

**MINUTES OF A MEETING OF THE CLARENCE CITY COUNCIL HELD AT THE COUNCIL CHAMBERS, BLIGH STREET, ROSNY PARK, ON MONDAY 25 SEPTEMBER 2017**

**HOURLY CALLED:** 7.30pm

**PRESENT:** The meeting commenced at 7.32pm with the Mayor (Ald D C Chipman) in the Chair and with Aldermen:

N M Campbell  
H Chong  
P Cusick  
D Doust  
D Hulme  
R H James  
P K McFarlane  
J Peers  
D Thurley  
S von Bertouch  
J Walker; present.

**1. APOLOGIES**

**ORDER OF BUSINESS** Items 1 – 11.2; 11.3.6; 11.3.1 – 11.3.5; 11.4 – 13.2

**IN ATTENDANCE**

General Manager  
(Mr A Paul)

Corporate Treasurer  
(Mr F Barta)

Group Manager Engineering Services  
(Mr R Graham)

Acting Corporate Secretary  
(Mr S Wicks)

Manager City Planning  
(Mr R Lovell)

Manager Health and Community Development  
(Mr J Toohey)

Co-ordinator Council Support  
(Ms J Ellis)

The Meeting closed at 9.50pm.

Prior to the commencement of the meeting, the Mayor will make the following declaration:

*“I acknowledge the Tasmanian Aboriginal Community as the traditional custodians of the land on which we meet today, and pay respect to elders, past and present”.*

The Mayor also to advise the Meeting and members of the public that Council Meetings, not including Closed Meeting, are audio-visually recorded and published to Council’s website.

**COUNCIL MEETING**  
**MONDAY 25 SEPTEMBER**

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**BUSINESS TO BE CONDUCTED AT THIS MEETING IS TO BE CONDUCTED IN THE ORDER IN WHICH IT IS SET OUT IN THIS AGENDA UNLESS THE COUNCIL BY ABSOLUTE MAJORITY DETERMINES OTHERWISE**

**COUNCIL MEETINGS, NOT INCLUDING CLOSED MEETING, ARE AUDIO-VISUALLY RECORDED AND PUBLISHED TO COUNCIL’S WEBSITE**

**1. ATTENDANCE AND APOLOGIES**

Refer to cover page.

**2. CONFIRMATION OF MINUTES**

(File No 10/03/01)

**RECOMMENDATION:**

That the Minutes of the Council Meeting held on 4 September 2017, as circulated, be taken as read and confirmed.

**Decision:** **MOVED** Ald Peers **SECONDED** Ald Chong

“That the Minutes of the Council Meeting held on 4 September 2017, as circulated, be taken as read and confirmed”.

**CARRIED UNANIMOUSLY**

**3. MAYOR’S COMMUNICATION**

Nil.

**4. COUNCIL WORKSHOPS**

In addition to the Aldermen’s Meeting Briefing (workshop) conducted on Friday immediately preceding the Council Meeting the following workshops were conducted by Council since its last ordinary Council Meeting:

| <b>PURPOSE</b>   | <b>DATE</b>  |
|--|--------------|
| Discussion re RMPAT decision in regards to POS<br>Lauderdale Beach – Dunes and Groyne Update | 11 September |
| Richmond Road Master Plan<br>Briefing on new Planning Scheme                                 | 18 September |

**RECOMMENDATION:**

That Council notes the workshops conducted.

**Decision:** **MOVED** Ald von Bertouch **SECONDED** Ald Cusick

“That the Recommendation be adopted”.

**CARRIED UNANIMOUSLY**

**5. DECLARATIONS OF INTERESTS OF ALDERMAN OR CLOSE ASSOCIATE**  
(File No)

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2015 and Council's adopted Code of Conduct, the Mayor requests Aldermen to indicate whether they have, or are likely to have a pecuniary interest (any pecuniary benefits or pecuniary detriment) or conflict of interest in any item on the Agenda.

**INTEREST DECLARED:           NIL**

**6. TABLING OF PETITIONS**

(File No. 10/03/12)

(Petitions received by Aldermen may be tabled at the next ordinary Meeting of the Council or forwarded to the General Manager within seven (7) days after receiving the petition.

Petitions are not to be tabled if they do not comply with Section 57(2) of the Local Government Act, or are defamatory, or the proposed actions are unlawful.

The General Manager tabled the following petition which complies with the Act requirements:

- Received from 202 signatories opposing D-2016/517 – 1 Cremorne Avenue, Cremorne.
- Ald James tabled a copy of a petition containing 281 signatories sent to the House of Assembly requesting that the wishes of the Bellerive Community be respected by stopping the transfer of community land to Chambroad Petrochemicals.

**7. PUBLIC QUESTION TIME**

Public question time at ordinary Council meetings will not exceed 15 minutes. An individual may ask questions at the meeting. Questions may be submitted to Council in writing on the Friday 10 days before the meeting or may be raised from the Public Gallery during this segment of the meeting.

The Chairman may request an Alderman or Council officer to answer a question. No debate is permitted on any questions or answers. Questions and answers are to be kept as brief as possible.

**7.1 PUBLIC QUESTIONS ON NOTICE**

(Seven days before an ordinary Meeting, a member of the public may give written notice to the General Manager of a question to be asked at the meeting). A maximum of two questions may be submitted in writing before the meeting.

Questions on notice and their answers will be included in the minutes.

Nil.

**7.2 ANSWERS TO QUESTIONS ON NOTICE**

The Mayor may address Questions on Notice submitted by members of the public.

Nil.

**7.3 ANSWERS TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil.

**7.4 QUESTIONS WITHOUT NOTICE****Zoning**

Mr Brian Bennett of Cremorne asked a question regarding zoning in Seven Mile Beach and Opossum Bay.

**Answer**

The General Manager invited Mr Bennett to write to him regarding the matter to enable a detailed response to be provided.

/contd on Page 8...



**QUESTIONS WITHOUT NOTICE /contd...**

**Proposed Pier Kangaroo Bay**

Mr Michael Geard of Bellerive asked why the public meeting to be held on 26 September regarding the proposed pier at Kangaroo Bay was not advertised.

**Answer**

The Mayor provided a response to Mr Geard.

**Proposed Pier Kangaroo Bay**

M/s Sachie Yasuda of Lindisfarne asked given Council's current discussions regarding ferry transport isn't it presumptive to discuss the proposed public pier at Kangaroo Bay before finalisation of those discussions.

**Answer**

The Mayor provided a response to M/s Yasuda.

**8. DEPUTATIONS BY MEMBERS OF THE PUBLIC**

(File No 10/03/04)

(In accordance with Regulation 38 of the Local Government (Meeting Procedures) Regulations 2015 and in accordance with Council Policy, deputation requests are invited to address the Meeting and make statements or deliver reports to Council)

**DEVELOPMENT APPLICATION D-2016/517 – 1 CREMORNE AVENUE, CREMORNE – 5 MULTIPLE DWELLINGS**

(REFER ITEM 11.3.6)

Mr Christopher Fox addressed the Meeting regarding the above Development Application.

M/s Rachel Viney addressed the Meeting regarding the above Development Application.

M/s Cassandra Jacobs addressed the Meeting regarding the above Development Application.

Mr Marc Hand addressed the Meeting regarding the above Development Application.

**Decision:****PROCEDURAL MOTION****MOVED** Ald McFarlane **SECONDED** Ald Thurley

“That Council gives leave to allow Mr Chris Boland to address the Meeting regarding the above Development Application for 3 minutes”.

**CARRIED****FOR**

Ald Campbell  
Ald Chipman  
Ald Chong  
Ald Cusick  
Ald Doust  
Ald Hulme  
Ald James  
Ald McFarlane  
Ald Thurley

**AGAINST**

Ald Peers  
Ald von Bertouch  
Ald Walker (abstained)

**DEVELOPMENT APPLICATION D-2017/270 – 14 PARSONAGE PLACE, ROKEBY – OUTBUILDING – RETROSPECTIVE APPROVAL**

(REFER ITEM 11.3.2)

Mr Nathan Hodge addressed the Meeting regarding the above Development Application.

**9. MOTIONS ON NOTICE**

Nil

## 10. REPORTS FROM OUTSIDE BODIES

This agenda item is listed to facilitate the receipt of both informal and formal reporting from various outside bodies upon which Council has a representative involvement.

### 10.1 REPORTS FROM SINGLE AND JOINT AUTHORITIES

Provision is made for reports from Single and Joint Authorities if required

Council is a participant in the following Single and Joint Authorities. These Authorities are required to provide quarterly reports to participating Councils, and these will be listed under this segment as and when received.

- **SOUTHERN TASMANIAN COUNCILS AUTHORITY**  
Representative: Ald Doug Chipman, Mayor or nominee

#### **Quarterly Reports**

Not required.

#### **Representative Reporting**

- **COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY**  
Representatives: Ald Jock Campbell  
(Ald James Walker, Deputy Representative)

#### **Quarterly Reports**

June Quarterly Report pending.

#### **Representative Reporting**

- **TASWATER CORPORATION**

### 10.2 REPORTS FROM COUNCIL AND SPECIAL COMMITTEES AND OTHER REPRESENTATIVE BODIES

#### **Committee of Management of Business East**

- Ald Hulme tabled the Minutes of a Meeting held on 11 July 2017.

#### **Cycling South**

- Ald McFarlane tabled the Minutes of Meetings held on 3 May 2017 and 29 August 2017.

**11. REPORTS OF OFFICERS****11.1 WEEKLY BRIEFING REPORTS**

(File No 10/02/02)

The Weekly Briefing Reports of 4, 11 and 18 September 2017 have been circulated to Aldermen.

**RECOMMENDATION:**

That the information contained in the Weekly Briefing Reports of 4, 11 and 18 September 2017 be noted.

**Decision:** **MOVED** Ald Thurley **SECONDED** Ald Peers

“That the Recommendation be adopted”.

**CARRIED UNANIMOUSLY**

**11.2 DETERMINATION ON PETITIONS TABLED AT PREVIOUS COUNCIL MEETINGS**

Nil.

**11.3 PLANNING AUTHORITY MATTERS**

In accordance with Regulation 25 (1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

**CHANGE TO ORDER OF BUSINESS****Decision:****PROCEDURAL MOTION****MOVED** Ald von Bertouch **SECONDED** Ald Peers

“That Leave of the Meeting be granted to amend the Order of Business to allow Item 11.3.6 to be dealt with at this stage of the Meeting”.

**CARRIED UNANIMOUSLY**

Refer to Page 26 for Decision in respect to Item 11.3.6

**11.3.1 DEVELOPMENT APPLICATION D-2017/325 - 14 ALGONA STREET,  
SOUTH ARM - DWELLING**  
(File No D-2017/325)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for a dwelling at 14 Algona Street, South Arm.

**RELATION TO PLANNING PROVISIONS**

The land is zoned Village and subject to the Waterway and Coastal Protection, Inundation Prone Areas, Coastal Erosion Hazard, Parking and Access and On-site Wastewater Management Codes under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

**LEGISLATIVE REQUIREMENTS**

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act, 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which now expires with the consent of the applicant on 27 September 2017.

**CONSULTATION**

The proposal was advertised in accordance with statutory requirements and 7 representations were received, 1 in support. An additional representation was received outside the advertising period. The representations received raised the following issues:

- stability of frontal dune;
- solar access;
- visual impact;
- loss of views;
- inconsistency with character of area; and
- objection on basis of applicable codes.



**RECOMMENDATION:**

- A. That the Development Application for a Dwelling at 14 Algona Street, South Arm (CI Ref D-2017/325) be approved subject to the following conditions and advice.
1. GEN AP1 – ENDORSED PLANS.
  2. GEN AP3 – AMENDED PLAN [a permanently fixed screen to a height of at least 1.7m above the finished floor level and with a uniform transparency of no more than 25% to the windows to Bed 3 and Bathroom].
  3. All site works and building design and construction must be undertaken in accordance with the recommendations and advice of the Coastal Vulnerability Assessment prepared by GES dated June 2017. These requirements include a soil and stormwater management plan and dwelling foundations being placed on the stable foundation layer.
  4. ADVICE – An “Application for a permit to undertake works in or affecting a highway” is to be made to Council and approved prior to any works being undertaken within the road reservation, inclusive of driveway construction.
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter.

**Decision:** **MOVED** Ald Thurley **SECONDED** Ald Peers

“That the Recommendation be adopted”.

**CARRIED**

**FOR**

Ald Campbell  
Ald Chipman  
Ald Chong  
Ald Cusick  
Ald Doust  
Ald Hulme  
Ald McFarlane  
Ald Peers  
Ald Thurley  
Ald Walker

**AGAINST**

Ald James  
Ald von Bertouch

**11.3.2 DEVELOPMENT APPLICATION D-2017/270 - 14 PARSONAGE PLACE,  
ROKEBY - OUTBUILDING - RETROSPECTIVE APPROVAL**  
(File No D-2017/270)

## **EXECUTIVE SUMMARY**

### **PURPOSE**

The purpose of this report is to consider the application made to authorise an outbuilding already constructed at 14 Parsonage Place, Rokeby.

### **RELATION TO PLANNING PROVISIONS**

The land is zoned General Residential and subject to the Parking and Access and Stormwater Management Codes under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

### **LEGISLATIVE REQUIREMENTS**

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act, 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which has been extended with the applicant's consent until 27 September 2017.

### **CONSULTATION**

The proposal was advertised in accordance with statutory requirements and 2 representations on behalf of the same address were received raising the following issues:

- the outbuilding has been built not in accordance with previous Development Permit D-2017/156;
- the outbuilding to be removed and re-assembled in accordance with D-2017/156;
- plans are incorrectly labelled; and
- impact on residential amenity.

**RECOMMENDATION:**

- A. That the Development Application for Outbuilding - retrospective approval at 14 Parsonage Place, Rokeby (CI Ref D-2017/270) be approved subject to the following conditions and advice.
1. GEN AP1 – ENDORSED PLANS.
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter.

**Decision:****MOVED** Ald Walker **SECONDED** Ald Campbell

“That the Recommendation be adopted”.

**CARRIED****FOR**

Ald Campbell  
Ald Chipman  
Ald Chong  
Ald Cusick  
Ald Doust  
Ald Hulme  
Ald McFarlane  
Ald Peers  
Ald Thurley  
Ald von Bertouch  
Ald Walker

**AGAINST**

Ald James

**11.3.3 DEVELOPMENT APPLICATION D-2017/307 - 55A BASTICK STREET,  
ROSNY - 2 MULTIPLE DWELLINGS**  
(File No D-2017/307)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for 2 Multiple Dwellings at 55A Bastick Street, Rosny.

**RELATION TO PLANNING PROVISIONS**

The land is zoned General Residential and subject to the Parking and Access Code under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

**LEGISLATIVE REQUIREMENTS**

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act, 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires with the consent of the applicant on 27 September 2017.

**CONSULTATION**

The proposal was advertised in accordance with statutory requirements and 5 representations were received raising the following issues:

- privacy;
- solar access;
- inconsistency with character of area;
- insufficient application documentation;
- stormwater run-off and disposal;
- construction impacts;
- bulk earthworks and retaining;
- legality of subdivision that created subject lot; and
- restriction on future development of neighbouring land.

**RECOMMENDATION:**

- A. That the Development Application for 2 Multiple Dwellings at 55A Bastick Street, Rosny (CI Ref D-2017/307) be approved subject to the following conditions and advice.
1. GEN AP1 – ENDORSED PLANS.
  2. GEN AP3 – AMENDED PLAN [boundary fencing reduced to a maximum height of 2.1m in total above natural ground level].
  3. ENG A5 – SEALED CAR PARKING.
  4. ENG S1 – INFRASTRUCTURE REPAIR.
  5. ENG M1 – DESIGNS DA.
  6. All stormwater run-off from impervious surfaces within the site must be treated and discharged from site using Water Sensitive urban Design principles or achieve stormwater quality and quantity targets in accordance with the State Stormwater Strategy 2010.  
  
Detailed engineering designs accompanied with a report on all stormwater design parameters and assumptions (or the MUSIC model) and a Maintenance Management Schedule/Regime must be submitted to Council’s Group Manager Engineering Services for approval prior to the issue of a building or plumbing permit. The facility must be maintained in accordance with this schedule.
  7. ENG M5 – EROSION CONTROL.
  8. The development must meet all required Conditions of Approval specified by TasWater notice dated 28 July 2017 (TWDA 2017/01175-CCC).
  9. ADVICE – A construction management plan must be provided and approved by Council’s Group Manager Engineering Services prior to the issue of a building permit for the works.
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter.

/ Refer to Page 21 for Decision on this Item...

**DEVELOPMENT APPLICATION D-2017/307 - 55A BASTICK STREET, ROSNY - 2  
MULTIPLE DWELLINGS /contd...**

|                  |   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
|------------------|---|------------|----------------|--------------|-----------------------|-------------|--|-----------|--|------------|--|-----------|--|-----------|--|---------------|--|-----------|--|-------------|--|------------------|--|------------|--|
| <b>Decision:</b> | <b>MOVED</b> Ald Walker <b>SECONDED</b> Ald Cusick  |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
|                  | “That the Recommendation be adopted”.   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
|                  | <b>CARRIED</b>  |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
|                  | <table><tr><td><b>FOR</b></td><td><b>AGAINST</b></td></tr><tr><td>Ald Campbell</td><td>Ald James (abstained)</td></tr><tr><td>Ald Chipman</td><td></td></tr><tr><td>Ald Chong</td><td></td></tr><tr><td>Ald Cusick</td><td></td></tr><tr><td>Ald Doust</td><td></td></tr><tr><td>Ald Hulme</td><td></td></tr><tr><td>Ald McFarlane</td><td></td></tr><tr><td>Ald Peers</td><td></td></tr><tr><td>Ald Thurley</td><td></td></tr><tr><td>Ald von Bertouch</td><td></td></tr><tr><td>Ald Walker</td><td></td></tr></table> | <b>FOR</b> | <b>AGAINST</b> | Ald Campbell | Ald James (abstained) | Ald Chipman |  | Ald Chong |  | Ald Cusick |  | Ald Doust |  | Ald Hulme |  | Ald McFarlane |  | Ald Peers |  | Ald Thurley |  | Ald von Bertouch |  | Ald Walker |  |
| <b>FOR</b>       | <b>AGAINST</b>  |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
| Ald Campbell     | Ald James (abstained)   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
| Ald Chipman      |   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
| Ald Chong        |   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
| Ald Cusick       |   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
| Ald Doust        |   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
| Ald Hulme        |   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
| Ald McFarlane    |   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
| Ald Peers        |   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
| Ald Thurley      |   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
| Ald von Bertouch |   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |
| Ald Walker       |   |            |                |              |                       |             |  |           |  |            |  |           |  |           |  |               |  |           |  |             |  |                  |  |            |  |

**11.3.4 DEVELOPMENT APPLICATION D-2017/319 - 42 KING STREET,  
BELLERIVE - OUTBUILDING**  
(File No D-2017/319)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for an outbuilding at 42 King Street, Bellerive.

**RELATION TO PLANNING PROVISIONS**

The land is zoned General Residential and subject to the Road and Railway Assets, Parking and Access, Stormwater Management, and Historic Heritage codes under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development as the applicant seeks variations to the building envelope and heritage requirements of the Scheme.

**LEGISLATIVE REQUIREMENTS**

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act, 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which has been extended to 27 September 2017 with the written agreement of the applicant.

**CONSULTATION**

The proposal was advertised in accordance with statutory requirements and 3 representations were received (2 from the same representor) raising the following issues:

- rear setback;
- Australian Building Code compliance;
- building height;
- removal of tree;
- location of sewer main; and
- cubby house.

**RECOMMENDATION:**

- A. That the Development Application for an Outbuilding at 42 King Street, Bellerive (CI Ref D-2017/319) be approved subject to the following conditions and advice.

1. GEN AP1 – ENDORSED PLANS.
  2. GEN AP3 – AMENDED PLANS [walls of the outbuilding with a minimum setback of 1m from the rear property boundary].
  3. The development must meet all required Conditions of Approval specified by TasWater notice dated 24 August 2017 (TWDA 2017/01208-CCC).
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter.

**Decision:** **MOVED** Ald McFarlane **SECONDED** Ald Cusick  
“That the Recommendation be adopted”.  
**CARRIED UNANIMOUSLY**



**11.3.5 DEVELOPMENT APPLICATION D-2017/58 - 9 PARK STREET, BELLERIVE  
- MULTIPLE DWELLINGS (1 EXISTING + 1 NEW)**  
(File No D-2017/58)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for multiple dwellings (1 existing + 1 new) at 9 Park Street, Bellerive.

**RELATION TO PLANNING PROVISIONS**

The land is zoned General Residential and subject to the Parking and Access Code under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

**LEGISLATIVE REQUIREMENTS**

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act, 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires with the consent of the applicant on 27 September 2017.

**CONSULTATION**

The proposal was advertised in accordance with statutory requirements and 3 representations were received raising the following issues:

- privacy;
- solar access;
- inconsistency with building envelope requirements; and
- visual impact.

**RECOMMENDATION:**

A. That the Development Application for Multiple Dwellings (1 existing + 1 new) at 9 Park Street, Bellerive (CI Ref D-2017/58) be approved subject to the following conditions and advice.

1. GEN AP1 – ENDORSED PLANS.

2. The private open space assigned to the new dwelling unit is to be screened from neighbouring dwellings by fencing or screen planting of between 1.7m and 2.1m in height, to the satisfaction of Council's Manager City Planning.
3. ENG A2 – CROSSOVER CHANGE [5.5m].
4. ENG A5 – SEALED CAR PARKING.
5. ENG S1 – INFRASTRUCTURE REPAIR.
6. ENG M1 – DESIGNS DA.
7. The development must meet all required Conditions of Approval specified by TasWater notice dated 22 February 2017 (TWDA 2017/00222-CCC).

B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council's decision in respect of this matter.

|                  |  |                |
|------------------|--|----------------|
| <b>Decision:</b> | <b>MOVED</b> Ald Hulme <b>SECONDED</b> Ald McFarlane |                |
|                  | "That the Recommendation be adopted".                |                |
|                  | <b>CARRIED</b>                                       |                |
|                  | <b>FOR</b>   | <b>AGAINST</b> |
|                  | Ald Campbell   | Ald Chong      |
|                  | Ald Chipman  | Ald James      |
|                  | Ald Cusick   |                |
|                  | Ald Doust  |                |
|                  | Ald Hulme  |                |
|                  | Ald McFarlane  |                |
|                  | Ald Peers  |                |
|                  | Ald Thurley  |                |
|                  | Ald von Bertouch                                     |                |
|                  | Ald Walker   |                |

**11.3.6 DEVELOPMENT APPLICATION D-2016/517 - 1 CREMORNE AVENUE,  
CREMORNE - 5 MULTIPLE DWELLINGS**  
(File No D-2016/517)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for a 4 storey building containing 5 Multiple Dwellings at 1 Cremorne Avenue, Cremorne.

**RELATION TO PLANNING PROVISIONS**

The land is zoned Local Business and subject to the Inundation Prone Areas, Parking and Access, Stormwater Management Code, On-site Wastewater Management and Road and Railway Assets Codes under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

**LEGISLATIVE REQUIREMENTS**

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act, 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires on 27 September 2017.

**CONSULTATION**

The proposal was advertised in accordance with statutory requirements and 126 representations were received raising the following issues:

- inconsistent with residential strategy;
- inconsistent with Village zone;
- height;
- visual impact;
- setbacks;
- loss of privacy;
- wastewater;
- inundation;
- internal heights;
- parking;
- traffic;
- bore water contamination;
- contamination;
- lack of geotechnical assessment;

- noise pollution;
- inconvenience during construction;
- excavation;
- parking areas not compliant with AS;
- water supply;
- garden area unsuitable;
- stormwater;
- infrastructure inadequate; and
- devaluation of properties.

**RECOMMENDATION:**

- A. That the Development Application for 5 Multiple Dwellings at 1 Cremorne Avenue, Cremorne (CI Ref D-2016/517) be refused for the following reasons:
1. The proposal does not comply with Clause 16.4.1 P1, as the proposal will cause an unreasonable adverse impact on the residential amenity when viewed from adjoining lots through its bulk and height and does not allow for a transition in height between adjoining buildings.
  2. The proposal does not comply with Clause 16.4.2 P1, as the building setback from Frederick Henry Parade is not compatible with the setback of adjoining buildings and does not enhance the characteristics of the site, adjoining lots and the streetscape.
  3. The proposal does not comply with Clause 16.4.2 P2, as the proposal will cause an unreasonable adverse impact on the residential amenity of the adjoining lots by the visual impact when viewed from adjoining lots through building bulk and massing.
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter.

|                  |  |
|------------------|--|
| <b>Decision:</b> | <p><b>MOVED</b> Ald James <b>SECONDED</b> Ald Cusick</p> <p>“That the Recommendation be adopted”.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> |
|------------------|--|

Council now concludes its deliberations as a Planning Authority under the Land Use Planning and Approvals Act, 1993.

**11.4 CUSTOMER SERVICE**

Nil Items.

**11.5 ASSET MANAGEMENT****11.5.1 RECREATIONAL NEEDS ANALYSIS**

(File No)

**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is for Council to consider the process, scope and cost of a Recreational Needs Analysis for Clarence.

**RELATION TO EXISTING POLICY/PLANS**

Council's Strategic Plan 2016-2026.

**LEGISLATIVE REQUIREMENTS**

There are no specific legislative requirements.

**CONSULTATION**

No public consultation has been undertaken on this matter at present.

**FINANCIAL IMPLICATIONS**

Council to consider an amendment to the 2017/2018 Estimates by allocating funding of \$45,000 to undertake a Recreational Needs Analysis for the City of Clarence.

**RECOMMENDATION:**

That the adopted Estimates for 2017/2018 be amended by \$45,000 to allow for the completion of the Recreational Needs Analysis to be funded from unallocated cash.

**Decision:** **MOVED** Ald Campbell **SECONDED** Ald Chong

“That the Recommendation be adopted”.

**CARRIED UNANIMOUSLY**

**11.6 FINANCIAL MANAGEMENT**

Nil Items.

**11.7 GOVERNANCE****11.7.1 COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY (AUTHORITY) – AMENDMENT OF RULES**

(File No 30-05-01)

**EXECUTIVE SUMMARY****PURPOSE**

To gain Council endorsement of proposed amendments to the Rules governing the Copping Refuse Disposal Site Joint Authority.

**RELATION TO EXISTING POLICY/PLANS**

The proposed amended Rules are consistent with existing policies and plans.

**LEGISLATIVE REQUIREMENTS**

The amendment of the Rules must comply with the certification requirements set out at Sections 31 and 32 of the Local Government Act 1993 (Tas).

**CONSULTATION**

Consultation has been undertaken regarding the proposed amendments to the Rules. Internal consultation has included regular updates provided at Authority Meetings and circulation of draft versions of the proposed amended Rules to General Managers and Authority Representatives. In addition to internal consultation, the proposed amended Rules have been advertised for public review and comment in accordance with the requirements of the Local Government Act 1993 (Tas) with no submissions received.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from the proposed amended Rules. The proposed amended Rules build on the previous version of the Rules approved in 2015 by Participating Councils.

**RECOMMENDATION**

That Council approves the amended Rules governing the Copping Refuse Disposal Site Joint Authority and authorise the affixing of Council's seal to the amended Rules.

**Decision:** **MOVED** Ald Campbell **SECONDED** Ald McFarlane

“That the Recommendation be adopted”.

**CARRIED UNANIMOUSLY**



**11.7.2 ANNUAL PLAN 2017/2018**

(File No 10-02-04)

**EXECUTIVE SUMMARY**

**PURPOSE**

To consider the Annual Plan for the 2017/2018 financial year.

**RELATION TO EXISTING POLICY/PLANS**

Consistent with Council’s adopted Strategic Plan and adopted Estimates.

**LEGISLATIVE REQUIREMENTS**

Council is required to adopt an Annual Plan for each financial year.

**CONSULTATION**

No issues to be addressed.

**FINANCIAL IMPLICATIONS**

No direct financial implications, however the draft Annual Plan reflects the Estimates adopted by Council for 2017/2018.

**RECOMMENDATION:**

That the Annual Plan for 2017/2018 attached as Attachment 1 be adopted.

**Decision:** **MOVED** Ald McFarlane **SECONDED** Ald Cusick

“That the Recommendation be adopted”.

**CARRIED UNANIMOUSLY**



**CLARENCE CITY COUNCIL  
Annual Plan – 2017/2018**

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## 1 Executive summary

Under the *Local Government Act 1993* as amended (the Act), Council is required to prepare and adopt an Annual Plan together with estimates of its revenue and expenditure for each financial year. The Estimates are to contain details of estimated revenue, expenditure, borrowings, capital works and any other detail required by the Minister. They must be adopted by 31 August each year, but cannot be adopted more than one month before the start of the financial year to which they relate.

The 2017/18 Estimates are based on a balanced budget position in respect of recurrent and capital expenditure and provide for an accounting surplus which provides for the enhancement of, and addition to, Council's infrastructure assets.

The City's financial position is strong in terms of its cash holdings, liquidity, and recent performances against budget.

Some of the major issues addressed in the Estimates include:

- No increase in the amount of dividend payments received from TasWater;
- No additional borrowings;
- A significant appropriation of infrastructure renewal funds for capital refurbishment;
- Continued strategic funding for infrastructure renewal;
- Increased employee costs primarily due to enterprise agreement obligations; and
- Increased maintenance costs associated with new facilities.

In order to deal with these issues whilst maintaining service levels and extending the capital expenditure programme, the overall increase in rates is 2.3% net of growth and State Government charges.

The total capital expenditure programme for additional projects (excluding salaries capitalised) is \$17.615 million and is fully funded from identified sources. Sources of capital funds include:

- \$9.570 million from Council's infrastructure renewal reserve;
- \$2.513 million from grants allocated through the State Grants Commission;
- \$2.020 million from other grants and contributions;
- \$1.963 million from Council's rating effort;
- \$0.659 million from property sales; and
- \$0.890 million from reserves/other sources.

The total capital expenditure programme for both additional and carried forward projects (excluding salaries capitalised) is expected to be \$28.404 million, with \$10.789 million related to projects to be carried forward from the 2016/17 year. The carried forward component is fully funded from the 2016/17 Estimates.

## Clarence City Council – Annual Plan 2017/2018

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The 2017/18 Estimates forecast an accrual based operating surplus of \$5.50 million (excluding contributions of subdivision assets), after raising rates and charges of \$47.95 million (including supplementary rates). This surplus is broadly consistent with the strategy set out in Council's adopted 10 Year Financial Management Plan, although slightly lower than the surplus in that document due to the effect of contributed assets. Council plans to generate a surplus each year to provide funding for capital expenditure needs, including enhancement of existing infrastructure and provision of new infrastructure and facilities.

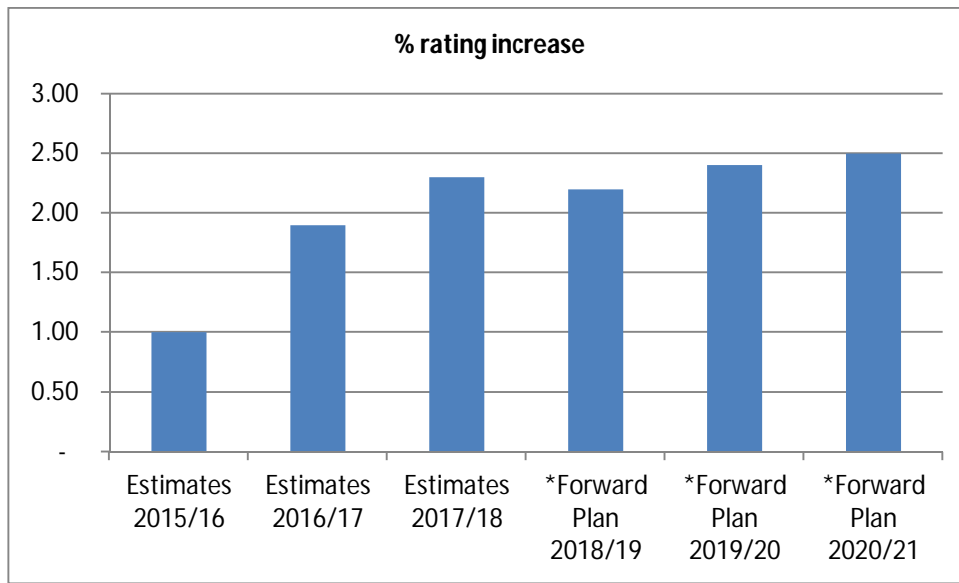
The operating result for 2016/17 is projected to be a surplus of \$8.50 million. This result is slightly more than the adopted 10 year plan, and consistent with the adopted Estimates (including Council approved amendments).

Council's 2017/18 Estimates include an amount of \$3.3 million for dividends expected to be received from TasWater. This amount is expected to reduce to \$2.2 million in 2018/19 and remain at that level in the medium term.

## 2 Estimates key data

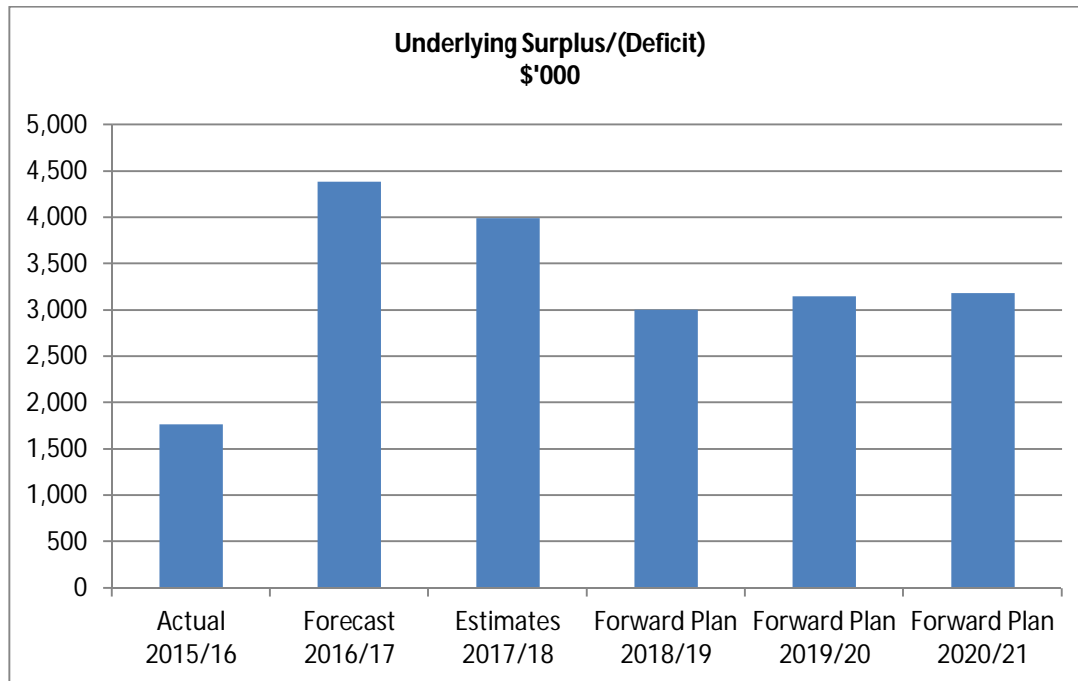
Council has prepared Estimates for the 2017/18 financial year which seek to balance the demand for services and infrastructure with the community's capacity to pay. Key Estimates information is provided below about the rate increase, operating result, service levels, cash and investments, capital works, financial position, financial sustainability and where rates are spent.

### 2.1 Rates



The increase in net rating requirement is 2.3% for the 2017/18 financial year, raising total rates of \$47.95 million. The 2.3% increase will assist in funding capital works, maintaining service levels and meeting a number of external influences affecting the Estimates. Major external influences include the continuation, and amount of, dividends from TasWater and the current level of inflation.

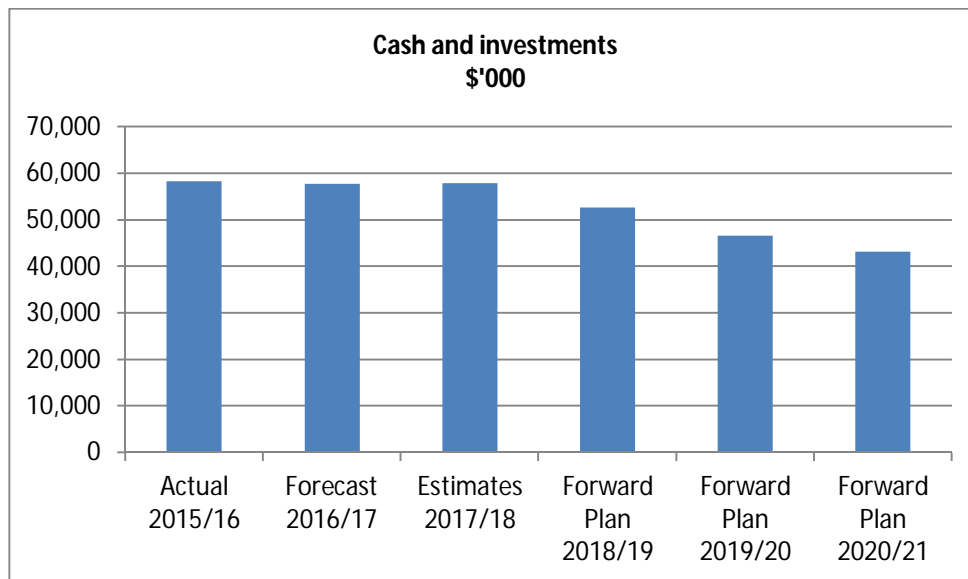
## 2.2 Operating result



The underlying operating result is the preferred measure due to it excluding non-structural items such as specific purpose capital grants. This measure is consistent with that used by the Auditor General, with the exception of movements in the equity of associates which has been excluded in the actual and forecast results (providing a more conservative result). For 2017/18 is estimated to be a surplus of \$3.99 million, which is a decrease of \$0.39 million compared with the forecast result for 2016/17. The decrease in comparative operating result is due to the net result of normal business operations.

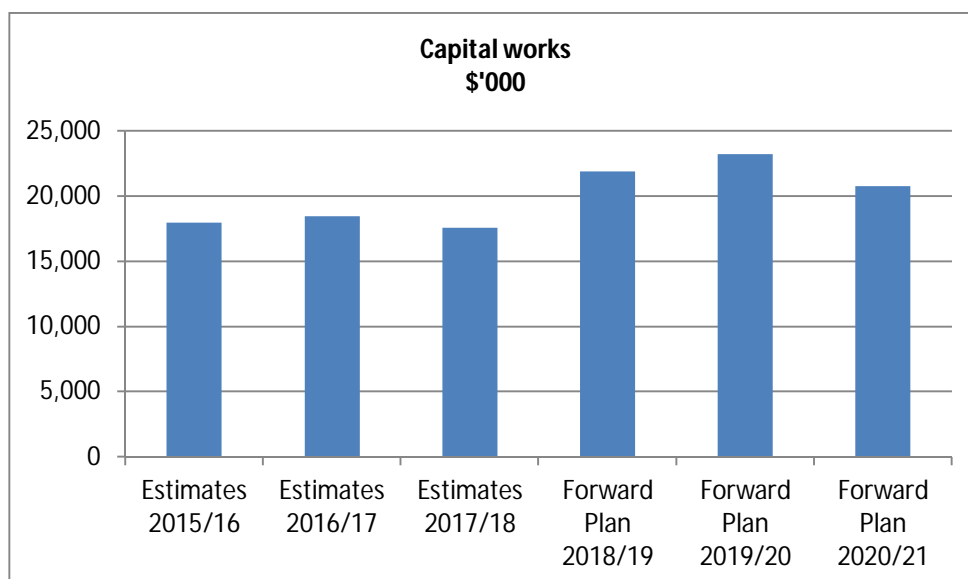
A high level 10 Year Financial Management Plan has been adopted by Council to assist it to adopt Estimates within a longer term financial framework. This 10 year plan shows the underlying surplus at approximately \$3.0 million in 2018/19 and rising steadily to approximately \$4.1 million in 2025/26.

## 2.3 Cash and investments



During the 2017/18 financial year cash and investments are not expected to materially differ from the prior year.

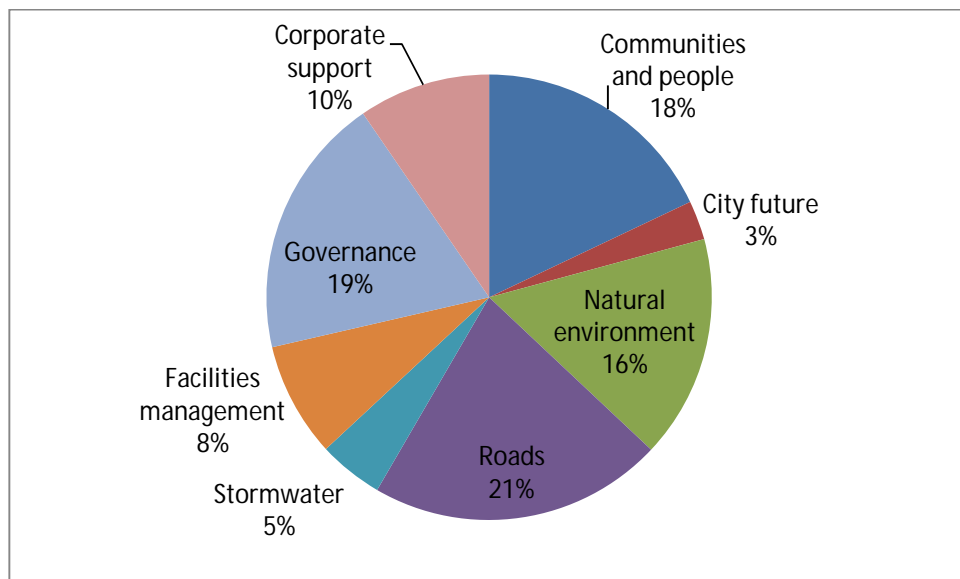
## 2.4 Capital works



The 2017/18 capital works programme is estimated to be \$17.615 million, a decrease of \$0.872 million compared with the estimate for the 2016/17 financial year. The increased level of expected capital works from 2018/19 relates to a potential sporting precinct at Seven Mile Beach. In general, more than 50% of Council's capital works expenditure is on asset renewal and/or enhancement rather than on new assets.



## 2.5 Where rates are spent



The above chart provides an indication of the allocation of rates raised in respect of Council's various programmes.

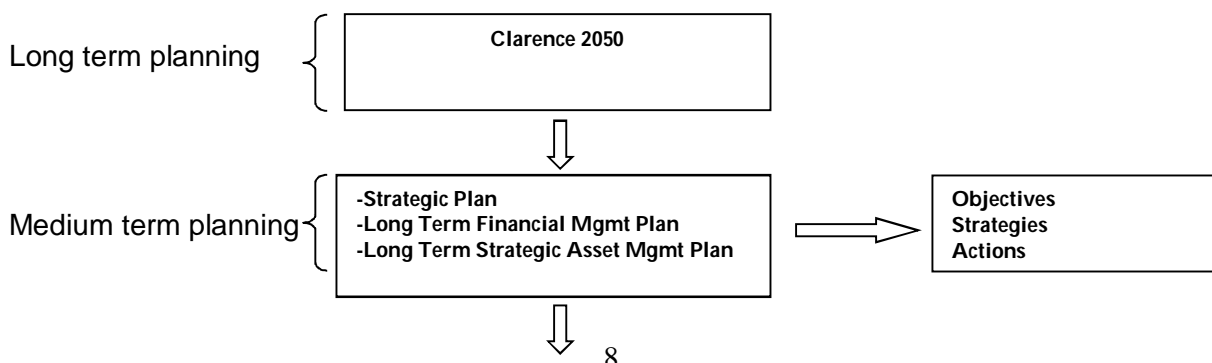
## 3 Estimates overview

### 3.1 Strategic planning framework

The Estimates have been developed within an overall planning framework that guides the Council in identifying and meeting community needs and aspirations over the long term (Clarence 2050). This is supported by medium term (10 year) objectives in the Strategic Plan, Long Term Financial Management Plan and the Strategic Asset Management Plan; and short term objectives in the Annual Plan. The annual Estimates quantify the resources needed to achieve the objectives of the Annual Plan. Council then holds itself accountable for the use of these resources by way of its audited Financial Statements.

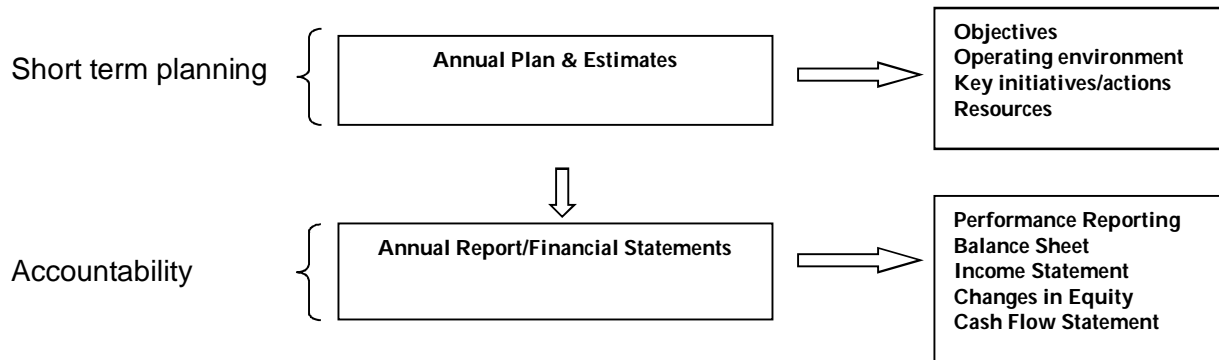
The Strategic Plan summarises the key objectives, strategies and actions that Council plans to pursue over the coming 10 year planning period. The Strategic Plan is currently under review and the revised document is expected to be adopted early in the 2017/2018 financial year. The Annual Plan is framed within the Strategic Plan. It outlines the operating environment, key initiatives/actions and resource requirements for each of Council's programme areas. The Annual Plan then forms the basis of the annual Estimates.

The diagram below depicts the strategic planning framework of Council:



# Clarence City Council – Annual Plan 2017/2018

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The timing of each component of the planning framework is important to the successful achievement of the planned outcomes. Reviews of the Strategic Plan are undertaken at appropriate intervals, normally following each Council election to allow the new Council to consider the organisation's longer term objectives. These objectives inform the development of subsequent Estimates and Annual Plans.

## 3.2 Strategic plan outcomes

The Annual Plan includes the initiatives and actions to be funded that will contribute to achieving the strategic objectives specified in the Strategic Plan. It identifies both the physical and financial resources required to undertake these initiatives and actions. The Estimates convert these resource requirements into financial terms to allow Council to make fully informed decisions when allocating scarce resources. The Annual Plan is built around programme objectives aimed at giving an operational framework to the Strategic Plan and these are set out below. Appendix D 'Activities and Initiatives' includes more detail relating to the Strategic Plan.

| Programme                     | Programme Objectives  |
|-------------------------------|---|
| <b>COMMUNITIES AND PEOPLE</b> | <b>Goal:</b> To participate, celebrate, engage and contribute to the life and growth of the City                              |
|                               | This programme provides the following services:   |
|                               | Customer services to Council's external and internal customers.   |
|                               | Health services, including inspection of food premises, water sampling etc.   |
|                               | Ranger services including control and monitoring of fire hazards, litter, water restrictions, parking, trees.                 |
|                               | Animal control.   |
|                               | Youth services.   |
|                               | Accessibility to cultural and social activities.  |
|                               | Services to seniors, community safety initiatives and maintenance of a community directory.                                   |
|                               | Child care including Family Day Care, Vacation Care and Outside School Hours Care.  |
|                               | Coordination of a volunteer programme to assist people to access services.  |
|                               | Access to active recreational opportunities (sports grounds etc) and passive recreational facilities (parks and gardens etc). |
|                               | Development and promotion of civic activities and events.   |
|                               | Increase awareness of Council services and encourage participation in community affairs, activities and events.               |

## Clarence City Council – Annual Plan 2017/2018

| Programme                  | Programme Objectives  |
|----------------------------|---|
| <b>CITY FUTURE</b>         | <p><b>Goal:</b> To plan, lead and provide for the growth of the City</p> <p>This programme provides the following services:</p> <ul style="list-style-type: none"> <li>Administration of Council's Planning Schemes.</li> <li>Services associated with building and plumbing approvals and inspections.</li> <li>Maximisation of the economic benefits of tourism.</li> <li>Enhancement of the vibrancy and profile of the City.</li> <li>Encouragement of broadly based economic growth within the City.</li> </ul>  |
| <b>NATURAL ENVIRONMENT</b> | <p><b>Goal:</b> Care for the Natural Environment.</p> <p>This programme provides the following services:</p> <ul style="list-style-type: none"> <li>Enhancement and protection of the City's natural assets.</li> <li>Preparation for the effective management of natural events and other emergencies.</li> <li>Encouraging and facilitating water reuse activities.</li> <li>Managing waste within the City, including ensuring the availability of waste disposal services to residents and businesses.</li> <li>Monitoring air quality.</li> <li>Ensuring that natural areas within the City meet and satisfy long term needs of the community.</li> <li>Monitoring and controlling weeds within the municipality.</li> </ul>                             |
| <b>INFRASTRUCTURE</b>      | <p><b>Goal:</b> To provide infrastructure that underpins and enhances the life and growth of the City.</p> <p>This programme provides the following services:</p> <ul style="list-style-type: none"> <li>Adequate infrastructure for the effective and safe transport of goods and people through the City.</li> <li>Adequate footpaths for the safety of pedestrians within the City.</li> <li>Appropriate stormwater infrastructure to ensure the safety of the built and natural environments, and the public.</li> <li>Ensuring that waterways within the City meet appropriate environmental obligations and standards.</li> <li>Equitable access for the community to active and passive recreational opportunities, and to civic buildings.</li> </ul> |

## Clarence City Council – Annual Plan 2017/2018

| Programme                | Programme Objectives   |
|--------------------------|--|
| <b>GOVERNANCE</b>        | <b>Goal:</b> To represent the community through leadership in a consistent, accountable and financially responsible manner.  |
|                          | This programme provides the following services:  |
|                          | A clear strategic direction for the future of the City together with leadership in representing the interest of the City; and to ensuring the operations of the Council are conducted in a responsible and accountable manner. |
|                          | Minimising Council's exposure to financial risk; maintaining Council's sound financial position; optimising use of resources; developing / protecting Council's financial sustainability.                                      |
|                          | Strategic direction for the City in the area of marketing and associated activities.   |
|                          | Engaging the community in Council activities and issues.   |
|                          | Ensuring that the operations of the Council include the effective management of risk.  |
| <b>CORPORATE SUPPORT</b> | <b>Goal:</b> to provide support services to other business areas of the Council.   |
|                          | This programme provides the following services:  |
|                          | Providing leadership and management to all aspects of the organisation.  |
|                          | Providing human resource management, industrial relations, payroll and related services.   |
|                          | Providing hardware and software services and support; and record management services to Council.   |

### 3.3 Estimates preparation and Annual Plan Overview

Under the Act, Council is required to prepare and adopt both an Annual Plan and Estimates for each financial year. The Estimates are required to include estimated revenue, expenditure, borrowings, capital works and any other detail required by the Minister. Estimates must be adopted before 31 August but not more than one month before the start of any financial year. The related Annual Plan must be provided to the Director of Local Government and the Director of Public Health.

The first step in the Estimates process is for Council's Officers to prepare a draft, together with explanatory material, for discussion by Council in a workshop environment. Several workshops are held to discuss key issues. Aldermen may tour the City to examine the sites where capital expenditure is proposed. Council makes amendments to the draft Estimates as it thinks fit and adopts the Estimates at a formal Council meeting.

The 2017/18 Estimates were adopted by Council at its meeting of 5 June 2017.

The 2017/18 Estimates, which are included in this Plan, are for the year 1 July 2017 to 30 June 2018 and have been prepared in accordance with the Act. The Annual Plan also includes an estimated Balance Sheet, Income Statement, Cash Flow Statement and schedule of estimated capital works. To the extent practicable, these statements have been prepared for the year ending 30 June 2018 to reflect applicable accounting standards, other mandatory professional reporting requirements and the Act.

The Annual Plan also includes a description of the activities and initiatives to be funded and how they will contribute to achieving the strategic objectives specified in the Strategic Plan. It also includes detailed information about the rates and charges to be levied, the capital works programme to be undertaken and other relevant financial information.

The estimates process includes reference to a number of long term strategies to assist Council in considering the Estimates in a proper financial management context. These include a Long Term Financial Management Plan, a Strategic Asset Management Plan, a Rating Strategy (Section 8), Borrowing Strategy (Section 9) and Infrastructure Strategy (Section 10).

The Estimates, prepared on a programme basis, are included in Appendix B. These Estimates provide the detail required by statute in a form which allows Council officers to implement Council's Estimates.

## 3.4 Estimates processes

The typical timing of key activities in the Estimates process is summarised below:

| Estimates process  | Month          |
|--|----------------|
| 1. Commence drafting estimates   | January        |
| 2. Council workshops to consider budget detail                         | February - May |
| 3. Annual Plan and Estimates adopted by Council                        | June           |
| 4. Adopt rates and charges required by the Estimates/Annual Plan       | June           |
| 5. Advertise new rates and charges within 21 days                      | June/July      |
| 6. Issue rates notices for financial year                              | July           |
| 7. Provide Director of Local Government with copy of rating resolution | June/July      |

## 3.5 Estimates influences

### External influences

In preparing the 2017/18 Estimates a number of external influences likely to impact significantly on the services delivered by Council have been taken into consideration. These include:

- Dividend receipts from TasWater, which are frozen at 2015/16 levels;
- Consumer Price Index (CPI) increases on goods and services of 2.3% per annum (March 2017);
- LGAT Local Government Cost Index of 1.5% as at 31 December 2016;
- The level and trend of interest rates; and
- Growth in the rate base of 1.46%.

### Internal influences

There are several internal influences arising from the 2016/17 financial year and Council policy that have had a significant impact on the Estimates for 2017/18. These include:

- Continued implementation of Council's infrastructure renewal funding strategy;
- Continuing implementation of key development plans including capital expenditure on the Kangaroo Bay precinct;
- Ongoing renewal of Council's infrastructure assets;
- Additional maintenance arising from the establishment/enhancement of new facilities;
- Enterprise agreement obligations;
- Implementation of corporate strategies including Positive Ageing and Health & Wellbeing; and
- Maintenance of new facilities.

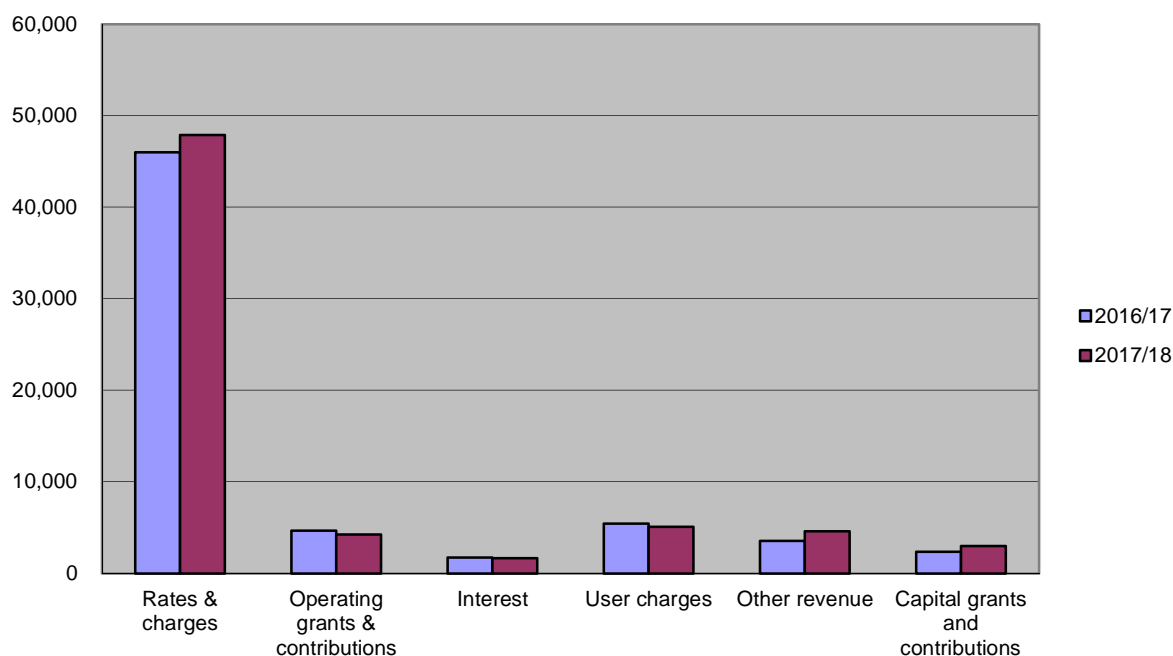
## 4 Analysis of Operating Estimates

This section analyses the expected revenues and expenses of the Council for the 2017/18 year. It also includes analysis of service unit financial performance in a format which aligns with Council’s organisational structure.

### 4.1 Operating Revenue

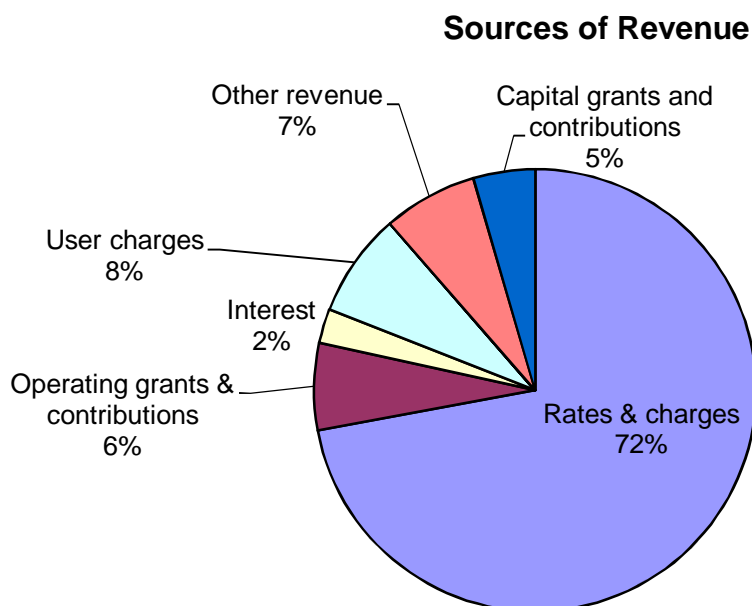
| Revenue Types                    | Reference | Estimates 2016/17 \$'000 | Estimates 2017/18 \$'000 | Increase (Decrease) \$'000 |
|----------------------------------|-----------|--------------------------|--------------------------|----------------------------|
| Rates & charges                  | 4.1.1     | 46,043                   | 47,947                   | 1,904                      |
| Operating grants & contributions | 4.1.2     | 4,684                    | 4,228                    | (456)                      |
| Interest                         | 4.1.4     | 1,720                    | 1,675                    | (45)                       |
| User charges                     | 4.1.5     | 5,447                    | 5,075                    | (372)                      |
| Proceeds from sale of assets     | 4.1.7     | 0                        | 0                        | 0                          |
| Other revenue                    | 4.1.8     | 3,515                    | 4,566                    | 1,051                      |
| Operating revenue before capital |           | 61,409                   | 63,491                   | 2,082                      |
| Capital grants and contributions | 4.1.3     | 2,349                    | 3,013                    | 664                        |
| <b>Total operating revenue</b>   |           | <b>63,758</b>            | <b>66,504</b>            | <b>2,746</b>               |

Sources of Revenue



Source: Appendix A





#### **4.1.1 Rates and Charges (\$1,904,000 increase)**

It is estimated that rate income will increase by 2.3% net of the effects of growth in the rate base, State Government charges and the effect of Council rebates. Total rate income is estimated to increase by \$1.819 million budget to budget. The increase is due to a combination of this percentage increase and growth in the rates base through development. Section 8 Rating Strategy includes a more detailed analysis of the rates and charges to be levied for 2017/18.

#### **4.1.2 Operating Grants and Contributions (\$456,000 decrease)**

Operating grants and contributions includes monies received from State and Commonwealth governments for the purposes of funding delivery of services to ratepayers. The reduction reflects movements in child care funding and a “freezing” of the level of State Grants Commission funding from the Australian Government.

#### **4.1.3 Capital Grants and Contributions (\$664,000 increase)**

Capital grants and contributions include all monies received from State, Commonwealth and private developers for the specific purpose of funding capital works. It is expected that such funding will fluctuate from year to year.

#### **4.1.4 Interest Revenue (\$45,000 decrease)**

Interest revenue includes interest on investments and rate arrears. It is forecast to decrease due to a lower interest rate environment.

#### **4.1.5 User Charges (\$372,000 decrease)**

User charges relate mainly to the recovery of service delivery costs through charging fees to users of Council’s services. These services include assessing development, building and related permits, hire of halls and sports grounds and providing human services such as childcare.

## Clarence City Council – Annual Plan 2017/2018

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The decrease is due to an expected slight decreased demand for use of some of Council's services, partially offset by an increase in the level of user charges.

User charges are budgeted on a conservative basis because they are significantly demand driven. A detailed listing of fees and charges is available on Council's web site and can also be inspected at the Council offices.

### **4.1.6 Proceeds from Sale of Assets**

No material proceeds have been identified in either 2016/17 or 2017/18.

### **4.1.7 Other Revenue (\$1,051,000 increase)**

Other revenue relates to a broad range of unclassified items including dividends from TasWater, private works, cost recoups and other miscellaneous income items. Dividends from TasWater have remained at 2016/2017 levels and will decrease in nominal terms in subsequent years. The significant movement in this item arises from an expected specific developer contribution in respect of car parking for \$840,000.

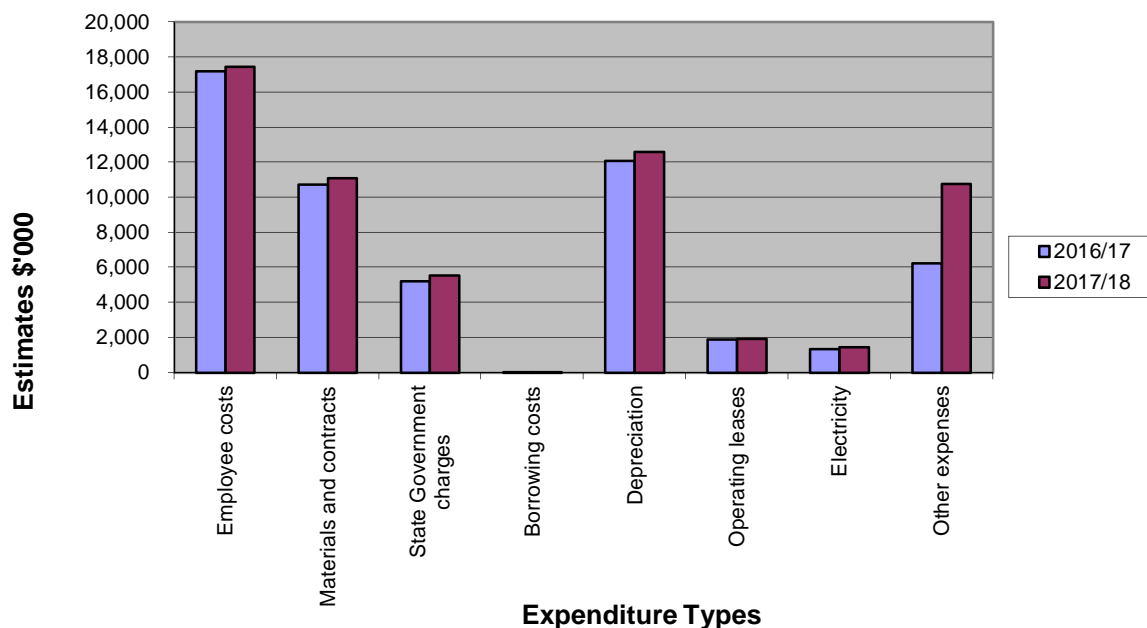
# Clarence City Council – Annual Plan 2017/2018

## 4.2 Operating Expenditure

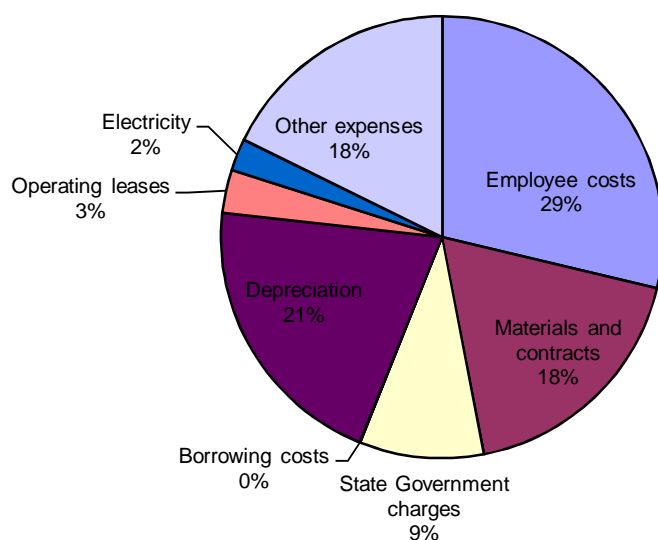
| Expenditure Types                  | Reference | Estimates 2016/17 \$'000 | Estimates 2017/18 \$'000 | Increase (Decrease) \$'000 |
|------------------------------------|-----------|--------------------------|--------------------------|----------------------------|
| Employee costs                     | 4.2.1     | 17,190                   | 17,456                   | 266                        |
| Materials and contracts            | 4.2.2     | 10,719                   | 11,078                   | 359                        |
| State Government charges           | 4.2.3     | 5,221                    | 5,527                    | 306                        |
| Borrowing costs                    | 4.2.4     | 20                       | 10                       | (10)                       |
| Depreciation                       | 4.2.5     | 12,077                   | 12,812                   | 735                        |
| Operating leases                   | 4.2.6     | 1,897                    | 1,915                    | 18                         |
| Electricity                        | 4.2.7     | 1,352                    | 1,437                    | 85                         |
| Other expenses                     | 4.2.8     | 6,221                    | 10,766                   | 4,545                      |
| <b>Total operating expenditure</b> |           | <b>54,697</b>            | <b>61,001</b>            | <b>6,304</b>               |

\* A lower amount for Depreciation has been included in the adopted Estimates.

### Estimated Expenditure



## Operating Expenditure



Source: Appendix A

### 4.2.1 Employee Costs (\$266,000 increase)

Employee costs include all labour related expenditure such as wages and salaries and on-costs including payroll tax, allowances, leave entitlements, employer superannuation etc. Employee costs capitalised are not included in this total.

Employee costs are forecast to increase by \$266,000 compared to the 2016/17 Estimates. This increase primarily relates to the effects of Council's Enterprise Bargaining Agreement (EBA) commitments which provides for a general increase in pay rates. Council has also budgeted for new positions (refer below).

Average staff numbers during the Estimates period are as follows:

| Type of employment | Number of Employees |            |
|--------------------|---------------------|------------|
|                    | 2016/17             | 2017/18    |
| Permanent          | 236                 | 239        |
| Casual             | 75                  | 62         |
| <b>Total</b>       | <b>311</b>          | <b>301</b> |

## Clarence City Council – Annual Plan 2017/2018

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Additional resources approved as part of the Estimates process are:

| Program          | Position                 | Purpose            |
|------------------|--------------------------|--------------------|
| Asset Management | Engineer                 | Project Management |
| Asset Management | Project Manager          | Project Management |
| Governance       | Manager Customer Contact | Customer Liaison   |

### **4.2.2 Materials & Contracts (\$359,000 increase)**

The change in the budget for Materials and Contracts is immaterial and not significantly above annual inflation.

### **4.2.3 State Government Charges (\$306,000 increase)**

These charges consist of the State Fire Services Contribution, valuation fees and Land Tax. The net outcome of this item is a direct result of government policy.

### **4.2.4 Borrowing Costs (\$10,000 decrease)**

Borrowing costs relate to interest charged by financial institutions on funds borrowed.

### **4.2.5 Depreciation (\$735,000 increase)**

Depreciation relates to the usage of Council's property, plant and equipment including infrastructure assets such as roads and underground services. Assets will be revalued and added to during the year.

The estimate is driven by assumptions adopted as part of Council's 10 Year Financial Management Plan, including asset revaluations to be reflected in Council's 2016/2017 financial statements.

The current Estimates year increase relates to increases in Council's asset values resulting from revaluations, combined with additions during the year.

### **4.2.6 Operating Leases (\$18,000 increase)**

Council leases its light vehicle fleet and plant. Costs are primarily affected by interest rates, vehicle prices, and fluctuations in the used vehicle market. There is no significant change.

### **4.2.7 Electricity (\$85,000 increase)**

Council's major electricity consumption is for street lighting and operation of sporting and community facilities. There is no significant change.

### **4.2.8 Other Expenses (\$4.55 million increase)**

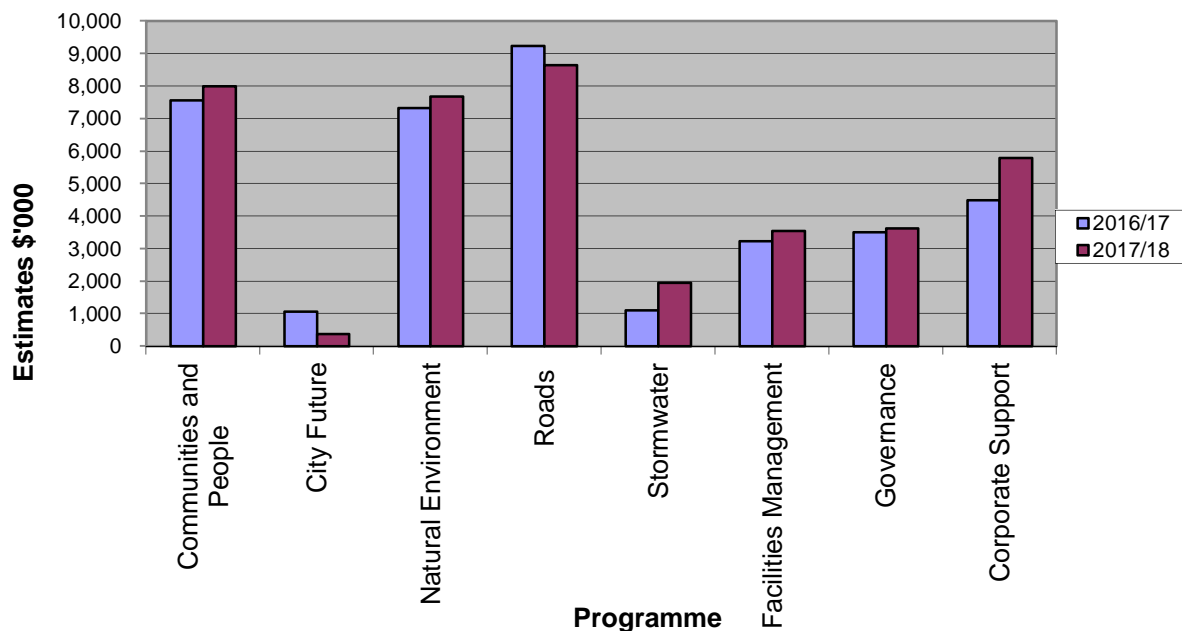
Other expenses relate to a range of unclassified items including contributions to community groups, advertising, insurances, motor vehicle registrations and other miscellaneous expenditure items. Being a "balancing item" it is subject to changes in classification of individual expenditure items. This item includes costs associated with the implementation of new core business software, including amounts carried forward from prior years.

## 4.3 Organisational analysis

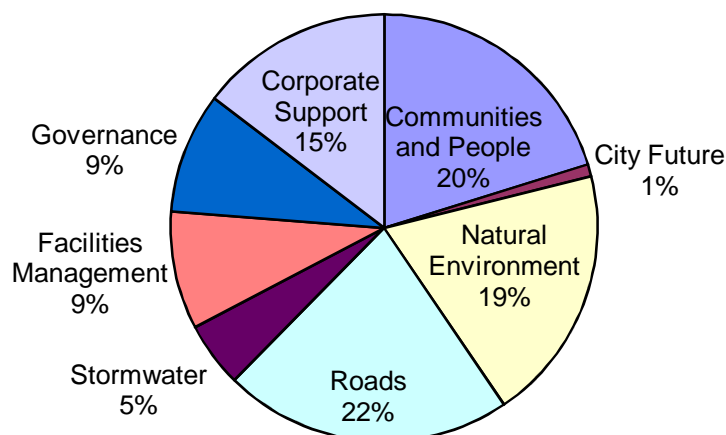
The following is a summary of the Net Expenses of each programme. Net Expenses represents the rating effort required to fund ongoing operations taking into account operational expenditure and income. It includes expenses which are expected to be capitalised, and includes grants and other revenue which are used for capital purposes. Net expenses does not include full accounting depreciation, only the amount specifically funded through rates.

| Program                | Reference | Estimates 2016/17 \$'000 | Estimates 2017/18 \$'000 | Increase (Decrease) \$'000 |
|------------------------|-----------|--------------------------|--------------------------|----------------------------|
| Communities and People | 4.3.1     | 7,565                    | 7,994                    | 429                        |
| City Future            | 4.3.2     | 1,060                    | 367                      | (693)                      |
| Natural Environment    | 4.3.3     | 7,339                    | 7,678                    | 339                        |
| Infrastructure:        | 4.3.4     |                          |                          |                            |
| Roads                  | 4.3.4.1   | 9,232                    | 8,656                    | (576)                      |
| Stormwater             | 4.3.4.2   | 1,112                    | 1,950                    | 838                        |
| Facilities Management  | 4.3.4.3   | 3,231                    | 3,551                    | 320                        |
| Governance             | 4.3.5     | 3,502                    | 3,617                    | 115                        |
| Corporate Support      | 4.3.6     | 4,485                    | 5,786                    | 1,301                      |
| <b>Net Expenses</b>    |           | <b>37,526</b>            | <b>39,599</b>            | <b>2,073</b>               |

### Net Expenses



## Net Expenses by Programme



### **4.3.1 Communities and People (\$429,000 increase)**

The net expense for Communities & People has increased due to maintenance costs in respect of major new facilities, and due to the implementation of adopted Council strategies including Positive Ageing and Health & Wellbeing.

### **4.3.2 City Future (\$693,000 decrease)**

The net decrease in 2017/18 reflects a combination of a modest increase in revenues and reduced costs, particularly in terms of special projects.

### **4.3.3 Natural Environment (\$339,000 increase)**

Net operating costs in Natural Environment have increased in line with inflation.

### **4.3.4 Infrastructure (\$582,000 increase)**

This programme includes a number of Council's major expenditure areas:

#### **4.3.4.1 Roads (\$576,000 decrease)**

Net expenses has decreased primarily due to the allocation/recognition of revenues, in particular an increase of \$588,000 in allocation of State Grants Commission funding.

#### **4.3.4.2 Stormwater (\$838,000 increase)**

Net expenditure on stormwater has increased primarily due to the allocation/recognition of revenues, in particular a decrease in allocated Grants Commission funding of some \$687,000.

#### **4.3.4.3 Facilities Management (\$320,000 increase)**

Net expenditure in this area has increased primarily due to a change in attributed capital income.

### **4.3.5 Governance (\$115,000 increase)**

This programme contains a range of corporate items which affect the 2017/18 Estimates. The most significant item this year is an increase in the State Fire Commission Levy of \$256,000.

### **4.3.6 Corporate Support (\$1,301,000 increase)**

Estimates in this programme have generally increased in line with inflation. The item subject to significant change in the current Estimates period is the cost of implementation of Council's new core IT suite.



## 5 Analysis of estimated cash position

This section analyses the expected cash flows for the 2017/2018 year. The analysis is based on three main categories of cash flow. In summary these are:

- Operating activities - these activities refer to the cash generated or used in the normal service delivery functions of Council;
- Investing activities - these activities refer to cash used or generated in the acquisition, creation, enhancement or disposal of Council's infrastructure, property and other assets;
- Financing activities - these activities refer to cash generated or used in the financing of Council functions and essentially comprise of borrowings from financial institutions and the repayment of those borrowings.

Actual outcomes are likely to vary from these Estimates according to the rate at which planned capital projects are achieved and the introduction of new programmes or projects, for example those associated with specific purpose Government grants.

### 5.1 Estimated cash flow statement

|   | Reference | Forecast Actual 2016/17 \$'000 | Estimates 2017/18 \$'000 | Variance Inflow (Outflow) \$'000 |
|---|-----------|--------------------------------|--------------------------|----------------------------------|
| <b>Operating Activities</b>                 | 5.1.1     |                                |                          |                                  |
| Receipts                                    |           | 72,250                         | 74,825                   | 2,575                            |
| Payments                                    |           | (50,598)                       | (50,660)                 | (62)                             |
| <b>Net cash inflow (outflow)</b>            |           | <b>21,652</b>                  | <b>24,165</b>            | <b>2,513</b>                     |
| <b>Investing Activities</b>                 | 5.1.2     |                                |                          |                                  |
| Receipts                                    |           | 10                             | 0                        | (10)                             |
| Payments                                    |           | (23,790)                       | (23,513)                 | 277                              |
| <b>Net cash inflow (outflow)</b>            |           | <b>(23,780)</b>                | <b>(23,513)</b>          | <b>267</b>                       |
| <b>Financing Activities</b>                 | 5.1.3     |                                |                          |                                  |
| Receipts (Specific Purpose Grants)          |           | 1,774                          | 1,986                    | 212                              |
| Payments                                    |           | (180)                          | (2,591)                  | (2,411)                          |
| <b>Net cash inflow (outflow)</b>            |           | <b>1,594</b>                   | <b>(605)</b>             | <b>(2,199)</b>                   |
| <b>Net increase (decrease) in cash held</b> |           | <b>(534)</b>                   | <b>47</b>                | <b>581</b>                       |
| Cash at beginning of year                   |           | 58,384                         | 57,850                   | (534)                            |
| <b>Cash at end of year</b>                  | 5.1.4     | <b>57,850</b>                  | <b>57,897</b>            | <b>47</b>                        |

Source: Appendix A

#### 5.1.1 Operating Activities (\$2,513,000 increase inflow)

The change in net cash inflow from operating activities is the result of normal operations including funds raised for capital purposes.

### **5.1.2 Investing Activities (\$267,000 increase outflow)**

Planned capital works expenditure is disclosed in Appendix C. The movement in payments relating to investment activities primarily represents the timing of major projects, in particular redevelopment of the Kangaroo Bay precinct.

### **5.1.3 Financing activities (\$2,199,000 increase outflow)**

The Estimates contain no proceeds from new debt in 2017/18. Loan repayments increasingly become principal rather than interest as Council's loans continue to mature. This item includes a loan of \$2.4 million to be made by Council in respect of further development at the Copping landfill site.

### **5.1.4 Cash at end of the Year (\$47,000 increase)**

The movement in total cash and investments forecast by 30 June 2018, reflects the net effects of capital funding and expenditure (and related timing) during the year (refer above) and capital flows expected in respect of development at the Copping landfill site.

## **5.2 Reserve cash and investments and working capital**

The cash flow statement above indicates that at 30 June 2018 it is estimated Council will have cash and investments of some \$57.90 million, with some of this cash earmarked as follows:

- **Statutory purposes (\$4.30 million)** - These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Specific amounts are identified in respect of specific purpose Government funding, public open space contributions and car parking contributions.
- **Specific purpose reserves (\$30.75 million)** – While these funds are technically available for whatever purpose Council determines, they are significantly comprised of the Infrastructure Renewal Reserve (which is the subject of a specific strategic objective) and other reserves which have specific purposes.
- **Working capital (\$22.85 million)** - These funds generally relate to capital works in progress, but also represent funds available to meet daily cash flow requirements and unexpected short term needs. In the context of normal treasury operations, this item is essentially a “balancing item” since normal cash flow requirements are clearly available through the full quantum of cash held.

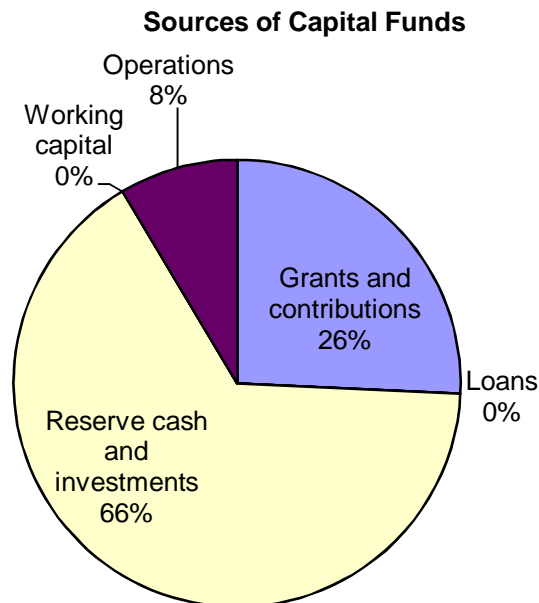
In considering its cash management, Council recognises items for which funds have been raised but may not be utilised in the short term. These include provisions for employee entitlements and approved capital projects which have yet to be undertaken.

## 6 Analysis of capital works programme

This section analyses planned capital expenditure for the 2017/18 year and the sources of funding for that expenditure.

### 6.1 Funding sources

| Sources of Funding           | Reference | Estimates 2016/17 \$'000 | Estimates 2017/18 \$'000 | Increase (Decrease) \$'000 |
|------------------------------|-----------|--------------------------|--------------------------|----------------------------|
| <b>External</b>              |           |                          |                          |                            |
| Grants and contributions     | 6.1.1     | 6,009                    | 4,533                    | (1,476)                    |
| Loans                        | 6.1.2     | 0                        | 0                        | 0                          |
| Sub total                    |           | 6,009                    | 4,533                    | (1,476)                    |
| <b>Internal</b>              |           |                          |                          |                            |
| Reserve cash and investments | 6.1.3     | 10,986                   | 11,571                   | 585                        |
| Working capital              | 6.1.4     | 0                        | 0                        | 0                          |
| Operations                   | 6.1.5     | 1,492                    | 1,511                    | 19                         |
| Sub total                    |           | 12,478                   | 13,082                   | 604                        |
| <b>Total funding sources</b> |           | <b>18,487</b>            | <b>17,615</b>            | <b>(872)</b>               |



Source: Appendix C

### **6.1.1 Grants and contributions (\$4.533 million)**

Grants and contributions used to fund the capital works programme include payments received through the State Grants Commission (\$2.513 M), Roads to Recovery Grants (\$0.953 M), and other specific purpose grants (\$1.067 M).

### **6.1.2 Loans (\$0.00 million)**

No new debt is included in the Estimates for the financial year.

### **6.1.3 Reserves, cash & investments (\$11.571 million)**

Reserves are used in a structured manner to support the capital programme. Decreased use of the Infrastructure Renewal Reserve has been made in the Estimates being \$9.570 M or a decrease of \$0.052 M from the previous year. Reserve funds also include certain contributions from external parties and proceeds held from property sales.

### **6.1.4 Operations (\$1.511 million)**

Direct rating support for the capital works programme is based on a policy position taken in the 2006/07 and successive Estimates. This support is planned to continue (indexed) into the future.

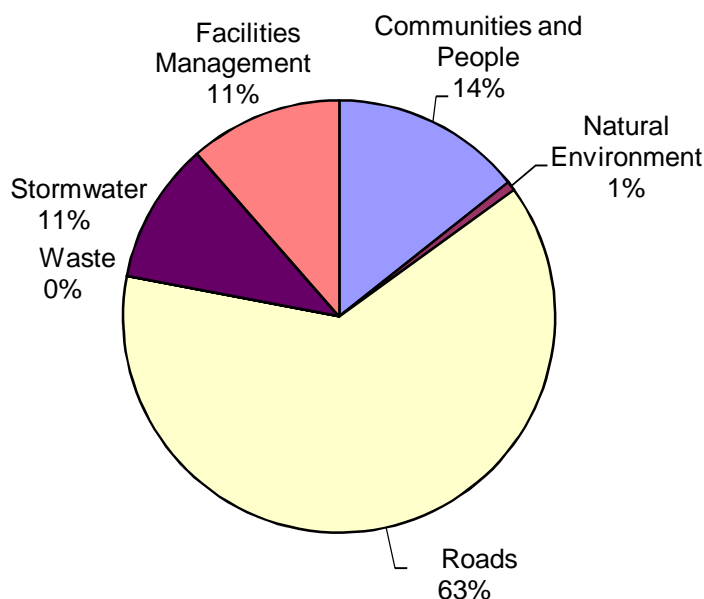
# Clarence City Council – Annual Plan 2017/2018

## 6.2 Capital works

| Capital Works Areas                           | Reference | Estimates<br>2016/17<br>\$'000 | Estimates<br>2017/18<br>\$'000 | Increase<br>(Decrease)<br>\$'000 |
|---|-----------|--------------------------------|--------------------------------|----------------------------------|
| <b>Works carried forward from prior years</b> | 6.2.1     | 9,404                          | 10,789                         | 1,385                            |
| <b>New works</b>                              |           |                                |                                |                                  |
| Communities and People                        | 6.2.2     | 2,762                          | 2,283                          | (479)                            |
| City Future                                   | 6.2.3     | 0                              | 0                              | 0                                |
| Natural Environment                           | 6.2.4     | 82                             | 67                             | (15)                             |
| Infrastructure:                               | 6.2.5     |                                |                                |                                  |
| Roads   | 6.2.5.1   | 13,200                         | 11,540                         | (1,660)                          |
| Waste   | 6.2.5.2   | 0                              | 0                              | 0                                |
| Stormwater                                    | 6.2.5.3   | 1,772                          | 1,580                          | (192)                            |
| Facilities Management                         | 6.2.5.4   | 671                            | 2,145                          | 1,474                            |
| Governance                                    | 6.2.6     | 0                              | 0                              | 0                                |
| Corporate Support                             | 6.2.7     | 0                              | 0                              | 0                                |
| Sub total                                     |           | 18,487                         | 17,615                         | (872)                            |
| <b>Total capital works</b>                    |           | <b>27,891</b>                  | <b>28,404</b>                  | <b>513</b>                       |
| <b>New works</b>                              |           |                                |                                |                                  |
| <b>represented by:</b>                        |           |                                |                                |                                  |
| New assets                                    |           | 8,865                          | 9,570                          | 705                              |
| Existing asset improvements                   |           | 9,622                          | 8,045                          | (1,577)                          |
|   |           | <b>18,487</b>                  | <b>17,615</b>                  | <b>(872)</b>                     |

*Note: Amounts exclude salaries capitalised*

## Budgeted New Capital Works



Source: Appendix C

### 6.2.1 Carried forward works (\$10.789 million)

At the end of each financial year there are projects that are either incomplete or not commenced due to planning issues, weather delays, extended consultation etc. For the 2016/17 year it is forecast that \$10.789 million of capital works will be carried forward into the 2017/18 year. Refer also Section 8.4.

### 6.2.2 Communities and People (\$2.283 million)

This programme is responsible for recreation, youth services, childcare, health, building control, arts, rangers and a number of other functions. Major projects include Bellerive Beach Park (\$0.480 M), Kangaroo Bay Sportsground drainage (\$0.230 M) and Lauderdale Oval lighting and infrastructure (\$0.205 M).

### 6.2.3 City Future (\$nil)

City future is primarily concerned with providing for the growth of the City through strategic land use planning and development control. Its expenditure is generally operational in nature.

### 6.2.4 Natural Environment (\$0.067 million)

This program is responsible for environmental management, emergency management, waste collection and disposal and natural areas. No major projects are budgeted in this area for 2017/18.

### 6.2.5 Infrastructure (\$15.265 million)

The decrease in proposed projects reflects both new infrastructure and renewal/enhancement projects, with major new projects typically being subject to a process

of master planning and community consultation. The small decrease in planned renewal expenditure is consistent with Council's strategies in this area. The Infrastructure Programme includes:

### **6.2.5.1 Roads (\$11.54 million)**

Major projects in this area include major digouts and reconstruction (\$2.000 M), road resealing (\$2.500 M), footpath/kerb and gutter renewal (\$1.250 M), Bellerive public pier (\$1.350 M), Kangaroo Bay Drive car park (\$1.300 M), Bayfield Street streetscape (\$0.500 M) and Clarendon Vale greenbelt pathway and lighting (\$0.360 M)

### **6.2.5.2 Waste (\$nil)**

There are no waste management projects of a capital nature proposed in 2017/18.

### **6.2.5.2 Stormwater (\$1.58 million)**

Major stormwater projects include Cambridge Oval stormwater harvesting stage 2 0.270 M), catchment management plan (\$0.250 M), Seven Mile Beach stormwater (\$0.200 M), South Terrace drain construction (\$0.200 M) and Houston Drive erosion remediation (\$0.200 M).

### **6.2.5.3 Facilities Management (\$2.145 million)**

Facilities Management projects include Risdon Vale change room and public toilets (\$0.970 M), Alma Street Senior and Citizens Centre DDA toilet (\$0.300 M), Seven Mile Beach day area DDA toilet (\$0.280 M) and Bellerive boardwalk deck renewal (\$0.220 M).

### **6.2.6 Governance (\$nil)**

No capital expenditure will be made under the Governance programme during 2016/17.

### **6.2.7 Corporate Support (\$nil)**

No additional capital expenditure has been budgeted under the Corporate Support programme during 2017/18 however a major upgrade of Council's ICT platform approved in 2015/16 will continue to be implemented.

## 7 Analysis of estimated balance sheet

This section analyses the movements in Estimates for assets, liabilities and equity between 2016/17 and 2017/18.

### 7.1 Estimated balance sheet

|                               | Reference | Estimates<br>30 Jun 17<br>\$'000 | Estimates<br>30 Jun 18<br>\$'000 | Increase/<br>Decrease<br>\$'000 |
|-------------------------------|-----------|----------------------------------|----------------------------------|---------------------------------|
| <b>Current</b>                |           |                                  |                                  |                                 |
| Assets                        | 7.1.1     | 64,760                           | 65,397                           | 637                             |
| Liabilities                   | 7.1.2     | (10,419)                         | (10,433)                         | (14)                            |
| <b>Net current assets</b>     |           | <b>54,341</b>                    | <b>54,964</b>                    | <b>623</b>                      |
| <b>Non-Current</b>            |           |                                  |                                  |                                 |
| Assets                        | 7.1.3     | 739,126                          | 726,611                          | (12,515)                        |
| Liabilities                   | 7.1.4     | (751)                            | (766)                            | (15)                            |
| <b>Net non-current assets</b> |           | <b>738,375</b>                   | <b>725,845</b>                   | <b>(12,530)</b>                 |
| <b>Net assets</b>             |           | <b>792,716</b>                   | <b>780,809</b>                   | <b>(11,907)</b>                 |
| <b>Equity</b>                 | 7.1.5     |                                  |                                  |                                 |
| Cash Backed Reserves          |           | 35,347                           | 36,954                           | 1,607                           |
| Other Reserves and Equity     |           | 757,369                          | 743,855                          | (13,514)                        |
| <b>Total equity</b>           |           | <b>792,716</b>                   | <b>780,809</b>                   | <b>(11,907)</b>                 |

#### 7.1.1 Current Assets (\$0.637 million increase)

Council's current asset position is expected to increase compared to the 2016/17 Estimates due to the original estimate for cash holdings at 30 June 2017 being lower than the forecast actual. This is primarily due to receipt in advance of 2016/17 Grants Commission funds and timing of capital expenditure.

#### 7.1.2 Current Liabilities (\$0.014 million increase)

Current liabilities are expected to show a slight increase against the prior year Estimates in line with normal operations. No additional short term debt is expected to be drawn.

#### 7.1.3 Non-Current Assets (\$12.515 million decrease)

Council's non-current asset position as at June 2018 is expected to decrease compared to the 2016/17 Estimates by approximately \$12.515 million. This decrease between Estimates years is due to an overestimation in the prior year.

#### 7.1.4 Non-Current Liabilities (\$0.015 million increase)

The increase in non-current liabilities is in line with normal operations, including attribution of loan balances.



### **7.1.5 Equity (\$11.907 million decrease)**

The net decrease in equity is primarily a function of changes in non-current assets as described above.

### **7.2 Key assumptions**

In preparing the Estimated Balance Sheet as at 30 June 2018 it was necessary to make a number of assumptions about key assets, liabilities and equity balances. To the extent possible, these reflect items included in the adopted Estimates. The major variable factors are the effect of inflation on future asset revaluations, the extent to which the anticipated capital works are completed, and the effects of accounting policy changes including asset revaluations.

## 8 Rating strategy

### 8.1 Strategy development

Rates and charges are Council's principal source of revenue, accounting for some 75% of Council's annual revenue. Planning for future rate requirements is therefore an important process.

It has been necessary to balance the importance of rate revenue as a funding source with community sensitivity to rate increases including rates affordability to the general community, and the level of service demanded by the community.

The following table shows a comparison for the last five years.

|                                    |              |
|------------------------------------|--------------|
| 2014                               | 2.30%        |
| 2015                               | 2.80%        |
| 2016                               | 1.00%        |
| 2017                               | 1.90%        |
| 2018                               | 2.30%        |
|                                    |              |
| <b>Average increase over 5 yrs</b> | <b>2.06%</b> |

N.B. Increases shown are net of increase in growth, State Government charges and special rebates.

### 8.2 Current year rate increase

Council's own increase in its net rating requirement is 2.3% against 2016/17. This increase is set in the context of the LGAT Council Cost Index of 1.5% (December 2016) and CPI of 2.3% (March 2017). In addition, there is a range of cost pressures on Council including increased demand for greenwaste and hardwaste kerbside collection, maintenance costs associated with new/upgraded facilities and infrastructure, together with various initiatives and resource additions contained within the Estimates. Growth in the rates base provided support to total rate revenue.

### 8.3 Rating structure and policy

Council has a rating structure consisting of numerous components. This structure complies with the Act. The key components are:

- a general rate calculated as a rate in the dollar applied to the Capital Value (CV) of the rateable property, with a fixed amount. This component supports a broad range of Council's services including roads, parks, recreational facilities, regulatory services and community services;
- a service charge in respect of solid waste collection. This component is charged where the service is available to a property and varies according to the level of service provided;
- a fire service rate in respect of the Fire Service Contribution payable directly to the State Government, calculated as a rate in the dollar applied to the CV of the rateable property, with a minimum amount payable. The amount to be collected in each fire district and the minimum amount to be paid in respect of each property is set by the State Fire Commission;
- a stormwater service rate calculated as a rate in the dollar applied to the CV of rateable properties to which a service is available, with a minimum amount payable. This

component relates to the provision of stormwater services across much of the City by way of stormwater mains, kerb and gutter infrastructure, maintenance of creeks and drainage easements, and gross pollutant trap infrastructure.

In respect of service rates, the rate amounts are set so that the full cost of providing the service is recovered. Amounts of each rate type may vary based on the level of service provided or on the location or use of the property. For instance, the fire service rate differs between urban areas and rural areas.

The CV is determined by the Valuer-General, as required by the Act. Properties within the municipality are revalued on a periodic basis, currently each six years. Council's most recent general revaluation took effect from 1 July 2013. The Valuer General has issued adjustment factors effective 1 July 2017.

Where appropriate, Council provides rebates to certain classes of ratepayers. These typically include pensioners and holders of certain rural land, and, where extreme movements occur, rebates to cap the level of rate increases which otherwise may have been experienced by certain property owners.

The structure of Council's rates and the underlying policy rationale is set out in Council's adopted rates and charges policy as required by the Act.

## 9 Borrowing strategy

### 9.1 Strategy fundamentals

Borrowings can be an important funding source for the capital expenditure programme. Borrowings are typically used in support of the construction of a major asset rather than providing general support to the capital expenditure programme.

While there is a general industry trend towards debt reduction and, while Council's own debt is currently negligible, Council views a controlled use of debt as an important tool for the management of infrastructure improvement and expansion. It provides access to an alternative source of capital, minimises pressure on cash flows and income streams at the point of construction, and ensures that the cost of long life assets is spread over time and therefore better met by those deriving the benefit from those assets.

| Year | Total Borrowings<br>30 June<br>\$'000 | Liquidity<br>CA/CL<br>Ratio | Debt Mgt<br>Debt/Rates<br>% | Cost of<br>Debt<br>Interest /<br>Operating<br>Revenue |
|------|---------------------------------------|-----------------------------|-----------------------------|---|
| 2012 | 1,001                                 | 664.1%                      | 2.6%                        | 0.1%  |
| 2013 | 856                                   | 682.6%                      | 2.1%                        | 0.1%  |
| 2014 | 703                                   | 607.9%                      | 1.6%                        | 0.1%  |
| 2015 | 542                                   | 634.2%                      | 1.2%                        | 0.1%  |
| 2016 | 371                                   | 662.6%                      | 0.8%                        | 0.0%  |
| 2017 | 191                                   | 633.2%                      | 0.4%                        | 0.0%  |

The table shows that Council's borrowing reduced during the period. Council currently has one loan which is reducing in accordance with agreed payment terms. At 30 June 2017 net borrowings are expected to be \$0.191 million, and at 30 June 2018 the loan will be paid in full.

Council's liquidity position has been consistently strong, with cash and investments well in excess of current liabilities in all years.

### 9.2 Current year borrowings

Council has not provided for additional borrowings in its 2017/18 Estimates.

| Year        | New Borrowings<br>\$'000 | Loan Principal<br>Paid/Transferred<br>\$'000 | Loan<br>Interest<br>Paid<br>\$'000 | Balance<br>30 Jun<br>\$'000 |
|-------------|--------------------------|--|------------------------------------|-----------------------------|
| 2013        | 0                        | 145  | 54                                 | 856                         |
| 2014        | 0                        | 153  | 46                                 | 703                         |
| 2015        | 0                        | 161  | 37                                 | 542                         |
| 2016        | 0                        | 171  | 28                                 | 371                         |
| 2017        | 0                        | 180  | 18                                 | 191                         |
| <b>2018</b> | <b>0</b>                 | <b>191</b>                                   | <b>8</b>                           | <b>0</b>                    |

## 10 Infrastructure strategy

### 10.1 Strategy development

Council's infrastructure strategy centres around the two key imperatives of maintaining the capital adequacy of the existing infrastructure base, and providing additional infrastructure to improve the level of service provided to the community and to meet the needs of expanding areas.

Capital adequacy has received close attention since the early 1990's at which time Council embarked on a long term strategy to fully fund its future infrastructure renewal. To meet long term financial sustainability imperatives, Council applies a range of funding to its Infrastructure Renewal Reserve, including a capital contribution from rates (\$1.963 million 2017/2018), dividends received from TasWater, and interest earned on accumulated infrastructure renewal funds.

Based on its adopted Asset Management Strategy, Asset Management Plans, and 10 Year Financial Management Plan, Council believes its funding effort in respect of infrastructure renewal is sustainable into the future providing current levels are maintained in real terms.

Consistent with the high level strategy established by its 10 Year Financial Management Plan, Council has progressively increased the amount appropriated from renewal funding to physical works, subject to condition assessments made under Council's Asset Management Plans.

| Year           | Renewal Funding Appropriated \$'000 |
|----------------|-------------------------------------|
| 2011/12        | 8,342                               |
| 2012/13        | 9,940                               |
| 2013/14        | 8,827                               |
| 2014/15        | 9,340                               |
| 2015/16        | 9,383                               |
| 2016/17        | 9,622                               |
| <b>2017/18</b> | <b>9,570</b>                        |

Formal asset management plans have been updated for all major asset classes. These are supported by a 10 year Financial Management Plan aimed at providing an indication of likely outcomes of Council's policy positions. The 10 year financial management plan was reviewed in April 2017.

Council is also committed to providing new infrastructure where it is consistent with Council's strategic direction, including enhancing the community's lifestyle, providing for new and expanded business opportunities, and meeting legislative, social, and environmental responsibilities.

New and upgraded infrastructure and initiatives contained within the Capital Expenditure Programme are detailed in Appendix C.

# Clarence City Council – Annual Plan 2017/2018

## 10.2 Key influences for 2017/18

The following influences had a significant impact on the Infrastructure Strategy for the 2017/18 year:

- Requirements of Asset Management Plans for all major asset classes;
- Continued demand throughout the community for improved standards in footpath condition;
- Continued demand throughout the community for improved standards in road condition;
- Council's continued commitment to providing for future infrastructure renewal;
- Ongoing development and upgrade of sporting and recreational facilities throughout the City;
- Implementation of major development plans including Kangaroo Bay, Bellerive Beach Park and urban catchment management.

## 10.3 Future capital works

The following table summarises Council's likely forward programme of capital expenditure including funding sources for the next four years, as per the adopted 10 Year Financial Management Plan.

| Year | Grants & Contributions<br>\$'000 | Borrowings<br>\$'000 | Renewal Funding, Investments & Reserves<br>\$'000 | Working Capital<br>\$'000 | Council Operations<br>\$'000 | Capital Program<br>\$'000 |
|------|----------------------------------|----------------------|---|---------------------------|------------------------------|---------------------------|
| 2015 | 4,229                            | -                    | 9,840   | -                         | 2,395                        | 16,464                    |
| 2016 | 3,773                            | -                    | 11,615  | -                         | 2,582                        | 17,970                    |
| 2017 | 6,009                            | -                    | 10,986  | -                         | 1,492                        | 18,487                    |
| 2018 | 4,533                            | -                    | 13,705  | -                         | 1,511                        | 19,749                    |
| 2019 | 5,895                            | -                    | 13,865  | -                         | 2,156                        | 21,916                    |
| 2020 | 5,460                            | -                    | 13,990  | -                         | 3,818                        | 23,268                    |
| 2021 | 5,060                            | -                    | 14,010  | -                         | 1,703                        | 20,773                    |

Future amounts are indicative, and may vary according to a range of factors including the assessment of physical asset conditions, funding availability, project priorities, project scheduling, and community demand.

The major funding sources identified include government grants, use of infrastructure renewal funds, and additional rating effort. Borrowings are applied on a specific project basis where appropriate. Accelerated use of infrastructure renewal funding may be applied. Specific additional funding is likely to become available in the form of specific purpose government grants; rates arising from major new developments may also be applied by Council in support of its capital base. Council also holds specific purpose reserves arising from cash collected for public open space and car parking.

## Overview to Appendices

The following appendices include disclosures of information which provide support for the analysis contained in sections 1 to 10 of this report.

This information has not been included in the main body of the Estimates report in the interests of clarity and conciseness. Council has decided that, while the Annual Plan needs to focus on the important elements of the Estimates and provide appropriate analysis, the detail upon which the annual Estimates are based should also be provided in the interests of open and transparent local government.

The contents of the appendices are summarised below:

| Appendix | Nature of information      |
|----------|----------------------------|
| A        | Estimates statements       |
| B        | Statutory disclosures      |
| C        | Capital works program      |
| D        | Activities and initiatives |

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## **Estimates statements Appendix A**

Income statement

Balance sheet

Cash flow statement

Capital works programme

Investment reserves

This section sets out the Estimates statements for 2016/17 in detail. This information is the basis of the disclosures and analysis of the annual Estimates in this report.

**CLARENCE CITY COUNCIL**  
**Estimated Income Statement**  
**For the year ending 30 June 2018**

|                                     | Estimates<br>2016/17<br>\$'000 | Estimates<br>2017/18<br>\$'000 | Increase<br>(Decrease)<br>\$'000 |
|-------------------------------------|--------------------------------|--------------------------------|----------------------------------|
| <b>Revenue</b>                      |                                |                                |                                  |
| Rates                               | 46,043                         | 47,947                         | 1,904                            |
| User charges                        | 5,447                          | 5,075                          | (372)                            |
| Interest                            | 1,720                          | 1,675                          | (45)                             |
| Government subsidies & grants       | 6,742                          | 7,241                          | 499                              |
| Dividends                           | 3,300                          | 3,300                          |                                  |
| Contributions of capital            | 291                            | 1,107                          | 816                              |
| Other revenue                       | 215                            | 159                            | (56)                             |
| <b>TOTAL REVENUE</b>                | <b>63,758</b>                  | <b>66,504</b>                  | <b>2,746</b>                     |
| <b>Expenses</b>                     |                                |                                |                                  |
| Employee costs                      | 17,190                         | 17,456                         | 266                              |
| Materials and contracts             | 10,719                         | 11,078                         | 359                              |
| State Government charges and levies | 5,221                          | 5,527                          | 306                              |
| Borrowing costs                     | 20                             | 10                             | (10)                             |
| Depreciation and amortization       | 12,077                         | 12,812                         | 735                              |
| Operating leases                    | 1,897                          | 1,915                          | 18                               |
| Electricity                         | 1,352                          | 1,437                          | 85                               |
| Other expenses                      | 6,221                          | 10,766                         | 4,545                            |
| <b>TOTAL EXPENSES</b>               | <b>54,697</b>                  | <b>61,001</b>                  | <b>6,304</b>                     |
| <b>Net surplus (deficit)</b>        | <b>9,061</b>                   | <b>5,503</b>                   | <b>(3,558)</b>                   |

**CLARENCE CITY COUNCIL**  
**Estimated Balance Sheet**  
**As at 30 June 2018**

|                                      | Estimates<br>2017<br>\$'000 | Estimates<br>2018<br>\$'000 | Increase<br>(Decrease)<br>\$'000 |
|--------------------------------------|-----------------------------|-----------------------------|----------------------------------|
| <b>Current assets</b>                |                             |                             |                                  |
| Cash assets                          | 57,371                      | 57,897                      | 526                              |
| Other current assets                 | 7,389                       | 7,500                       | 111                              |
| <b>Total current assets</b>          | <b>64,760</b>               | <b>65,397</b>               | <b>637</b>                       |
| <b>Non-current assets</b>            |                             |                             |                                  |
| Infrastructure assets                | 551,292                     | 552,547                     | 1,255                            |
| Other non-current assets             | 187,834                     | 174,064                     | (13,770)                         |
| <b>Total non-current assets</b>      | <b>739,126</b>              | <b>726,611</b>              | <b>(12,515)</b>                  |
| <b>Total assets</b>                  | <b>803,886</b>              | <b>792,008</b>              | <b>(11,878)</b>                  |
| <b>Current liabilities</b>           |                             |                             |                                  |
| Current borrowings                   | 191                         | 0                           | (191)                            |
| Other current liabilities            | 10,228                      | 10,433                      | 205                              |
| <b>Total current liabilities</b>     | <b>10,419</b>               | <b>10,433</b>               | <b>14</b>                        |
| <b>Non-current liabilities</b>       |                             |                             |                                  |
| Non-current borrowings               | 0                           | 0                           |                                  |
| Other non-current liabilities        | 751                         | 766                         | 15                               |
| <b>Total non-current liabilities</b> | <b>751</b>                  | <b>766</b>                  | <b>15</b>                        |
| <b>Total liabilities</b>             | <b>11,170</b>               | <b>11,199</b>               | <b>29</b>                        |
| <b>Equity</b>                        |                             |                             |                                  |
| Infrastructure renewal reserve       | 28,614                      | 29,790                      | 1,176                            |
| Other cash backed reserves           | 6,733                       | 7,164                       | 431                              |
| Other reserves and equity            | 757,369                     | 743,855                     | (13,514)                         |
| <b>Total equity</b>                  | <b>792,716</b>              | <b>780,809</b>              | <b>(11,907)</b>                  |
| <b>Total liabilities and equity</b>  | <b>803,886</b>              | <b>792,008</b>              | <b>(11,878)</b>                  |

**CLARENCE CITY COUNCIL**  
**Estimated Cash Flow Statement**  
**For the year ending 30 June 2018**

|   | Estimates<br>2016/17<br>\$'000 | Estimates<br>2017/18<br>\$'000 | Increase<br>(Decrease)<br>\$'000 |
|---|--------------------------------|--------------------------------|----------------------------------|
|   | Inflows<br>(Outflows)          | Inflows<br>(Outflows)          |                                  |
| <b>Cash flows from operating activities</b> |                                |                                |                                  |
| Rates                                       | 45,582                         | <b>48,010</b>                  | 2,428                            |
| User Charges                                | 6,108                          | <b>5,675</b>                   | (433)                            |
| Interest received                           | 1,860                          | <b>1,785</b>                   | (75)                             |
| Receipts from government                    | 4,892                          | <b>8,140</b>                   | 3,248                            |
| Net GST refund (payment)                    | 3,685                          | <b>3,955</b>                   | 270                              |
| Other income                                | 2,550                          | <b>7,260</b>                   | 4,710                            |
| Wages & salaries                            | (15,905)                       | <b>(16,990)</b>                | (1,085)                          |
| Interest paid                               | (20)                           | <b>(10)</b>                    | 10                               |
| Payments to suppliers                       | (29,401)                       | <b>(33,660)</b>                | (4,259)                          |
| Net cash inflow from operating activities   | 19,351                         | <b>24,165</b>                  | 4,814                            |
| <b>Cash flows from investing activities</b> |                                |                                |                                  |
| Payments for property plant & equipment     | (18,560)                       | <b>(23,513)</b>                | (4,953)                          |
| Proceeds from sale of prop, plant & equip   |                                |                                |                                  |
| Investment in associates                    | (1,600)                        |                                | 1,600                            |
| Net cash flow from investing activities     | (20,160)                       | <b>(23,513)</b>                | (3,353)                          |
| <b>Cash flows from financing activities</b> |                                |                                |                                  |
| Repayment of borrowings                     | (180)                          | <b>(191)</b>                   | (11)                             |
| Government grants - capital                 | 1,858                          | <b>1,986</b>                   | 128                              |
| Loans to associates                         | (2,400)                        | <b>(2,400)</b>                 |                                  |
| Net cash flow from financing activities     | (722)                          | <b>(605)</b>                   | 117                              |
| <b>Net change in cash held</b>              | (1,531)                        | <b>47</b>                      | 1,578                            |
| Cash at the beginning of the year           | 58,902                         | <b>57,371</b>                  | (1,531)                          |
| <b>Cash at the end of the year</b>          | 57,371                         | <b>57,418</b>                  | 47                               |

**CLARENCE CITY COUNCIL**  
**Estimated Capital Works Programme**  
**For the year ending 30 June 2018**

|                                   | Estimates<br>2016/17<br>\$'000 | Estimates<br>2017/18<br>\$'000 | Increase<br>(Decrease)<br>\$'000 |
|-----------------------------------|--------------------------------|--------------------------------|----------------------------------|
| <b>Capital works by programme</b> |                                |                                |                                  |
| Communities and People            | 3,286                          | 2,830                          | (456)                            |
| Natural Environment               | 150                            | 137                            | (13)                             |
| Infrastructure:                   |                                |                                |                                  |
| Roads                             | 13,977                         | 12,436                         | (1,541)                          |
| Waste                             |                                |                                |                                  |
| Stormwater                        | 2,186                          | 2,084                          | (102)                            |
| Facilities Management             | 778                            | 2,262                          | 1,484                            |
| Governance                        |                                |                                |                                  |
| Corporate Support                 |                                |                                |                                  |
| Total capital works               | <b>20,377</b>                  | <b>19,749</b>                  | <b>(628)</b>                     |
| <b>Represented by</b>             |                                |                                |                                  |
| New Assets                        | 9,771                          | 10,729                         | 958                              |
| Existing Asset Improvements       | 10,606                         | 9,020                          | (1,586)                          |
| Total capital works               | <b>20,377</b>                  | <b>19,749</b>                  | <b>(628)</b>                     |

*NB: Works on order are not included in this schedule. Salaries attributed to capital projects are included in this schedule.*

**CLARENCE CITY COUNCIL**  
**Reserves**  
**For the year ending 30 June 2018**

|                                    | <b>Estimates<br/>2016/17<br/>\$'000</b> | <b>Estimates<br/>2017/18<br/>\$'000</b> |
|------------------------------------|---|---|
| <b>Statutory or Restricted Use</b> |   |   |
| Public Open Space                  | 1,610                                   | 1,631                                   |
| Car Parking                        | 985                                     | 1,169                                   |
| Rosny Park Child Care              | 212                                     | 266                                     |
| Commonwealth Funded Programmes     | 1,010                                   | 1,234                                   |
|                                    | <u>3,817</u>                            | <u>4,300</u>                            |
| <b>Discretionary</b>               |   |   |
| General                            | 2,916                                   | 2,864                                   |
| Infrastructure Renewal             | 28,614                                  | 29,790                                  |
|                                    | <u>31,530</u>                           | <u>32,654</u>                           |
| <b>Total Reserves</b>              | <u>35,347</u>                           | <u>36,954</u>                           |

## **Statutory disclosures Appendix B**

The information in this Appendix corresponds with that which is required under the Act to be disclosed in the Council's annual Estimates.

### **1 Estimated revenue**

Refer also to Appendix A – Estimated Income Statement.

### **2 Estimated expenditure**

Refer also to Appendix A – Estimated Income Statement.

### **3 Estimated borrowings**

Refer also to Appendix A – Estimated Income Statement and Estimated Cash Flow Statement which discloses the total amount proposed to be borrowed for the year, the total amount of debt redemption for the year and the projected debt servicing cost for the year.

### **4 Estimated capital works**

Refer also to Appendix A – Estimated Statement of Capital Works and Appendix D – Capital Works Programme. Note that the amounts in Appendix B include the amount of salary costs expected to be capitalised as part of project costs.

**CLARENCE CITY COUNCIL  
ANNUAL ESTIMATES 2017/2018  
(\$000)**

|  | EXPENSES      | REVENUES      | NET<br>EXPENSES | ASSET<br>PURCHASES | EXPENSES<br>CAPITALISED | TFRS TO<br>RESERVES | TFRS FROM<br>RESERVES | NET RATING<br>REQU'T |
|--|---------------|---------------|-----------------|--------------------|-------------------------|---------------------|-----------------------|----------------------|
| <b>GOVERNANCE and COMMUNITY</b>                  |               |               |                 |                    |                         |                     |                       |                      |
| Communities and People                           | 13,844        | 5,850         | 7,994           | 2,829              | 568                     | -                   | 1,711                 | 8,544                |
| City Future                                      | 2,704         | 2,337         | 367             |                    |                         | 1,070               | 90                    | 1,347                |
| Natural Environment                              | 7,813         | 135           | 7,678           | 136                | 69                      |                     | 27                    | 7,718                |
| Governance                                       | 9,704         | 6,087         | 3,617           |                    |                         | 5,452               | 20                    | 9,049                |
| Corporate Support                                | 5,794         | 8             | 5,786           | -                  | -                       |                     | 1,224                 | 4,562                |
| <b>INFRASTRUCTURE</b>                            |               |               |                 |                    |                         |                     |                       |                      |
| Roads & Transport                                | 11,823        | 3,167         | 8,656           | 12,436             | 2,468                   |                     | 8,452                 | 10,172               |
| Stormwater                                       | 2,360         | 410           | 1,950           | 2,085              | 625                     |                     | 1,170                 | 2,240                |
| Facilities Management                            | 4,489         | 938           | 3,551           | 2,262              | 117                     |                     | 1,752                 | 3,944                |
| Plant  | 2,710         | 2,710         | -               |                    |                         | -                   |                       | -                    |
|  |               |               |                 |                    |                         |                     |                       | -                    |
| <b>TOTAL RATING REQUIREMENT</b>                  | <b>61,241</b> | <b>21,642</b> | <b>39,599</b>   | <b>19,748</b>      | <b>3,847</b>            | <b>6,522</b>        | <b>14,446</b>         | <b>47,576</b>        |
| Less additional Council remissions               |               |               |                 |                    |                         |                     |                       | -                    |
| <b>Net Rating Requirement</b>                    |               |               |                 |                    |                         |                     |                       | <b>47,576</b>        |
| Rates Raised 2016/17 Plus Growth                 |               |               |                 |                    |                         |                     |                       | 46,425               |
| <b>Net Increase Including Government Charges</b> |               |               |                 |                    |                         |                     |                       | <b>2.5%</b>          |
| Increase Due to Govt Charges                     |               |               |                 |                    |                         |                     |                       | 0.2%                 |
| <b>NET INCREASE</b>                              |               |               |                 |                    |                         |                     |                       | <b>2.3%</b>          |



**Capital works programme Appendix C**  
**New works and works carried forward from 2016/17**

This section provides a more detailed analysis of the capital works programme for 2017/18 including those projects approved in the 2016/17 year that will be incomplete at 30 June 2017.

**CLARENCE CITY COUNCIL**  
**Capital Works Programme**  
**For the year ending 30 June 2018**

## 1 New works

| Clarence City Council - Capital Programme   | Total Cost<br>2017/18 |
|---|-----------------------|
| <b>ROADS</b>  |                       |
| Bayfield Street Streetscape   | 500,000               |
| Blackspot reduction - Gellibrand Drive / Rifle Range Rd.  | 250,000               |
| Clarence Foreshore Trail between Tasman Bridge & Montagu Bay Park   | 100,000               |
| Clarence Foreshore Trail from Simmons Park to Anzac Park - Stage 2  | 150,000               |
| Clarendon Vale Greenbelt - Pathway and Lighting - Mockridge Road to Marsden St                                  | 360,000               |
| Construct a rural footpath on low side of Acton Road between Estate Drive Roundabout and bend at 904 Acton Road | 150,000               |
| Construction of Bellerive public pier   | 1,350,000             |
| DDA Ramps   | 50,000                |
| Development of a car park at 138 East Derwent Highway   | 130,000               |
| Feasibility study for a path along the Tasman Highway from Rosny Park to the Mornington Overpass                | 25,000                |
| Footpath/ Kerb & Gutter Renewal   | 1,250,000             |
| Gravel Road Re-Sheeting   | 75,000                |
| Harmony Lane Widening   | 30,000                |
| Improvements of laneway between Franklin & Bridge Streets Richmond  | 85,000                |
| Kangaroo Bay Drive Car Park (Lot 4)   | 1,300,000             |
| Kerb Replacement - Major Digouts Program  | 500,000               |
| Kerria/Lantana Rds Traffic Island   | 30,000                |
| Major Digouts/ Reconstruction - Annual Program  | 2,000,000             |
| Multi User path Tasman H.Way From Overpass towards Montagu Bay Road .<br>Dependent on joint funding from DSG    | 50,000                |
| Potters Hill - Gravel car parking area construction for a minimum of 4 parking spaces                           | 30,000                |
| Road reseal programme   | 2,500,000             |
| Road safety improvements to Charles Street Richmond including widening, due to use by heavy vehicles.           | 25,000                |
| Roches Beach Bus Turning Circle   | 35,000                |
|   |                       |

|  |                   |
|--|-------------------|
| Rosny Park construct multi-storey car park - Investigation of funding options                        | 100,000           |
| Saundersons Rd Traffic Island  | 20,000            |
| Seal the Charles Hand Park car park off Bastick Street, including base, sealing and line marking     | 70,000            |
| Upgrade parking (approx 25 spaces) and minor road works at Simmons Park including footpath extension | 350,000           |
| Victoria Street Richmond Footpath (Recreation Ground side)   | 25,000            |
|  | <b>11,540,000</b> |
| <b>STORMWATER</b>  |                   |
| Cambridge Oval Stormwater Harvesting - Construction Stage 2  | 270,000           |
| Construct SW pipe 10 Thoona St G.Bay   | 100,000           |
| Cremorne Drainage Improvements - Design  | 20,000            |
| Houston Drive - Erosion Remediation  | 200,000           |
| Kellatie Road - Upgrade  | 70,000            |
| Lower River Street, remedial work  | 50,000            |
| Ongoing - Drainage Minor Construction  | 50,000            |
| Seven Mile Beach - Sub branch of Acton Creek , SW issues   | 200,000           |
| South Terrace Drain Construction   | 200,000           |
| Stormwater Survey / Review of the Howrah Area  | 50,000            |
| Stormwater Upgrade - Bastick Street  | 120,000           |
| Urban Drainage Act - Catchment Management Plan - Lindisfarne to Rosny, Geilston Bay and Barilla Bay  | 250,000           |
|  | <b>1,580,000</b>  |

| <b>ACTIVE RECREATION</b>   |                  |
|--|------------------|
| Seven Mile Beach Sporting Precinct - Building Plans/approvals and site establishment   | 600,000          |
| Active Recreation Master Plans - Geilston Bay  | 25,000           |
| Kangaroo Bay Oval - bowlers run up area  | 20,000           |
| Nth Warrane / Geilston Bay cricket wicket additional synthetic   | 30,000           |
| Risdon Vale Bike Path - Increase the flat area at the top to the starting ramp. Adding two bigger, longer jumps down the oval side of the pump track   | 16,500           |
| Supply and install coaches boxes at ovals - Clarendon Vale .   | 15,000           |
| Wentworth Park - Construct ball catching fence on the southern end of #2 soccer pitch  | 50,000           |
| Wentworth Park - Replace current irrigation system with new on WWP Soccer Ovals 1,2,3.   | 270,000          |
|  | <b>1,026,500</b> |
| <b>PASSIVE RECREATION</b>  |                  |
| Banyall Reserve - replacement of play equipment within park  | 50,500           |
| Carella Park - upgrade Irrigation system   | 50,000           |
| Design Concept Plans & Consultation for the development of the Bellerive Rifle Range Avenue of Honour  | 166,000          |
| Full rehabilitation of the South Street Reserve including installing irrigation, top soiling where necessary and seeding with a grass resilient to salinity.   | 100,000          |
| Implementation of Pindos Park Master Plan - Stage 1. Including playground equipment, playground landscaping, playground fencing , signage and main entry footpath  | 200,000          |
| Natone/Anzac Park - Replacement of play equipment within park  | 56,200           |
| Nielson Park - Replacement of play equipment within park   | 100,275          |
| Purchase & install 2 bottle fill stations beside the multi user path @ WWP and near toilet block - Little Howrah Beach. @ Water fill stations \$6,000 , Connection to water & concrete slabs \$8,500.  | 14,500           |
| Social Heart - Replacement of play equipment within park   | 143,500          |
| South Street Reserve - fence half the reserve to allow for better maintenance control of the grassed area  | 10,000           |
| South Street Tap installation  | 8,000            |
| Sth Arm Masterplan Stage 3 Implementation : Works including, Nature play space & explore track, basketball half court, native plantings to boundaries, Carpark works adjacent to community centre. Harmony lane pedestrian entry improvements. Community market space & gravel road, fitness path around oval, landscaped entry & feature trees, passive games area. | 222,000          |
| Track & Trails signage within the Municipality   | 10,000           |
| Tracks & Trails - Construct Coastal Trail between Mays Point & Cremorne  | 60,000           |
| Tracks & Trails - Construct track in the Meehan Range between Flagstaff Hill & Caves Hill  | 25,000           |
| Tracks & Trails - Construction of Stage 1 of the South Arm Neck section of the Tangara Trail from Palana to Goats Bluff  | 40,000           |

|   |                   |
|---|-------------------|
|   | <b>1,255,975</b>  |
| <b>NATURAL ENVIRONMENT</b>  |                   |
| Clarendon Vale Tree Replacement programme   | 6,000             |
| Upgrading of fire trails  | 21,000            |
| Victoria Esp erosion protection, opposite Thomas Street on Kangaroo Bluff                                       | 40,000            |
|   | <b>67,000</b>     |
| <b>FACILITIES MANAGEMENT</b>  |                   |
| Seven Mile Beach Day Area - DDA Public Toilet   | 280,000           |
| Alma Street Senior Citizens Centre - Construction of DDA Toilet   | 300,000           |
| Bellerive Boardwalk - deck renewal  | 220,000           |
| Building Trade Waste Compliance at various council buildings  | 60,000            |
| Councils master key security system upgrade   | 25,000            |
| Demolition of "Old" Ferry Terminal  | 57,000            |
| Depot Wash Bay Upgrade  | 30,000            |
| Geilston Bay Playgroup Centre - DDA Compliance Works  | 16,500            |
| Howrah Community Centre - DDA Compliance Works  | 11,800            |
| Howrah Community Centre - Develop a plan for the upgrade of signage & facilities at the Howrah Community Centre | 30,000            |
| Howrah Community Centre - Development Masterplan  | 75,000            |
| Lindisfarne Activity Centre - DDA Compliance works  | 10,000            |
| Risdon Vale - change rooms and public toilets   | 970,000           |
| Rosny Transit Mall - security camera upgrade  | 20,000            |
| Simmons Park- Retrofit - Changing Places Facility with " Ceiling Hoist & Adjustable Change Tables and fittings  | 32,400            |
| Warrane Sports Centre - DDA Compliance works  | 7,000             |
|   | <b>2,144,700</b>  |
| <b>GRAND TOTAL</b>  | <b>17,614,175</b> |

## 2 Works carried forward from 2016/17

(N.B. Actuals include tenders accepted/orders placed. A range of projects which are effectively deferred due to issues such as public consultation, funding over multiple years, and awaiting approval of government grants is included. Estimates include amounts from prior financial years. Several major projects are being funded over multiple years and therefore have large funding approvals in anticipation of works in a future financial year. Projects completed during the year are excluded.)

| <b>Carried Forward Capital Projects</b>                                   | <b>Estimate<br/>2016/2017<br/>\$</b> | <b>Actual<br/>2016/2017<br/>\$</b> | <b>Balance<br/>\$</b> |
|---|--------------------------------------|------------------------------------|-----------------------|
| <b>Deferred Projects</b>  |                                      |                                    |                       |
| Kangaroo Bay Public Ferry Wharf   | 1,600,000                            | 0                                  | 1,600,000             |
| Rosny Farm/Golf Course Access   | 16,000                               | 0                                  | 16,000                |
| Bridge St - Richmond  | 169,000                              | 0                                  | 169,000               |
| Bridge St Reconstruction  | 350,000                              | 12,008                             | 337,992               |
| Bridge St Drainage Imp - GP & SW Main                                     | 60,000                               | 0                                  | 60,000                |
| Construction of Aldermen's Room   | 94,000                               | 15,837                             | 78,163                |
| Risdon Vale Oval Pavilion   | 51,100                               | 0                                  | 51,100                |
| Cambridge Oval Development  | 48,300                               | 0                                  | 48,300                |
| Pindos Park   | 21,000                               | 1,034                              | 19,966                |
| Duke Park   | 16,000                               | 1,867                              | 14,133                |
|   | <b>2,425,400</b>                     | <b>30,746</b>                      | <b>2,394,654</b>      |
|   |                                      |                                    |                       |
| <b>Roads</b>  |                                      |                                    |                       |
| Bayfield St Scape Redevelopment   | 1,557,500                            | 97,987                             | 1,459,513             |
| Major Digouts   | 2,732,680                            | 1,177,481                          | 1,555,199             |
| Renewal - Road Resealing  | 2,345,500                            | 2,318,055                          | 27,445                |
| Footpath Inspection Rectification   | 2,017,000                            | 2,028,613                          | -11,613               |
| Resheeting Gravel Roads   | 75,000                               | 62,360                             | 12,640                |
| Black Spot Federal (Difference represents timing of funding receipt only) | 706,155                              | 1,217,902                          | -511,747              |
| DDA Works   | 132,830                              | 58,675                             | 74,155                |
| Bus Bays  | 104,330                              | 126,256                            | -21,926               |
| Bridge Works  | 124,930                              | 122,403                            | 2,527                 |
| Lindisfarne Streetscape   | 400,000                              | 7,926                              | 392,074               |
| Cycle Way   | 599,900                              | 514,138                            | 85,762                |
| Kangaroo Bay Road   | 65,800                               | 63,339                             | 2,461                 |
| Bayfield St Traffic Management  | 300,500                              | 0                                  | 300,500               |
| Laneway Sealing - Various   | 40,000                               | 34,837                             | 5,163                 |
| Tranmere Foreshore & Pindos Park Path                                     | 25,980                               | 10,316                             | 15,664                |
| Victoria Esp Car Park Seal  | 180,700                              | 145,669                            | 35,031                |
| Bellerive Park - Car Park Construction                                    | 33,700                               | 6,723                              | 26,977                |
| Dorans Rd - Boat Ramp Car Park  | 14,700                               | 0                                  | 14,700                |
| Cambridge Rd Line Marking   | 50,000                               | 233                                | 49,767                |
| Surf Road Master Plan Design  | 240,800                              | 191,056                            | 49,744                |
| 7MB Path - Acton Rd to Ovata Cl   | 3,000                                | 0                                  | 3,000                 |

| <b>Carried Forward Capital Projects</b>   | <b>Estimate<br/>2016/2017<br/>\$</b> | <b>Actual<br/>2016/2017<br/>\$</b> | <b>Balance<br/>\$</b> |
|---|--------------------------------------|------------------------------------|-----------------------|
| Clarence St Safety Assessment             | 369,700                              | 52,210                             | 317,490               |
| Kangaroo Bay - Road & Car Park            | 311,470                              | 114,147                            | 197,323               |
| Seven Mile Beach Upgrade                  | 526,370                              | 401,725                            | 124,645               |
| Kennedy Dr/Runway Pl-Blackspot            | 41,680                               | 41,622                             | 58                    |
| Tollard Dr-Kerb & Line Marking            | 54,210                               | 79,498                             | -25,288               |
| Percy Street - Kerb & Gutter              | 259,335                              | 258,812                            | 523                   |
| Dumbarton Dr-Bank Stabilisation           | 29,834                               | 0                                  | 29,834                |
| Geilston Bay Road - Guard Rail            | 37,200                               | 37,137                             | 63                    |
| Clarendon Vale - Pathway & Lighting       | 525,565                              | 24,623                             | 500,942               |
| Silwood Ave - Track Upgrade               | 19,996                               | 3,416                              | 16,580                |
| Acton Rd Rural Footpath                   | 21,700                               | 0                                  | 21,700                |
| North Tce Bollards                        | 47,300                               | 29,237                             | 18,063                |
| Bellerive Beach - Promenade               | 450,000                              | 308                                | 449,692               |
| Cambridge Rd - K&G                        | 300,000                              | 503,084                            | -203,084              |
| Bridge St - Police Car park               | 25,300                               | 25,535                             | -235                  |
| Gordons Hill Rd K&G                       | 120,000                              | 0                                  | 120,000               |
| Bligh St - Turning Head Warrane           | 35,000                               | 342                                | 34,658                |
| Clarence/Cambridge Intersection Design    | 25,000                               | 7,335                              | 17,665                |
| Rosny Microsimulation Model               | 65,000                               | 28,998                             | 36,002                |
| Fitzgeralds Rd - 3 Passing Bay            | 60,000                               | 450                                | 59,550                |
| Cambridge Rd - Footpath                   | 50,000                               | 27,939                             | 22,061                |
| Howrah Rd Cycle Way                       | 10,000                               | 90                                 | 9,910                 |
| Franklin St Car Park - Pedestrian Upgrade | 75,000                               | 0                                  | 75,000                |
| Lindisfarne Activity Centre Footpath      | 4,000                                | 0                                  | 4,000                 |
| Permanent Track Counters                  | 8,000                                | 0                                  | 8,000                 |
| Flagstaff Gully Rd Foot Path Design       | 20,000                               | 17,790                             | 2,210                 |
| Grahams Rd Pavement Seal                  | 100,000                              | 14,943                             | 85,058                |
| School Rd Construction                    | 400,000                              | 5,100                              | 394,900               |
| Lauderdale Canal Footbridge               | 15,000                               | 5,364                              | 9,636                 |
|   | <b>15,757,665</b>                    | <b>9,863,671</b>                   | <b>5,893,994</b>      |
| <b>Stormwater</b>                         |                                      |                                    |                       |
| Minor Stormwater Projects                 | 125,000                              | 78,760                             | 46,240                |
| Lindisfarne Bay Sediment                  | 201,420                              | 218,053                            | -16,633               |
| Capacity Augmentation Works               | 34,995                               | 6,031                              | 28,964                |
| WSUD creek remediation                    | 84,900                               | 65,058                             | 19,842                |
| Cremorne Storm Water Imp Works            | 19,220                               | 7,352                              | 11,868                |
| Roches Beach Rd - Bank Stab               | 79,990                               | 8,816                              | 71,174                |
| Luttrell Ave Storm Water Upgrade          | 49,356                               | 3,578                              | 45,778                |
| Lauderdale Drainage - Structural Plan     | 170,640                              | 9,639                              | 161,001               |
| Cambridge Rd/Shackleton Upgrade Retic     | 32,000                               | 4,700                              | 27,300                |
| Kangaroo Bay Dr SW Upgrade                | 99,120                               | 582                                | 98,538                |
| Faggs Creek Remediation                   | 50,800                               | 8,491                              | 42,309                |

| <b>Carried Forward Capital Projects</b>       | <b>Estimate<br/>2016/2017<br/>\$</b> | <b>Actual<br/>2016/2017<br/>\$</b> | <b>Balance<br/>\$</b> |
|---|--------------------------------------|------------------------------------|-----------------------|
| Urban Drainage Act                            | 444,917                              | 269,089                            | 175,828               |
| Wetland Management Plans                      | 15,000                               | 14,934                             | 66                    |
| Bridge St Drainage Imp                        | 310,150                              | 307,618                            | 2,532                 |
| Radiata Dr - Increase Capacity                | 97,630                               | 89,669                             | 7,961                 |
| Somerset St - Upgrade                         | 214,400                              | 230,484                            | -16,084               |
| Riawena Road - Shotcrete                      | 30,000                               | 23,485                             | 6,515                 |
| 7MB/Lewis Ave/Winston Ave - Roadside SW       | 58,000                               | 53,994                             | 4,006                 |
| Seven Mile Beach - Upgrade Culvert            | 276,600                              | 245,302                            | 31,298                |
| Mortyn Place System Upgrade                   | 54,648                               | 52,857                             | 1,791                 |
| Nelumie St System Upgrade                     | 155,000                              | 1,479                              | 153,521               |
| Elinga/Tranmere Rd Upgrade                    | 270,000                              | 312,385                            | -42,385               |
| Kellatie Road System Upgrade                  | 200,000                              | 223,177                            | -23,177               |
| Bathurst St SW Main & Outfall                 | 55,000                               | 66,450                             | -11,450               |
| 673-691 East Derwent Hwy                      | 165,000                              | 12,321                             | 152,679               |
| South Arm Rd - SW Main Design                 | 10,000                               | 0                                  | 10,000                |
| Dorans Road 730 - Culvert                     | 50,000                               | 1,295                              | 48,705                |
| Rifle Range/Prospect Culvert                  | 25,000                               | 33,299                             | -8,299                |
| Lynrowan Rd Roadside Drains                   | 95,000                               | 21,268                             | 73,732                |
| South Arm Rd - SW System                      | 200,000                              | 178,925                            | 21,075                |
| Percy Street Richmond                         | 50,000                               | 50,000                             | 0                     |
|   | <b>3,723,786</b>                     | <b>2,599,092</b>                   | <b>1,124,694</b>      |
| <b>Facilities Management</b>                  |                                      |                                    |                       |
| Howrah Recreation Centre                      | 17,700                               | 18,736                             | -1,036                |
| Barn Complex Redevelopment                    | 5,280                                | 1,790                              | 3,490                 |
| Public Toilets                                | 1,072,294                            | 523,822                            | 548,472               |
| Kangaroo Bay Plan Implementation              | 18,236                               | 18,236                             | 0                     |
| Rosny Historic Centre                         | 63,800                               | 67,990                             | -4,190                |
| Council Chambers Chiller Upgrades             | 50,520                               | 44,455                             | 6,065                 |
| Bellerive Boardwalk Decking & Fencing         | 90,600                               | 0                                  | 90,600                |
| Clarence Senior Citizens                      | 80,000                               | 22,400                             | 57,600                |
| Clarence Council Depot                        | 18,400                               | 7,843                              | 10,557                |
| Bellerive Community Arts Centre               | 8,500                                | 0                                  | 8,500                 |
| Men's Shed Howrah                             | 6,600                                | 4,700                              | 1,900                 |
| Cambridge Oval - Repair Gates                 | 1,000                                | 1,880                              | -880                  |
| Clarendon Oval Pavilion                       | 24,400                               | 0                                  | 24,400                |
| Security Master Key Upgrade                   | 39,626                               | 40,193                             | -567                  |
| Demolition - 92 Cambridge Rd                  | 20,000                               | 0                                  | 20,000                |
| Risdon Vale Community Centre                  | 95,000                               | 33,344                             | 61,656                |
| Equestrian Centre - Water Jump                | 7,300                                | 0                                  | 7,300                 |
| Lauderdale Hall                               | 11,000                               | 8,630                              | 2,370                 |
| Eastern Shore Obedience Clubrooms - Extension | 80,000                               | 81,689                             | -1,689                |



| <b>Carried Forward Capital Projects</b>   | <b>Estimate<br/>2016/2017<br/>\$</b> | <b>Actual<br/>2016/2017<br/>\$</b> | <b>Balance<br/>\$</b> |
|---|--------------------------------------|------------------------------------|-----------------------|
| Edgeworth St - Pavillion Upgrade          | 55,000                               | 0                                  | 55,000                |
|   | <b>1,765,256</b>                     | <b>875,707</b>                     | <b>889,549</b>        |
| <b>Communities &amp; People</b>           |                                      |                                    |                       |
| Tranmere Hall                             | 43,747                               | 43,747                             | 0                     |
| Anzac Park                                | 4,747                                | 1,537                              | 3,210                 |
| Regional Park Development Acton Court     | 33,315                               | 0                                  | 33,315                |
| Cambridge Oval Sports Ground              | 481,500                              | 500,882                            | -19,382               |
| Lauderdale Oval                           | 460,700                              | 477,160                            | -16,460               |
| Positive Ageing Plan Outcomes             | 65,900                               | 18,960                             | 46,940                |
| Youth Plan                                | 8,100                                | 4,200                              | 3,900                 |
| DDA Plan Review                           | 57,475                               | 5,449                              | 52,026                |
| Irrigation Systems Efficiency Upgrade     | 15,000                               | 14,377                             | 623                   |
| Dampier Street Sportsground               | 75,000                               | 74,863                             | 137                   |
| Development of Tracks & Trails            | 625,510                              | 378,045                            | 247,465               |
| Clarence Mountain Bike Path               | 1,300                                | 0                                  | 1,300                 |
| Shade Structures                          | 22,000                               | 0                                  | 22,000                |
| Aquatic Cent Upgrade                      | 100,000                              | 69,114                             | 30,886                |
| Richmond Village Green                    | 10,000                               | 9,364                              | 636                   |
| Public Art                                | 93,190                               | 66,562                             | 26,628                |
| Cambridge Oval Cricket Wickets            | 55,000                               | 64,973                             | -9,973                |
| Clarendon Vale Oval                       | 100,000                              | 64,300                             | 35,700                |
| Kangaroo Bay Ovals                        | 2,397,400                            | 2,389,571                          | 7,829                 |
| Lindisfarne Oval - No 1                   | 348,700                              | 80,002                             | 268,698               |
| Lindisfarne Oval - No 2                   | 118,820                              | 104,099                            | 14,721                |
| Richmond Oval                             | 19,500                               | 19,772                             | -272                  |
| South Arm Oval                            | 200,000                              | 14,047                             | 185,953               |
| Wentworth Park Ovals                      | 25,000                               | 24,158                             | 842                   |
| Geilston Bay High Ovals                   | 9,275                                | 9,242                              | 33                    |
| Seven Mile Beach - Recreation Master Plan | 263,780                              | 170,375                            | 93,405                |
| Bellerive Beach Park                      | 1,364,890                            | 1,206,075                          | 158,815               |
| Beltana Park                              | 58,700                               | 192                                | 58,508                |
| Clifton Beach Reserve Park                | 17,200                               | 16,311                             | 889                   |
| Kangaroo Bay Park                         | 1,592,400                            | 1,393,257                          | 199,143               |
| Lewis Park                                | 3,500                                | 4,282                              | -782                  |
| Richmond Riverbank Park                   | 75,000                               | 782                                | 74,218                |
| Shoreline Park Lighting & Play Equipment  | 30,400                               | 35,547                             | -5,147                |
| Simmons Park                              | 259,200                              | 97,780                             | 161,420               |
| Wentworth Park Play Park                  | 1,800                                | 1,842                              | -42                   |
| South Street Reserve                      | 5,000                                | 3,760                              | 1,240                 |
| Howrah Bowls Club Base                    | 197,100                              | 205,548                            | -8,448                |
| Montagu Bay Boat Ramp                     | 97,600                               | 2,530                              | 95,070                |
| Seating On Bus Routes                     | 14,980                               | 6,793                              | 8,187                 |

| <b>Carried Forward Capital Projects</b> | <b>Estimate<br/>2016/2017<br/>\$</b> | <b>Actual<br/>2016/2017<br/>\$</b> | <b>Balance<br/>\$</b> |
|---|--------------------------------------|------------------------------------|-----------------------|
| Clarence High Oval Development          | 238,320                              | 221,425                            | 16,895                |
| Howrah Rec Centre Playground            | 4,100                                | 4,097                              | 3                     |
| ICT System Upgrade                      | 1,571,500                            | 1,211,788                          | 359,712               |
| Additions to Family Day Care building   | 147,586                              | 232,056                            | -84,470               |
| Active Recreation Master Plan           | 25,000                               | 3,727                              | 21,273                |
| Warrane Community Garden                | 46,524                               | 18,153                             | 28,371                |
| Rosny Park Green Belt Plan              | 25,000                               | 0                                  | 25,000                |
| Roscommon Res-Dry Stone                 | 15,000                               | 15,000                             | 0                     |
| Rifle Range Avenue of Honour            | 15,000                               | 13,827                             | 1,173                 |
|   | <b>11,440,759</b>                    | <b>9,299,569</b>                   | <b>2,141,190</b>      |
| <b>Natural Environment</b>              |                                      |                                    |                       |
| Beach Erosion Protection                | 654,540                              | 35,559                             | 618,981               |
| Upgrading Fire Trails                   | 27,795                               | 20,696                             | 7,099                 |
| Lauderdale Canal Dune Rebuild           | 127,900                              | 119,786                            | 8,114                 |
| Opossum Bay Beach Access                | 35,000                               | 13,139                             | 21,861                |
| Roscommon Reserve                       | 3,000                                | 0                                  | 3,000                 |
| Clarendon Vale Fencing & Trees          | 55,125                               | 0                                  | 55,125                |
| Little Howrah Beach - DDA               | 25,000                               | 0                                  | 25,000                |
| Lindhill Bushland Res Access            | 15,000                               | 14,857                             | 143                   |
| Mountain Bike Track Armouring           | 15,000                               | 14,750                             | 250                   |
|   | <b>958,360</b>                       | <b>218,787</b>                     | <b>739,573</b>        |
|   |                                      |                                    |                       |
| <b>TOTAL</b>                            | <b>33,645,826</b>                    | <b>22,856,827</b>                  | <b>10,788,999</b>     |

## **Activities and initiatives Appendix D**

This section sets out the activities and initiatives to be funded in the Estimates for the 2017/18 year, and how these will contribute to achieving the strategic objectives specified in the Strategic Plan.

**CLARENCE CITY COUNCIL**  
**Activities and Initiatives**  
**For the year ending 30 June 2018**

| <b>Program</b>                             | <b>Activities and Initiatives</b>   |
|--|---|
| <b>Civic Activities &amp; Events</b>       | <p><i>Objective:</i></p> <p>To enhance and increase the opportunities for all people in the community to participate in cultural and social activities.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Conduct Council's annual events program including: Australia Day; Jazz Festival; Seafarers Festival and Carols by Candlelight.</li> <li>• Support and conduct other events including: World Games Day, Heritage Month, Dogs Day Out, Youth Events and Community Festivals.</li> <li>• Continue relationships with other major events including Festival of Voices, Dark MOFO and Ten Days on the Island.</li> </ul>  |
| <b>Community Awareness &amp; Marketing</b> | <p><i>Objective:</i></p> <p>To promote awareness of Council services and to encourage participation in community affairs, activities and events.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Implementation of the Council's Community Participation Policy.</li> <li>• Redesign Council's website</li> <li>• Investigate an online Community Directory on Council's website that details community services and organisations.</li> <li>• Review and update existing publications where necessary.</li> <li>• Provide timely and relevant information via Council's website; the ; quarterly Rates News ; print and digital media; and various special interest publications.</li> <li>• Promote sister city relations.</li> <li>• Provide support to the City Band.</li> <li>• Publish events in the City on Council's website.</li> </ul> |
| <b>Recreation</b>                          | <p><i>Objective:</i></p> <p>To ensure community access to passive and active recreational opportunities throughout the City.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Ongoing partnership arrangements with government and community organisations to target funds to develop and expand recreational facilities.</li> </ul>  |

| Program | Activities and Initiatives  |
|---------|---|
|         | <ul style="list-style-type: none"> <li>• Develop partnership arrangements with government and community organisations to better utilise available recreational facilities.</li> <li>• Finalise Recreation and Facilities Management Plan for Risdon Vale</li> <li>• Ongoing regulatory processes for Development Plans for proposed Seven Mile Beach regional recreation facility.</li> <li>• Manage major recreational facility leases such as Bellerive Oval and the Clarence Aquatic Centre.</li> <li>• Undertake the following actions: <ul style="list-style-type: none"> <li>• Seven Mile Beach Sporting Precinct - Building Plans/approvals and site establishment</li> <li>• Active Recreation Master Plans - Geilston Bay</li> <li>• Kangaroo Bay Oval - bowlers run up area</li> <li>• Nth Warrane / Geilston Bay cricket wicket additional synthetic</li> <li>• Risdon Vale Bike Path upgrade</li> <li>• Supply and install coaches boxes at ovals - Clarendon Vale .</li> <li>• Wentworth Park - Construct ball catching fence on the southern end of #2 soccer pitch</li> <li>• Wentworth Park - Replace current irrigation system with new on WWP Soccer Ovals 1,2,3.</li> <li>• Banyall Reserve - replacement of play equipment within park</li> <li>• Carella Park - upgrade Irrigation system</li> <li>• Design Concept Plans &amp; Consultation for the development of the Bellerive Rifle Range Avenue of Honour</li> <li>• Full rehabilitation of the South Street Reserve including installing irrigation, top soiling where necessary and seeding with a grass resilient to salinity.</li> <li>• Implementation of Pindos Park Master Plan - Stage 1. Including playground equipment, playground landscaping, playground fencing , signage and main entry footpath</li> <li>• Natone/Anzac Park - Replacement of play equipment within park</li> <li>• Nielson Park - Replacement of play equipment within park</li> <li>• Purchase &amp; install 2 bottle fill stations beside the multi user path @ WWP and near toilet block</li> <li>• Social Heart - Replacement of play equipment within park</li> <li>• South Street Reserve - fence half the reserve to allow for better maintenance control of the grassed area</li> <li>• South Street Tap installation</li> <li>• South Arm Masterplan Stage 3 Implementation : Works including, Nature play space &amp; explore track, basketball half court, native plantings to boundaries, Carpark works adjacent to community centre. Harmony lane pedestrian entry improvements. Community market space &amp; gravel road, fitness path around oval, landscaped entry &amp; feature trees, passive games area.</li> <li>• Track &amp; Trails signage within the Municipality</li> <li>• Tracks &amp; Trails - Construct Coastal Trail between Mays Point &amp; Cremorne</li> <li>• Tracks &amp; Trails - Construct track in the Meehan Range between Flagstaff Hill &amp; Caves Hill</li> <li>• Tracks &amp; Trails - Construction of Stage 1 of the South Arm Neck</li> </ul> </li> </ul> |

| Program                                  | Activities and Initiatives  |
|--|---|
|  | <p>section of the Tangara Trail from Palana to Goats Bluff</p> <ul style="list-style-type: none"> <li>• Upgrade boat ramp at Montagu Bay Reserve.</li> <li>• Lauderdale Oval Lighting</li> </ul>  |
| <b>Childcare Services</b>                | <p><i>Objective:</i></p> <p>To deliver a variety of childcare services, all of which aim to develop, coordinate and deliver a range of accessible and cost effective quality child care services for the City.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Improve service coordination, childcare options and viability.</li> <li>• Maintain accreditation, licensing and registration requirements.</li> <li>• Establish new Outside School Hours Care service at Eastside Lutheran and Before School Care at North Lindisfarne.</li> </ul>  |
| <b>Community Services &amp; Programs</b> | <p><i>Objective:</i></p> <p>To enhance the health, wellbeing, safety and accessibility to services for all people in the community. To identify and respond to specific needs of different age groups within the community.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Implement the Health and Wellbeing Plan including a communications plan and website, health promotion projects, liveability &amp; environment projects and continuing fitness in the park program.</li> <li>• Implement the Community Safety Plan including the development and implementation of a Graffiti Management Strategy.</li> <li>• Continue with the trial of the organisational community development framework.</li> <li>• Implement the Events Plan including promoting the Arts/Events website, growing Jazz Festival, attracting new events and improving promotion/marketing.</li> <li>• Implement the strategies and actions of the Access Plan .</li> <li>• Revise and implement the Positive Ageing Plan including supporting Men's Shed, health projects, Food Connections program and produce age-friendly publications which promote the City's age friendly status.</li> <li>• Implement the recommendations from the review of the Volunteer program and continue the Planting Ahead, Live Well Live Long projects.</li> <li>• Implement the strategies and actions of the Cultural History Plan.</li> <li>• Continue to support the interpretative signage projects.</li> </ul> |

| Program                               | Activities and Initiatives  |
|---------------------------------------|---|
|                                       | <ul style="list-style-type: none"> <li>• Finalise the Bellerive, Kangaroo Bay, Rosny Park Cultural/Creative Precinct Policy Framework.</li> <li>• Review the Cultural Arts Plan including commissioning public art works, conducting exhibitions, Open Art, Clarence Prize, Artist in Residence programs and improving facilities at Rosny Farm.</li> <li>• Finalise the review the Youth Plan and continue to support YNAG and anti-graffiti project, outreach, bike &amp; workshop programs and further develop Youth Assist.</li> <li>• Review work processes and improve performance reporting in the Ranger Services group.</li> <li>• Implement revised food risk management regime.</li> <li>• Develop and implement an Environmental Health plan including reviewing work processes and improve performance reporting.</li> </ul>   |
| <b><i>Civic Space and Amenity</i></b> | <p><i>Objective:</i><br/>To create a community focal point for the City.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Continue the development of the Kangaroo Bay Development Precinct .</li> </ul>  |
| <b><i>Economic Development</i></b>    | <p><i>Objective:</i><br/>To encourage broadly based economic growth within the City.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Undertake the implementation of the 2016-2021 Economic Development Plan for the City.</li> <li>• Undertake economic development activities including: <ul style="list-style-type: none"> <li>• Provide support services to new and existing business operators within the City to develop or expand their business interests within the City.</li> <li>• Identify suitable sites within the City to establish new business activities in association with prospective developers.</li> <li>• Distribution of the Clarence Business Opportunities Prospectus.</li> </ul> </li> <li>• Continue Expression of Interest processes for Kangaroo Bay Development Precinct and Rosny Hill Nature Recreation Area.</li> </ul> |
| <b><i>Tourism</i></b>                 | <p><i>Objective:</i><br/>To maximise the economic benefits of tourism to the City.</p>  |

| Program             | Activities and Initiatives  |
|---------------------|---|
|                     | <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Participate in, and contribute to the ongoing operation of Destination Southern Tasmania and associated strategies.</li> <li>• Work with Cricket Tasmania to maintain and further promote the Bellerive Oval as an international sporting venue, including the Cricket Museum.</li> <li>• Publish, distribute and update recreational brochures as required..</li> <li>• In association with the Richmond and Coal River Valley Promotions Association, promote the Richmond and the Coal River Valley region.</li> </ul>  |
| <b>City Profile</b> | <p><i>Objective:</i><br/>To enhance the vibrancy and profile of the City.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Review and update Council's Marketing Plan to identify promotional opportunities for the City.</li> <li>• Creation of a sound database of stock images and short videos to promote visitation to the Richmond and Coal River Valley area, and to showcase the lifestyle of living in, and visiting, the city.</li> <li>• Update banners and infrastructure at Rosny Bus Mall.</li> <li>• Promote the Clarence Prospectus which details investment opportunities within the City.</li> <li>• Identify and secure sponsorship opportunities of major events, including promotion of venues and facilities within the City.</li> <li>• Distribute brochures to promote existing cultural and recreational facilities within the City.</li> <li>• Through prospectus publications and networking, promote opportunities for the establishment of restaurant and hospitality services within commercial precincts of the City.</li> <li>• Identify and develop opportunities for the acquisition and installation of public art within the City; and incorporate public art into major streetscape plans for the City.</li> </ul> |
| <b>Planning</b>     | <p><i>Objective:</i><br/>To provide for and encourage land use planning based on community values and needs.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Maintain a contemporary Planning Scheme for the City.</li> <li>• Implement the provisions of the relevant legislation and in particular ensure timely issue of approvals.</li> </ul>  |



| Program                        | Activities and Initiatives   |
|--------------------------------|--|
|                                | <ul style="list-style-type: none"> <li>• Ensuring continuous improvement of electronic lodgement, approval and recording process for planning applications and subdivisions and strata sealing processes.</li> <li>• Ensure Council decisions are properly supported in planning appeals.</li> <li>• Provide a free preliminary assessment service for prospective developers, to assist them to efficiently prepare suitable planning applications.</li> <li>• Provide a free Heritage Advisory Service for the City, including a Heritage Architect and information sheets to assist property owners.</li> <li>• Provide ongoing enforcement of Council's planning scheme and planning permits and investigation of complaints about land use and development in the City.</li> <li>• Implement the Southern Tasmanian Regional Land Use Strategies.</li> <li>• Provide input into the Tasmanian Planning Scheme process to ensure optimum outcomes for the City.</li> <li>• Provide timely and considered submissions on proposed changes to planning and subdivision legislation and State planning system proposals.</li> <li>• Implement the retail development strategy for the City, including undertaking any necessary reviews.</li> <li>• Overseeing implementation of the Richmond Townscape Study and introduce necessary improvements.</li> <li>• Completing and implementing a streetscape plan for Bayfield Street.</li> <li>• Undertake an urban design framework plan for Rosny Park.</li> <li>• Undertaking the Bellerive Bluff Precinct Neighbourhood Character and Urban Design Framework Study.</li> <li>• Completing the Lauderdale Urban Expansion Feasibility Study.</li> </ul> |
| <b>Building &amp; Plumbing</b> | <p><i>Objectives:</i></p> <ul style="list-style-type: none"> <li>• Act as a permit Authority through the issuing of permits, certificates, notices, orders; and by maintaining building / plumbing registers.</li> <li>• Provide information, assistance and support in regard to building / plumbing matters.</li> <li>• Ensure compliance so that buildings are safe, energy efficient and meet permit conditions and relevant standards.</li> <li>• Review work processes and improve performance reporting.</li> </ul>   |

| Program                         | Activities and Initiatives   |
|---------------------------------|--|
| <b>Emergency Management</b>     | <p><i>Objective:</i></p> <p>To prepare for the effective management of natural events or emergencies within the city.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Further develop the emergency planning framework for the City including completion/review of a Recovery Plan, Business Continuity Recovery Plan, and Pandemic Plan.</li> <li>• Develop and implement an emergency management exercise program for the City, including liaison with relevant agencies to ensure proper operation of coordinated response mechanisms.</li> <li>• Implement the Fire Management Strategy for the City.</li> <li>• Investigate and monitor climate change impacts, including storm surge and sea level rise, identifying opportunities to protect property and ensure personal safety.</li> <li>• Undertake necessary environmental monitoring.</li> </ul>  |
| <b>Environmental Management</b> | <p><i>Objective:</i></p> <p>To enhance and protect the City's natural assets.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Implement priority recommendations from "Climate Change Impacts on Clarence Coastal Areas" report including dune nourishment for Roches Beach, Lauderdale and Ocean Beach Cremorne and Roches Beach - Bambra Reef Extension.</li> <li>• Ongoing partnership arrangements with government and community organisations to target funds to better manage and sustain the environment.</li> <li>• Provide support and leadership to key community groups, including Land Care and Coast Care programs, in order to manage and enhance our natural environment and respond to emerging issues.</li> <li>• Provide support to NHT programs.</li> <li>• Develop Natural Areas Rehabilitation Plans.</li> <li>• Implement Council's Tracks and Trails Strategy and associated action plan.</li> <li>• Commence community information and awareness programme on energy management and climate change.</li> <li>• Rehabilitate potential contaminated sites on Council land.</li> <li>• Continue the development of a risk management framework for recreational waters, waterways particularly in sensitive areas.</li> </ul> |

| Program              | Activities and Initiatives   |
|----------------------|--|
|                      | <ul style="list-style-type: none"> <li>• Upgrading of fire trails.</li> <li>• Install DDA access ramp to Little Howrah Beach.</li> <li>• Lindhill Bushland Reserve access.</li> <li>• Clarence Mountain Bike Park track work.</li> </ul>   |
| <b>Waste</b>         | <p><i>Objective:</i></p> <p>To establish environmentally sustainable practices in relation to waste management within the City.</p> <p><i>Initiatives</i></p> <p>Manage 7 year contract for wheelie bin based Green Waste, Residual Waste and Recyclables collection service.</p> <p>Manage 7 year contracts for the disposal and treatment of kerbside collected green waste, residential waste and recyclables.</p> <p>Ongoing liaison with the State Government and community organisations regarding the implementation of Council's Waste Management Strategy.</p> <p>Continued collection of public place recycling bins in the City.</p> <p>Contribute to the governance of the Copping Refuse Disposal Site Joint Authority.</p> <p>Participate as a member of the Southern Councils Association of Tasmania to improve waste management within Southern Tasmania.</p> |
| <b>Weeds</b>         | <p><i>Objective:</i></p> <p>To effectively manage declared weeds within the City.</p> <p><i>Initiatives</i></p> <p>Adopt a Weed Management Strategy for the City.</p> <p>Implement a rolling 3 year priority weed management plan for Council land.</p> <p>Implement work practices to minimise the impacts of Council's operations on the environment.</p> <p>Respond to public complaints and provide information to assist with weed eradication within the City.</p>   |
| <b>Natural Areas</b> | <p><i>Objective</i></p> <p>To ensure that natural areas within the City meet and satisfy the long term needs of the community.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Upgrading Fire Trails</li> <li>• Clarendon Vale - Tree Replacement Program</li> </ul>  |

| Program      | Activities and Initiatives   |
|--------------|--|
|              | <ul style="list-style-type: none"> <li>Victoria Esplanade erosion protection, opposite Thomas St on Kangaroo Bluff</li> </ul>  |
| <b>Roads</b> | <p><i>Objective:</i></p> <p>To provide adequate infrastructure for the effective and safe transport of people and goods through the City.</p> <p><i>Initiatives</i></p> <p>Develop partnership arrangements with government and community organisations to target funds to develop and expand Council's road networks.</p> <p>Conduct hazard and condition assessment programs and deliver annual replacement works programs for reseal, pavement and footpath assets in accordance with Council's Roads and Transport Asset Management Plan.</p> <p>Pursue federal funding opportunities as part of the Roads to Recovery Initiative and 'black spot' funding programs.</p> <p>Investigate and assess major development proposals impacts on Council's Roads and Transport Infrastructure.</p> <p>Undertake traffic management and road safety investigations as required.</p> <p>Undertake development projects including:</p> <ul style="list-style-type: none"> <li>Improve Disability Access to City infrastructure.</li> <li>Construct new footpaths and kerb &amp; gutter.</li> <li>Extend cycle way network on programmed basis.</li> <li>Continue construction of the Foreshore Reserve path network in the Tranmere area.</li> <li>Bayfield Street Streetscape Redevelopment – Implementation Stage 3.</li> <li>Clarendon Vale Greenbelt Pathway construction.</li> <li>.</li> <li> <ul style="list-style-type: none"> <li>Bayfield Street Streetscape</li> </ul> </li> <li>Blackspot reduction - Gellibrand Drive / Rifle Range Rd.</li> <li>Clarence Foreshore Trail between Tasman Bridge &amp; Montagu Bay Park</li> <li>Clarence Foreshore Trail from Simmons Park to Anzac Park - Stage 2</li> <li>Construct a rural footpath on low side of Acton Road between Estate Drive Roundabout and bend at 904 Acton Road</li> <li>Construction of Bellerive public pier</li> <li>DDA Ramps</li> <li>Development of a car park at 138 East Derwent Highway</li> <li>Feasibility study for a path along the Tasman Highway from Rosny Park to the Mornington Overpass</li> </ul> |

| Program           | Activities and Initiatives   |
|-------------------|--|
|                   | <ul style="list-style-type: none"> <li>• Footpath/ Kerb &amp; Gutter Renewal</li> <li>• Gravel Road Re-Sheeting</li> <li>• Harmony Lane Widening</li> <li>• Improvements of laneway between Franklin &amp; Bridge Streets Richmond</li> <li>• Kangaroo Bay Drive Car Park (Lot 4)</li> <li>• Kerb Replacement - Major Digouts Program</li> <li>• Kerria/Lantana Rds Traffic Island</li> <li>• Multi User path Tasman H'way From Overpass towards Montagu Bay Road . Dependent on joint funding from DSG</li> <li>• Potters Hill - Gravel car parking area construction for a minimum of 4 parking spaces</li> <li>• Road safety improvements to Charles Street Richmond including widening, due to use by heavy vehicles.</li> <li>• Roches Beach Bus Turning Circle</li> <li>• Rosny Park construct multi-storey car park - Investigation of funding options</li> <li>• Saundersons Rd Traffic Island</li> <li>• Seal the Charles Hand Park car park off Bastick Street, including base, sealing and line marking</li> <li>• Upgrade parking (approx 25 spaces) and minor road works at Simmons Park including footpath extension</li> <li>• Victoria Street Richmond Footpath (Recreation Ground side)</li> <li>• Bridge Street Richmond – Henry Street to Franklin Street – Reconstruction.</li> <li>• School Road – Construction.</li> <li>• Road Reseal Programme – Ongoing.</li> <li>• Major Digouts/Road Reconstruction Works.</li> </ul> |
| <b>Stormwater</b> | <p><i>Objective:</i></p> <p>To protect life, property and community amenity by the effective collection and disposal of stormwater.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Develop Stormwater Catchment Management Plans for the City, in accordance with the Urban Drainage Act.</li> <li>• Develop an asset renewal and extension program for stormwater assets that meets the needs of the City in accordance with the Stormwater Asset Management Plan.</li> <li>• Develop stormwater software models and associated database to support the asset renewal and extension program.</li> <li>• Develop a Headworks Policy for stormwater based on the Stormwater Asset Management Plan for the City.</li> <li>• Pursue major specific stormwater initiatives consistent with the adopted Capital Expenditure Programme.</li> <li>• Undertake drainage improvement works in accordance with the adopted Capital Expenditure Programme, including:</li> </ul>  |

| Program                             | Activities and Initiatives   |
|-------------------------------------|--|
|                                     | <ul style="list-style-type: none"> <li>• Kellatie Road – stormwater main upgrade.</li> <li>• Cambridge Oval Stormwater Harvesting - Construction Stage 2</li> <li>• Construct SW pipe 10 Thoona St G.Bay</li> <li>• Cremorne Drainage Improvements - Design</li> <li>• Houston Drive - Erosion Remediation</li> <li>• Lower River Street, remedial work</li> <li>• Ongoing - Drainage Minor Construction</li> <li>• Seven Mile Beach - Sub branch of Acton Creek , SW issues</li> <li>• South Terrace Drain Construction</li> <li>• Stormwater Survey / Review of the Howrah Area</li> <li>• Stormwater Upgrade - Bastick Street</li> <li>• Urban Drainage Act - Catchment Management Plan - Lindsifarne to Rosny and Geilston Bay</li> </ul>  |
| <p><b>Facilities Management</b></p> | <p><i>Objective:</i></p> <p>To provide the community with equitable access to active and passive recreation opportunities, and to civic buildings.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Develop an asset renewal and extension program for community facilities and buildings that meets the needs of the City in accordance with the Council's Buildings Asset Management Plan and promotes the efficient and effective management of those facilities.</li> <li>• Seven Mile Beach Day Area - DDA Public Toilet</li> <li>• Risdon Vale - Changerooms and public toilets</li> <li>• Alma Street Senior Citizens Centre - Construction of DDA Toilet</li> <li>• Building Trade Waste Compliance at various council buildings</li> <li>• Councils master key security system upgrade</li> <li>• Deck renewal for Bellerive Boardwalk</li> <li>• Demolition of "Old" Ferry Terminal</li> <li>• Rosny Transit Mall - security camera upgrade</li> <li>• Simmons Park- Retrofit - Changing Places Facility with " Ceiling Hoist &amp; Adjustable Change Tables and fittings</li> <li>• Depot Wash Bay Upgrade Geilston Bay Playgroup Centre - DDA Compliance Works</li> <li>• Howrah Community Centre - DDA Compliance Works</li> <li>• Howrah Community Centre - Develop a plan for the upgrade of signage &amp; facilities at the HCC</li> <li>• Howrah Community Centre - Development Masterplan</li> <li>• Lindsifarne Activity Centre - DDA Compliance works</li> <li>• Warrane Sports Centre - DDA Compliance works</li> </ul> |
| <p><b>Governance</b></p>            | <p><i>Objective:</i></p> <ul style="list-style-type: none"> <li>• To provide clear strategic direction for the future of the City; to provide leadership in representing the interests of the City; and to ensure the operations of the Council are conducted in</li> </ul>  |

| Program                    | Activities and Initiatives  |
|----------------------------|---|
|                            | <p>a responsible and accountable manner.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Develop/review policies (including local laws and procedures) to guide the responsible management of the City.</li> <li>• Develop relationships and partnership arrangements with Federal and State Governments, and other representative bodies, in order to promote and represent the City's interests.</li> <li>• Promote accountable and transparent governance through conduct of Council Meetings and the Annual General Meeting.</li> <li>• Conduct an Internal Audit Program to review and improve key operational areas within Council.</li> <li>• Maintain the Code of Conduct for Aldermen including the administrative arrangements.</li> <li>• Maintain a Pecuniary Interest Register and other interests registers in respect of Aldermen and staff.</li> <li>• Participate in, and review, Council's performance through various review mechanisms including Local Government Board Reviews, KPI Projects, etc.</li> </ul> |
| <b>Finance</b>             | <p><i>Objective:</i></p> <p>To minimise Council's exposure to financial risk; to maintain Council's sound financial position; and to optimise the use of available resources for community benefit.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Undertake the current cycle of revaluation of Council assets.</li> <li>• Implement, monitor and review 10 Year Financial Management Plan.</li> <li>• Implement control and efficiency enhancements arising from reviews undertaken by Auditor General and Council's Audit Panel.</li> </ul>  |
| <b>Strategic Marketing</b> | <p><i>Objective:</i></p> <p>To provide strategic direction for the City in the area of marketing and associated activities.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Review and update Council's Marketing Strategy.</li> <li>• Review of social media including social media strategy, guidelines, procedure and usage.</li> </ul>   |
| <b>Customer Service</b>    | <ul style="list-style-type: none"> <li>• Implement Council's adopted Customer Service Charter, including distribution of the Charter to the community through brochures and the internet.</li> </ul>  |

| Program   | Activities and Initiatives  |
|---|---|
|   | <ul style="list-style-type: none"> <li>• Implementation of a customer request tracking system for animal control, fire hazards, health and other key areas.</li> <li>• Review management of customer contacts, associated structures, systems and procedures</li> </ul>   |
| <b>Council Consultation &amp; Communication</b> | <p><i>Objective:</i><br/>To actively engage the community in Council activities, projects and issues.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Review the Community Participation Policy 2010 to ensure procedures and practices are in place to communicate and inform the community on major policy issues and projects.</li> <li>• Produce the Annual Report for presentation at the Annual General Meeting.</li> <li>• Produce the Quarterly Report.</li> </ul>   |
| <b>Risk Management</b>                          | <p><i>Objective:</i><br/>To ensure Council's operations are conducted in a reasonable and accountable manner through the use of effective risk management techniques.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Implement the Council's Risk Management policy and the Risk Management System Implementation Plan.</li> <li>• Further develop Council's Corporate Risk Register to ensure the effective management and review of risks.</li> <li>• Provide risk management and health and safety training and equipment to ensure Council's workforce and the general public are not adversely affected by Council's work undertakings.</li> <li>• Facilitate the conduct of Biennial Risk Audits by Council's Insurers.</li> <li>• Undertake business systems reviews to ensure best practice standards are identified and incorporated into normal work processes and practices.</li> <li>• Maintain Council's insurance portfolio to ensure appropriate insurance coverage for identifies risks and exposures.</li> </ul> |
| <b>Information Management</b>                   | <p><i>Objective:</i><br/>To provide information management hardware, software, physical record and support services to Council's operations.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Implement Council's strategic review of ICT through full replacement of core ICT applications.</li> </ul>   |



| Program                     | Activities and Initiatives   |
|-----------------------------|--|
|                             | <ul style="list-style-type: none"> <li>• Manage support of Councils' existing core software application systems.</li> </ul>  |
| <b>Human Resources</b>      | <p><i>Objective:</i></p> <p>To ensure the necessary programmes, processes and policies are in place to:</p> <ul style="list-style-type: none"> <li>• Support the achievement of the organisation's operating plan within a framework of effective risk management and legislative compliance;.</li> <li>• Provide for a supportive culture that promotes the well-being of staff and their families.</li> <li>• Provide market competitive remuneration and benefits.</li> <li>• Ensure safe and healthy workplaces.</li> <li>• Facilitate the development of a capable and engaged workforce.</li> </ul> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Delivery of programs aimed at retaining and developing a workforce with the appropriate skills, knowledge and capabilities necessary to achieve our existing and emerging objectives.</li> <li>• Investigation, review and implementation of work practices and policies to ensure work health and safety compliance and management of risks.</li> <li>• Provision of competitive conditions of employment.</li> <li>• Negotiation and implementation of certified agreements.</li> <li>• Continuing review and development of Human Resource policies which provide a framework for workers to make decisions and reflect Council's commitment to the highest standards of honesty and integrity.</li> </ul> |
| <b>Corporate Management</b> | <p><i>Objective:</i></p> <ul style="list-style-type: none"> <li>• To provide leadership and management to all aspects of the organisation through pro-active and timely senior management involvement and direction.</li> </ul> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> <li>• Prepare the Annual Plan and Estimates for consideration and approval of Council.</li> <li>• Provide quarterly reports to Council in regard to achievement of the Annual Plan and Estimates.</li> <li>• Provide legal advice to Council; represent Council's interests in court or tribunal proceedings where required.</li> </ul>   |

| Program | Activities and Initiatives  |
|---------|---|
|         | <ul style="list-style-type: none"> <li>Update Asset Management Plans for Council's Asset and Renewal Strategic Asset Plan.</li> </ul> |

**12. ALDERMEN'S QUESTION TIME**

An Alderman may ask a question with or without notice at Council Meetings. No debate is permitted on any questions or answers.

**12.1 QUESTIONS ON NOTICE**

(Seven days before an ordinary Meeting, an Alderman may give written notice to the General Manager of a question in respect of which the Alderman seeks an answer at the meeting).

Nil.

**12.2 ANSWERS TO QUESTIONS ON NOTICE**

Nil.

**12.3 ANSWERS TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil.

**12.4 QUESTIONS WITHOUT NOTICE**

An Alderman may ask a Question without Notice of the Chairman or another Alderman or the General Manager. Note: the Chairman may refuse to accept a Question without Notice if it does not relate to the activities of the Council. A person who is asked a Question without Notice may decline to answer the question.

Questions without notice and their answers will not be recorded in the minutes.

The Chairman may refuse to accept a question if it does not relate to Council's activities.

The Chairman may require a question without notice to be put in writing. The Chairman, an Alderman or the General Manager may decline to answer a question without notice.

Ald James left the Meeting at this stage and did not return (9.37pm).

### 13. CLOSED MEETING

Regulation 15 of the Local Government (Meetings Procedures) Regulations 2015 provides that Council may consider certain sensitive matters in Closed Meeting.

The following matters were listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015.

- 13.1 APPLICATIONS FOR LEAVE OF ABSENCE
- 13.2 TENDER T1181-17 – SUGARLOAF ROAD RECONSTRUCTION
- 13.3 PROPERTY MATTER - CAMBRIDGE

In accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 the reports in the Closed Meeting section of the Council Agenda were dealt with on the grounds that the detail covered in the reports relates to:

- contracts and tenders for the supply of goods and services;
- applications by Aldermen for a Leave of Absence;
- matters relating to actual or possible litigation taken, or to be taken, by or involving the council.

**The content of reports and details of the Council decisions in respect to items listed in “Closed Meeting” are to be kept “confidential” and are not to be communicated, reproduced or published unless authorised by the Council.**

**Decision:**

**PROCEDURAL MOTION**  
**MOVED** Ald Chong **SECONDED** Ald Peers

“That the Meeting be closed to the public to consider Regulation 15 matters, and that members of the public be required to leave the meeting room”.

**CARRIED UNANIMOUSLY**

**CLOSED MEETING /contd...**

The following Closed Meeting Motions have been authorised by Council for publication in the public Minutes.

**13.2 TENDER T1181-17 – SUGARLOAF ROAD RECONSTRUCTION**

(File No T1181-17)

**Decision:** **MOVED** Ald Campbell **SECONDED** Ald Chong

- “A. That the Tender from RCCC Civil Contracting Pty Ltd for \$433,799.00, excluding GST, be accepted for a section of the Sugarloaf Road, Risdon Vale full depth road reconstruction.
- B. That, in accordance with Regulation 34(3) of the Local Government (Meetings Procedures) Regulations 2015, Council authorises for release the Council’s decision (only) in respect to this item to the general public and for communication to relevant parties.
- C. That Council publish its decision only in regard to this matter in the open Minutes of this Meeting”.

**CARRIED UNANIMOUSLY**

**13.3 APPEAL OF TRIBUNAL DECISION IN SD-2016/36 – 1B KADINA ROAD, CAMBRIDGE – URGENT ITEM**

(File No SD-2016/36)

|                  |   |                        |
|------------------|---|------------------------|
| <b>Decision:</b> | <b>MOVED</b> Ald von Bertouch <b>SECONDED</b> Ald Chong   |                        |
|                  | <p>“A. That Council resolves to appeal to the Supreme Court of Tasmania the decision of the Resource Management and Planning Appeal Tribunal dated 30 August 2017, in relation to Subdivision Application SD-2016/36, 1B Kadina Road,</p> <p>B. That Council instructs the General Manager to formally engage legal counsel identified in this report to lodge and pursue the appeal on Council’s behalf.</p> <p>C. That Council publish its decision only in regard to this matter in the open Minutes of this Meeting”.</p> |                        |
|                  | <b>CARRIED</b>  |                        |
|                  | <b>FOR</b>  | <b>AGAINST</b>         |
|                  | Ald Campbell  | Ald Walker (abstained) |
|                  | Ald Chipman   |                        |
|                  | Ald Chong   |                        |
|                  | Ald Cusick  |                        |
|                  | Ald Doust   |                        |
|                  | Ald Hulme   |                        |
|                  | Ald McFarlane   |                        |
|                  | Ald Peers   |                        |
|                  | Ald Thurley   |                        |
|                  | Ald von Bertouch  |                        |

The Meeting closed at 9.50pm.