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| MINUTES OF A MEETING OF THE CLARENCE CITY COUNCIL HELD AT THE COUNCIL CHAMBERS, BLIGH STREET, ROSNY PARK, ON MONDAY 1 OCTOBER 2018 |
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HOURL CALLED: 7.31pm

PRESENT: The meeting commenced at 7.30pm with the Mayor (Ald D C Chipman) in the Chair and with Aldermen:

N M Campbell
H Chong
P Cusick
D Doust
D Hulme
R H James
P K McFarlane
J Peers
D Thurley
S von Bertouch
J Walker; present.

1. APOLOGIES Nil

ORDER OF BUSINESS Items 1 – 11.3.6; 11.3.7 – 11.7.2; 11.3.6 recommitted; 12 - 13

IN ATTENDANCE

Acting General Manager
(Mr I Nelson)

Chief Financial Officer
(Ms Miriam Coleman)

Acting Group Manager Engineering Services
(Mr R Grierson)

Manager Health and Community Development
(Mr J Toohey)

Manager City Planning
(Mr R Lovell)

Co-ordinator Council Support
(Ms J Ellis)

Lawyer
(Ms C Shea)

The Meeting closed at 10.10pm.

Prior to the commencement of the meeting, the Mayor made the following declaration:

“I acknowledge the Tasmanian Aboriginal Community as the traditional custodians of the land on which we meet today, and pay respect to elders, past and present”.

The Mayor also advised the Meeting and members of the public that Council Meetings, not including Closed Meeting, are audio-visually recorded and published to Council’s website.

COUNCIL MEETING
MONDAY 1 OCTOBER 2018

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1. ATTENDANCE AND APOLOGIES

Refer to cover page.

2. CONFIRMATION OF MINUTES

(File No 10/03/01)

RECOMMENDATION:

That the Minutes of the Council Meeting held on 10 September 2018, as circulated, be taken as read and confirmed.

Decision: **MOVED** Ald Chong **SECONDED** Ald Cusick

“That the Minutes of the Council Meeting held on 10 September 2018, as circulated, be taken as read and confirmed”.

CARRIED UNANIMOUSLY

3. MAYOR’S COMMUNICATION

Nil.

4. COUNCIL WORKSHOPS

An Aldermen’s Meeting Briefing (workshop) was conducted on Friday immediately preceding the Council Meeting:

Decision: **MOVED** Ald Thurley **SECONDED** Ald Peers

“That Council notes the workshop conducted”.

CARRIED UNANIMOUSLY

5. DECLARATIONS OF INTERESTS OF ALDERMAN OR CLOSE ASSOCIATE

(File No)

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2015 and Council’s adopted Code of Conduct, the Mayor requests Aldermen to indicate whether they have, or are likely to have a pecuniary interest (any pecuniary benefits or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED: **NIL**

6. TABLING OF PETITIONS
(File No. 10/03/12)

Nil.

7. PUBLIC QUESTION TIME

Public question time at ordinary Council meetings will not exceed 15 minutes. An individual may ask questions at the meeting. Questions may be submitted to Council in writing on the Friday 10 days before the meeting or may be raised from the Public Gallery during this segment of the meeting.

The Chairman may request an Alderman or Council officer to answer a question. No debate is permitted on any questions or answers. Questions and answers are to be kept as brief as possible.

7.1 PUBLIC QUESTIONS ON NOTICE

(Seven days before an ordinary Meeting, a member of the public may give written notice to the General Manager of a question to be asked at the meeting). A maximum of two questions may be submitted in writing before the meeting.

Questions on notice and their answers will be included in the minutes.

Mr Peter Edwards has given notice of the following question:

ZONING – ROSNY HILL

- (a) How did the Clarence City Council make a fully informed decision about zoning of Rosny Hill NRA in the CIPS 2014 without reference to the key pieces of legislation – the Nature Conservation Act 2002 or the National Parks and Reserves Management Act 2002?
- (b) How does this impact on the validity of the current zoning of Rosny Hill?

7.2 ANSWERS TO QUESTIONS ON NOTICE

The Acting General Manager provided the following answers to Questions taken on Notice listed at Item 7.1.

ZONING – ROSNY HILL

QUESTION 1

The frame work for Tasmania's planning system is set out in the Land Use Planning and Approvals Act 1993. The Nature Conservation Act 2002 and the National Park and Reserves Management Act 2002 are not required to be directly referenced when making zoning decisions. This is because both Acts apply irrespective of the zoning.

/ contd on Page 8...

ANSWERS TO QUESTIONS ON NOTICE /contd...

The planning controls contained in the Clarence Interim Planning Scheme 2015 arose following a process that included adoption of the then draft Clarence Interim Planning Scheme 2014, at the meeting of 17 March 2014. This was subsequently declared by the Minister for Planning and advertised as directed. At the meeting of 1 February 2016, Council considered the merits raised in the representations received during the public exhibition period. No representations were received during the public exhibition period. No representations were received that related to the planning controls applicable to Rosny Hill. The declared Scheme and the representations were subsequently considered and the scheme modified as required by the Tasmanian Planning Commission.

QUESTION 2

The issue raised in Question 1 has no impact on the validity of the zoning, as it was approved by the Minister and modified as required in accordance with the statutory requirements of LUPAA.

7.3 ANSWERS TO PREVIOUS QUESTIONS TAKEN ON NOTICE

The General Manager provides the following answers to Questions taken on Notice from members of the public at previous Council Meetings.

At Council's Meeting of 10 September 2018 Mr Michael Figg of Lauderdale asked the following question:

Aldermen – Declaration of Interests

Mr Michael Figg of Lauderdale stated "I was present at the previous Council Meeting and I noted that none of the Aldermen Declared an Interest that would be correct?"

Mr Figg further asked, "In regard to the representation by a member of the public representing a Catholic organisation who was trying to have its fees reduced and because we had no Conflict of Interest, apparently, I would ask the question why Mr Cusick, an Alderman here, who has been an adviser and also a member of the Catholic Church did not Declare an Interest?"

ANSWER

Ald Cusick provides the following:

I was employed by the Catholic Church prior to my retirement in 2013. Since my retirement I have had no formal involvement with Catholic Church Administration. As such, I have no actual, potential or perceived conflict of interest. My religion is not a relevant conflict of interest.

7.4 QUESTIONS WITHOUT NOTICE

The Chairperson may invite members of the public present to ask questions without notice.

STORMWATER SYSTEM - LAUDERDALE

Mr Michael Figg of Lauderdale asked when will Council make the main stormwater system through Lauderdale compliant with the Drains Act?

ANSWER

The Mayor took the question on notice.

ROSNY HILL DEVELOPMENT

Dr Jo Castillo of Rosny asked now that Hunter Developments has withdrawn its Development Application for Rosny Hill, does Council propose to put out a new Expression of Interest for a smaller more appropriate development?

ANSWER

The Mayor advised that this was a matter for the new Council and it would be inappropriate to foreshadow any decision of the new Council.

ROSNY HILL DEVELOPMENT

Dr Jo Castillo of Rosny asked as instigator of the Rosny Hill Development, why has Council failed to address the National Parks and Reserve Management Act, 2002 as suggested by the Acting General Manager and what guarantee can the Council provide to ensure that any future proposal does address that Act?

ANSWER

The Mayor took the question on notice.

PUBLIC PLACES BY-LAW

M/s Beth Warren of Lindisfarne asked why Council's Public Places By-law is inconsistent with other Councils, such as Hobart and Kingborough. One example being drones, in Hobart's by-law they specifically exclude drones from the definition as aircraft, whereas Clarence's by-law specifically include them. Could you clarify what process you undertake to consider by-laws from neighbouring Councils when drafting by-laws?

ANSWER

The Acting General Manager advised that each Council considers the issues for inclusion in a by-law according to its own determination; which can be done with reference to other Councils and the provisions they have included, or it can be done completely independently.

The Mayor advised that there will be a recommendation through LGAT for development of a template by-law where there can be more commonality and opportunities for Councils.

/ contd on Page 10...

QUESTIONS WITHOUT NOTICE /contd...

PUBLIC PLACES BY-LAW

Mr Tom Allen of Mornington asked that given the controversy over the new by-law, which the Tasmania Police Commissioner said went a step too far, would Council consider amending or reviewing its by-law with a view to restoring Council's residents' freedoms rather than restricting them.

ANSWER

The Mayor advised that the advice of the Tasmania Police Commissioner was taken on board during preparation of the final draft of the by-law, which was ultimately tabled in Parliament. It would be up to a new Council after the elections if they wish to review the by-law.

8. DEPUTATIONS BY MEMBERS OF THE PUBLIC

(File No 10/03/04)

(In accordance with Regulation 38 of the Local Government (Meeting Procedures) Regulations 2015 and in accordance with Council Policy, deputation requests are invited to address the Meeting and make statements or deliver reports to Council)

DEVELOPMENT APPLICATION D-2018/485 – 7 BLOSSOM CRESCENT, CAMBRIDGE – OUTBUILDING
(REFER ITEM 11.3.4)

Mr Craig Fazackerley addressed the Meeting regarding the above Development Application.

DEVELOPMENT APPLICATION D-2018/250 – 13 WATTON PLACE, HOWRAH (WITH ACCESS OVER 17 WATTON PLACE) – DWELLING
(REFER ITEM 11.3.6)

Mr Xavier Carthew-Wakefield addressed the Meeting regarding the above Development Application.

Mr Darren Alexander addressed the Meeting regarding the above Development Application.

DEVELOPMENT APPLICATION D-2018/437 – 164 TARA DRIVE, ACTON PARK – DWELLING AND OUTBUILDING
(REFER ITEM 11.3.9)

Mr Andrew Jenner addressed the Meeting regarding the above Development Application.

DEVELOPMENT APPLICATION D-2018/440 – 8 CONARA ROAD, MONTAGU BAY – 3 MULTIPLE DWELLINGS
(REFER ITEM 11.3.10)

Mr Chris Podesta addressed the Meeting regarding the above Development Application.

DEVELOPMENT APPLICATION D-2018/398 – 315 RIFLE RANGE ROAD, SANDFORD – DWELLING
(REFER ITEM 11.3.11)

Mr Michael Long addressed the Meeting regarding the above Development Application.

M/s Natasha Neeland addressed the Meeting regarding the above Development Application.

9. MOTIONS ON NOTICE**9.1 NOTICE OF MOTION - ALD MCFARLANE
RECONCILIATION ACTION PLANS**

(File No 10-03-05)

In accordance with Notice given it was:

Decision: **MOVED** Ald McFarlane **SECONDED** Ald von Bertouch

“That Clarence Council write to the Tasmanian Reconciliation Council inviting them to give a presentation regarding possibilities for Reconciliation Action Plans to create better communications and inclusiveness with local aboriginal communities”.

CARRIED UNANIMOUSLY

10. REPORTS FROM OUTSIDE BODIES

This agenda item is listed to facilitate the receipt of both informal and formal reporting from various outside bodies upon which Council has a representative involvement.

10.1 REPORTS FROM SINGLE AND JOINT AUTHORITIES

Provision is made for reports from Single and Joint Authorities if required

Council is a participant in the following Single and Joint Authorities. These Authorities are required to provide quarterly reports to participating Councils, and these will be listed under this segment as and when received.

- **SOUTHERN TASMANIAN COUNCILS AUTHORITY**

Representative: Ald Doug Chipman, Mayor or nominee

Quarterly Reports

Not required.

Representative Reporting

- **COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY**

Representatives: Ald Jock Campbell
(Ald James Walker, Deputy Representative)

Quarterly Reports

Not required.

Representative Reporting

Ald Campbell advised of the completion of the C Cell and the first delivery of materials.

- **TASWATER CORPORATION**

The Mayor advised of a Special General Meeting of Owners' Representatives held on Thursday, 27 September 2018 where it was agreed that it make the State Government a 10% shareholder commencing 1 January 2019. The Mayor further advised that the recruitment process was underway to appoint a new Board Chair.

10.2 REPORTS FROM COUNCIL AND SPECIAL COMMITTEES AND OTHER REPRESENTATIVE BODIES

TRACKS AND TRAILS ADVISORY COMMITTEE

- Ald James tabled the Minutes of a Meeting held on 16 August 2018.

LINDISFARNE COMMUNITY ACTIVITIES CENTRE

- Ald Peers tabled the Minutes of the AGM and General Meeting held on 20 September 2018.

BOARD OF MANAGEMENT OF BUSINESS EAST

- Ald Hulme tabled the Minutes of a Meeting held on 14 August 2018.

CYCLING SOUTH

- Ald McFarlane tabled the Minutes of Meetings held on 17 April, 19 June and 21 August 2018.

BICYCLE STEERING COMMITTEE

- Ald von Bertouch tabled the Minutes of a Meeting held on 4 June 2018.

ALMAS ACTIVITIES CENTRE

- Ald von Bertouch tabled the Minutes of a Meeting held on 11 September 2018.

11. REPORTS OF OFFICERS**11.1 WEEKLY BRIEFING REPORTS**

(File No 10/02/02)

The Weekly Briefing Reports of 10, 17 and 24 September 2018 have been circulated to Aldermen.

RECOMMENDATION:

That the information contained in the Weekly Briefing Reports of 10, 17 and 24 September 2018 be noted.

Decision: **MOVED** Ald Peers **SECONDED** Ald Cusick

“That the Recommendation be adopted”.

CARRIED UNANIMOUSLY

11.2 DETERMINATION ON PETITIONS TABLED AT PREVIOUS COUNCIL MEETINGS

Nil.

11.3 PLANNING AUTHORITY MATTERS

In accordance with Regulation 25 (1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

11.3.1 DEVELOPMENT APPLICATION D-2018/451 - 18 SAUNDERSONS ROAD, RISDON - OUTBUILDING
(File No D-2018/451)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for an outbuilding at 18 Saundersons Road, Risdon.

RELATION TO PLANNING PROVISIONS

The land is zoned Rural Living and subject to the Stormwater Management code under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which was extended with the consent of the applicant until 2 October 2018.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and 1 representation was received raising the following issues:

- setback; and
- use of outbuilding.

RECOMMENDATION:

- A. That the Development Application for Outbuilding at 18 Saundersons Road, Risdon (CI Ref D-2018/451) be approved subject to the following conditions and advice.
1. GEN AP1 – ENDORSED PLANS.
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council's decision in respect of this matter.

/ Refer to Page 19 for Decision on this Item...

**DEVELOPMENT APPLICATION D-2018/451 - 18 SAUNDERSONS ROAD,
RISDON – OUTBUILDING /contd...**

Decision: **MOVED** Ald Peers **SECONDED** Ald Chong

“That the Recommendation be adopted”.

CARRIED UNANIMOUSLY

**11.3.2 DEVELOPMENT APPLICATION D-2018/458 - 8 JACOMBE STREET,
RICHMOND - DWELLING**
(File No D-2018/458)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for a dwelling at 8 Jacombe Street, Richmond.

RELATION TO PLANNING PROVISIONS

The land is zoned General Residential and subject to the Landslide, Waterway and Coastal Protection, Historic Heritage and Parking and Access Codes under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires with the written consent of the applicant on 3 October 2018.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and 1 representation was received raising the following issues:

- loss of privacy;
- loss of views;
- relocation and modification of dwelling; and
- roof colour.

RECOMMENDATION:

A. That the Development Application for a dwelling at 8 Jacombe Street, Richmond (Cl Ref D-2018/458) be approved subject to the following conditions and advice.

1. GEN AP1 – ENDORSED PLANS.
2. GEN AM3 – EXTERNAL COLOURS. Insert “with earthy tones” after “muted colours”.

3. LAND 1A – LANDSCAPING PLAN. Insert “and show landscaping to assist with the softening of the earthworks proposed for the site,” after “must be to scale”.
 4. LAND 3 – LANDSCAPING BOND (COMMERCIAL).
 5. ADVICE – Please note the upper floor may not be suitable for habitable use and advice should be sought from a Building Surveyor on compliance with Part 3.8.2.1 of the National Construction Code.
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter.

Decision: **MOVED** Ald Chong **SECONDED** Ald Cusick

“That the Recommendation be adopted”.

CARRIED UNANIMOUSLY

**11.3.3 DEVELOPMENT APPLICATION D-2018/471 - 40 KYTHERA PLACE,
ACTON PARK - DWELLING**
(File No D-2018/471)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for a dwelling at 40 Kythera Place, Acton Park.

RELATION TO PLANNING PROVISIONS

The land is zoned Rural Living and subject to the Parking and Access and Stormwater Management codes under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires on 2 October 2018.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and 1 representation was received raising the following issues:

- setback; and
- vegetation.

RECOMMENDATION:

- A. That the Development Application for Dwelling at 40 Kythera Place, Acton Park (CI Ref D-2018/471) be approved subject to the following conditions and advice.
1. GEN AP1 – ENDORSED PLANS.
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council's decision in respect of this matter.

/ Refer to Page 23 for Decision on this Item...

**DEVELOPMENT APPLICATION D-2018/471 - 40 KYTHERA PLACE, ACTON
PARK – DWELLING /contd...**

Decision:

MOVED Ald Campbell **SECONDED** Ald Peers

“That the Recommendation be adopted”.

CARRIED UNANIMOUSLY

11.3.4 DEVELOPMENT APPLICATION D-2018/485 - 7 BLOSSOM CRESCENT, CAMBRIDGE - OUTBUILDING
(File No D-2018/485)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for an outbuilding at 7 Blossom Crescent, Cambridge.

RELATION TO PLANNING PROVISIONS

The land is zoned General Residential and subject to the Parking and Access Code under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires with the consent of the applicant on 3 October 2018.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and 1 representation was received raising the following issues:

- size of outbuilding; and
- impact on streetscape.

RECOMMENDATION:

- A. That the Development Application for an outbuilding at 7 Blossom Crescent, Cambridge (CI Ref D-2018/485) be approved subject to the following conditions and advice.
1. GEN AP1 – ENDORSED PLANS.
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council's decision in respect of this matter.

/ Refer to Page 25 for Decision on this Item...

**DEVELOPMENT APPLICATION D-2018/485 - 7 BLOSSOM CRESCENT,
CAMBRIDGE – OUTBUILDING /contd...**

Decision: **MOVED** Ald Walker **SECONDED** Ald Cusick

“That the Recommendation be adopted”.

CARRIED UNANIMOUSLY

**11.3.5 DEVELOPMENT APPLICATION D-2018/116 - 14 CONRAD DRIVE, OTAGO
(WITH ACCESS OVER 26 CONRAD DRIVE) - CHANGE OF USE TO
“COMMUNITY MEETING AND ENTERTAINMENT” (CHURCH) AND
ADDITIONS INCLUDING MEDITATION BUILDING AND STORAGE SHED**
(File No D-2018/116)

EXECUTIVE SUMMARY

PURPOSE

The purpose of this report is to consider the application made for a change of use to “Community Meeting and Entertainment” (Church) and additions including meditation building and storage shed at 14 Conrad Drive, Otago (with access over 26 Conrad Drive).

RELATION TO PLANNING PROVISIONS

The land is zoned Rural Living and is subject to the Bushfire Prone Areas Code, Landslide Code, Road and Rail Assets Code, Parking and Access Code, Stormwater Management Code, Waterway and Coastal Protection Code and Natural Assets Code under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires on 3 October 2018.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and 1 representation was received raising the following issues:

- maintenance of shared driveway;
- future development; and
- traffic management.

RECOMMENDATION:

- A. That the Development Application for change of use to “Community meeting and entertainment” (Church) and additions including meditation building and storage shed at 14 Conrad Drive, Otago (with access over 26 Conrad Drive) (CI Ref D-2018/116) be approved subject to the following conditions and advice.
1. GEN AP1 – ENDORSED PLANS.
 2. GEN AM6 – PA SYSTEM.
 3. GEN AM7 – OUTDOOR LIGHTING.
 4. With the exception of Monks residing on the property and religious events (Makha Bhucha Day, Visakha Bhucha Day and Asahna Bhucha Day), visitation is limited to no more than 2 persons per day and visitation must be within the following hours:
 - Monday to Friday: 10am to 3pm
 - Saturday and Sunday: 10am to 3pm
 - Public Holidays: 10am to 3pm
 5. Religious events are limited to Makha Bhucha Day, Visakha Bhucha Day and Asahna Bhucha Day and visitation to the site associated with these events is limited to a maximum of 50 persons per day and visitation must be within the following hours:
 - Monday to Friday: 10am to 3pm
 - Saturday and Sunday: 10am to 3pm
 - Public Holidays: 10am to 3pm
 6. Noise emissions associated with the use of the land for “Community meeting and entertainment” (Church) purposes measured at the boundary of the site must not exceed the following at any given time:
 - (a) 55 dB(A) (LAeq) between the hours of 8.00am to 6.00pm;
 - (b) 5dB(A) above the background (LA90) level or 40dB(A) (LAeq), whichever is the lower, between the hours of 6.00pm to 8.00am; and
 - (c) 65dB(A) (LAmix) at any time.
 7. GEN C1 – ON-SITE CAR PARKING [3] Delete last sentence.
 8. GEN S1 – SIGNS CONSENT.
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter.

/ Refer to Page 28 for Decision on this Item...

DEVELOPMENT APPLICATION D-2018/116 - 14 CONRAD DRIVE, OTAGO (WITH ACCESS OVER 26 CONRAD DRIVE) - CHANGE OF USE TO “COMMUNITY MEETING AND ENTERTAINMENT” (CHURCH) AND ADDITIONS INCLUDING MEDITATION BUILDING AND STORAGE SHED /contd...

Decision: **MOVED** Ald James **SECONDED** Ald Chong

“That the Recommendation be adopted”.

CARRIED UNANIMOUSLY

11.3.6 DEVELOPMENT APPLICATION D-2018/250 - 13 WATTON PLACE, HOWRAH (WITH ACCESS OVER 17 WATTON PLACE) - DWELLING
(File No D-2018/250)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for a dwelling at 13 Watton Place, Howrah (with access over 17 Watton Place).

RELATION TO PLANNING PROVISIONS

The land is zoned General Residential and is subject to the Bushfire Prone Areas Code, Parking and Access Code and the Stormwater Management Code under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires on 12 September 2018.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and no representations were received.

RECOMMENDATION:

- A. That the Development Application for dwelling at 13 Watton Place, Howrah (with access over 17 Watton Place) (Cl Ref D-2018/250) be refused for the following reasons.
1. The proposal does not comply with Clause 10.4.2 P3(a)(iii) and (iv) of the Clarence Interim Planning Scheme 2015, as the dwelling would cause an unreasonable loss of residential amenity by:

- overshadowing of an adjoining vacant lot; and
- visual impacts caused by the apparent scale, bulk and proportions of the proposed development when viewed from an adjoining lot.

B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter.

| | |
|------------------|--|
| Decision: | <p>MOVED Ald Thurley SECONDED Ald McFarlane</p> <p>“That the Development Application for dwelling at 13 Watton Place, Howrah (with access over 17 Watton Place) (CI Ref D-2018/250) be approved in accordance with GEN – AP1 endorsed plans”.</p> <p>PROCEDURAL MOTION MOVED Ald Hulme SECONDED Ald Cusick</p> <p>“That this Item be deferred for consideration later in the Meeting to allow preparation of a written Motion for consideration”.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>At 9.35pm Council resumed its deliberations as a Planning Authority under the Land Use Planning and Approvals Act, 1993 and the Mayor recommitted this Item.</p> <p>It was: MOVED Ald Thurley SECONDED Ald McFarlane</p> <p>“That the Development Application for dwelling at 13 Watton Place, Howrah (with access over 17 Watton Place) (CI Ref D-2018/250) be approved in accordance with GEN – AP1 endorsed plans for the following reasons.</p> <p>1. OVERSHADOWING - there is no impact of overshadowing given it is a vacant lot. It is noted that a future dwelling can be located at the northern end of the adjacent property.</p> |
|------------------|--|

/ Decision contd on Page 31...

**DEVELOPMENT APPLICATION D-2018/250 - 13 WATTON PLACE, HOWRAH
(WITH ACCESS OVER 17 WATTON PLACE) – DWELLING /Decision contd...**

2. VISUAL AMENITY – the visual impact is again from the aspect of the vacant lot, it is single level from the road but the site is very steep and the design has accommodated this.

CARRIED

FOR

Ald Campbell
Ald Chipman
Ald Chong
Ald Cusick
Ald Doust
Ald Hulme
Ald James
Ald McFarlane
Ald Peers
Ald Thurley
Ald Walker

AGAINST

Ald von Bertouch

Council now concludes its deliberations as a Planning Authority under the Land Use Planning and Approvals Act, 1993.

11.3.7 DEVELOPMENT APPLICATION D-2018/307 - 54 FREDERICK HENRY PARADE, CREMORNE - ADDITIONS TO DWELLING (PRIVACY SCREENING)

(File No D-2018/307)

EXECUTIVE SUMMARY**PURPOSE**

The purpose of this report is to consider the application made for additions to an existing dwelling (privacy screening) at 54 Frederick Henry Parade, Cremorne.

RELATION TO PLANNING PROVISIONS

The land is zoned Village and subject to the Waterway and Coastal Protection, Coastal Erosion Hazard, Parking and Access and On-Site Wastewater Management Codes under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires with the consent of the applicant on 3 October 2018.

CONSULTATION

The proposal was advertised in accordance with statutory requirements on 2 occasions and a total of 4 representations were received raising the following issues:

- inaccuracy of plans;
- size of dwelling and impact on character;
- ineffectiveness of proposed screening;
- solar access;
- unapproved structures; and
- loss of views.

RECOMMENDATION:

A. That the Development Application for additions to dwelling (privacy screening) at 54 Frederick Henry Parade, Cremorne (C1 Ref D-2018/307) be approved subject to the following conditions and advice.

1. GEN AP1 – ENDORSED PLANS.

- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council's decision in respect of this matter.

Decision: **MOVED** Ald Chong **SECONDED** Ald Cusick

“That the Recommendation be adopted”.

CARRIED UNANIMOUSLY

**11.3.8 DEVELOPMENT APPLICATION D-2018/223 - 18B FLORELYN TERRACE
(WITH RIGHT-OF-WAY OVER 18A FLORELYN TERRACE), GEILSTON
BAY – DWELLING**
(File No D-2018/223)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for a dwelling at 18B Florelyn Terrace (with access over 18A Florelyn Terrace), Geilston Bay.

RELATION TO PLANNING PROVISIONS

The land is zoned Environmental Living and Utilities and subject to the Bushfire Prone Areas, Natural Assets High, Stormwater Management and Parking and Access Codes under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires on 3 October 2018.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and 1 representation was received raising the issue of access and driveway design.

RECOMMENDATION:

A. That the Development Application for Dwelling at 18B Florelyn Terrace (with right-of-way over 18A Florelyn Terrace), Geilston Bay (CI Ref D-2018/223) be approved subject to the following conditions and advice.

1. GEN AP1 – ENDORSED PLANS.

2. GEN AP3 – AMENDED PLAN

Amended plans showing a revised driveway and drainage design including additional stormwater pits, new concrete spoon drain and a new concreted turning passing area must be submitted to and approved by Council’s Group Manager Engineering Services prior to the issue of a building permit and/or plumbing certificate of likely compliance (CLC) or plumbing permit.

3. ENG S1 – INFRASTRUCTURE REPAIR.

4. NON-STANDARD CONDITION

The development must comply with the Recommendations (Page 9) of the Natural Values Report prepared by Enviro-dynamics dated September 2017.

ADVICE - The Department of Primary Industries, Parks, Water and Environment, Policy and Conservation Advice Branch has advised that a “Permit to Take” is required under the Threatened Species Protection Act 1995 to remove *Rytidosperma indutum* (tall wallabygrass). Information on applying for a permit can be found at:

[http://dpiwpe.tas.gov.au/conservation/development-planning-conservation-assessment/permit-to-take-threatened-species-\(for-consultants-development-related-activities\)](http://dpiwpe.tas.gov.au/conservation/development-planning-conservation-assessment/permit-to-take-threatened-species-(for-consultants-development-related-activities))

ADVICE – The Department of Primary Industries, Parks, Water and Environment (DPIPWE), Policy and Conservation Advice Branch recommends that the DPIPWE (2015) Weed and Disease Planning and Hygiene Guidelines – Preventing the spread of weeds and diseases in Tasmania be adhered to during any development activities to prevent the spread of any weeds and that any weeds present on the property be properly managed. The guidelines can be found at:

<http://dpiwpe.tas.gov.au/invasive-species/weeds/weed-hygiene/weed-and-disease-planning-and-hygiene-guidelines>

- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter.

Decision: **MOVED** Ald Campbell **SECONDED** Ald Cusick

“That the Recommendation be adopted”.

CARRIED UNANIMOUSLY

11.3.9 DEVELOPMENT APPLICATION D-2018/437 - 164 TARA DRIVE, ACTON PARK - DWELLING AND OUTBUILDING
(File No D-2018/437)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for a dwelling and outbuilding at 164 Tara Drive, Acton Park.

RELATION TO PLANNING PROVISIONS

The land is zoned Rural Living and subject to the Bushfire Prone Areas and Parking and Access Code under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires on 4 October 2018.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and 1 representation was received raising the issue of setback of outbuilding.

RECOMMENDATION:

- A. That the Development Application for Dwelling and Outbuilding at 164 Tara Drive, Acton Park (CI Ref D-2018/437) be approved subject to the following conditions and advice.
 - 1. GEN AP1 – ENDORSED PLANS.
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council's decision in respect of this matter.

/ Review to Page 37 for Decision on this Item...

DEVELOPMENT APPLICATION D-2018/437 - 164 TARA DRIVE, ACTON PARK - DWELLING AND OUTBUILDING /contd...

Decision: **MOVED** Ald Peers **SECONDED** Ald Walker

“A. That Council adopts the officer’s recommendation, subject to the addition of the following conditions.

2. Amended plans showing the following details must be submitted to and approved by Council’s Manager City Planning prior to the issue of a building permit or a certificate of likely compliance (CLC) for building works:

- outbuilding setback 40m from the boundary fronting Tara Road; and
- landscaping to the east of the outbuilding which extends for a distance 6m north and 6m south of the outbuilding and contains species suitable for screening.

When approved, the plans will form part of the permit.

B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter and further including:

- The applicant has agreed to the amended plans proposal after consultation with the neighbour. Both parties are happy with the proposed approach”.

CARRIED UNANIMOUSLY

**11.3.10 DEVELOPMENT APPLICATION D-2018/440 - 8 CONARA ROAD,
MONTAGU BAY - 3 MULTIPLE DWELLINGS**
(File No D-2018/440)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for 3 multiple dwellings at 8 Conara Road, Montagu Bay.

RELATION TO PLANNING PROVISIONS

The land is zoned General Residential and subject to the Parking and Access and Stormwater Management Codes under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires with the written consent of the applicant on 3 October 2018.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and 2 representations were received (1 outside the advertising period) raising the following issues:

- overshadowing;
- privacy;
- loss of views; and
- loss of value.

RECOMMENDATION:

A. That the Development Application for 3 Multiple Dwellings at 8 Conara Road, Montagu Bay (Cl Ref D-2018/440) be approved subject to the following conditions and advice.

1. GEN AP1 – ENDORSED PLANS.
2. ENG A5 – SEALED CAR PARKING.

3. ENG S1 – INFRASTRUCTURE REPAIR.
 4. ENG M1 – DESIGNS DA. Delete “access arrangements” and “service upgrades or relocations”.
 5. Stormwater designs must incorporate Water Sensitive Urban Design principles to the satisfaction of Council’s Group Manager Engineering Services.
 6. The development must meet all required Conditions of Approval specified by TasWater notice dated 6 August 2018 (TWDA 2018/01248-CCC).
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter.

| | | |
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| Decision: | MOVED Ald Hulme SECONDED Ald von Bertouch | |
| | “That the Recommendation be adopted”. | |
| | CARRIED | |
| | FOR | AGAINST |
| | Ald Chipman | Ald Campbell |
| | Ald Chong | Ald Cusick |
| | Ald Doust | Ald James |
| | Ald Hulme | Ald McFarlane |
| | Ald Peers | |
| | Ald Thurley | |
| | Ald von Bertouch | |
| | Ald Walker | |

11.3.11 DEVELOPMENT APPLICATION D-2018/398 - 315 RIFLE RANGE ROAD, SANDFORD - DWELLING
(File No D-2018/398)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for a Dwelling at 315 Rifle Range Road, Sandford.

RELATION TO PLANNING PROVISIONS

The land is zoned Rural Living and subject to the Stormwater Management and Parking and Access, Bushfire Prone Areas under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires on 6 October 2018.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and 11 representations were received raising the following issues:

- impact on the surrounding rural environment;
- proposed building setbacks;
- nature and scale of the proposal;
- wastewater management issues;
- stormwater management issues;
- the small size of the block;
- impact on privacy;
- the removal of the planning notices;
- fire safety; and
- the location of the NBN cable.

RECOMMENDATION:

- A. That the Development Application for Dwelling at 315 Rifle Range Road, Sandford (CI Ref D-2018/398) be approved subject to the following conditions and advice.

1. GEN AP1 – ENDORSED PLANS.

ADVICE

Council's Asset Management Group has advised that a separate application and approval process is required through the Road Authority (Council) to construct a driveway access to the site

ADVICE

Council's building department has advised that the proposed work is located within a bushfire prone mapped area and therefore a BAL and bushfire assessment must be included as part of the certified building permit application documents.

- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council's decision in respect of this matter.

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|------------------|---|----------------|
| Decision: | MOVED Ald Walker SECONDED Ald Hulme | |
| | "That the Recommendation be adopted". | |
| | CARRIED | |
| | FOR | AGAINST |
| | Ald Chipman | Ald Campbell |
| | Ald Chong | Ald Cusick |
| | Ald Doust | Ald James |
| | Ald Hulme | Ald McFarlane |
| | Ald Peers | |
| | Ald Thurley | |
| | Ald von Bertouch | |
| | Ald Walker | |

**11.3.12 SUBDIVISION APPLICATION SD-2018/3 - 163 PASS ROAD, ROKEBY -
175 LOT SUBDIVISION**
(File No SD-2018/3)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for a 175 lot subdivision at 163 Pass Road, Rokeby.

RELATION TO PLANNING PROVISIONS

The land is zoned General Residential and Public Open Space and subject to the Bushfire Prone Areas, Road and Railway Assets Code, Waterway and Coastal Protection and Stormwater Management under the Clarence Interim Planning Scheme 2015 (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which was extended with the consent of the applicant until 2 October 2018.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and 2 representations were received raising the following issues:

- residential subdivision is not consistent with the original rezoning application;
- traffic;
- increase in number of lots;
- flooding;
- impact on heritage values of Clarence House;
- impact on agricultural use; and
- inconsistent with the Clarence Residential Strategy Plan; and
- Threatened species.

RECOMMENDATION:

- A. That the application for a 175 lot subdivision at 163 Pass Road, Rokeby (Cl Ref SD-2018/3) be approved subject to the following conditions and advice:

1. GEN AP1 – ENDORSED PLANS.
2. GEN AP3 – AMENDED PLAN [the following details] include the following dot points after the first sentence:
 - the width of all Footways increased to a minimum of 10m;
 - the realignment of Footways 410, 411 and 409 to provide for direct views through the walkway from the road at the southern end of Footway 411 to the Public Open Space Lot 406;
 - the realignment of the access to the Public Open Space Lot 404 to provide for direct views from the road in Stages 4 and 5 when looking north into the Public Open Space lot; and
 - any minor modification to the size and shape of the lots to accommodate the above changes.
3. GEN POS2 – POS STAGING.
4. PROP 2 – POS FENCING.
5. PROP 3 – TRANSFER add after “road” “footway”.
6. GEN AM4 – CONSTRUCTION HOURS.
7. GEN F2 – COVENANTS [Lots 1-18 may not be provided with direct vehicular access to or from Pass Road].
8. ENG A1 – NEW CROSSOVER [TSD-R09].
9. ENG A3 – COMBINED ACCESSES [TSD-R09].
10. ENG A9 – TRAILS IN HIGH DENSITY OR URBAN SUBDIVSIONS.
11. ENG S1 – INFRASTRUCTURE REPAIR.
12. ENG S4 – STORMWATER CONNECTION.
13. ENG S10 – UNDERGROUND SERVICES.
14. In accordance with the Headworks Levy Policy, a headworks charge for the upgrading of Pass Road, from the junction of Road Lot 300 to Glebe Hill Road, of \$950,000 is applicable in relation to each of the 16 lot/s created by the first stage of the permit (equating to \$59,375 per lot) for the following works, associated with the upgrading of Pass Road;
 - pavement strengthening and widening to a minimum of 8m;
 - drainage in the form of kerb and channel with all associated pits and pipes; and
 - a 3m wide multi-user path on one side with associated road crossings.

Or:

The developer must carry out the works to the satisfaction of Council's Group Manager Engineering Services prior to sealing the final plan of the first stage of the subdivision.

If the headworks option is chosen:

- The amount of headworks charge applicable to this development shall be indexed quarterly by CPI (All Groups Index) Hobart, effective from the Permit date until the date of payment of the headworks charge to Council.
- Headworks charges must be paid prior to sealing of the final plan for Stage 1 based on the stages approved in this permit.

In accordance with Council's Headworks Levy Policy and relevant provisions of Council's Policy for Bonding Development Works:

- Bonds and/or security can be accepted for the headworks charges in the event that early issue of titles is sought by the applicant.

Any headworks charges bonded are to be paid on the completion of the subdivision infrastructure works, or where the works have been approved to be carried out in stages, then on the completion of each approved stage of the subdivision.

15. ENG M1 DESIGNS SD - include additional dot points, Public Open Space trails; roundabout design; fibre optics; pedestrian connection between the bus stop on Goodwins Road and the development.
16. ENG M4 – POS ACCESS.
17. ENG M5 – EROSION CONTROL.
18. ENG M6 – CONSTRUCTION FENCING.
19. ENG M7 – WEED MANAGEMENT PLAN.
20. ENG M8 – EASEMENTS.
21. ENG R1 – ROAD NAMES.
22. ENG R2 – URBAN ROAD.
23. ENG R5 – ROAD EXTENSION.
24. ENG R6 – VEHICLE BARRIERS

25. All stormwater runoff from impervious surfaces within the site must be treated and discharged from site using Water Sensitive Urban Design principles to achieve stormwater quality and quantity targets in accordance with the State Stormwater Strategy 2010. Detailed engineering designs accompanied with a report on all stormwater design parameters and assumptions (or the MUSIC model) must be submitted to Council's Group Manager Engineering Services for approval prior to the issue of a building or plumbing permit. This report is to include the maintenance management regime/replacement requirements for the treatment facility.
 26. At the intersection of the subdivision road and Pass Road, the applicant must construct a suitable roundabout to cater for development traffic with provision for public transport requirements to the satisfaction of Council's Group Manager Engineering Services prior to the sealing of the final plan for the first stage of the subdivision.
 27. LAND 5 – SUBDIVISION LANDSCAPING.
 28. The development must meet all required Conditions of Approval specified by TasWater notice dated 10 September 2018 (TWDA 2018/00083-CCC).
- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council's decision in respect of this matter.

| | |
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| Decision: | MOVED Ald Campbell SECONDED Ald Cusick |
| | “That the Recommendation be adopted”. |
| | CARRIED UNANIMOUSLY |

11.3.13 DEVELOPMENT APPLICATION D-2018/454 - 5 SWINTON PLACE, ROSE BAY - CHANGE OF USE TO VISITOR ACCOMMODATION
(File No D-2018/454)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for a change of use to “Visitor Accommodation” at 5 Swinton Place, Rose Bay.

RELATION TO PLANNING PROVISIONS

The land is zoned General Residential and is subject to the Parking and Access Code under the Clarence Interim Planning Scheme 2015 (the Scheme). The proposal is also subject to the requirements of Planning Directive Number 6. In accordance with the Scheme the proposal is a Discretionary development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Note: References to provisions of the Land Use Planning and Approvals Act 1993 (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015. The commencement day was 17 December 2015.

Council is required to exercise a discretion within the statutory 42 day period which expires on 3 October 2018 as agreed with the applicant.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and 1 representation was received raising the following issues:

- inconsistency with scale of area;
- lack of on-site manager;
- lack of property identification;
- parking impact;
- waste management; and
- adequacy of internal amenities.

RECOMMENDATION:

A. That the Development Application for change of use to “Visitor Accommodation” at 5 Swinton Place, Rose Bay (CI Ref D-2018/454) be approved subject to the following conditions and advice.

1. GEN AP1 – ENDORSED PLANS.

2. Signs must not be displayed on the site without further approval from Council.

- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter.

| | | |
|------------------|--|-----------------------|
| Decision: | MOVED Ald Thurley SECONDED Ald Hulme | |
| | “That the Recommendation be adopted”. | |
| | CARRIED | |
| | FOR | AGAINST |
| | Ald Campbell | Ald James (abstained) |
| | Ald Chipman | |
| | Ald Chong | |
| | Ald Cusick | |
| | Ald Doust | |
| | Ald Hulme | |
| | Ald McFarlane | |
| | Ald Peers | |
| | Ald Thurley | |
| | Ald von Bertouch | |
| | Ald Walker | |

At 9.15pm Council suspended its deliberations as a Planning Authority under the Land Use Planning and Approvals Act, 1993.

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|------------------------------|
| 11.4 CUSTOMER SERVICE |
|------------------------------|

Nil Items.

11.5 ASSET MANAGEMENT

Nil Items.

11.6 FINANCIAL MANAGEMENT

Nil Items.

11.7 GOVERNANCE**11.7.1 ANNUAL PLAN 2018/2019**

(File No 10-02-04)

EXECUTIVE SUMMARY**PURPOSE**

To consider the Annual Plan for the 2018/2019 financial year.

RELATION TO EXISTING POLICY/PLANS

Consistent with Council's adopted Strategic Plan and adopted Estimates.

LEGISLATIVE REQUIREMENTS

Council is required to adopt an Annual Plan for each financial year.

CONSULTATION

No issues to be addressed.

FINANCIAL IMPLICATIONS

No direct financial implications, however the draft Annual Plan reflects the Estimates adopted by Council for 2018/2019.

RECOMMENDATION:

That the Annual Plan for 2018/2019 attached as Attachment 1 be adopted.

Ald Thurley and Ald McFarlane left the Meeting at this stage (9.14pm).

Decision: **MOVED** Ald Cusick **SECONDED** Ald Chong

“That the Recommendation be adopted”.

Ald Thurley returned to the Meeting at 9.16pm.

Ald McFarlane returned to the Meeting at 9.20pm.

The **MOTION** was **put** and **CARRIED UNANIMOUSLY**

11.7.2 ACCESS AND INCLUSION ASSESSMENT TOOLKIT

(File No 07-06-06)

EXECUTIVE SUMMARY**PURPOSE**

To endorse the Access and Inclusion Assessment Toolkit – The Human Factor (Toolkit); including a promotion and distribution strategy for public use through a registration process; and work with the Local Government Association of Tasmania (LGAT) to conduct a series of collaborative workshops with other interested Tasmanian Councils, on the benefits of using the Toolkit as a universal resource for Local Government.

RELATION TO EXISTING POLICY/PLANS

- Strategic Plan 2016-2026;
- Access and Inclusion Plan 2014 – 2018;
- Age Friendly Clarence Plan 2018-2022;
- Asset Management Strategy;
- Buildings Asset Management Plan;
- Clarence Activity Centre Strategy;
- Community Health and Wellbeing Plan 2013-2018;
- Community Planning and Development Framework (Draft);
- Community Safety Plan 2016-2021;
- Cultural Arts Plan 2012-2016;
- Cultural History Plan 2016-2021;
- Economic Development Plan 2016-2021;
- Events Plan 2014-2018;
- Public Open Space Strategy;
- Sport and Active Recreation Strategy;
- Tracks and Trails Action Plan 2015-2020; and
- 10 Year Financial Management Plan.

LEGISLATIVE REQUIREMENTS

- Commonwealth Disability Discrimination Act 1992;
- Tasmanian Anti-Discrimination Act 1998;
- Tasmanian Disability Services Act 1991;
- National Building Construction Code; and
- National Premises Standards.

CONSULTATION

Council's Disability Access (DAAC) and Positive Ageing (CPAAC) Advisory Committees have facilitated the development of the Toolkit, and key Council officers were consulted as part of the process. Council also worked with consultant Michael Small in the development of the Toolkit and Inclusion Lens Practice.

FINANCIAL IMPLICATIONS

The Toolkit may require minor adjustments when the Building Construction Code and National Premises Standards are reviewed and changed (approximately 3 years); it is anticipated costs would be minimal.

RECOMMENDATION:

That Council endorses the Access and Inclusion Assessment Toolkit – The Human Factor.

Decision: **MOVED** Ald Thurley **SECONDED** Ald Chong

“That the Recommendation be adopted”.

CARRIED UNANIMOUSLY

Item 11.3.6 was **recommitted** at this stage 9.35pm.

Refer to Page 30 for Decision on this Item.



CLARENCE CITY COUNCIL Annual Plan – 2018/2019

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1 Executive summary

Under the *Local Government Act 1993* as amended (the Act), Council is required to prepare and adopt an Annual Plan together with estimates of its revenue and expenditure for each financial year. The Estimates are to contain details of estimated revenue, expenditure, borrowings, capital works and any other detail required by the Minister. They must be adopted by 31 August each year, but cannot be adopted more than one month before the start of the financial year to which they relate.

The 2018/19 Estimates are based on a balanced budget position in respect of recurrent and capital expenditure and provide for an accounting surplus which provides for the enhancement of, and addition to, Council's infrastructure assets.

The City's financial position is strong in terms of its cash holdings, liquidity, and recent performances against budget.

Some of the major issues addressed in the Estimates include:

- A reduction of \$1.1 million in the amount of dividend payments received from TasWater;
- Additional borrowings to underwrite significant road and recreational infrastructure capital works, subject to matched funding from other sources;
- A significant appropriation of infrastructure renewal funds for capital refurbishment;
- Continued strategic funding for infrastructure renewal;
- Increased employee costs primarily due to enterprise agreement obligations; and
- Increased maintenance costs associated with new facilities.

In order to deal with these issues whilst maintaining service levels and extending the capital expenditure programme, the overall increase in rates raised is 2.6% net of growth and State Government charges.

The total capital expenditure programme for additional projects (excluding salaries capitalised) is \$24.203 million and is fully funded from identified sources. Sources of capital funds include:

- \$9.574 million from Council's infrastructure renewal reserve;
- \$7.800 million from borrowings, subject external funding as above;
- \$2.652 million from grants allocated through the State Grants Commission;
- \$1.021 million from other grants and contributions;
- \$2.032 million from Council's rating effort;
- \$0.800 million from property sales; and
- \$0.325 million from reserves/other sources.

The total capital expenditure programme for both additional and carried forward projects (excluding salaries capitalised) is expected to be \$41.040 million, with \$16.838 million related to projects to be carried forward from the 2017/18 year. Of the \$24.203 million in new projects, \$7.8 million relating to a new recreational facility at Seven Mile Beach is unlikely to be utilised in the 2018/19 year. The carried forward component is fully funded from the 2017/18 Estimates.

The 2018/19 Estimates forecast an accrual based operating surplus of \$6.115 million (excluding contributions of subdivision assets), after raising rates and charges of \$50.050 million (including supplementary rates). This surplus is broadly consistent with the strategy set out in Council's adopted 10 Year Financial Management Plan, although somewhat higher than the surplus in that document due to the effect of growth on rate income. Council plans to generate a surplus each year to provide funding for capital expenditure needs, including enhancement of existing infrastructure and provision of new infrastructure and facilities.

The operating result for 2017/18 is projected to be a surplus of \$21.162 million. This result is more than both the adopted 10 year plan and the adopted Estimates (including Council approved amendments), however this includes \$9.4 million in respect of contributed assets which are not considered in the 10 Year Plan or Estimates.

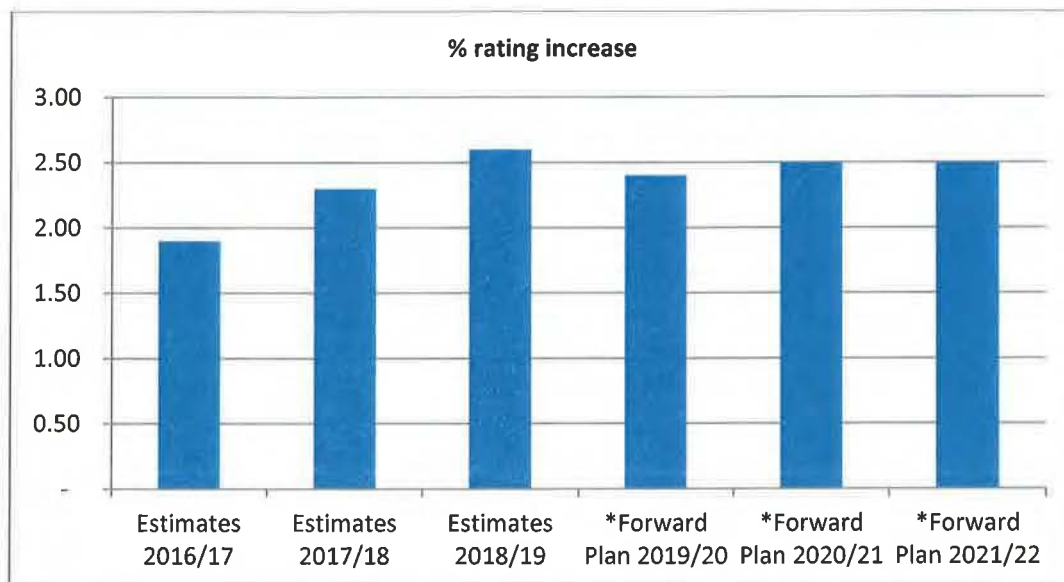
Council's 2018/19 Estimates include an amount of \$2.212 million for dividends expected to be received from TasWater. This amount is expected to remain unchanged in the medium term.

The forward estimates in this Plan are based on Council's 10 Year Financial Management Plan adopted in May 2017. Some key drivers and assumptions supporting that Plan (for example, depreciation expense) have experienced variations since that time and therefore may not reflect Council's most recent financial statements. The 10 Year Financial Management Plan is to be reviewed during 2018/19 to take account of known changes.

2 Estimates key data

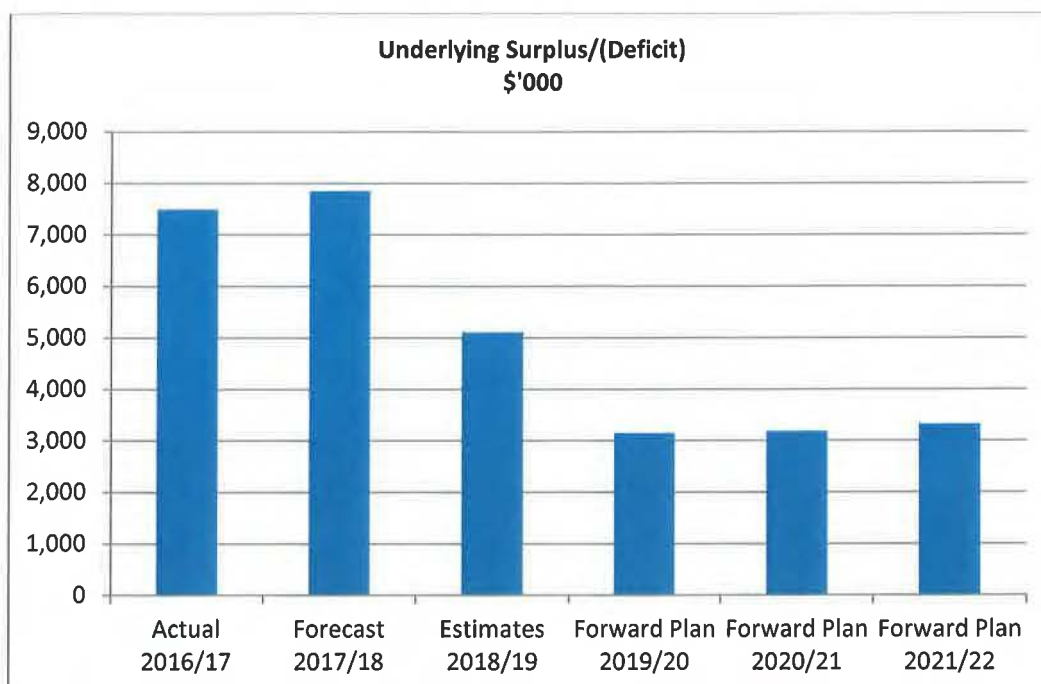
Council has prepared Estimates for the 2018/19 financial year which seek to balance the demand for services and infrastructure with the community's capacity to pay. Key Estimates information is provided below about the rate increase, operating result, service levels, cash and investments, capital works, financial position, financial sustainability and where rates are spent.

2.1 Rates



The increase in net rating requirement is 2.6% for the 2018/19 financial year, raising total rates of \$49.773 million. The 2.6% increase will assist in funding capital works, maintaining service levels and meeting a number of external influences affecting the Estimates. Major external influences include the amount of dividends from TasWater, the level of growth in the rates base, and the level of inflation.

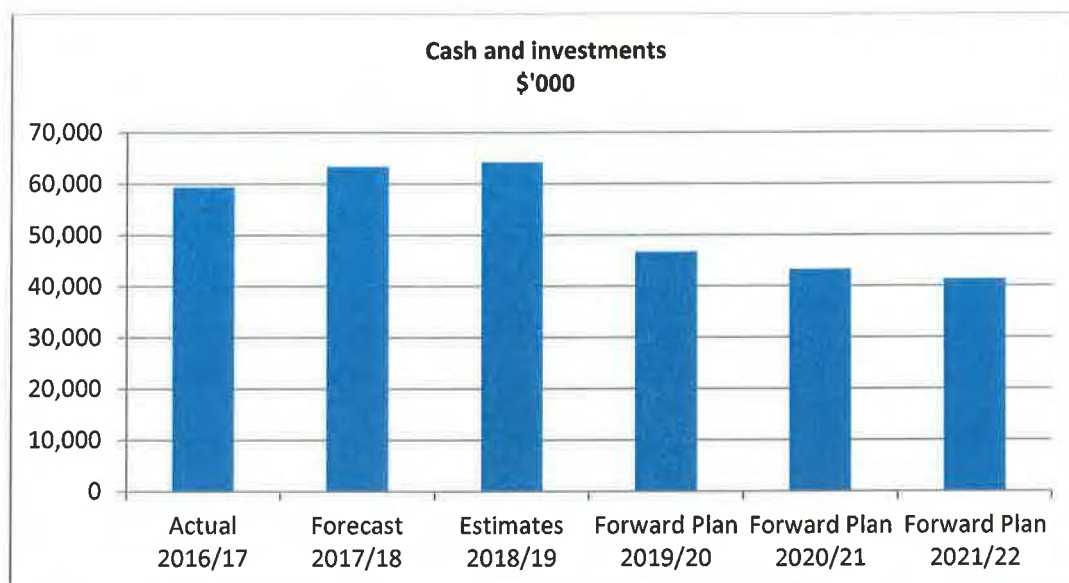
2.2 Operating result



The underlying operating result is the preferred measure due to it excluding non-structural items such as specific purpose capital grants. This measure is consistent with that used by the Auditor General, with the exception of movements in the equity of associates which has been excluded in the actual and forecast results (providing a more conservative result). For 2018/19 the underlying operating result is estimated to be a surplus of \$5.109 million, which is a decrease of \$2.743 million compared with the forecast result for 2017/18. The decrease in comparative operating result is primarily due to a reduction in the amount of dividends received from TasWater and a reduction in government grants received.

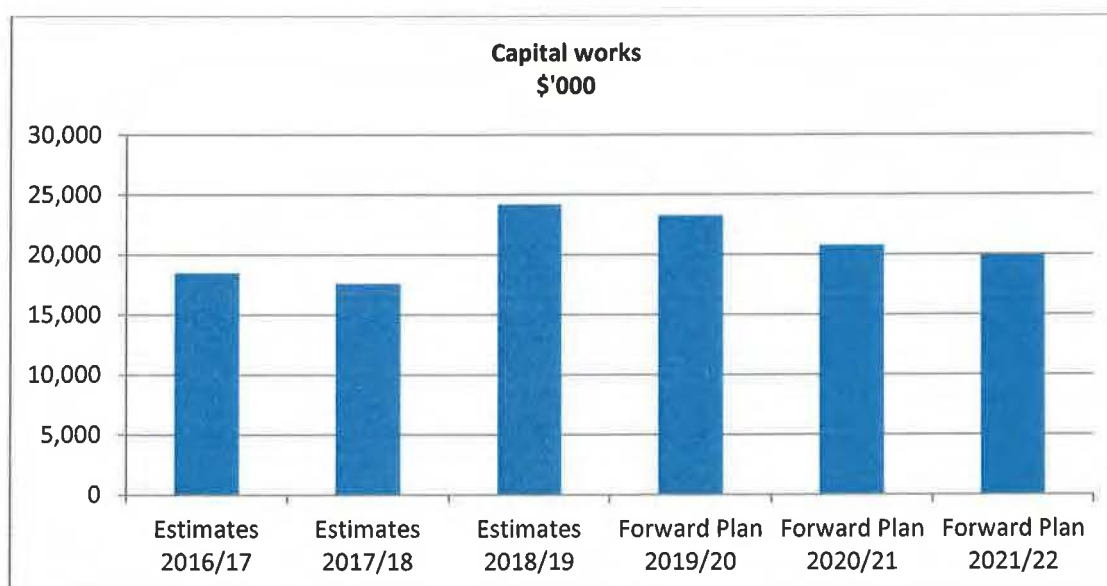
The current 10 Year Financial Management Plan has been adopted by Council to assist it to adopt Estimates within a longer term financial framework. This 10 year plan shows the underlying surplus at approximately \$3.148 million in 2019/20 and rising steadily to approximately \$4.076 million in 2025/26.

2.3 Cash and investments



During the 2018/19 financial year cash and investments are not expected to materially differ from the prior year. Cash holdings are higher than assumed under the adopted 10 Year Financial Management Plan primarily due to the timing of capital expenditure.

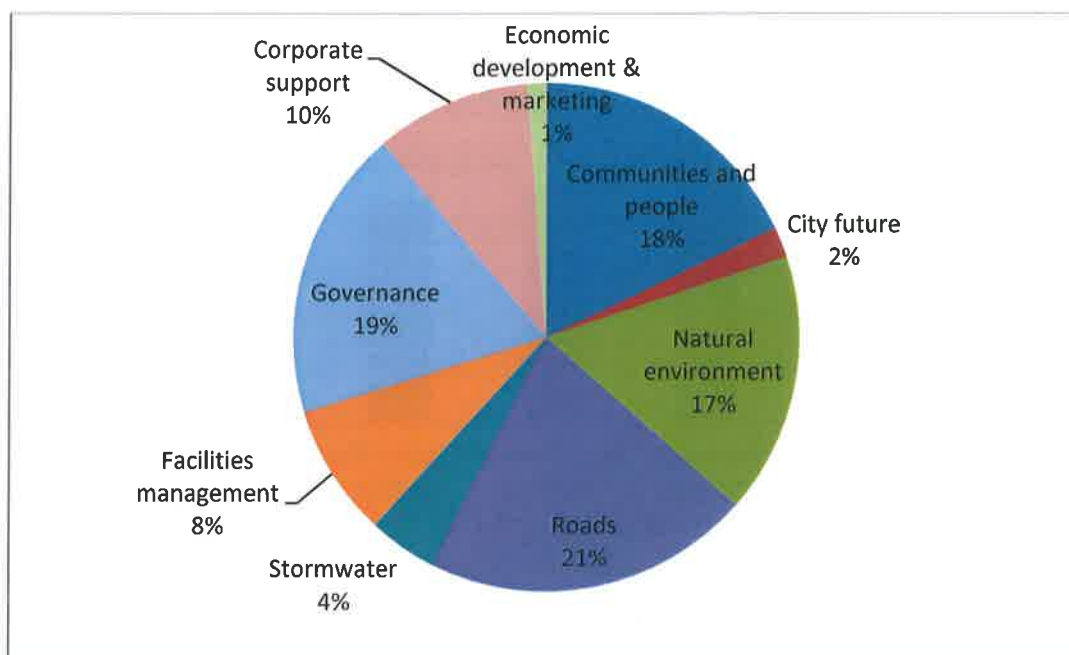
2.4 Capital works



The 2018/19 capital works programme is estimated to be \$24.203 million, an increase of \$6.589 million compared with the estimate for the 2017/18 financial year. The increased level of expected capital works from 2017/18 relates to a potential recreational precinct at Seven Mile Beach. This work (\$7.8 million) will be funded by

borrowing but is subject to funding being matched from other external sources. In general, more than 50% of Council's capital works expenditure is on asset renewal and/or enhancement rather than on new assets.

2.5 Where rates are spent



The above chart provides an indication of the allocation of rates raised in respect of Council's various programmes.

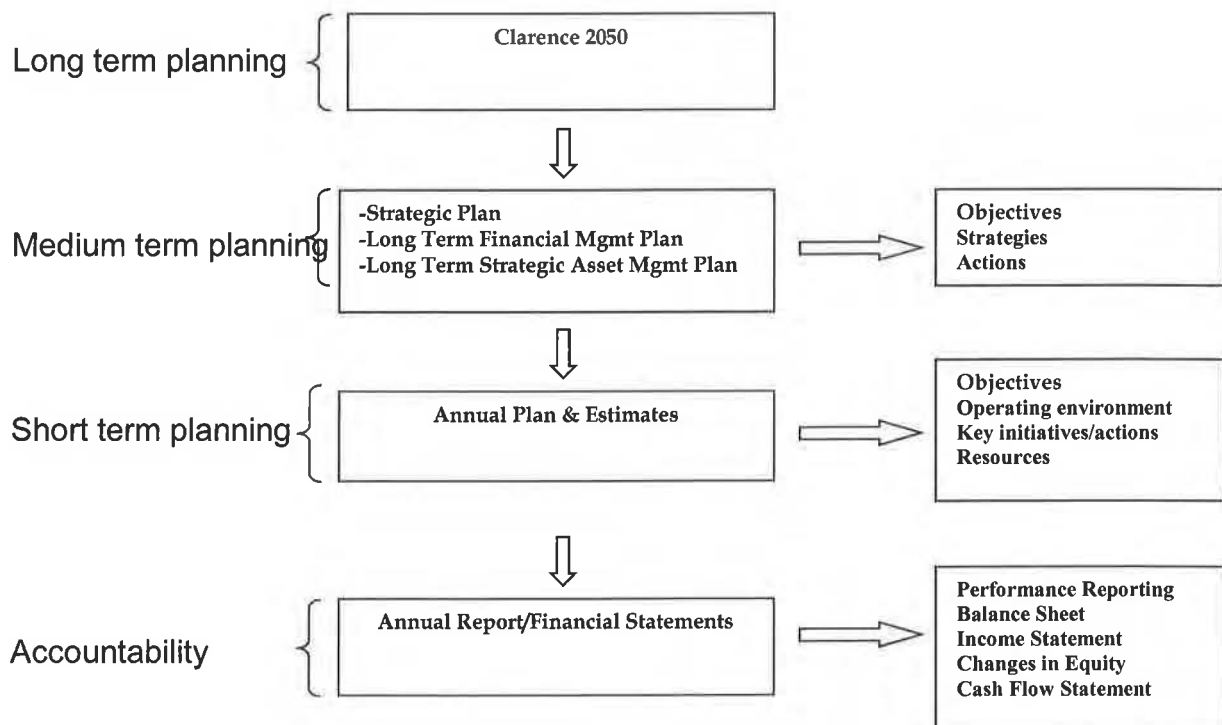
3 Estimates overview

3.1 Strategic planning framework

The Estimates have been developed within an overall planning framework that guides the Council in identifying and meeting community needs and aspirations over the long term (Clarence 2050). This is supported by medium term (10 year) objectives in the Strategic Plan, Long Term Financial Management Plan and the Strategic Asset Management Plan; and short term objectives in the Annual Plan. The annual Estimates quantify the resources needed to achieve the objectives of the Annual Plan. Council then holds itself accountable for the use of these resources by way of its audited Financial Statements.

The Strategic Plan summarises the key objectives, strategies and actions that Council plans to pursue over the coming 10 year planning period. The Strategic Plan 2016-2026 has been adopted and the Annual Plan is framed within the Strategic Plan. It outlines the operating environment, key initiatives/actions and resource requirements for each of Council's programme areas. The Annual Plan then forms the basis of the annual Estimates.

The diagram below depicts the strategic planning framework of Council:



The timing of each component of the planning framework is important to the successful achievement of the planned outcomes. Reviews of the Strategic Plan are undertaken at appropriate intervals, normally following each Council election to allow the new Council to consider the organisation's longer term objectives. These objectives inform the development of subsequent Estimates and Annual Plans.

3.2 Strategic plan outcomes

The Annual Plan includes the initiatives and actions to be funded that will contribute to achieving the strategic objectives specified in the Strategic Plan. It identifies both the physical and financial resources required to undertake these initiatives and actions. The Estimates convert these resource requirements into financial terms to allow Council to make fully informed decisions when allocating scarce resources. The Annual Plan is built around programme objectives aimed at giving an operational framework to the Strategic Plan and these are set out below. Appendix D 'Activities and Initiatives' includes more detail relating to the Strategic Plan.

| Programme | Programme Objectives |
|-------------------------------|---|
| COMMUNITIES AND PEOPLE | <p>Goal: To participate, celebrate, engage and contribute to the life and growth of the City</p> <p>This programme provides the following services:</p> <p>Customer services to Council's external and internal customers.</p> <p>Health services, including inspection of food premises, water sampling etc.</p> <p>Ranger services including control and monitoring of fire hazards, litter, water restrictions, parking, trees.</p> <p>Animal control.</p> <p>Youth services.</p> <p>Accessibility to cultural and social activities.</p> <p>Services to seniors, community safety initiatives and maintenance of a community directory.</p> <p>Child care including Family Day Care, Vacation Care and Outside School Hours Care.</p> <p>Coordination of a volunteer programme to assist people to access services.</p> <p>Access to active recreational opportunities (sports grounds etc) and passive recreational facilities (parks and gardens etc).</p> |

| Programme | Programme Objectives |
|----------------------------|---|
| CITY FUTURE | <p>Goal: To plan, lead and provide for the growth of the City</p> <p>This programme provides the following services:</p> <ul style="list-style-type: none"> Administration of Council's Planning Schemes. Services associated with building and plumbing approvals and inspections. Maximisation of the economic benefits of tourism. Enhancement of the vibrancy and profile of the City. Encouragement of broadly based economic growth within the City. |
| NATURAL ENVIRONMENT | <p>Goal: Care for the Natural Environment.</p> <p>This programme provides the following services:</p> <ul style="list-style-type: none"> Enhancement and protection of the City's natural assets. Preparation for the effective management of natural events and other emergencies. Encouraging and facilitating water reuse activities. Managing waste within the City, including ensuring the availability of waste disposal services to residents and businesses. Monitoring air quality. Ensuring that natural areas within the City meet and satisfy long term needs of the community. Monitoring and controlling weeds within the municipality. |
| INFRASTRUCTURE | <p>Goal: To provide infrastructure that underpins and enhances the life and growth of the City.</p> <p>This programme provides the following services:</p> <ul style="list-style-type: none"> Adequate infrastructure for the effective and safe transport of goods and people through the City. Adequate footpaths for the safety of pedestrians within the City. Appropriate stormwater infrastructure to ensure the safety of the built and natural environments, and the public. Ensuring that waterways within the City meet appropriate environmental obligations and standards. Equitable access for the community to active and passive recreational opportunities, and to civic buildings. |

| Programme | Programme Objectives |
|---|---|
| GOVERNANCE | <p>Goal: To represent the community through leadership in a consistent, accountable and financially responsible manner.</p> <p>This programme provides the following services:</p> <p>A clear strategic direction for the future of the City together with leadership in representing the interest of the City; and to ensuring the operations of the Council are conducted in a responsible and accountable manner.</p> <p>Minimising Council's exposure to financial risk; maintaining Council's sound financial position; optimising use of resources; developing / protecting Council's financial sustainability.</p> <p>Engaging the community in Council activities and issues.</p> <p>Ensuring that the operations of the Council include the effective management of risk.</p> |
| ECONOMIC DEVELOPMENT AND MARKETING | <p>Goal: To promote awareness of Council services and to encourage participation in community affairs, activities and events. To encourage broadly based economic growth in the City.</p> <p>This programme provides the following services:</p> <p>Development and promotion of civic activities and events.</p> <p>Increase awareness of Council services and encourage participation in community affairs, activities and events.</p> <p>Strategic direction for the City in the area of marketing and associated activities.</p> |
| CORPORATE SUPPORT | <p>Goal: to provide support services to other business areas of the Council.</p> <p>This programme provides the following services:</p> <p>Providing leadership and management to all aspects of the organisation.</p> <p>Providing human resource management, industrial relations, payroll and related services.</p> <p>Providing hardware and software services and support; and record management services to Council.</p> |

3.3 Estimates preparation and Annual Plan Overview

Under the Act, Council is required to prepare and adopt both an Annual Plan and Estimates for each financial year. The Estimates are required to include estimated revenue, expenditure, borrowings, capital works and any other detail required by the Minister. Estimates must be adopted before 31 August but not more than one month before the start of any financial year. The related Annual Plan must be provided to the Director of Local Government and the Director of Public Health.

The first step in the Estimates process is for Council's Officers to prepare a draft, together with explanatory material, for discussion by Council in a workshop environment. Several workshops are held to discuss key issues. Aldermen may tour the City to examine the sites where capital expenditure is proposed. Council makes amendments to the draft Estimates as it thinks fit and adopts the Estimates at a formal Council meeting.

The 2018/19 Estimates were adopted by Council at its meeting of 4 June 2018.

The 2018/19 Estimates, which are included in this Plan, are for the year 1 July 2018 to 30 June 2019 and have been prepared in accordance with the Act. The Annual Plan also includes an estimated Balance Sheet, Income Statement, Cash Flow Statement and schedule of estimated capital works. To the extent practicable, these statements have been prepared for the year ending 30 June 2019 to reflect applicable accounting standards, other mandatory professional reporting requirements and the Act.

The Annual Plan also includes a description of the activities and initiatives to be funded and how they will contribute to achieving the strategic objectives specified in the Strategic Plan. It also includes detailed information about the rates and charges to be levied, the capital works programme to be undertaken and other relevant financial information.

The Estimates process includes reference to a number of long term strategies to assist Council in considering the Estimates in a proper financial management context. These include a Long Term Financial Management Plan, a Strategic Asset Management Plan, a Rating Strategy (Section 8), Borrowing Strategy (Section 9) and Infrastructure Strategy (Section 10).

The Estimates, prepared on a programme basis, are included in Appendix B. These Estimates provide the detail required by statute in a form which allows Council officers to implement Council's Estimates.

3.4 Estimates processes

The typical timing of key activities in the Estimates process is summarised below:

| Estimates process | Month |
|--|----------------|
| 1. Commence drafting estimates | January |
| 2. Council workshops to consider budget detail | February - May |
| 3. Annual Plan and Estimates adopted by Council | June |
| 4. Adopt rates and charges required by the Estimates/Annual Plan | June |
| 5. Advertise new rates and charges within 21 days | June/July |
| 6. Issue rates notices for financial year | July |
| 7. Provide Director of Local Government with copy of rating resolution | June/July |

3.5 Estimates influences

External influences

In preparing the 2018/19 Estimates a number of external influences likely to impact significantly on the services delivered by Council have been taken into consideration. These include:

- Dividend receipts from TasWater, which reduced from \$3.3 million in 2017/18 to \$2.2 million in 2018/19;
- Consumer Price Index (CPI) increases on goods and services of 2.0% per annum (March 2018);
- LGAT Local Government Cost Index of 2.42% (31 December 2017);
- The level and trend of interest rates; and
- Growth in the rate base of 1.7%.

Internal influences

There are several internal influences arising from the 2017/18 financial year and Council policy that have had a significant impact on the Estimates for 2018/19. These include:

- Continued implementation of Council's infrastructure renewal funding strategy;
- Continuing implementation of key development plans including capital expenditure on the Kangaroo Bay precinct;
- Plans for a major recreational precinct at Seven Mile Beach. This work will be funded by borrowing but is subject to funding being matched from other external sources.
- Ongoing renewal of Council's infrastructure assets;
- Additional maintenance arising from the establishment/enhancement of new infrastructure and facilities;
- Enterprise agreement obligations;
- Implementation of corporate strategies including Positive Ageing and Health & Wellbeing.

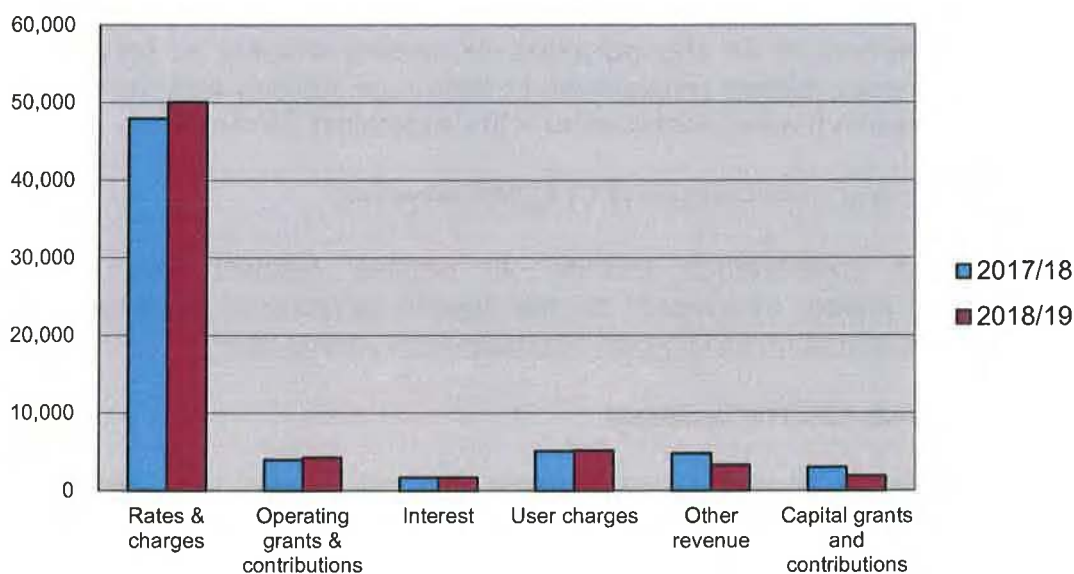
4 Analysis of Operating Estimates

This section analyses the expected revenues and expenses of the Council for the 2018/19 year. It also includes analysis of service unit financial performance in a format which aligns with Council's organisational structure.

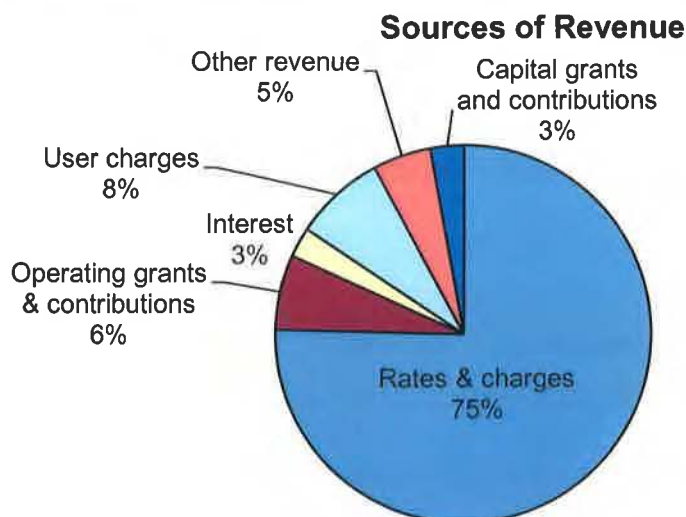
4.1 Operating Revenue

| Revenue Types | Reference | Estimates 2017/18 \$'000 | Estimates 2018/19 \$'000 | Increase (Decrease) \$'000 |
|----------------------------------|-----------|--------------------------------|--------------------------------|----------------------------------|
| Rates & charges | 4.1.1 | 47,947 | 50,050 | 2,103 |
| Operating grants & contributions | 4.1.2 | 3,980 | 4,272 | 292 |
| Interest | 4.1.4 | 1,675 | 1,700 | 25 |
| User charges | 4.1.5 | 5,075 | 5,174 | 99 |
| Proceeds from sale of assets | 4.1.7 | 0 | 0 | 0 |
| Other revenue | 4.1.8 | 4,814 | 3,304 | (1,510) |
| Operating revenue before capital | | 63,491 | 64,500 | 1,009 |
| Capital grants and contributions | 4.1.3 | 3,013 | 1,904 | (1,110) |
| Total operating revenue | | 66,504 | 66,403 | (101) |

Sources of Revenue



Source: Appendix A



4.1.1 Rates and Charges (\$2,103,000 increase)

It is estimated that rate income will increase by 2.6% net of the effects of growth in the rate base, State Government charges and the effect of Council rebates. Total rate income is estimated to increase by \$2.103 million budget to budget. The increase is due to a combination of this percentage increase and growth in the rates base through development. Section 8 Rating Strategy includes a more detailed analysis of the rates and charges to be levied for 2018/19.

4.1.2 Operating Grants and Contributions (\$292,000 increase)

Operating grants and contributions includes monies received from State and Commonwealth governments for the purposes of funding delivery of services to ratepayers. The increase reflects movements in child care funding and the level of State Grants Commission funding received from the Australian Government.

4.1.3 Capital Grants and Contributions (\$1,110,000 decrease)

Capital grants and contributions include all monies received from State, Commonwealth and private developers for the specific purpose of funding capital works. It is expected that such funding will fluctuate from year to year.

4.1.4 Interest Revenue (\$25,000 increase)

Interest revenue includes interest on investments and rate arrears. It is forecast to increase due to an increase in funds invested, partially offset by a stagnant interest rate environment.

4.1.5 User Charges (\$99,000 increase)

User charges relate mainly to the recovery of service delivery costs through charging fees to users of Council's services. These services include assessing development, building and related permits, hire of halls and sports grounds and providing human services such as childcare.

The increase is due to an expected slight increase in demand for some of Council's services, together with an increase in the level of user charges.

User charges are budgeted on a conservative basis because they are significantly demand driven. A detailed listing of fees and charges is available on Council's web site and can also be inspected at the Council offices.

4.1.6 Proceeds from Sale of Assets

No material proceeds have been identified in the adopted Estimates for either 2017/18 or 2018/19.

4.1.7 Other Revenue (\$1,510,000 decrease)

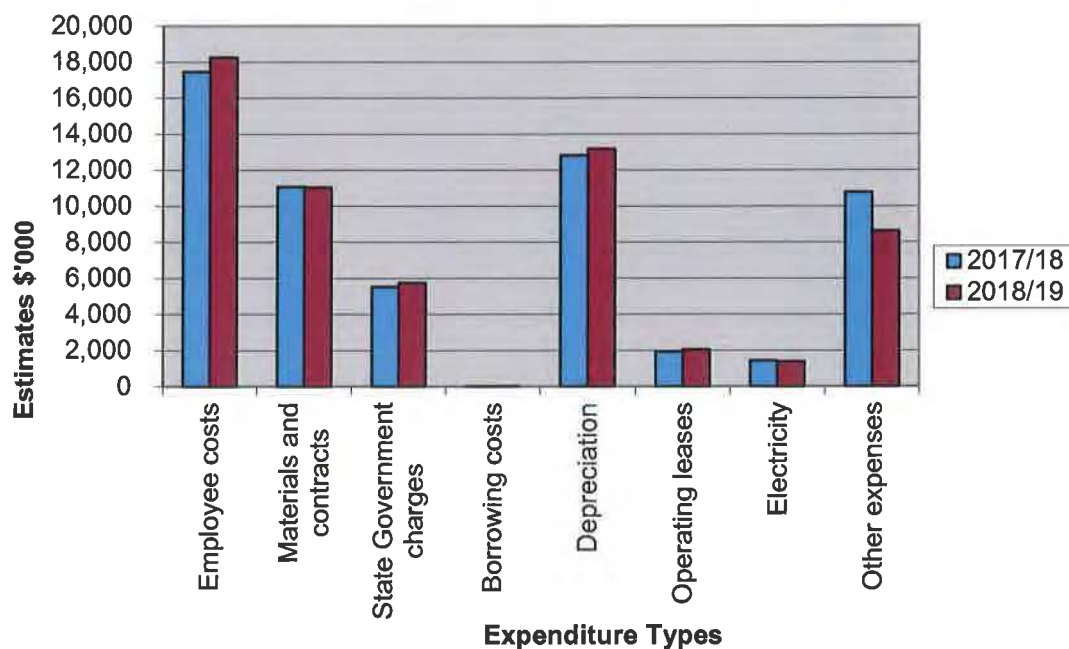
Other revenue relates to a broad range of unclassified items including dividends from TasWater, private works, cost recoups and other miscellaneous income items. Dividends from TasWater are budgeted to decrease by \$1,088,000 in 2018/2019, and to decrease in real terms in subsequent years.

4.2 Operating Expenditure

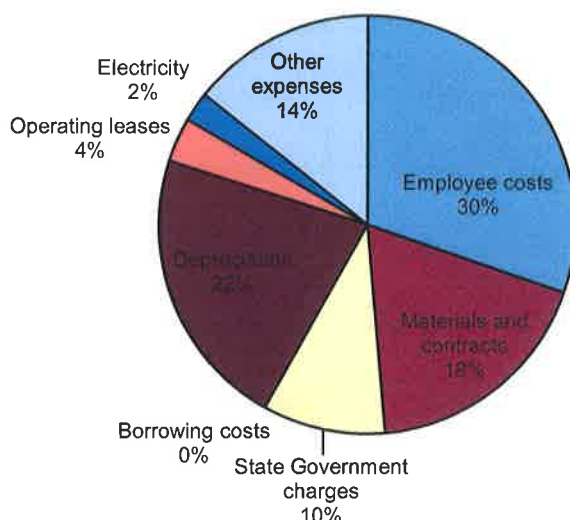
| Expenditure Types | Reference | Estimates 2017/18 \$'000 | Estimates 2018/19 \$'000 | Increase (Decrease) \$'000 |
|------------------------------------|-----------|--------------------------------|--------------------------------|----------------------------------|
| Employee costs | 4.2.1 | 17,456 | 18,264 | 808 |
| Materials and contracts | 4.2.2 | 11,078 | 11,036 | (42) |
| State Government charges | 4.2.3 | 5,527 | 5,743 | 216 |
| Borrowing costs | 4.2.4 | 10 | 2 | (8) |
| Depreciation | 4.2.5 | 12,812 | 13,183 | 371 |
| Operating leases | 4.2.6 | 1,915 | 2,050 | 135 |
| Electricity | 4.2.7 | 1,437 | 1,392 | (45) |
| Other expenses | 4.2.8 | 10,766 | 8,618 | (2,148) |
| Total operating expenditure | | 61,001 | 60,288 | (713) |

* A lower amount for Depreciation has been included in the adopted Estimates.

Estimated Expenditure



Operating Expenditure



Source: Appendix A

4.2.1 Employee Costs (\$808,000 increase)

Employee costs include all labour related expenditure such as wages and salaries and on-costs including payroll tax, allowances, leave entitlements, employer superannuation etc. Employee costs capitalised are not included in this total.

Employee costs are forecast to increase by \$808,000 compared to the 2017/18 Estimates. This increase relates to the effects of Council's Enterprise Bargaining Agreement (EBA) commitments which provides for a general increase in pay rates and to budgeted new positions (refer below).

Average staff numbers during the Estimates period are as follows:

| Type of employment | Number of Employees | |
|--------------------|---------------------|------------|
| | 2017/18 | 2018/19 |
| Permanent | 239 | 236 |
| Casual | 62 | 67 |
| Total | 301 | 303 |

Additional resources approved as part of the Estimates process are:

| Program | Position | Purpose |
|------------------------------------|---|---|
| Human Resources | HR Officer | Employee support and systems development |
| Operations Group | Parks & Community Facilities Worker | Tree crew |
| City Planning | Administration Trainee | Additional support to group and customers |
| Economic Development and Marketing | Communication and Marketing Officer | Additional support to program activities |
| Customer Contact | Customer Service Officer | Customer support |
| Community Services | Arts Support Officer | Administration & event support |
| Community Services | Health & Wellbeing / Community Safety Officer | Project support & delivery |

4.2.2 Materials & Contracts (\$42,000 decrease)

The change in the budget for Materials and Contracts is immaterial and not significantly above annual inflation.

4.2.3 State Government Charges (\$216,000 increase)

These charges consist of the State Fire Services Contribution, valuation fees and Land Tax. The net outcome of this item is a direct result of government policy.

4.2.4 Borrowing Costs (\$8,000 decrease)

Borrowing costs relate to interest charged by financial institutions on funds borrowed. Council's existing external debt was fully repaid during 2017/18.

4.2.5 Depreciation (\$371,000 increase)

Depreciation relates to the usage of Council's property, plant and equipment including infrastructure assets such as roads and underground services. Assets will be revalued and added to during the year.

The estimate is driven by assumptions adopted as part of Council's 10 Year Financial Management Plan, including increases in Council's asset values resulting from revaluations and additions to the asset base during the year. Council's 2017/2018 financial statements show a modest reduction in depreciation expense arising from a revaluation of road and stormwater assets. This was not anticipated in the current 10 Year Financial Management Plan but will be reflected in the next update of the Plan, expected to be undertaken during 2018/19.

4.2.6 Operating Leases (\$135,000 increase)

Council leases its light vehicle fleet and plant. Costs are primarily affected by interest rates, vehicle prices, and fluctuations in the used vehicle market. There is no significant change.

4.2.7 Electricity (\$45,000 decrease)

Council's major electricity consumption is for street lighting and operation of sporting and community facilities. There is no significant change.

4.2.8 Other Expenses (\$2,148,000 million decrease)

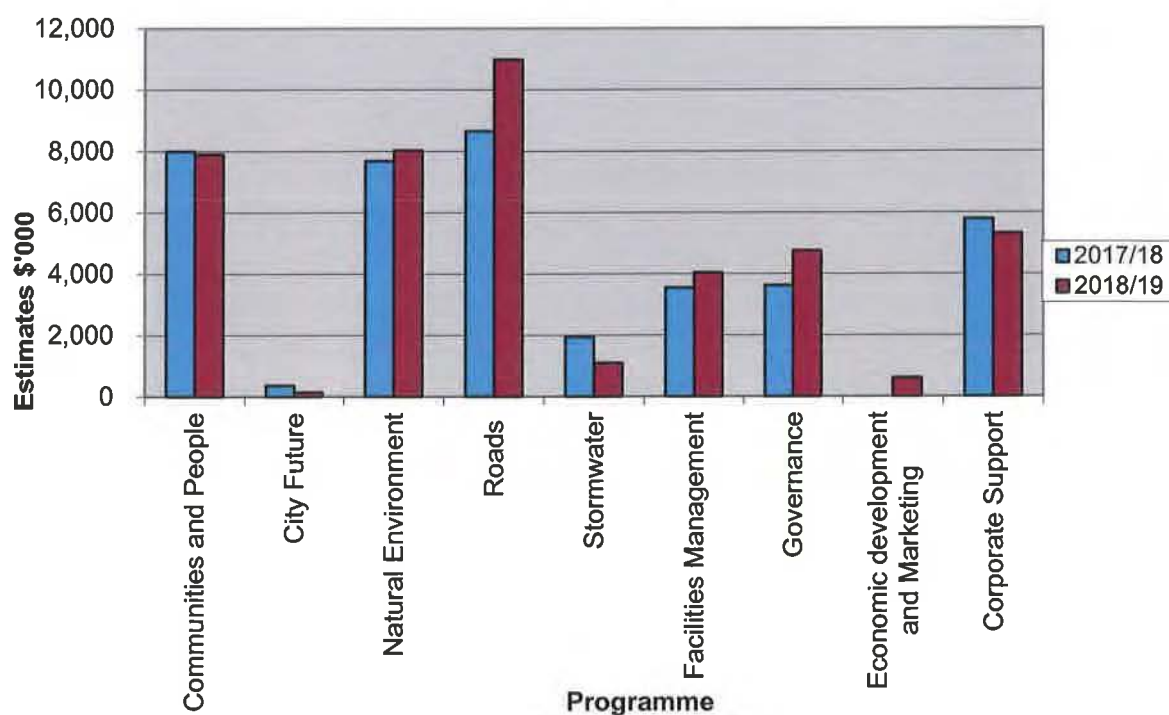
Other expenses relate to a range of unclassified items including contributions to community groups, advertising, insurances, motor vehicle registrations and other miscellaneous expenditure items. Due to the nature of the items it is subject to changes in classification of individual expenditure items. This item is largely driven by one off costs associated with the implementation of new core business software included in the 2017/18 Estimates.

4.3 Organisational analysis

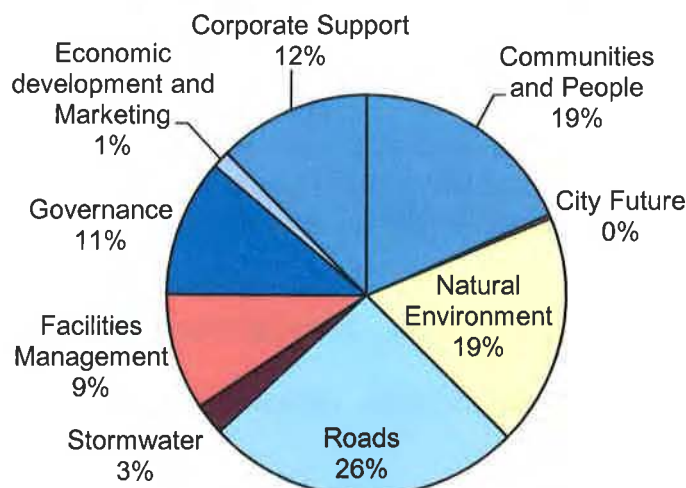
The following is a summary of the Net Expenses of each programme. Net Expenses represents the rating effort required to fund ongoing operations taking into account operational expenditure and income. It includes expenses which are expected to be capitalised, and includes grants and other revenue which are used for capital purposes. Net expenses does not include full accounting depreciation, only the amount specifically funded through rates.

| Program | Reference | Estimates 2017/18 \$'000 | Estimates 2018/19 \$'000 | Increase (Decrease) \$'000 |
|------------------------------------|-----------|--------------------------------|--------------------------------|----------------------------------|
| Communities and People | 4.3.1 | 7,994 | 7,900 | (94) |
| City Future | 4.3.2 | 367 | 142 | (225) |
| Natural Environment | 4.3.3 | 7,678 | 8,023 | 345 |
| Infrastructure: | 4.3.4 | | | |
| Roads | 4.3.4.1 | 8,656 | 10,990 | 2,334 |
| Stormwater | 4.3.4.2 | 1,950 | 1,099 | (851) |
| Facilities Management | 4.3.4.3 | 3,551 | 4,038 | 487 |
| Governance | 4.3.5 | 3,617 | 4,749 | 1,132 |
| Economic development and Marketing | 4.3.6 | 0 | 604 | 604 |
| Corporate Support | 4.3.7 | 5,786 | 5,320 | (466) |
| Net Expenses | | 39,599 | 42,865 | 3,266 |

Net Expenses



Net Expenses by Programme



4.3.1 Communities and People (\$94,000 decrease)

The net expense for Communities & People is not materially different from the previous budget year.

4.3.2 City Future (\$225,000 decrease)

The net decrease in 2018/19 reflects a combination of a modest increase in revenues and reduced costs, particularly in terms of special projects.

4.3.3 Natural Environment (\$345,000 increase)

Net operating costs in Natural Environment have generally increased in line with inflation.

4.3.4 Infrastructure (\$1,970,000 increase)

This programme includes a number of Council's major expenditure areas:

4.3.4.1 Roads (\$2,334,000 increase)

Net expenses have increased primarily due to the allocation/recognition of revenues, in particular a reduction of \$1,028,000 in allocation of State Grants Commission funding and capital grants totalling \$710,000 for one-off projects completed in the previous budget year.

4.3.4.2 Stormwater (\$851,000 decrease)

Net expenditure on stormwater has decreased primarily due to the allocation/recognition of revenues, in particular an increase in allocated Grants Commission funding of some \$823,000.

4.3.4.3 Facilities Management (\$487,000 increase)

Net expenditure in this area has increased primarily due to a change in attributed capital income.

4.3.5 Governance (\$1,132,000 increase)

This programme contains a range of corporate items which affect the 2018/19 Estimates. The most significant item this year is a reduction in dividends from TasWater of \$1,080,000. Some of this programme's responsibilities and associated budget funding have been reallocated to a new programme called Economic Development and Marketing.

4.3.6 Economic Development & Marketing (\$604,000 increase)

This is a new programme that includes responsibilities previously allocated to Governance.

4.3.7 Corporate Support (\$466,000 decrease)

Estimates in this programme have generally increased in line with inflation. The item subject to significant change in the current Estimates period is the reduction in costs associated with implementation of Council's new core IT suite.

5 Analysis of estimated cash position

This section analyses the expected cash flows for the 2018/2019 year. The analysis is based on three main categories of cash flow. In summary these are:

- Operating activities - these activities refer to the cash generated or used in the normal service delivery functions of Council;
- Investing activities - these activities refer to cash used or generated in the acquisition, creation, enhancement or disposal of Council's infrastructure, property and other assets;
- Financing activities - these activities refer to cash generated or used in the financing of Council functions and essentially comprise of borrowings from financial institutions and the repayment of those borrowings.

Actual outcomes are likely to vary from these Estimates according to the rate at which planned capital projects are achieved and the introduction of new programmes or projects, for example those associated with specific purpose Government grants.

5.1 Estimated cash flow statement

| | Reference | Estimates 2017/18 \$'000 | Estimates 2018/19 \$'000 | Variance Inflow (Outflow) \$'000 |
|---|-----------|--------------------------------|--------------------------------|---|
| Operating Activities | 5.1.1 | | | |
| Receipts | | 75,304 | 79,722 | 4,418 |
| Payments | | (50,660) | (52,302) | (1,642) |
| Net cash inflow (outflow) | | 24,644 | 27,420 | 2,776 |
| Investing Activities | 5.1.2 | | | |
| Receipts | | 0 | 0 | 0 |
| Payments | | (23,513) | (29,873) | (6,360) |
| Net cash inflow (outflow) | | (23,513) | (29,873) | (6,360) |
| Financing Activities | 5.1.3 | | | |
| Receipts | | 1,986 | 8,806 | 6,820 |
| Payments | | (2,591) | | 2,591 |
| Net cash inflow (outflow) | | (605) | 8,806 | 9,411 |
| Net increase (decrease) in cash held | | 526 | 6,353 | 5,827 |
| Cash at beginning of year | | 57,371 | 57,897 | 526 |
| Cash at end of year | 5.1.4 | 57,897 | 64,250 | 6,353 |

Source: Appendix A

5.1.1 Operating Activities (\$2,776,000 increase inflow)

The change in net cash inflow from operating activities is the result of normal operations including funds raised for capital purposes.

5.1.2 Investing Activities (\$6,360,000 increase outflow)

Planned capital works expenditure is disclosed in Appendix C. The movement in payments relating to investment activities primarily represents the timing of major projects, in particular projects that will be funded by borrowings of \$7,800,000 and which will not proceed unless funding is matched from other external sources. Therefore, it is likely that actual cash flows from this item will be deferred.

5.1.3 Financing activities (\$9,411,000 increase inflow)

The 2018/19 Estimates contain a cash inflow from the proceeds from new borrowings of \$7,800,000. This amount is dependent on funding from other external sources. The 2017/18 Estimates included a cash outflow of \$2,400,000 to support construction of a Category C landfill cell at the Copping landfill site.

5.1.4 Cash at end of the Year (\$6,353,000 increase)

The movement in total cash and investments forecast by 30 June 2019 reflects the net effects of capital funding and expenditure (and related timing) during the year (refer above).

5.2 Reserve cash and investments and working capital

The cash flow statement above indicates that at 30 June 2019 it is estimated Council will have cash and investments of some \$64.25 million, with some of this cash earmarked as follows:

- **Statutory purposes (\$5.13 million)** - These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Specific amounts are identified in respect of specific purpose Government funding, public open space contributions and car parking contributions.
- **Specific purpose reserves (\$34.06 million)** – While these funds are technically available for whatever purpose Council determines, they are significantly comprised of the Infrastructure Renewal Reserve (which is the subject of a specific strategic objective) and other reserves which have specific purposes.
- **Working capital (\$25.06 million)** - These funds generally relate to capital works in progress, but also represent funds available to meet daily cash flow requirements and unexpected short term needs. In the context of normal treasury operations, this item is essentially a “balancing item” since normal cash flow requirements are clearly available through the full quantum of cash held.

In considering its cash management, Council recognises items for which funds have been raised but may not be utilised in the short term. These include provisions for employee entitlements and approved capital projects which have yet to be undertaken.

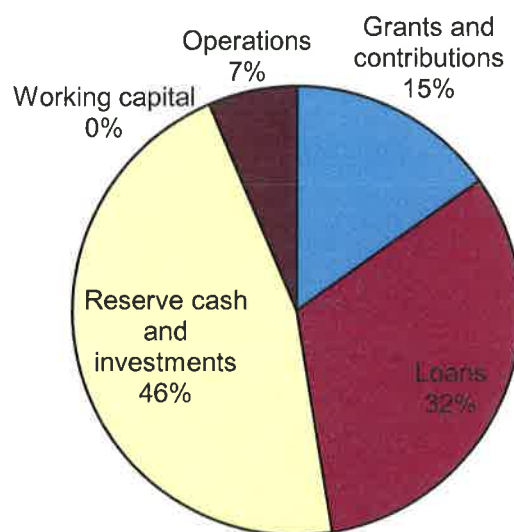
6 Analysis of capital works programme

This section analyses planned capital expenditure for the 2018/19 year and the sources of funding for that expenditure.

6.1 Funding sources

| Sources of Funding | Reference | Estimates 2017/18 \$'000 | Estimates 2018/19 \$'000 | Increase (Decrease) \$'000 |
|------------------------------|-----------|--------------------------------|--------------------------------|----------------------------------|
| External | | | | |
| Grants and contributions | 6.1.1 | 4,533 | 3,673 | (860) |
| Loans | 6.1.2 | 0 | 7,800 | 7,800 |
| Sub total | | 4,533 | 11,473 | 6,940 |
| Internal | | | | |
| Reserve cash and investments | 6.1.3 | 11,571 | 11,167 | (404) |
| Working capital | 6.1.4 | 0 | 0 | 0 |
| Operations | 6.1.5 | 1,511 | 1,564 | 53 |
| Sub total | | 13,082 | 12,731 | (351) |
| Total funding sources | | 17,615 | 24,204 | 6,589 |

Sources of Capital Funds



Source: Appendix C

6.1.1 Grants and contributions (\$3.673 million)

Grants and contributions used to fund the capital works programme include payments received through the State Grants Commission (\$2.652 M), Roads to Recovery Grants (\$0.414 M), and other specific purpose grants (\$0.670 M).

6.1.2 Loans (\$7.800 million)

New borrowings included in the Estimates for the 2018/19 financial year are dependent on matched funding for the project concerned.

6.1.3 Reserves, cash & investments (\$11.167 million)

Reserves are used in a structured manner to support the capital programme. Similar use of the Infrastructure Renewal Reserve has been made in the Estimates being \$9.574 M or an increase of \$0.004 M from the previous year. Reserve funds also include certain contributions from external parties and proceeds held from property sales.

6.1.4 Operations (\$1.564 million)

Direct rating support for the capital works programme is based on a long term policy position taken over successive Estimates. This support is planned to continue (indexed) into the future.

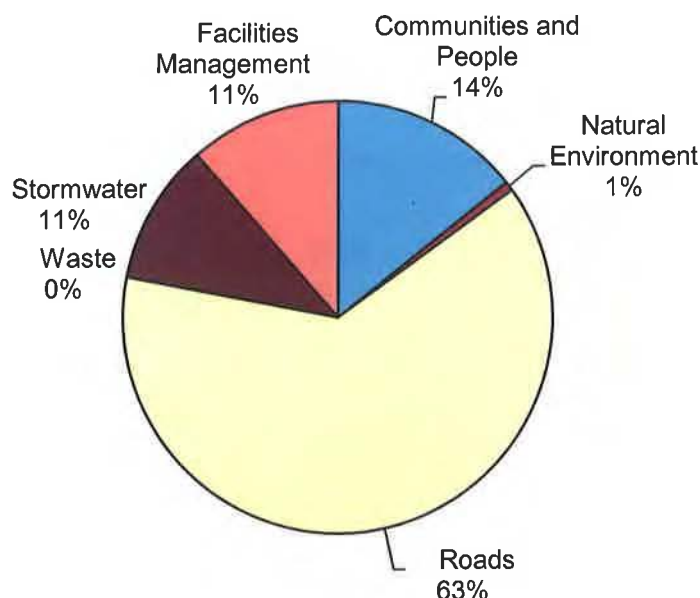
Clarence City Council – Annual Plan 2018/2019

Capital works

| Capital Works Areas | Reference | Estimates 2017/18 \$'000 | Estimates 2018/19 \$'000 | Increase (Decrease) \$'000 |
|---|-----------|--------------------------------|--------------------------------|----------------------------------|
| Works carried forward from prior years | 6.2.1 | 10,789 | 16,838 | 6,049 |
| New works | | | | |
| Communities and People | 6.2.2 | 2,283 | 5,809 | 3,526 |
| City Future | 6.2.3 | 0 | 0 | 0 |
| Natural Environment | 6.2.4 | 67 | 261 | 194 |
| Infrastructure: | 6.2.5 | | | |
| Roads | 6.2.5.1 | 11,540 | 14,477 | 2,937 |
| Waste | 6.2.5.2 | 0 | 0 | 0 |
| Stormwater | 6.2.5.3 | 1,580 | 2,005 | 425 |
| Facilities Management | 6.2.5.4 | 2,145 | 1,327 | (818) |
| Governance | 6.2.6 | 0 | 0 | 0 |
| Corporate Support | 6.2.7 | 0 | 325 | 325 |
| Sub total | | 17,615 | 24,204 | 6,589 |
| Total capital works | | 28,404 | 41,040 | 12,636 |
| New works represented by: | | | | |
| New assets | | 9,570 | 9,570 | 0 |
| Existing asset improvements | | 8,045 | 14,634 | 6,589 |
| | | 17,615 | 24,204 | 6,589 |

Note: Amounts exclude salaries capitalised

Budgeted New Capital Works



Source: Appendix C

6.1.5 Carried forward works (\$16.838 million)

At the end of each financial year there are projects that are either incomplete or not commenced due to planning issues, weather delays, extended consultation etc. For the 2017/18 year it is forecast that \$16.838 million of capital works will be carried forward into the 2018/19 year. Refer also Section 8.4.

6.1.6 Communities and People (\$5.809 million)

This programme is responsible for recreation, youth services, childcare, health, building control, arts, rangers and a number of other functions. Major projects include a recreational precinct at Seven Mile Beach (\$4.100 M), Blossom Park playground (\$0.350 M), and Risdon Vale Oval lighting upgrade (\$0.230 M).

6.1.7 City Future (\$nil)

City future is primarily concerned with providing for the growth of the City through strategic land use planning and development control. Its expenditure is generally operational in nature.

6.1.8 Natural Environment (\$0.261 million)

This program is responsible for environmental management, emergency management, waste collection and disposal and natural areas. Projects budgeted in this area for 2018/19 include Lauderdale Beach boat launching facility (\$0.100 M) and Street tree and park tree strategy implementation plan (\$0.055 M).

6.1.9 Infrastructure (\$14.477 million)

The increase in proposed projects reflects both new infrastructure and renewal/enhancement projects, with major new projects typically being subject to a process of master planning and community consultation. The small increase in planned renewal expenditure is consistent with Council's strategies in this area. The Infrastructure Programme includes:

6.2.5.1 Roads (\$14.477 million)

Major projects in this area include major digouts and reconstruction (\$2.500 M), road resealing (\$2.500 M), footpath/kerb and gutter renewal (\$1.275 M), Seven Mile Beach active recreation park (\$3.700 M), Derwent Avenue upgrade (\$0.600 M), Kangaroo Bay breakwater (\$0.590 M) and kerb replacement (\$0.500 M)

6.2.5.2 Waste (\$nil)

There are no waste management projects of a capital nature proposed in 2018/19.

6.2.5.2 Stormwater (\$2.01 million)

Major stormwater projects include South Arm drainage improvement (\$0.420 M), urban catchment management plans (\$0.300 M) Cambridge Road stormwater upgrades (\$0.250 M) and Bilney Street stormwater upgrade (\$0.220 M).

6.2.5.3 Facilities Management (\$1.327 million)

Facilities Management projects include Howrah Recreation Centre DDA toilet (\$0.300 M), Calverton Hall DDA public toilet (\$0.200 M) and Lauderdale Oval changeroom upgrade (\$0.184 M).

6.1.10 Governance (\$nil)

No capital expenditure will be made under the Governance programme during 2018/19. Governance costs are generally operational in nature.

6.1.11 Corporate Support (\$0.325 million)

A major upgrade of Council's ICT platform continues to be implemented.

7 Analysis of estimated balance sheet

This section analyses the movements in Estimates for assets, liabilities and equity between 2017/18 and 2018/19.

7.1 Estimated balance sheet

| | Reference | Estimates 30 Jun 18 \$'000 | Estimates 30 Jun 19 \$'000 | Increase/ Decrease \$'000 |
|-------------------------------|-----------|----------------------------------|----------------------------------|---------------------------------|
| Current | | | | |
| Assets | 7.1.1 | 65,397 | 68,900 | 3,503 |
| Liabilities | 7.1.2 | (10,433) | (11,362) | (929) |
| Net current assets | | 54,964 | 57,538 | 2,574 |
| Non-Current | | | | |
| Assets | 7.1.3 | 726,611 | 741,985 | 15,374 |
| Liabilities | 7.1.4 | (766) | (8,056) | (7,290) |
| Net non-current assets | | 725,845 | 733,929 | 8,084 |
| Net assets | | 780,809 | 791,467 | 10,658 |
| Equity | 7.1.5 | | | |
| Cash Backed Reserves | | 36,954 | 39,188 | 2,234 |
| Other Reserves and Equity | | 743,855 | 752,279 | 8,424 |
| Total equity | | 780,809 | 791,467 | 10,658 |

7.1.1 Current Assets (\$3.503 million increase)

Council's current asset position is expected to increase compared to the 2017/18 Estimates due to the original estimate for cash holdings at 30 June 2018 being lower than the forecast actual. This is primarily due to receipt in advance of 2017/18 Grants Commission funds and timing of capital expenditure.

7.1.2 Current Liabilities (\$0.929 million increase)

Current liabilities are expected to show a slight increase against the prior year Estimates in line with normal operations. No additional short term debt is expected to be drawn.

7.1.3 Non-Current Assets (\$15.374 million increase)

Council's non-current asset position as at June 2019 is expected to increase compared to the 2017/18 Estimates by approximately \$15.374 million. This increase between Estimates years is due to a significant increase in the capital works programme as detailed above, and in Appendix C, including the proposed recreational facility at Seven Mile Beach, the timing of which is uncertain.

7.1.4 Non-Current Liabilities (\$7.290 million increase)

The increase in non-current liabilities primarily relates to new borrowings of \$7.800 million that may be drawn down (subject to further external funding) to invest in Council's increased capital works programme. Due to funding and design imperatives, it is unlikely that these funds will be drawn in the current period.

7.1.5 Equity (\$10.658 million increase)

The net decrease in equity is primarily a function of changes in non-current assets as described above.

7.2 Key assumptions

In preparing the Estimated Balance Sheet as at 30 June 2019 it was necessary to make a number of assumptions about key assets, liabilities and equity balances. To the extent possible, these reflect items included in the adopted Estimates. The major variable factors are the effect of inflation on future asset revaluations, the extent to which the anticipated capital works are completed, and the effects of accounting policy changes including asset revaluations. A full revaluation of road and stormwater assets was undertaken during 2017/18, however this did not result in significant movements in aggregate asset values.

8 Rating strategy

8.1 Strategy development

Rates and charges are Council's principal source of revenue, accounting for some 75% of Council's annual revenue. Planning for future rate requirements is therefore an important process.

It has been necessary to balance the importance of rate revenue as a funding source with community sensitivity to rate increases including rates affordability to the general community, and the level of service demanded by the community.

The following table shows a comparison for the last five years.

| | |
|------------------------------------|--------------|
| 2015 | 2.80% |
| 2016 | 1.00% |
| 2017 | 1.90% |
| 2018 | 2.30% |
| 2019 | 2.60% |
| | |
| Average increase over 5 yrs | 2.12% |

N.B. Increases shown are net of increase in growth, State Government charges and special rebates.

8.2 Current year rate increase

Council's own increase in its net rating requirement is 2.6% against 2017/18. This increase is set in the context of the LGAT Council Cost Index of 2.42% (December 2017) and CPI of 2.0% (March 2018). In addition, there is a range of cost pressures on Council including increased demand for greenwaste and hardwaste kerbside collection, maintenance costs associated with new/upgraded facilities and infrastructure, together with various initiatives and resource additions contained within the Estimates. Growth in the rates base provides support to total rate revenue.

8.3 Rating structure and policy

Council has a rating structure consisting of numerous components. This structure complies with the Act. The key components are:

- a general rate calculated as a rate in the dollar applied to the Capital Value (CV) of the rateable property, with a fixed amount. This component supports a broad range of Council's services including roads, parks, recreational facilities, regulatory services and community services;
- a service charge in respect of solid waste collection. This component is charged where the service is available to a property and varies according to the level of service provided;
- a fire service rate in respect of the Fire Service Contribution payable directly to the State Government, calculated as a rate in the dollar applied to the CV of the rateable property, with a minimum amount payable. The amount to be collected in

each fire district and the minimum amount to be paid in respect of each property is set by the State Fire Commission;

- a stormwater service rate calculated as a rate in the dollar applied to the CV of rateable properties to which a service is available, with a minimum amount payable. This component relates to the provision of stormwater services across much of the City by way of stormwater mains, kerb and gutter infrastructure, maintenance of creeks and drainage easements, and gross pollutant trap infrastructure.

In respect of service rates, the rate amounts are set so that the full cost of providing the service is recovered. Amounts of each rate type may vary based on the level of service provided or on the location or use of the property. For instance, the fire service rate differs between urban areas and rural areas.

The CV is determined by the Valuer-General, as required by the Act. Properties within the municipality are revalued on a periodic basis, currently each six years. Council's most recent general revaluation took effect from 1 July 2013. The Valuer General has issued adjustment factors effective 1 July 2017. A fresh revaluation of all properties within the City is due to take effect on 1 July 2019.

Where appropriate, Council provides rebates to certain classes of ratepayers. These typically include pensioners and holders of certain rural land, and, where extreme movements occur, rebates to cap the level of rate increases which otherwise may have been experienced by certain property owners.

The structure of Council's rates and the underlying policy rationale is set out in Council's adopted rates and charges policy as required by the Act.

9 Borrowing strategy

9.1 Strategy fundamentals

Borrowings can be an important funding source for the capital expenditure programme. Borrowings are typically used in support of the construction of a major asset rather than providing general support to the capital expenditure programme.

There is a general industry trend towards debt reduction and, while Councils currently carries no debt, it views a controlled use of debt as an important tool for the management of infrastructure improvement and expansion. It provides access to an alternative source of capital, minimises pressure on cash flows and income streams at the point of construction, and ensures that the cost of long-life assets is spread over time and therefore better met by those deriving the benefit from those assets.

| Year | Total Borrowings 30 June \$'000 | Liquidity CA/CL Ratio | Debt Mgt Debt/Rates % | Cost of Debt Interest / Operating Revenue |
|------|---------------------------------------|-----------------------------|-----------------------------|--|
| 2013 | 856 | 682.6% | 2.1% | 0.1% |
| 2014 | 703 | 607.9% | 1.6% | 0.1% |
| 2015 | 542 | 634.2% | 1.2% | 0.1% |
| 2016 | 371 | 662.6% | 0.8% | 0.0% |
| 2017 | 191 | 633.2% | 0.4% | 0.0% |
| 2018 | 0 | 647.7% | 0.0% | 0.0% |

The table shows that Council's borrowing reduced during the period. As at 30 June 2018 Council's borrowings were fully repaid.

Council's liquidity position has been consistently strong, with cash and investments well in excess of current liabilities in all years.

9.2 Current year borrowings

Council has provided for additional borrowings in its 2018/19 Estimates to fund a major infrastructure project, subject to this funding being matched from external sources. The timing of any drawdown of debt will be dependent upon this additional funding, project construction timeframes, and corporate treasury management requirements. No repayments have been included in the 2108/19 Estimates.

| Year | New Borrowings \$'000 | Loan Principal Paid/Transferred \$'000 | Loan Interest Paid \$'000 | Balance 30 Jun \$'000 |
|-------------|--------------------------|--|---------------------------------|-----------------------------|
| 2014 | 0 | 153 | 46 | 703 |
| 2015 | 0 | 161 | 37 | 542 |
| 2016 | 0 | 171 | 28 | 371 |
| 2017 | 0 | 180 | 18 | 191 |
| 2018 | 0 | 191 | 8 | 0 |
| 2019 | 7,800 | 0 | 0 | 7,800 |

10 Infrastructure strategy

10.1 Strategy development

Council's infrastructure strategy centres around the two key imperatives of maintaining the capital adequacy of the existing infrastructure base, and providing additional infrastructure to improve the level of service provided to the community and to meet the needs of expanding areas.

Capital adequacy has received close attention since the early 1990's at which time Council embarked on a long term strategy to fully fund its future infrastructure renewal. To meet long term financial sustainability imperatives, Council applies a range of funding to its Infrastructure Renewal Reserve, including a capital contribution from rates (\$7.245 million 2018/2019), dividends received from TasWater, and interest earned on accumulated infrastructure renewal funds.

Based on its adopted Asset Management Strategy, Asset Management Plans, and 10 Year Financial Management Plan, Council believes its funding effort in respect of infrastructure renewal is sustainable into the future providing current levels are maintained in real terms.

Consistent with the high-level strategy established by its 10 Year Financial Management Plan, Council has progressively increased the amount appropriated from renewal funding to physical works, subject to condition assessments made under Council's Asset Management Plans.

| Year | Renewal Funding Appropriated \$'000 |
|----------------|-------------------------------------|
| 2012/13 | 9,940 |
| 2013/14 | 8,827 |
| 2014/15 | 9,340 |
| 2015/16 | 9,383 |
| 2016/17 | 9,622 |
| 2017/18 | 9,570 |
| 2018/19 | 9,574 |

Formal asset management plans are in place for all major asset classes. These are supported by a 10 year Financial Management Plan aimed at providing an indication of likely outcomes of Council's policy positions. The 10 Year Financial Management Plan was last reviewed in May 2017 and is scheduled for review during 2018/19.

Council is also committed to providing new infrastructure where it is consistent with Council's strategic direction, including enhancing the community's lifestyle, providing for new and expanded business opportunities, and meeting legislative, social, and environmental responsibilities.

New and upgraded infrastructure and initiatives contained within the Capital Expenditure Programme are detailed in Appendix C.

10.2 Key influences for 2018/19

The following influences had a significant impact on the Infrastructure Strategy for the 2018/19 year:

- Requirements of Asset Management Plans for all major asset classes;
- Continued demand throughout the community for improved standards in footpath condition;
- Continued demand throughout the community for improved standards in road condition;
- Council's continued commitment to providing for future infrastructure renewal;
- Ongoing development and upgrade of sporting and recreational facilities throughout the City;
- Implementation of major development plans including a sports complex at Seven Mile Beach (subject to a contribution from the Commonwealth Government), DDA upgrades and urban catchment management.

10.3 Future capital works

The following table summarises Council's programme of capital expenditure including funding sources for the next four years, as per the adopted 10 Year Financial Management Plan.

| Year | Grants & Contributions \$'000 | Borrowings \$'000 | Renewal Funding, Investments & Reserves \$'000 | Working Capital \$'000 | Council Operations \$'000 | Capital Program \$'000 |
|------|----------------------------------|----------------------|---|---------------------------|------------------------------|---------------------------|
| 2016 | 3,773 | - | 11,615 | - | 2,582 | 17,970 |
| 2017 | 6,009 | - | 10,986 | - | 1,492 | 18,487 |
| 2018 | 4,533 | - | 11,065 | - | 1,511 | 17,109 |
| 2019 | 5,895 | - | 13,865 | - | 2,156 | 21,916 |
| 2020 | 5,460 | - | 13,990 | - | 3,818 | 23,268 |
| 2021 | 5,060 | - | 14,010 | - | 1,703 | 20,773 |
| 2022 | 4,100 | - | 13,200 | - | 2,602 | 19,902 |

All amounts are indicative, and may vary according to a range of factors including the assessment of physical asset conditions, funding availability, project priorities, project scheduling, and community demand.

The major funding sources identified include government grants, use of infrastructure renewal funds, and additional rating effort. Borrowings are applied on a specific project basis where appropriate. Accelerated use of infrastructure renewal funding may be applied. Specific additional funding is likely to become available in the form of specific purpose government grants; rates arising from major new developments may also be applied by Council in support of its capital base. Council also holds specific purpose reserves arising from cash collected for public open space and car parking.

Overview to Appendices

The following appendices include disclosures of information which provide support for the analysis contained in sections 1 to 10 of this report.

This information has not been included in the main body of the Estimates report in the interests of clarity and conciseness. Council has decided that, while the Annual Plan needs to focus on the important elements of the Estimates and provide appropriate analysis, the detail upon which the annual Estimates are based should also be provided in the interests of open and transparent local government.

The contents of the appendices are summarised below:

| Appendix | Nature of information |
|----------|----------------------------|
| A | Estimates statements |
| B | Statutory disclosures |
| C | Capital works program |
| D | Activities and initiatives |

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Estimates statements Appendix A

Income statement
Balance sheet
Cash flow statement
Capital works programme
Investment reserves

This section sets out the Estimates statements for 2018/19 in detail. This information, together with the 10 Year Financial Management Plan, is the basis of the disclosures and analysis of the annual Estimates in this report.

CLARENCE CITY COUNCIL
Estimated Income Statement
For the year ending 30 June 2019

| | Estimates 2017/18 \$'000 | Estimates 2018/19 \$'000 | Increase (Decrease) \$'000 |
|-------------------------------------|--------------------------------|--------------------------------|----------------------------------|
| Revenue | | | |
| Rates | 47,947 | 50,050 | 2,103 |
| User charges | 5,075 | 5,174 | 99 |
| Interest | 1,675 | 1,700 | 25 |
| Government subsidies & grants | 6,993 | 6,175 | (818) |
| Dividends | 3,300 | 2,212 | (1,088) |
| Contributions of capital | 1,107 | 890 | (217) |
| Other revenue | 407 | 202 | (205) |
| TOTAL REVENUE | 66,504 | 66,403 | (101) |
| Expenses | | | |
| Employee costs | 17,456 | 18,264 | 808 |
| Materials and contracts | 11,521 | 11,036 | (485) |
| State Government charges and levies | 5,526 | 5,743 | 217 |
| Borrowing costs | 8 | 2 | (6) |
| Depreciation and amortization | 12,812 | 13,183 | 371 |
| Operating leases | 1,915 | 2,050 | 135 |
| Electricity | 1,352 | 1,392 | 40 |
| Other expenses | 9,557 | 8,618 | (939) |
| TOTAL EXPENSES | 60,147 | 60,288 | 141 |
| Net surplus (deficit) | 6,357 | 6,115 | (242) |

CLARENCE CITY COUNCIL
Estimated Balance Sheet
As at 30 June 2019

| | Estimates 2018 \$'000 | Estimates 2019 \$'000 | Increase (Decrease) \$'000 |
|--------------------------------------|-----------------------------|-----------------------------|----------------------------------|
| Current assets | | | |
| Cash assets | 57,897 | 64,250 | 6,353 |
| Other current assets | 7,500 | 4,650 | (2,850) |
| Total current assets | 65,397 | 68,900 | 3,503 |
| Non-current assets | | | |
| Infrastructure assets | 552,547 | 563,567 | 11,020 |
| Other non-current assets | 174,064 | 178,418 | 4,354 |
| Total non-current assets | 726,611 | 741,985 | 15,374 |
| Total assets | 792,008 | 810,885 | 18,877 |
| Current liabilities | | | |
| Current borrowings | 0 | 414 | 414 |
| Other current liabilities | 10,433 | 10,948 | 515 |
| Total current liabilities | 10,433 | 11,362 | 929 |
| Non-current liabilities | | | |
| Non-current borrowings | 0 | 7,386 | 7,386 |
| Other non-current liabilities | 766 | 670 | (96) |
| Total non-current liabilities | 766 | 8,056 | 7,290 |
| Total liabilities | 11,199 | 19,418 | 8,219 |
| Equity | | | |
| Infrastructure renewal reserve | 29,790 | 32,255 | 2,465 |
| Other cash backed reserves | 7,164 | 6,933 | (231) |
| Other reserves and equity | 743,855 | 752,279 | 8,424 |
| Total equity | 780,809 | 791,467 | 10,658 |
| Total liabilities and equity | 792,008 | 810,885 | 18,877 |

CLARENCE CITY COUNCIL
Estimated Cash Flow Statement
For the year ending 30 June 2019

| | Estimates 2017/18 \$'000 | Estimates 2018/19 \$'000 | Increase (Decrease) \$'000 |
|---|--------------------------------|--------------------------------|----------------------------------|
| | Inflows (Outflows) | Inflows (Outflows) | |
| Cash flows from operating activities | | | |
| Rates | 48,010 | 50,650 | 2,640 |
| User Charges | 6,154 | 7,341 | 1,187 |
| Interest received | 1,785 | 1,690 | (95) |
| Receipts from government | 8,140 | 6,175 | (1,965) |
| Net GST refund (payment) | 3,955 | 4,650 | 695 |
| Other income | 7,260 | 9,216 | 1,956 |
| Wages & salaries | (16,990) | (17,850) | (860) |
| Interest paid | (10) | (2) | 8 |
| Payments to suppliers | (33,660) | (34,450) | (790) |
| Net cash inflow from operating activities | 24,644 | 27,420 | 2,776 |
| Cash flows from investing activities | | | |
| Payments for property plant & equipment | (23,513) | (29,873) | (6,360) |
| Proceeds from sale of prop, plant & equip | | | |
| Investment in associates | | | |
| Net cash flow from investing activities | (23,513) | (29,873) | (6,360) |
| Cash flows from financing activities | | | |
| Repayment of borrowings | (191) | | 191 |
| Proceeds from borrowings * | | 7,800 | 7,800 |
| Government grants - capital | 1,986 | 1,006 | (980) |
| Loans to associates | (2,400) | | 2,400 |
| Net cash flow from financing activities | (605) | 8,806 | 9,411 |
| Net change in cash held | 526 | 6,353 | 5,827 |
| Cash at the beginning of the year | 57,371 | 57,897 | 526 |
| Cash at the end of the year | 57,897 | 64,250 | 6,353 |

* Subject to external funding contribution towards associated capital works projects

CLARENCE CITY COUNCIL
Estimated Capital Works Programme
For the year ending 30 June 2019

| | Estimates 2017/18 \$'000 | Estimates 2018/19 \$'000 | Increase (Decrease) \$'000 |
|-----------------------------------|--------------------------------|--------------------------------|----------------------------------|
| Capital works by programme | | | |
| Communities and People | 2,830 | 6,315 | 3,485 |
| Natural Environment | 137 | 332 | 195 |
| Infrastructure: | | | |
| Roads | 12,436 | 15,362 | 2,926 |
| Waste | | | |
| Stormwater | 2,084 | 2,471 | 387 |
| Facilities Management | 2,262 | 1,488 | (774) |
| Governance | | | |
| Corporate Support | | | |
| Total capital works | 19,749 | 25,968 | 6,219 |
| Represented by | | | |
| New Assets | 10,729 | 15,401 | 4,672 |
| Existing Asset Improvements | 9,020 | 10,567 | 1,547 |
| Total capital works | 19,749 | 25,968 | 6,219 |

NB: Works on order are not included in this schedule. Salaries attributed to capital projects are included in this schedule.

CLARENCE CITY COUNCIL
Reserves
For the year ending 30 June 2019

| | Estimates 2017/18 \$'000 | Estimates 2018/19 \$'000 |
|------------------------------------|---|---|
| Statutory or Restricted Use | | |
| Public Open Space | 1,631 | 1,929 |
| Car Parking | 1,169 | 1,105 |
| Headworks | 203 | 203 |
| Public Art | 21 | 41 |
| Rosny Park Child Care | 266 | 393 |
| Commonwealth Funded Programmes | 1,234 | 1,462 |
| | <u>4,524</u> | <u>5,133</u> |
| Discretionary | | |
| General | 2,640 | 1,800 |
| Infrastructure Renewal | 29,790 | 32,255 |
| | <u>32,430</u> | <u>34,055</u> |
| Total Reserves | <u>36,954</u> | <u>39,188</u> |

Statutory disclosures Appendix B

The information in this Appendix corresponds with that which is required under the Act to be disclosed in the Council's annual Estimates.

1 Estimated revenue

Refer also to Appendix A – Estimated Income Statement.

2 Estimated expenditure

Refer also to Appendix A – Estimated Income Statement.

3 Estimated borrowings

Refer also to Appendix A – Estimated Income Statement and Estimated Cash Flow Statement which discloses the total amount proposed to be borrowed for the year, the total amount of debt redemption for the year and the projected debt servicing cost for the year.

4 Estimated capital works

Refer also to Appendix A – Estimated Statement of Capital Works and Appendix D – Capital Works Programme. Note that the amounts in Appendix B include the amount of salary costs expected to be capitalised as part of project costs.

**CLARENCE CITY COUNCIL
ANNUAL ESTIMATES 2018/2019**
(\$000)

| | EXPENSES | REVENUES | NET EXPENSES | ASSET PURCHASES | EXPENSES CAPITALISED | BORROWINGS | TFRS TO RESERVES | TFRS FROM RESERVES | NET RATING REQ'T |
|--|---------------|---------------|-----------------|--------------------|-------------------------|--------------|---------------------|-----------------------|---------------------|
| GOVERNANCE and COMMUNITY | | | | | | | | | |
| Communities and People | 14,475 | 6,575 | 7,900 | 6,315 | 579 | 4,100 | | 607 | 8,929 |
| City Future | 2,536 | 2,394 | 142 | | | | 870 | 45 | 967 |
| Natural Environment | 8,323 | 300 | 8,023 | 332 | 71 | | | 27 | 8,257 |
| Governance | 9,869 | 5,120 | 4,749 | | | | 4,712 | 198 | 9,263 |
| Economic development & Marketing | 604 | - | 604 | | | | | | 604 |
| Corporate Support | 5,329 | 9 | 5,320 | | | | | 360 | 4,960 |
| INFRASTRUCTURE | | | | | | | | | |
| Roads & Transport | 12,042 | 1,052 | 10,990 | 15,362 | 2,433 | 3,700 | | 9,816 | 10,403 |
| Stormwater | 2,342 | 1,243 | 1,099 | 2,471 | 588 | | | 772 | 2,210 |
| Facilities Management | 4,684 | 646 | 4,038 | 1,488 | 111 | | | 1,235 | 4,180 |
| Plant | 2,726 | 2,726 | - | | | | | | |
| TOTAL RATING REQUIREMENT | 62,930 | 20,065 | 42,865 | 25,968 | 3,782 | 7,800 | 5,582 | 13,060 | 49,773 |
| Net Rating Requirement | | | | | | | | | |
| Rates Raised 2017/18 Plus Growth | | | | | | | | | 49,773 |
| Net Increase Including Government Charges | | | | | | | | | 48,395 |
| Increase Due to Govt Charges | | | | | | | | | 2.8% |
| NET INCREASE | | | | | | | | | 0.2% |
| | | | | | | | | | 2.6% |

Capital works programme Appendix C**New works and works carried forward from 2017/18**

This section provides a more detailed analysis of the capital works programme for 2018/19 including those projects approved in the 2017/18 year that will be incomplete at 30 June 2018.

CLARENCE CITY COUNCIL
Capital Works Programme
For the year ending 30 June 2019

1 New works

| Clarence City Council - Capital Programme | Total Estimate \$ 2018/19 |
|--|------------------------------|
| ROADS | |
| Acton Park Indented Bus Bays | 100,000 |
| Backhouse Lane Upgrade | 50,000 |
| Bayfield Street (DSG Costs) | 50,000 |
| Beebo Place - Construct a footpath and steps from Beebo Place to Joy Court | 40,000 |
| Blackspot - Grahams Road to Tas Hway - Curve Improvements and Seal Shoulders | 450,000 |
| Bligh Street Streetscape design from Winkleigh Place to Gordons Hill Road | 75,000 |
| Chipmans Road and Duntroon Drive-Intersection upgrade | 170,000 |
| Clarendon Vale Greenbelt -Pathway and Lighting - Mockridge Road to Marsden St | 400,000 |
| Cremorne Ave - Construct and upgrade the gravel footpath from 97 Cremorne Avenue to Frederick Henry Parade | 72,000 |
| DDA Ramps | 50,000 |
| Derwent Ave - Road Upgrade | 600,000 |
| Dixon Point Road-Gravel formation works | 40,000 |
| Dorans Road - Installing terminal ends to guardrails at sharp bend (Goat Farm) | 20,000 |
| Dorans Road - Stage 1 Design at "Goat Farm" sharp bends | 30,000 |
| Cross Homes (100m) Stage 2 From 10 Flagstaff Gull Rd intersection Dampier Street. | 150,000 |
| Footpath/ Kerb & Gutter Renewal | 1,275,000 |
| Foreshore Trail - Simmons to Anzac Park | 100,000 |
| Foreshore Trail -Tasman Bridge to Montagu Bay Park | 50,000 |
| Gordons Hill Road - Construct a sealed footpath at 153 Gordons Hill Road | 10,000 |
| Gravel Road Re-Sheeting | 75,000 |
| Kangaroo Bay - Breakwater | 590,000 |
| Kerb replacement | 500,000 |
| Kerria/Lantana Rds - Gravel Footpath & Spoon Drain | 35,000 |
| Major Digouts/ Reconstruction - Annual Program | 2,500,000 |
| Pier Road - Replace wooded fence to a guard rail safety barrier | 25,000 |
| Quarry Road - Table Drain and Road Shoulder improvements | 30,000 |
| path | 30,000 |
| Risdon Vale Recreation and Community Facilities - Upgrade paths Sugarloaf and Heather Roads | 30,000 |
| Road reseal programme | 2,500,000 |
| Rosny Hill Road - Bike Path from Tasman Highway to Rosny Barn . Including necessary retaining wall. | 270,000 |
| Sealing of Road Shoulders - Brinktop Road 50m \$14k, Acton Road 300m \$84k, Cambridge Road 150m \$42k | 140,000 |
| Seven Mile Beach Active Recreation Park | 3,700,000 |
| footpath | 200,000 |
| Wellington Street - Relocate steps leading from Wellington Street to the Reserve. | 120,000 |
| TOTAL ROADS | 14,477,000 |

| STORMWATER | |
|---|------------------|
| 55-75 South Arm Road Construct Stormwater Main | 20,000 |
| Alma Street Stormwater Upgrade | 40,000 |
| Bathurst Street Stormwater Improvements – Stage 2 | 55,000 |
| Cambridge Oval SW Reuse (Stage2) | 50,000 |
| Cambridge Road, 164, Stormwater Upgrades | 250,000 |
| Drainage Minor Construction | 100,000 |
| Elinga Street Stormwater Upgrades | 200,000 |
| Hay Street, Seven Mile Beach, Stormwater Improvements | 80,000 |
| Jacomb St Stormwater System Upgrade | 20,000 |
| Lumsden Road and Glenfern intersection Glebe Hill | 20,000 |
| Oakbank Rd Storm water Swale | 40,000 |
| Seven Mile Beach - Acton Creek Rivulet Storm Water capacity | 100,000 |
| South Arm Drainage Improvements (Stage 2) | 420,000 |
| Bilney Street Stormwater Upgrade | 220,000 |
| Urban Catchment Management Plans | 300,000 |
| Venice - SW Connection | 40,000 |
| Waverley Park Drainage Improvements | 50,000 |
| TOTAL STORMWATER | 2,005,000 |
| WASTE MANAGEMENT | |
| Recycling Bins | 20,000 |
| TOTAL WASTE MANAGEMENT | 20,000 |
| NATURAL ENVIRONMENT | |
| Clarendon Vale Tree Replacement programme | 6,000 |
| Pipe Clay Esplanade - Refurbishment of foreshore | 10,000 |
| Henry St Dulcot, Emergency Water Tank and vehicular access | 25,000 |
| Lauderdale Beach - Adjacent to Lauderdale Canal - Construct small boat launching facility over Dune | 100,000 |
| Sugarloaf+A105 and Sycamore Roads Council Reserve - Install Fencing/Gate | 9,000 |
| Stabilisation of foreshore rock wall - Rose Bay foreshore | 15,000 |
| Upgrading of fire trails | 21,000 |
| Street Tree & Park Tree Strategy & Implementation Plan | 55,000 |
| TOTAL NATURAL ENVIRONMENT | 241,000 |
| ACTIVE RECREATION | |
| Kangaroo Bay Oval - Fencing of swail | 15,000 |
| Eastern Shore Croquet Club Relocation Investigations | 20,000 |
| Clarendon Vale Oval - Synthetic Wicket Upgrade | 8,000 |
| Clarendon Vale Oval - Drainage Upgrade | 20,000 |
| Lindisfame Tennis Club - Fencing | 50,000 |
| Opossum Bay Boat Ramp Upgrade | 50,000 |
| Risdon Vale Oval Lighting Upgrade | 230,000 |
| Risdon Vale Oval - Ball Catching Nets | 65,000 |
| Bayview College - Master Plan - Sportsground Development | 60,000 |
| Sandford Oval - Ground Works | 75,000 |
| Seven Mile Beach - Sports Complex | 4,100,000 |
| TOTAL ACTIVE RECREATION | 4,693,000 |

| PASSIVE RECREATION | |
|--|------------------|
| ANZAC PARK - Upgrade irrigation system at main grassed area to Cenotaph | 11,000 |
| BBQ Upgrades | 30,000 |
| Bellerive Beach Park - Irrigation Upgrade | 25,000 |
| Bellerive Exercise Area - Upgrade | 75,000 |
| Beltana Park - Master Plan Stage 1 Implementation | 22,000 |
| Blossom Park - Playground, shelter, picnic facilities, landscaping and fencing | 350,000 |
| Clarence Coastal Trail - Complete the next stage of Cremorne to May Point | 80,000 |
| Road | 37,000 |
| Clarence Foreshore Trail - formalise access to Cleve Court | 18,000 |
| Clarence Plains Rivulet Track - Extend track from Rokeby Road by Old School House to Droughty Point Road | 25,000 |
| Installation of a hand and foot wash facility at Howrah Beach (Silwood Ave end) | 8,000 |
| Nelson Park - Repairs to Skate Park and construct retaining wall with guard rail | 22,500 |
| Potters Hill Reserve Track - Construction of track from foreshore to Fort Direction Road to link to Potters Hill Reserve | 35,000 |
| Purchase of Public Art | 60,000 |
| Richmond Village Green - Play Equipment Upgrade | 87,000 |
| Rokeby Hills Trail - Construct access to trails to Rokeby Skyline Trail from Oceana Drive and Raleigh Court | 30,000 |
| Sale Yard Corner Richmond - Park Lighting Upgrade | 20,000 |
| Simmons Park Irrigation | 80,000 |
| Tanundal Park Irrigation Upgrade | 20,000 |
| Victoria Esplanade Reserve Irrigation System Design | 10,000 |
| Wiena Reserve Track - Track between Gordons Hill Road and Radiata Drive | 20,000 |
| TOTAL PASSIVE RECREATION | 1,065,500 |
| FACILITIES MANAGEMENT | |
| Anzac Park Old Change Rooms Upgrade | 25,000 |
| Bellerive Beach Park Changing Places Facility | 30,000 |
| Bellerive Boardwalk Stage - Shade renewal | 50,000 |
| Building Trade Waste Compliance | 60,000 |
| Calverton Hall - DDA Public Toilet | 200,000 |
| Cambridge Oval - Amenities Kitchen Upgrade | 21,000 |
| Clarence Aquatic Centre - Solar Upgrade | 37,000 |
| Clarence Aquatic Centre -Shower refurbishments | 20,000 |
| Geilston Bay Play Group Centre - Minor Building Maintenance Works | 2,500 |
| Howrah Community Centre - DDA Toilet | 300,000 |
| Howrah Community Centre - Upgrade Fire Control Panel | 60,000 |
| Lauderdale Oval - Visitor Change Room Upgrade | 184,000 |
| Lindisfarne Activity Centre - DDA Compliance works | 10,000 |
| Rokeby Youth Centre - Concept plan to upgrade Centre | 65,000 |

| | |
|--|-------------------|
| Rosny Farm Historic Centre - Chair Replacement in Barn | 28,000 |
| Rosny Farm Historic Centre - conservation works | 55,000 |
| Rosny Farm Historic Centre - Re shingle Roof | 42,000 |
| Rosny Farm Historic Centre - Upgrade of amenities | 22,000 |
| Security Key System Upgrade | 35,000 |
| Simmons Park - Changing Places Facility | 28,000 |
| South Arm - Upgrade Public Toilet | 30,000 |
| Warrane Sports Ctr - DDA Compliance works | 22,000 |
| Wentworth Park Old Change Rooms upgrade | 25,000 |
| TOTAL FACILITIES MANAGEMENT | 1,326,500 |
| | |
| ROSNY CHILD CARE CENTRE | |
| Rosny Child Care Centre - Cupboard Replacement | 50,000 |
| TOTAL ROSNY CHILD CARE CENTRE | 50,000 |
| | |
| INFORMATION MANAGEMENT | |
| ICT Upgrade | 325,000 |
| TOTAL INFORMATION MANAGEMENT | 325,000 |
| | |
| GRAND TOTAL | 24,203,000 |

2 Works carried forward from 2017/18

(N.B. Actuals include tenders accepted/orders placed. A range of projects which are effectively deferred due to issues such as public consultation, funding over multiple years, and awaiting approval of government grants is included. Estimates include amounts from prior financial years. Several major projects are being funded over multiple years and therefore have large funding approvals in anticipation of works in a future financial year. Projects completed during the year are excluded.)

| Carried Forward Capital Projects | Estimate 2017/2018 \$ | Actual 2017/2018 \$ | Balance \$ |
|--|--------------------------------------|------------------------------------|-----------------------|
| Deferred Projects | | | |
| Kangaroo Bay Works | 1,300,000 | 0 | 1,300,000 |
| Kangaroo Bay Public Pier | 1,350,000 | 14,924 | 1,335,076 |
| Kangaroo Bay Public Walkway | 1,600,000 | 0 | 1,600,000 |
| School Rd Construction | 394,900 | 0 | 394,900 |
| Multi-User Path Tasman Hwy Stage 2 | 96,000 | 0 | 96,000 |
| East Derwent Highway, 138 Carpark | 130,000 | 0 | 130,000 |
| Rosny Park multistorey Carpark | 100,000 | 0 | 100,000 |
| Rosny Farm/Golf Course Access Road | 16,000 | 0 | 16,000 |
| Bridge St - Richmond | 506,992 | 0 | 506,992 |
| Seven Mile Beach - Acton Creek SW issues | 231,000 | 0 | 231,000 |
| Bridge St Drainage Imp - GP & SW Main | 60,000 | 0 | 60,000 |
| Cambridge Oval | 38,300 | 0 | 38,300 |
| Pindos Park | 220,000 | 0 | 220,000 |
| Beach Erosion Protection - Bambra Reef | 387,000 | 0 | 387,000 |
| Lauderdale Canal Dune Rebuild | 126,500 | 0 | 126,500 |
| Construction of Alderman's Room | 78,100 | 1,300 | 76,800 |
| Public Toilets Clarence Mountain Bike Path | 115,600 | 0 | 115,600 |
| Public Toilets Lauderdale Canal | 199,400 | 22,410 | 176,990 |
| | 6,949,792 | 38,634 | 6,911,158 |
| | | | |
| Roads | | | |
| Bayfield St Scape Redevelopment | 2,274,900 | 2,508,807 | -233,907 |
| Major Digouts | 2,006,872 | 1,302,345 | 704,527 |
| Black Spot Gellibrand Drive/Rifle Range Rd | 175,000 | 207,753 | -32,753 |
| DDA Works | 150,000 | 73,857 | 76,143 |
| Surf Rd - Road/Car Park | 49,700 | 0 | 49,700 |
| Clarendon Vale - Pathway & Lighting | 500,900 | 1,390 | 499,510 |
| Bellerive Beach - Promenade Western End | 449,700 | 1,380 | 448,320 |
| Multi-User Pathways | 736,896 | 133,630 | 603,266 |
| Traffic and Transport | 494,174 | 159,927 | 334,247 |
| Carparks | 970,700 | 872,980 | 97,720 |
| Dumbarton Dr-Bank Stabilisation | 94,740 | 45,479 | 49,261 |
| Pass Road Repair Total | 40,000 | 0 | 40,000 |
| | 7,943,582 | 5,307,548 | 2,636,034 |

| Carried Forward Capital Projects | Estimate 2017/2018 \$ | Actual 2017/2018 \$ | Balance \$ |
|--|-----------------------------|---------------------------|------------------|
| Stormwater | | | |
| Minor Stormwater Projects | 113,300 | 26,497 | 86,803 |
| SW Erosion Control | 353,480 | 134,813 | 218,667 |
| SW Upgrade | 2,030,510 | 1,357,871 | 672,639 |
| SW System Management Plans | 854,455 | 438,842 | 415,613 |
| | 3,351,745 | 1,958,023 | 1,393,722 |
| | | | |
| Communities & People | | | |
| Dampier Street Sportsground | 20,100 | 0 | 20,100 |
| Seven Mile Beach Ovals | 847,500 | 184,569 | 662,931 |
| Clarence High School Oval | 114,000 | 124,498 | -10,498 |
| Boat Ramps | 95,000 | 21,668 | 73,332 |
| Clarendon Vale Oval | 35,000 | 15,927 | 19,073 |
| Wentworth Park Ovals | 320,000 | 226,972 | 93,028 |
| Risdon Vale Mountain Bike Park | 16,500 | 0 | 16,500 |
| Active Recreation Master Plan | 91,200 | 63,612 | 27,588 |
| Warrane Community Garden | 28,000 | 21,818 | 6,182 |
| Tracks and Trails | 633,503 | 204,858 | 428,645 |
| Shade Structures | 22,000 | 1,454 | 20,546 |
| Richmond Village Green | 0 | 7,945 | -7,945 |
| Bellerive Park | 501,800 | 398,032 | 103,768 |
| Beltana Park | 58,500 | 1,649 | 56,851 |
| Richmond Riverbank Park | 74,200 | 12,740 | 61,460 |
| Simmons Park Amphitheatre | 181,111 | 835 | 180,276 |
| Duke Park | 14,100 | 0 | 14,100 |
| Rosny Park Green Belt Plan | 25,000 | 0 | 25,000 |
| Bellerive Rifle Range | 169,870 | 119,259 | 50,611 |
| Carella Park | 50,000 | 0 | 50,000 |
| South Arm Oval | 403,000 | 9,525 | 393,475 |
| Nielson Park | 100,275 | 0 | 100,275 |
| Social Heart Park | 143,500 | 0 | 143,500 |
| South Street Reserve | 118,000 | 25,853 | 92,147 |
| Natone Park | 56,200 | 0 | 56,200 |
| Reimagining Clarence Plains | 68,300 | 4,500 | 63,800 |
| ICT System Upgrade | 1,574,400 | 1,230,614 | 343,786 |
| Public Art | 26,628 | 0 | 26,628 |
| | 5,787,687 | 2,676,328 | 3,111,359 |
| | | | |
| Economic Development/ Marketing | | | |
| Cultural Precinct Review | 30,000 | 0 | 30,000 |
| | 30,000 | 0 | 30,000 |
| | | | |

| Carried Forward Capital Projects | Estimate 2017/2018 \$ | Actual 2017/2018 \$ | Balance \$ |
|---|-----------------------------|---------------------------|-------------------|
| Natural Environment | | | |
| Coastal Management | 362,300 | 249,030 | 113,270 |
| Tree Replacement Program | 18,000 | 0 | 18,000 |
| Fire Management | 28,000 | 4,960 | 23,040 |
| Roscommon Reserve | 3,000 | 0 | 3,000 |
| Clarendon Vale | 43,100 | 0 | 43,100 |
| | 454,400 | 253,990 | 200,410 |
| | | | |
| Facilities Management | | | |
| Public Toilets and Change rooms | 1,622,900 | 80,301 | 1,542,599 |
| Rosny Historic Centre | 45,870 | 9,290 | 36,580 |
| Rosny Barn Complex Redevelopment | 3,480 | 0 | 3,480 |
| Bellerive Boardwalk | 310,600 | 13,172 | 297,428 |
| Clarence Council Depot | 40,000 | 3,461 | 36,539 |
| Clarendon Oval Pavilion - Stage 1 Design | 24,400 | 0 | 24,400 |
| Demolition - 92 Cambridge Rd | 20,000 | 0 | 20,000 |
| Equestrian Centre - Water Jump | 7,000 | 0 | 7,000 |
| Eastern Shore Obedience Clubroom Extension | 0 | 400 | -400 |
| Alma St Senior Citizens | 380,000 | 66,900 | 313,100 |
| Geilston Bay Playgroup Centre - DDA Compliance Wrks | 16,500 | 0 | 16,500 |
| Howrah Community Centre | 127,800 | 41,782 | 86,018 |
| Building Trade Waste Compliance | 60,000 | 48,779 | 11,221 |
| Council Office Alterations | 150,000 | 0 | 150,000 |
| | 2,808,550 | 264,085 | 2,544,465 |
| | | | |
| TOTAL | 27,211,756 | 10,374,110 | 16,837,646 |

Activities and initiatives Appendix D

This section sets out the activities and initiatives to be funded in the Estimates for the 2018/19 year, and how these will contribute to achieving the strategic objectives specified in the Strategic Plan.

CLARENCE CITY COUNCIL
Activities and Initiatives
For the year ending 30 June 2019

| Program | Activities and Initiatives |
|--|--|
| Civic Activities & Events | <p><i>Objective:</i></p> <p>To enhance and increase the opportunities for all people in the community to participate in cultural and social activities.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Implement the Events Plan including promoting the Arts/Events website, growing Jazz Festival, attracting new events and improving promotion/marketing. • Conduct Council's annual events program including: Australia Day; Jazz Festival; Seafarers Festival and Christmas Community Concerts. • Support and conduct other events including: World Games Day, Heritage Month, Dogs Day Out, Youth Events, Dance Hall Days and Community Festivals. • Continue relationships with other major events including Festival of Voices, Dark MOFO and Ten Days on the Island. |
| Community Awareness & Marketing | <p><i>Objective:</i></p> <p>To promote awareness of Council services and to encourage participation in community affairs, activities and events.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Implementation of a revised Community Participation Policy and online tool to conduct community consultations • Implementation of a new Council's website • Review and update existing publications where necessary. • Provide timely and relevant information via Council's website; the quarterly Rates News; print and digital media; and various special interest publications. • Promote sister city relations. • Provide support to the Clarence City Band. • Publish city events on Council's website. |
| Recreation | <p><i>Objective:</i></p> <p>To ensure community access to passive and active recreational opportunities throughout the City.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Ongoing partnership arrangements with government and community organisations to target funds to develop and |

| Program | Activities and Initiatives |
|---------------------------|--|
| | <p>expand recreational facilities.</p> <ul style="list-style-type: none"> • Develop partnership arrangements with government and community organisations to better utilise available recreational facilities. • Finalise Recreation and Facilities Management Plan for Risdon Vale • Ongoing regulatory processes for Development Plans for proposed Seven Mile Beach regional recreation facility. • Manage major recreational facility leases such as Bellerive Oval and the Clarence Aquatic Centre. • Undertake the following actions: <ul style="list-style-type: none"> • Richmond Valley Green – Play Equipment Upgrade. • Risdon Vale oval lighting upgrade. • Lindisfarne Tennis Club – Fencing • Blossom Park – Playground, shelter, picnic facilities • Continuing development of the tracks and trails network including: <ul style="list-style-type: none"> ○ Coastal trail between Mays Point and Cremorne, ○ Potters Hill Reserve track, ○ Wiene Reserve track, ○ Rokeby Hills trail – Rokeby Skyline trail from Oceana Drive and Raleigh Court, and ○ Clarence Plains rivulet Track • Installation of hand and foot wash facility at Howrah Beach • BBQ upgrades as required • Development of Clarence Plains Master plan • Clarendon Vale oval upgrades • Sandford Oval ground works • Risdon Vale Oval ball catching nets |
| Childcare Services | <p><i>Objective:</i></p> <p>To deliver a variety of childcare services, all of which aim to develop, coordinate and deliver a range of accessible and cost effective quality child care services for the City.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Improve service coordination, childcare options and viability. • Maintain accreditation, licensing and registration requirements. |

| Program | Activities and Initiatives |
|--|--|
| | <ul style="list-style-type: none"> Establish new Outside School Hours Care service at Eastside Lutheran. Complete upgrading of facilities at Rosny Child Care Centre. |
| | |
| Community Services & Programs | <p>Objective:</p> <p>To enhance the health, wellbeing, safety and accessibility to services for all people in the community. To identify and respond to specific needs of different age groups within the community.</p> <p>Initiatives</p> <ul style="list-style-type: none"> Implement the Health and Wellbeing Plan including a communications plan and website, health promotion projects, liveability & environment projects and continuing fitness in the park program. Implement the Community Safety Plan including the development and implementation of a Graffiti Management Strategy. Implement the organisational community planning and development framework. Implement the Events Plan including promoting the Arts/Events website, growing Jazz Festival, attracting new events (e.g. Dance Hall Days) and improving promotion/marketing. Implement the strategies and actions of the Access Plan; particularly the implementation of the Access& Inclusion Assessment toolkit . Implement the Age Friendly Plan including supporting Men's Shed, health projects, Food Connections program and produce age-friendly publications which promote the City's age friendly status. Implement the recommendations from the review of the Volunteer program and continue the Planting Ahead, Live Well Live Long projects. Implement the strategies and actions of the Cultural History Plan, particularly Aboriginal history. Complete the Armistice public art project. Continue to support the interpretative signage projects. Implement the Bellerive, Kangaroo Bay, Rosny Park Cultural/Creative Precinct Policy Framework. Review the Cultural Arts Plan including commissioning public art works, conducting exhibitions, Open Art, Clarence Prize, Artist in Residence programs and improving facilities at Rosny Farm. |

| Program | Activities and Initiatives |
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| | <ul style="list-style-type: none"> • Implement the Youth Plan and continue to support YNAG and anti-graffiti project, outreach, bike & workshop programs and further develop Youth Assist. • Undertake the development of a concept plan for the Clarence Plains Youth Centre. |
| Ranger Services | <ul style="list-style-type: none"> • Review work processes and improve performance reporting in the Ranger Services group in particular parking and arrangements for impounding of large animals. |
| Environmental Health | <ul style="list-style-type: none"> • Implement revised food risk management regime. Develop and implement an Environmental Health plan including reviewing work processes and improve performance reporting. |
| Civic Space and Amenity | <p><i>Objective:</i> To create a community focal point for the City.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Continue the development of the Kangaroo Bay Development Precinct . |
| Economic Development | <p><i>Objective:</i> To encourage broadly based economic growth within the City.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Undertake the implementation of the 2016-2021 Economic Development Plan for the City. • Undertake economic development activities including: <ul style="list-style-type: none"> • Provide support services to new and existing business operators within the City to develop or expand their business interests within the City. • Identify suitable sites within the City to establish new business activities in association with prospective developers. • Distribution of the Clarence Business Opportunities Prospectus. |
| Tourism | <p><i>Objective:</i> To maximise the economic benefits of tourism to the City.</p> <p><i>Initiatives</i></p> |

| Program | Activities and Initiatives |
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| | <ul style="list-style-type: none"> • Participate in, and contribute to the ongoing operation of Destination Southern Tasmania and associated strategies. • Work with Cricket Tasmania to maintain and further promote the Bellerive Oval as an international sporting venue, including the Cricket Museum. • Publish, distribute and update recreational brochures as required.. • In association with the Richmond and Coal River Valley Promotions Association, promote the Richmond and the Coal River Valley region. |
| City Profile | <p><i>Objective:</i></p> <p>To enhance the vibrancy and profile of the City.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Review and update Council's Marketing Plan to identify promotional opportunities for the City. • Further development of a database of stock images and short videos to promote visitation to the Richmond and Coal River Valley area, and to showcase the lifestyle of living in the city. • Identify and secure sponsorship opportunities of major events, including promotion of venues and facilities within the City. • Distribute brochures to promote existing cultural and recreational facilities within the City. • Through prospectus publications and networking, promote opportunities for the establishment of restaurant and hospitality services within commercial precincts of the City. • Identify and develop opportunities for the acquisition and installation of public art within the City; and incorporate public art into major streetscape plans for the City. |
| City Planning | <p><i>Objective:</i></p> <p><i>Objective:</i></p> <p>To provide for and encourage land use planning based on community values and needs.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Ensure the Clarence Local Planning Provisions, as required for the Tasmanian Planning Scheme, are processed through the Tasmanian Planning Commission, in order to allow introduction of the new planning scheme in accordance with Government expectations. • Maintain a contemporary Planning Scheme for the City. • Implement the provisions of the relevant legislation and in |

| Program | Activities and Initiatives |
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| | <p>particular ensure timely issue of approvals.</p> <ul style="list-style-type: none"> • Ensuring continuous improvement of electronic lodgement, approval and recording process for planning applications and subdivisions and strata sealing processes. • Ensure Council decisions are appropriately supported in planning appeals. • Provide a free preliminary assessment service for prospective developers, to assist them to efficiently prepare suitable planning applications. • Provide a free Heritage Advisory Service for the City, including a Heritage Architect and information sheets to assist property owners. • Provide ongoing enforcement of Council's planning scheme and planning permits and investigation of complaints about land use and development in the City. • Implement the Southern Tasmanian Regional Land Use Strategy. • Provide timely and considered submissions on proposed changes to planning and subdivision legislation and State planning system proposals. • Implement the retail development strategy for the City, including undertaking any necessary reviews. • Overseeing implementation of the Richmond Townscape Study and introduce necessary improvements. • Undertake an urban design framework plan for Rosny Park. |
| Building & Plumbing | <p><i>Objectives:</i></p> <ul style="list-style-type: none"> • Act as a permit Authority through the issuing of permits, certificates, notices, orders; and by maintaining building / plumbing registers. • Provide information, assistance and support in regard to building / plumbing matters. • Ensure compliance so that buildings are safe, energy efficient and meet permit conditions and relevant standards. • Review work processes and improve performance reporting. |
| Emergency Management | <p><i>Objective:</i></p> <p>To prepare for the effective management of natural events or emergencies within the city.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Further develop the emergency planning framework for the City including completion/review of a Recovery Plan, Business Continuity Recovery Plan, and Pandemic Plan. |

| Program | Activities and Initiatives |
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| | <ul style="list-style-type: none"> • Develop and implement an emergency management exercise program for the City, including liaison with relevant agencies to ensure proper operation of coordinated response mechanisms. • Implement the Fire Management Strategy for the City. • Investigate and monitor climate change impacts, including storm surge and sea level rise, identifying opportunities to protect property and ensure personal safety. • Undertake necessary environmental monitoring. |
| Environmental Management | <p><i>Objective:</i> To enhance and protect the City's natural assets.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Implement priority recommendations from "Climate Change Impacts on Clarence Coastal Areas" report including dune nourishment for Roches Beach, Lauderdale and Ocean Beach Cremorne and Roches Beach - Bambra Reef Extension. • Ongoing partnership arrangements with government and community organisations to target funds to better manage and sustain the environment. • Provide support and leadership to key community groups, including Land Care and Coast Care programs, in order to manage and enhance our natural environment and respond to emerging issues. • Provide support to NHT programs. • Develop and implement Natural Areas Rehabilitation Plans. • Implement Council's Tracks and Trails Strategy and associated action plan. • Commence community information and awareness programme on energy management and climate change. • Rehabilitate potential contaminated sites on Council land. • Continue the development of a risk management framework for recreational waters, waterways particularly in sensitive areas. • Upgrading of fire trails. • Implement Tangara Trail Management Plan |
| Waste | <p><i>Objective:</i> To establish environmentally sustainable practices in relation to</p> |

| Program | Activities and Initiatives |
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| | <p>waste management within the City.</p> <p><i>Initiatives</i></p> <p>Manage 7 year contract for wheelie bin based Green Waste, Residual Waste and Recyclables collection service.</p> <p>Manage 7 year contracts for the disposal and treatment of kerbside collected green waste, residential waste and recyclables.</p> <p>Ongoing liaison with the State Government and community organisations regarding the implementation of Council's Waste Management Strategy.</p> <p>Continued collection of public place recycling bins in the City.</p> <p>Contribute to the governance of the Copping Refuse Disposal Site Joint Authority.</p> <p>Participate as a member of the Southern Councils Association of Tasmania to improve waste management within Southern Tasmania.</p> |
| Weeds | <p><i>Objective:</i></p> <p>To effectively manage declared weeds within the City.</p> <p><i>Initiatives</i></p> <p>Adopt a Weed Management Strategy for the City.</p> <p>Implement a rolling 3 year priority weed management plan for Council land.</p> <p>Implement work practices to minimise the impacts of Council's operations on the environment.</p> <p>Respond to public complaints and provide information to assist with weed eradication within the City.</p> |
| Natural Areas | <p><i>Objective</i></p> <p>To ensure that natural areas within the City meet and satisfy the long term needs of the community.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Schools Landcare Support Program • Develop Natural Area Rehabilitation Plans |
| Roads | <p><i>Objective:</i></p> <p>To provide adequate infrastructure for the effective and safe transport of people and goods through the City.</p> <p><i>Initiatives</i></p> <p>Develop partnership arrangements with government and community organisations to target funds to develop and expand Council's road networks.</p> |

| Program | Activities and Initiatives |
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| | <p>Conduct hazard and condition assessment programs and deliver annual replacement works programs for reseal, pavement and footpath assets in accordance with Council's Roads and Transport Asset Management Plan.</p> <p>Pursue federal funding opportunities as part of the Roads to Recovery Initiative and 'black spot' funding programs.</p> <p>Investigate and assess major development proposals impacts on Council's Roads and Transport Infrastructure.</p> <p>Undertake traffic management and road safety investigations as required.</p> <p>Undertake development projects including:</p> <ul style="list-style-type: none"> • Improve Disability Access to City infrastructure. • Construct new footpaths and kerb & gutter. • Extend cycle way network on programmed basis. • Blackspot reduction Grahams Rd to Tas Highway. • Clarendon Vale Greenbelt Pathway and Lighting. • Continue Foreshore Trail network Simmons Park to Anzac Park, Tasman Bridge to Montague Bay Park. • Bayfield and Bligh Streets Streetscape. • Clarence Foreshore Trail between Tasman Bridge & Montagu Bay Park. • Acton Park indented bus bays. • Flagstaff Gully Road Footpath – Stage 1 • Rosny Hill Road – Bike path from Tasman Highway to Rosny Barn. • Derwent Ave Road Upgrade. • DDA Ramps. • Road Reseal Programme – Ongoing. • Major Digouts/Road Reconstruction Works. |
| Stormwater | <p><i>Objective:</i></p> <p>To protect life, property and community amenity by the effective collection and disposal of stormwater.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Develop Stormwater Catchment Management Plans for the City, in accordance with the Urban Drainage Act. • Develop an asset renewal and extension program for stormwater assets that meets the needs of the City in accordance with the Stormwater Asset Management Plan. • Develop stormwater software models and associated database to support the asset renewal and extension program. • Develop a Headworks Policy for stormwater based on the |

| Program | Activities and Initiatives |
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| | <p>Stormwater Asset Management Plan for the City.</p> <ul style="list-style-type: none"> • Pursue major specific stormwater initiatives consistent with the adopted Capital Expenditure Programme. • Undertake drainage improvement works in accordance with the adopted Capital Expenditure Programme, including: <ul style="list-style-type: none"> • Cambridge Rd Stormwater upgrades. • South Arm drainage improvements Stage 2 • Urban Catchment Management Plans • Bilney Street stormwater upgrade • Elinga Street stormwater upgrades • Seven Mile Beach – Acton Creek Rivulet Storm Water capacity • Hay Street (Seven Mile Beach) stormwater improvements |
| Facilities Management | <p><i>Objective:</i></p> <p>To provide the community with equitable access to active and passive recreation opportunities, and to civic buildings.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Develop an asset renewal and extension program for community facilities and buildings that meets the needs of the City in accordance with the Council's Buildings Asset Management Plan and promotes the efficient and effective management of those facilities. • Howrah Community Centre – DDA facilities. • Lindisfarne Activity Centre – DDA compliance works. • Rokeby Youth Centre – Concept plan for centre upgrade. • Calverton Hall- DDA facilities. • Bellerive Boardwalk shade structure renewal. • Building Trade waste compliance. |
| Governance | <p><i>Objective:</i></p> <ul style="list-style-type: none"> • To provide clear strategic direction for the future of the City; to provide leadership in representing the interests of the City; and to ensure the operations of the Council are conducted in a responsible and accountable manner. <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Develop/review policies (including local laws and procedures) to guide the responsible management of the City. • Develop relationships and partnership arrangements with Federal and State Governments, and other representative bodies, in order to promote and represent the City's interests. • Promote accountable and transparent governance through conduct of Council Meetings and the Annual General Meeting. • Conduct an Internal Audit Program to review and improve key operational areas within Council. • Maintain the Code of Conduct for Aldermen including the |

| Program | Activities and Initiatives |
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| | <p>administrative arrangements.</p> <ul style="list-style-type: none"> • Maintain a Pecuniary Interest Register and other interests registers in respect of Aldermen and staff. • Participate in, and review, Council's performance through various review mechanisms including Local Government Board Reviews, KPI Projects, etc. |
| Finance | <p><i>Objective:</i></p> <p>To minimise Council's exposure to financial risk; to maintain Council's sound financial position; and to optimise the use of available resources for community benefit.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Undertake the current cycle of revaluation of Council assets. • Implement, monitor and review 10 Year Financial Management Plan. • Implement control and efficiency enhancements arising from reviews undertaken by Auditor General and Council's Audit Panel. |
| Strategic Marketing | <p><i>Objective:</i></p> <p>To provide strategic direction for the City in the area of marketing and associated activities.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Review and update Council's Marketing Strategy. • Review of social media including the social media strategy, guidelines, procedure and usage. • Review of Council branding to ensure consistency. |
| Customer Contact | <p><i>Objective:</i></p> <p>To deliver a seamless, efficient and integrated customer service experience and increase the resolution rate for customers at the first point of contact across council.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Biannual review of Council's Customer Service Charter. • Biannual Community Satisfaction Survey • Review management of customer contacts, associated structures, systems and procedures. |
| Council Consultation & Communication | <p><i>Objective:</i></p> <p>To actively engage the community in Council activities, projects and issues.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Implementation of a revised Community Participation Policy, tools and templates to deliver a more consistent and |

| Program | Activities and Initiatives |
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| | <p>coordinated approach to community consultations on major policy issues and projects.</p> <ul style="list-style-type: none"> • Produce the Annual Report for presentation at the Annual General Meeting. • Produce the Quarterly Report. |
| Risk Management | <p><i>Objective:</i></p> <p>To ensure Council's operations are conducted in a reasonable and accountable manner through the use of effective risk management techniques.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Implement the Council's Risk Management policy and the Risk Management Policy Implementation Plan. • Further develop Council's Corporate Risk Register to ensure the effective management and review of risks. • Provide risk management and health and safety training and equipment to ensure Council's workforce and the general public are not adversely affected by Council's work undertakings. • Facilitate the conduct of Biennial Risk Audits by Council's Insurers. • Undertake business systems reviews to ensure best practice standards are identified and incorporated into normal work processes and practices. • Maintain Council's insurance portfolio to ensure appropriate insurance coverage for identifies risks and exposures. |
| Information Management | <p><i>Objective:</i></p> <p>To provide information management hardware, software, physical record and support services to Council's operations.</p> <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Implement Council's strategic review of ICT through full replacement of core ICT applications. • Manage support of Councils' existing core software application systems. |
| | |
| Human Resources | <p><i>Objective:</i></p> <p>To ensure the necessary programmes, processes and policies are in place to:</p> <ul style="list-style-type: none"> • Support the achievement of the organisation's operating plan within a framework of effective risk management and legislative compliance;. |

| Program | Activities and Initiatives |
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| | <ul style="list-style-type: none"> • Provide for a supportive culture that promotes the well-being of staff and their families. • Provide market competitive remuneration and benefits. • Ensure safe and healthy workplaces. • Facilitate the development of a capable and engaged workforce. <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Delivery of programs aimed at retaining and developing a workforce with the appropriate skills, knowledge and capabilities necessary to achieve our existing and emerging objectives. • Investigation, review and implementation of work practices and policies to ensure work health and safety compliance and management of risks. • Provision of competitive conditions of employment. • Negotiation and implementation of certified agreements. • Continuing review and development of Human Resource policies which provide a framework for workers to make decisions and reflect Council's commitment to the highest standards of honesty and integrity. |
| Corporate Management | <p><i>Objective:</i></p> <ul style="list-style-type: none"> • To provide leadership and management to all aspects of the organisation through pro-active and timely senior management involvement and direction. <p><i>Initiatives</i></p> <ul style="list-style-type: none"> • Prepare the Annual Plan and Estimates for consideration and approval of Council. • Provide quarterly reports to Council in regard to achievement of the Annual Plan and Estimates. • Provide legal advice to Council; represent Council's interests in court or tribunal proceedings where required. • Update Asset Management Plans for Council's Asset and Renewal Strategic Asset Plan. |

12. ALDERMEN'S QUESTION TIME

An Alderman may ask a question with or without notice at Council Meetings. No debate is permitted on any questions or answers.

12.1 QUESTIONS ON NOTICE

(Seven days before an ordinary Meeting, an Alderman may give written notice to the General Manager of a question in respect of which the Alderman seeks an answer at the meeting).

Nil.

12.2 ANSWERS TO QUESTIONS ON NOTICE

Nil.

12.3 ANSWERS TO PREVIOUS QUESTIONS TAKEN ON NOTICE

The General Manager provides the following answers to Questions taken on Notice at previous Council Meetings.

Bellerive Oval Transport Plan

At Council's Meeting of 10 September 2018, Ald James asked the following question: How does the Council explain and clarify who is responsible for the BOTP and the availability of information about the rules or procedures on event days?

Answer Details

The BOTP Committee is a joint entity made up of representatives from Council, Blundstone Arena, Metro, Tasmania Police, Spectran and a resident representative.

Although Minutes are now recorded and distributed by an employee of Blundstone Arena rather than an employee of Council, arrangements for availability of minutes remain the same. That is, minutes are available for inspection upon request from the Council offices.

Meetings of the Committee are held prior to each major event to discuss arrangements and procedures for traffic management for the event. Any actions are recorded in the minutes and a briefing is sent to all Aldermen and advice provided to residents prior the event taking place. Information is also placed on Council's website and Facebook pages.

12.4 QUESTIONS WITHOUT NOTICE

An Alderman may ask a Question without Notice of the Chairman or another Alderman or the General Manager. Note: the Chairman may refuse to accept a Question without Notice if it does not relate to the activities of the Council. A person who is asked a Question without Notice may decline to answer the question.

Questions without notice and their answers will not be recorded in the minutes.

The Chairman may refuse to accept a question if it does not relate to Council's activities.

The Chairman may require a question without notice to be put in writing. The Chairman, an Alderman or the General Manager may decline to answer a question without notice.

13. CLOSED MEETING

Regulation 15 of the Local Government (Meetings Procedures) Regulations 2015 provides that Council may consider certain sensitive matters in Closed Meeting.

The following matter was listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015.

13.1 APPLICATIONS FOR LEAVE OF ABSENCE

In accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 the reports in the Closed Meeting section of the Council Agenda were dealt with on the grounds that the detail covered in the reports relates to:

- applications by Aldermen for a Leave of Absence.

The content of reports and details of the Council decisions in respect to items listed in “Closed Meeting” are to be kept “confidential” and are not to be communicated, reproduced or published unless authorised by the Council.

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| Decision: | PROCEDURAL MOTION MOVED Ald Chong SECONDED Ald Hulme “That the Meeting be closed to the public to consider Regulation 15 matters, and that members of the public be required to leave the meeting room”. CARRIED UNANIMOUSLY |
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The Meeting closed at 10.10pm.