



Clarence... a brighter place

Quick Response Grant Guidelines

Program Philosophy

The Community Grants Program has been developed with a philosophy of partnership, whereby council provides a range of grants to encourage, engage and support individuals and groups in the community to make a positive and ongoing contribution to the City's community wellbeing, economic prosperity, and environmental sustainability.

Program Objectives

The Grants Program is a strategic investment tool, assisting the community to meet and respond to Council's priorities and vision as outlined in the Strategic Plan. It enables Council to contribute to the community by:

- supporting local communities to build on existing capacity and progress their health and well-being;
- supporting local communities to sustainably manage and enhance the natural and built environments of the City;
- supporting local communities to work together for a vibrant, prosperous and sustainable city; and
- encouraging engagement and participation in the community

Quick Response Grants

- Does your group need a contribution to a small one-off community event, activity or gathering?
- Have you been selected to represent the State in your chosen field – a sporting competition, conference or forum?

Rare opportunities sometimes deserve special support and for this reason Clarence City Council has made Quick Response Grants of up to \$150 available to individuals and not-for-profit groups for one-off events, activities or projects that benefit the Clarence community. Teams applying on behalf of several individuals can apply for up to \$300.

An individual or team applying for a Quick Response Grant must be a permanent resident(s) of Clarence. If the applicant is under 18 years of age a parent or guardian must also sign the application form.

Not-for-profit groups are eligible to apply if their project brings significant benefits to the Clarence community.

Applications can be submitted at any time during the year and grants will be awarded until the budget allocation is spent.

How To Apply

- Complete and submit the Quick Response application.
- Attach a copy of the letter confirming your selection for sporting event or to attend a competition or conference (if applicable).
- Attach a copy of quote for the purchase of equipment (if applicable).
- Your application **must** be submitted prior to commencement of the event. It is recommended to allow a minimum of 4 weeks prior to your event or project, to ensure there is sufficient time to process your application.
- Clearly describe your need for assistance and the benefit to you personally and to the community as a whole. There are numerous ways an individual's involvement in professional and/or personal opportunities can benefit the wider community. This might be through sharing new skills with others, introducing new experiences or ideas to the wider community, developing networks or simply inspiring others to join in and take part.
- There is a limit of one application per financial year for individuals and groups. Consideration may be given to an additional application if merited.

Activities That Will Not Be Considered For Funding

Some activities are ineligible for funding such as:

- Political activities
- Events run solely for commercial profit or personal gain
- Funding for trophies and prizes
- Normal operational costs of the organisation or group
- Activities/events/projects that have already commenced prior to funding being approved
- School class excursions, camps or trips

Other eligibility restrictions may apply to specific funding.

Where grant applications involve the dissemination of cultural information (for example interpretive panels or artworks) Council will have final approval of proposed content prior to manufacture/installation.

If you are unsure about your project, please contact the Community Grants Officer:

Assessment Process

Applications will be assessed upon the benefit to the Clarence community or local resident. All applicants will be notified in writing within 4 weeks to advise if your application has been successful or not.

Terms & Conditions

Grant recipients will be subject to the terms and conditions as outlined below:

- Use the grant for the purpose for which the grant was awarded;
- Obtain all appropriate permits, approvals, insurance etc. relating to the project / activity (if applicable); and
- You are obliged to return grant monies to Council if the recipient's involvement in the proposed project or event does not eventuate.

Support & Assistance

Application forms and Guidelines can be downloaded from Council's website www.ccc.tas.gov.au or picked up at the Council offices. If you would like a copy of the application form posted to you, or have any further questions please contact the Community Grants Officer by:

Phone: 6217 9773

Email: grants@ccc.tas.gov.au

Mail: Community Grants Officer, PO Box 96, ROSNY PARK TAS 7018