



Clarence... a brighter place

# Community Support Grants *Acquittal Form*

You need to return this completed form within 6 weeks following the completion of the project / activity. If you fail to do so you may be ineligible to apply for future grants.

*Post to:* Community Grants Officer, Clarence City Council, PO BOX 96, Rosny Park, TAS 7018  
*Email to:* [grants@ccc.tas.gov.au](mailto:grants@ccc.tas.gov.au)

For further information please contact the Community Grants Officer on (03) 6217 9773

## *1. Summary of Grant Received*

Grant ID number: \_\_\_\_\_ Grant amount received: \_\_\_\_\_

Title of project: \_\_\_\_\_

## *2. Recipient Details*

Name of organisation: \_\_\_\_\_

Name of contact person: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### 3. Certification

TO BE SIGNED BY THE CHAIR, PRESIDENT OR CHIEF EXECUTIVE OF THE ORGANISATION.

I certify that the attached project summary and project budget provides a true and fair record of the undertaking and outcomes of this project.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_

Position in Organisation: \_\_\_\_\_

### 4. Project Summary

Briefly describe the project, its achievements and benefits to the community.

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How many people participated in your project? \_\_\_\_\_

#### HOW DID YOU ACKNOWLEDGE CLARENCE CITY COUNCIL?

eg publicity in the media, speeches, newsletters etc. Attach any photos, videos, or other supporting material. Council may use this material in the promotion of the Grants Program, so please ensure you have permission from people in the photographs before submitting to Council.

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Did you invite the Mayor and Aldermen to any events or functions associated with the funded project? Please provide details, or write not applicable if there were no relevant functions.

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