

# COMMUNITY BUS

## Expression of Interest

### Volunteer Driver

Thank you for the interest shown in becoming a volunteer bus driver for our community bus. To gain an outline of your driving experience, licence details and availability, it would be appreciated if you would complete this form and return it to Council. On receipt of the form, I will contact you shortly.

Gary Oates  
**Emergency Management &  
 Workplace Risk Officer**

#### 1. Personal Details

<b>Name:</b>	
<b>Address:</b>	
<b>Telephone Contact:</b>	(w) ..... (h) ..... (m) .....

#### 2. Licence Details

A minimum licencing requirement for the community bus is a **medium rigid (MR)** licence.

<b>Drivers Licence</b> <i>Number and Class</i>		<b>Expiry Date:</b>	
<b>Drivers Ancillary</b> <i>Certificate Number and Type</i>		<b>Expiry Date:</b>	

In some circumstances, Council may be able to assist with obtaining an Ancillary Certificate to drive a public passenger vehicle.

#### 3. Driving Experience

Please give a brief outline of your driving experience

#### 4. Availability

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Please indicate day/s and time/s that you would be available to drive the bus.

Day/s Available:	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
Time/s Available:							

#### 5. In conclusion

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Legislation relating to the provision of public passenger transport services in Tasmania has required Council to undergo an Accreditation process under the direction of the Tasmanian Transport Operator Accreditation Board in conjunction with the Department of Infrastructure Energy and Resources.

Council is therefore required to abide by procedures that are outlined in the Transport Operator Accreditation (TOA) manual in respect to the Community Bus Service provided. I would like to take this opportunity in advising you of the Conditions for the use of the Community Bus.

- A. All drivers are to have the current licences required for driving the Community Bus.
- B. The Community Bus is to be used in accordance with Council policy.
- C. Drivers shall comply with all legislation related to the use of Community Bus and follow Transport and Road Rules at all times. Drivers are responsible for any offences committed whilst driving the Community Bus.
- D. Drivers acknowledge that they are required to be available to drive the community bus for a minimum of 1 booking per month.
- E. Alcohol is not to be consumed in or adjacent to the Community Bus.
- F. Smoking is not permitted on the Community Bus.
- G. Drivers are responsible for the prompt reporting of any incident, accident or damage involving the Community Bus within their control. This report must be made directly to the Workshop Coordinator.
- H. Drivers must be aware of: Pre-Departure Inspections, Mechanical Faults/Defects Report, Incident Report Forms, Emergency Procedures, Emergency Contact Numbers, Contingency Plan for Vehicle Breakdown, Managing Passenger Behaviour and Health & Safety Policy.

An information pack, training and instruction will be provided if Council was able to use your services as a voluntary driver.

Once again, thank you for your interest in becoming a voluntary driver for our community bus. Should you require further information in relation to the Community Bus, please contact Rosie Hutchins on 6217 9500, who would be pleased to assist.