dune	100,000	17,078	5%	Feb-19	Construction commence Jan 19, completion due Feb 19
500360 - Sugarloaf/Sycamore Rd Reserve Install fence/gate	9,000	9,470	100%		Complete
500361 - Rose Bay Stabilise rock wall	15,000	0	0%	Apr-19	Under engineering review
500362 - St & Park Trees Strategy	55,000	1,480	0%	May-19	Planning commenced
Total Natural environment	528,100	146,762			

Project	Budget 18/19 (Includes Carryovers)	Total Costs plus Orders Placed YTD	% Complete	Estimated Completion Date	Comment
Facilities Management					
500159 - Public Toilets and Change rooms	2,340,000	252,885	10%	Jun-19	Roches Beach toilet complete. Risdon Vale change rooms design and public toilets design underway; Other projects under design. South Arm toilet quotation to be advertised in Mar 19
500161 - Rosny Historic Centre	186,970	125,273	90%	Apr-19	Rosny Barn roof nearing completion
500162 - Bellerive Boardwalk	347,428	20,291	10%	Jun-19	Concept design complete
500163 - Clarence Council Depot	36,530	30,822	98%	Mar-19	Nearing completion, minor finishing works
500164 - Bellerive Community Arts Centre	1,948	0	100%		Complete
500165 - Clarendon Oval Pavilion - Stage 1 Design	24,400	0	5%	May-19	Master plan design quotation to be sought
500166 - Demolition - 92 Cambridge Rd	20,000	25,537	100%		Complete
500167 - Risdon Vale Community Centre	54,660	50,593	100%		Complete
500168 - Equestrian Centre - Water Jump	7,000	0	0%	Apr-19	Not commenced
500170 - Alma St Senior Citizens	343,920	30,820	10%	Jun-19	Centre Development Plan adopted by Council; detailed design underway on Stages 2 to 6
500171 - Geilston Bay Playgroup Centre - DDA Compliance Works	19,000	1,045	5%	Feb-19	Quotations received
500172 - Master key security system upgrade	44,000	35,216	80%	Jun-19	Stage 2 complete, Stage 3 commenced, funds committed
500173 - Lindsfarne Activity Centre - DDA Compliance works	10,000	7,000	70%	Mar-19	Quotation received
500174 - Warrane Sports Centre - DDA Compliance works	22,000	903	5%	Apr-19	Works being assessed
500175 - Howrah Community Centre	457,500	30,500	10%	Jun-19	Master Plan nearing completion; committee to review MP
500309 - Building Trade Waste Compliance	71,200	35,490	55%	Mar-19	Works underway
500338 - Bellerive Beach Park	30,000	0	0%	May-19	Seeking quotations from consultants
500339 - Clarence Aquatic Centre	57,000	16,201	5%	May-19	Shower upgrade complete, planning commenced on solar panel extension
500340 - Rokeby Youth Centre	65,000	0	0%	May-19	Planning commenced, awaiting scope of Clarence Plains Master Plan
500341 - Cambridge Oval	21,000	8,078	100%		Complete
500353 - Council Office Alterations	145,700	55,991	30%	Mar-19	Design complete, minor alterations complete; next phase includes front counter
100482 - Council Chambers Upgrades	6,000	0	5%	Mar-19	Works Programmed
Total Facilities Management		4,311,256	726,645		

Project	Budget 18/19 (Includes Carryovers)	Total Costs plus Orders Placed YTD	% Complete	Estimated Completion Date	Comment
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Economic Development/ Marketing

500093 - Cultural Precinct Review	30,000	0	0%	Jun-19	Kangaroo Bay Cultural Development Program work to commence Feb 19
Total Economic Development	30,000	0			

Communities and People

500333 - Reimagining Clarence Plains	63,000	0	30%	Dec-19	Awaiting further funding from Tas Community Fund
500104 - Purchase of Public Art	60,000	0	95%	Mar-19	Bayfield St artwork nearing completion
Total Communities and People	123,000	0			

Information Management

500092 - ICT System Upgrade	828,000	465,000	56%	Oct-19	Phases 1b and 2 in progress; System Ready is scheduled early March 2019 with Go Live activities scheduled for late April 2019. Phase 1c activities are schedule for mid to late 2019
Total Information Management	828,000	465,000			
Total Currently In Progress	30,044,704	10,444,870			

Tenders Awarded but not yet committed:

Lauderdale Beach boat launching facility \$127,000